

ROCHFORD LOCAL HIGHWAYS PANEL MEETING AGENDA

Date:	14 th September 2020
Time:	14:00
Venue:	Video Conference Call due to current covid-19 restrictions
Chairman:	CC Malcolm Maddocks
Panel Members:	CC June Lumley (Deputy), CC Mike Steptoe, CC Carole Weston, Cllr Brian Hazlewood, Cllr Ian Ward, Cllr Cheryl Roe, Cllr Phil Shaw, Cllr Angelina Marriott (EALC representative)
Officers:	EH Sonia Church – Highway Liaison Manager EH Dan Maclean – Highway Liaison Officer
Secretariat:	RDC Sonia Worthington – Democratic Services Officer

Page	Item	Subject	Lead	Paper
	1	Welcome & introductions	Chairman	Verbal
	2	Apologies for absence & declarations of interest	Chairman	Verbal
	3	Minutes of meeting held on 15 th June 2020 to be agreed as a correct record	Chairman	Verbal
	4	Matters arising from minutes of previous meeting	Chairman	Verbal
7 - 8	5	Report on Funded Schemes	Dan Maclean	Report 1
9 - 16	6	Report on Schemes Awaiting Funding	Dan Maclean	Report 2
	7	Any other business	All	Verbal
	8	Date of next meeting: 14 th December 2020 (TBC)	Chairman	Verbal

- Any member of the public wishing to attend the Rochford Local Highways Panel (LHP) must arrange a formal invitation from the Chairman no later than 1 week prior to the meeting.
Any public questions should be submitted to the Highway Liaison Officer no later than 1 week before the LHP meeting date; Daniel.Maclean@essexhighways.org

ROCHFORD LOCAL HIGHWAYS PANEL MINUTES
15 JUNE 2020 AT 2.00 PM
REMOTE MEETING

Chairman:	Cllr M Maddocks
Panel Members:	Cllr B T Hazlewood, G J Ioannou (RDC), Cllr Mrs C E Roe (RDC), Cllr Mrs C A Weston (ECC), Cllr Miss A Marriott (EALC representative), Cllrs Mrs J R Lumley (ECC), M J Steptoe (ECC) and I H Ward (RDC).
Officers:	D Maclean – ECC Highways Liaison Officer (DM)
Secretariat:	M Power – RDC Democratic Services Officer

Item		Owner
1.	The Chairman welcomed all to the meeting.	
3.	Declarations of interest in items on the agenda: Cllrs Mrs J R Lumley and Mrs C E Roe declared a non-pecuniary interest by virtue of being Members of Rayleigh Town Council.	
4.	The Minutes of meeting held on 16 March 2020 were agreed as correct record. The Chairman expressed his sadness at the recent loss of Cllr Terry Cutmore.	
5.	<p>Funded Schemes List 2020/21</p> <p>The capital budget for 2020/21 was £214,000, the same as in recent years. From this budget, £17,500 would be allocated to two safer roads schemes.</p> <p>Pointers Lane, j/w Wakering Road, Great Wakering. Although the vegetation had been cleared there was still an issue with reduced visibility, and the junction would need to be redesigned. Cllr Steptoe advised that a number of residents and pedestrians had raised concerns about the 60-mph speed limit between this junction and the Southend boundary. He asked that the request to reduce the speed limit along this stretch of road to 40-mph be reviewed as part of the scheme.</p>	

	<p>Spa Road, Hockley – Eldon Road, Hockley. Pedestrian crossing facilities would be improved. Members reported that a fatality had occurred at this junction.</p> <p>The Chase, Rayleigh – speed table. It was noted that residents may not be favour of the installation of a raised table. The effect of the scheme on drainage could be included in the feasibility study. Additional information would be available for consideration by the Panel at the next meeting.</p> <p>Eastwood Road Rayleigh – Signalised Crossing. The implementation of a previously completed design was recommended.</p>	
<p>6.</p>	<p>Schemes Awaiting Funding</p> <p>Although the Panel had commissioned most of the budget, additional funding would be available from SEPP for the following three schemes:</p> <ul style="list-style-type: none"> • Sunny Road/Elizabeth Way PROW scheme. • Twyford Avenue, Great Wakering – grasscrete scheme. • Rochford Garden Way, Rochford - grasscrete scheme. <p>The Panel confirmed their agreement to the re-commissioning of the four schemes rolled over from 2019/20, as well as the Ashingdon Road zebra crossing upgrade scheme. DM would email the Panel to confirm the details of the Ashingdon Road works. When the SEPP funding was received the schemes would be commissioned.</p> <p>The issue raised by a Member that the painted markings had worn away on a cycle way on the Ashingdon Road was a maintenance issue and should be reported on the ‘report it’ tool online or raised through the County Member.</p>	<p>Agreed DM</p>
	<p>Star Lane, Great Wakering. Install village gates and traffic commission. Implementation £13,000. Awaiting funding.</p> <p>Two grasscrete schemes in Rochford Garden Way, Rochford and Twyford Avenue, Great Wakering – SEPP funding has been agreed and both schemes will be progressed as soon as the funds have been transferred.</p> <p>Ashingdon Road, Rochford – Bollards the scheme is feasible; however, this would result in displacement of parking to nearby areas. Before the scheme is taken forward, any planning applications or developments happening at that time could be considered by the engineers. Awaiting funding.</p>	



High Street, Great Wakering – bus cage. A bus cage would not be introduced as this would cause additional safety issues; the only option available would be to move either the bus stop or the zebra crossing, and this would be down to the Panel to fund. The Chairman of the LHP, Cllr Maddocks, would progress this matter and advise that the LHP would not be funding any works in this location as the bus stop had been sited here in error; therefore, funding for correction works must not be borne by the LHP.

Main Road, Hockley - bollards. Vehicles parking on the footway obstruct the view to the junctions either side. The scheme is currently in validation and the Panel would be advised when an update was received from the engineers.

Star Lane, Great Wakering - traffic calming. The scheme is in validation. It was planned to erect signage outside the home of a resident; feedback was awaited.

Rochford Town Centre market square – aesthetic improvements. The feasibility study has been put on hold as the requisite surveys cannot be carried out until after lockdown and traffic levels resume.

Little Wheatley Chase, Rayleigh – ‘20 when lights flash’ scheme. This can be progressed. Awaiting funding.

Wakering Road, Great Wakering – 40-mph speed limit. Feasibility Study. Awaiting funding.

Anchor Lane, Canewdon - Village Gateway repositioning. The estimated cost would be £6,500 for the gateway and £11,000 if the 30-mph were to be included. Awaiting funding.

Stambridge Road, Stambridge – 20-mph outside Stambridge Primary School/20 mph outside Mini Marvels Pre-School. Both schemes awaiting speed surveys.

Little Wakering Road, Barling – Wig Wag. The wig wag would need to be moved to a more suitable location. Cost estimated - £23,500. Awaiting funding.

Anchor Lane/Lambourne Hall Road, Canewdon - 20mph. The scheme will be progressed to validation when the surveys have been carried out.

Coronation Close, Great Wakering/Cheapside West, Rayleigh – grasscrete schemes. Both in validation.

	<p>Thorpe Road, Hawkwell. Third party scheme and would not need to be funded by Panel. When the validation is completed DM to advise whether it will be progressed by the local residents.</p> <p>Hall Road. In validation. Cllr Steptoe - the traffic is pushed into the middle of the road where the new roundabout is.</p> <p>Nelsons Gardens, Rayleigh - Footway. The issue is exacerbated by root damage caused by the large tree next to the footway – in validation.</p> <p>Ashingdon Road, Rochford – Zebra Crossing Upgrade. SEPP funding would be allocated to this scheme.</p> <p>The Westrings, Hockley – pedestrian guard railing. Remove from list as the Panel cannot allocate funding as it is not owned by ECCH.</p> <p>Anchor Lane – validation. DM advised that speeds will be validated and a PV² calculation undertaken. Speed surveys would not be undertaken until traffic volumes return to normal.</p> <p>PROW 285 Improvements – Hockley. SEPP funding allocated for surveys.</p> <p>PROW 71, Rayleigh – Street Lighting. To illuminate the route (north of Victoria Road to Priory Chase) which is used by children and parents from the schools as well as the leisure centre and supermarket. This would enable more people to use the PROW when it is dark and save people having to use cars to travel to these facilities.</p>	<p>Remove</p>
<p>8.</p>	<p>Any Other Business</p> <ul style="list-style-type: none"> • Cllr Ioannou raised a report of a scheme to remove a bus shelter in Stambridge by 5 meters. The new location would be assessed for suitability. Essex Highways should be happy to support this, but the location would need to be assessed for suitability. The matter would be raised by Cllr Mrs Weston as the County Member to ensure that relevant standards and specification are met. • Cllr Steptoe raised an enquiry as to whether the LHP would consider putting in road H markers/posts on the edge of a road that is liable to tidal flooding. In times of flooding the white lines cannot be seen and the road is too steep to be driven through safely. Cllr Steptoe to submit a scheme request form. DM to pass to engineers for validation. 	<p>Cllr Mrs Weston</p> <p>DM</p>

	<ul style="list-style-type: none"> • Hockley Community Centre. Cllr Hazlewood advised that there is a bay that allows cars to turn around, for when the gates to enter the community centre are closed. However, cars are parking permanently in this bay, which results in cars and lorries having nowhere to turn and having to reverse up the road instead. very dangerous. Sign being put up no parking. The car parking area belongs to Rochford District Council. The entrance up to the gates would be Essex Highways and so can be raised with SEPP to put in and enforce the parking restriction. • Brocketts, Eastwood Road, Rayleigh. Cllr Ward advised that the bollards installed by ECC to protect the safety of pedestrians had been removed by the owners and cars are driving across the crossing and onto the pavement in front of Brocketts. DM advised that he would raise the issue with ECC and provide an update to Cllrs Maddocks and Ward. • Cllr Mrs Marriott advised that she forwards the Minutes of the Highways Panel to the Rochford Hundred Association of Local Councils. Going forward, she would email a copy to each of the Parish/Town Councils direct. She would also liaise with Parish/Town Council clerks to establish a procedure to facilitate Parish/Town Councils raising matters with the LHP. 	<p>DM</p> <p>Cllr Mrs Marriott</p>
9.	Date of Next Meeting – Monday 14 September 2020 at 2 pm.	

The meeting started at 2.00 pm and closed at 2.52 pm

REPORT 1

ROCHFORD LOCAL HIGHWAY PANEL

2020/21 FUNDED SCHEMES LIST

This report provides an update on the current position of all the schemes which the Rochford Local Highway Panel has recommended for inclusion in the 2020/21 programme.

Budget summary 2020-21	
Capital Budget	£214,000
Safer Roads Schemes	£17,500
Estimated Value of other Commissioned Schemes	£189,000
Remaining Budget to Allocate	£7,500

Members are reminded that the costs supplied are budget allocations only and there is the possibility that a final scheme cost could change dependant on issues which may arise especially during detailed design and construction. The panel will be informed of any budget adjustments required.

Funded Schemes 2020-21

Total Value of Schemes	£206,500
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Completed	Update
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Ref	Scheme name	Description	Division	Parish	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est Completion
1	Poynters Lane / Great Wakering Road - Junction Redesign	Casualty Reduction site - Review junction layout.	Rochford South	Great Wakering	Safer Roads	Design	LROC191001	£4,000		Q4
2	Spa Road / Eldon Way junction, Hockley - Pedestrian Crossing Facilities	Casualty Reduction site - Improve pedestrian crossing facilities.	Rochford West	Hockley	Safer Roads	Total scheme	LROC191002	£13,500		Q4
3	The Chase, Rayleigh - Speed Table	Feasibility study to consider a speed table at the junction with Warwick Road.	Rayleigh North	Rayleigh Town	Traffic Management	Feasibility	LROC192004	£4,000		Q4
4	Eastwood Road, Rayleigh - Signalised Crossing	Implementation of previously completed design.	Rayleigh North	Rayleigh Town	Traffic Management	Implementation	LROC172088	£185,000		Q3

ROCHFORD LOCAL HIGHWAY PANEL REPORT 2 – SCHEMES AWAITING FUNDING

The Schemes Awaiting Funding List identifies all of the requests that have been received for the consideration of the Rochford Local Highways Panel. The Panel are asked to review the schemes, start to make their funding recommendations for those schemes they wish to see delivered and also choose to remove any which they would not wish to consider for future funding.

The breakdown of scheme types available for consideration is as below:

Budget Summary	
Traffic Management	£147,500
Walking	£28,500
Public Rights of Way	£55,000
Total	£231,000

Costs supplied are estimates only and there is the possibility that a final scheme cost can change significantly dependant on issues which may arise during detailed design and construction.

On the Schemes Awaiting Funding List, the RAG column acknowledges the status of the scheme request as shown below:

G	The scheme has been validated as being feasible and is available for consideration
A	The scheme has previously been approved for a feasibility study and the results are awaited before the scheme can be fully considered
R	A scheme request has been received but is against ECC policy or there is no appropriate engineering solution
V	A scheme request has been received and is in the initial validation process

Schemes Awaiting Funding

Traffic Management

Total Value of schemes	£147,500
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Ref	Scheme name	Description	Division	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	Star Lane, Great Wakering – Traffic Calming	Request to consider installing village gates/traffic calming measures.	Rochford South	Total Scheme	LROC192002	£13,000	Validation results - Prominent gateway features and additional signage could be implemented.	G
2	Rochford Garden Way, Rochford - Grasscrete	Installation of grasscrete.	Rochford South	Total Scheme	LROC162058	£28,500	Validation results - Recommendation is to install grasscrete at various points throughout Rochford Garden Way. Request submitted to SEPP to release funds.	G
3	Twyford Avenue, Great Wakering – Grasscrete	Installation of grasscrete.	Rochford South	Total Scheme	LROC152063	£23,500	Validation results - Recommendation is to install grasscrete on the eastern side / southern end of Twyford Avenue. Request submitted to SEPP to release funds.	G
4	Ashingdon Road, Rochford - Bollards	Request to install bollards on the grass verge.	Rochford South	Total scheme	LROC192005	£10,500	Validation results - Bollards could be erected along the grassed area but would displace parking issues to other locations.	G
5	Main Road, Hockley - Bollards	Request to install bollards on the edge of the footway.	Rochford North	Total Scheme	LROC192009	£12,000	Validation results - Bollards can be installed.	G
6	New Road / Shoebury Road, Great Wakering - Signing	Request to consider options for traffic calming due to a number of RTCs.	Rochford South	Total Scheme	LROC192010	£5,500	Validation results - Bend ahead warning sign can be installed at this location.	G
7	Rochford Town Centre, Market Square – Aesthetic Improvements	Implementation of recommendations made in Feasibility Study.	Rochford South	Implementation	LROC172094	TBC	Awaiting completion of feasibility study (on hold due to COVID-19 restrictions).	A

Schemes Awaiting Funding

Traffic Management

Total Value of schemes	£147,500
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Ref	Scheme name	Description	Division	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
8	Eastwood Road/High Street - Pedestrian railings	Implementation of recommendations made in Feasibility Study.	Rayleigh South	Feasibility	LROC182001	TBC	Feasibility Study will be completed in 2020/21 once SEPP funds are released.	A
9	A127 / A129 Rayleigh Weir Roundabout - Lane Signage and Markings	Implementation of recommendations made in Feasibility Study.	Rayleigh South	Feasibility	LROC182017	TBC	Feasibility Study will be completed in 2020/21 once SEPP funds are released.	A
10	Little Wheatley Chase, Rayleigh - 20 When Lights Flash	Request to implement a 20 When Lights Flash scheme outside of Our Lady of Ransom Catholic Primary School.	Rayleigh South	Total scheme	LROC192011	£8,000	Validation results - Existing school warning signage could be replaced with 20mph when flashing signs.	G
11	Waking Road, Great Waking - 40mph Speed Limit	Request to reduce the derestricted section of Waking Road to 40mph.	Rochford South	Total scheme	LROC192013	£12,000	Validation results - A 40mph buffer zone could be implemented, although speeds are already low and as such, this scheme would have little to no impact on driver behaviour.	G
12	Anchor Lane, Canewdon - Village Gateway Repositioning	Request to move the village gateways further west along Anchor Lane.	Rochford North	Total scheme	LROC192015	£11,000	Validation results - Village gateway can be moved for approx. £6,500. If the 30mph limit was to also be moved, it would cost approx. £11,000.	G
13	Stambridge Road, Stambridge - 20mph outside Stambridge Primary School	Request to consider implementing a 20mph speed limit and/or a VAS outside of Stambridge Primary School.	Rochford North	Validation	LROC192016	TBC	Restriction on speed surveys has now been lifted so this scheme will progress to validation as soon as the requisite survey has been carried out (likely to be October 2020 due to backlog of requests).	V

Schemes Awaiting Funding

Traffic Management

Total Value of schemes	£147,500
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Ref	Scheme name	Description	Division	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
14	Stambridge Road, Stambridge - 20mph outside Mini Marvels Pre-School	Request to consider implementing a 20mph speed limit outside of Mini Marvels Pre-School.	Rochford North	Validation	LROC192017	TBC	This scheme will be progressed to validation following a speed survey (all surveys on hold due to COVID-19).	V
15	Little Wakering Road, Barling - Wig-Wag	Review the location of the wig-wag and determine a more suitable location.	Rochford South	Total scheme	LROC192018	£23,500	Validation results - Wig-Wag would need to be moved further into the verge and to the south-east, with a different connection to allow a replacement if required.	G
16	Anchor Lane / Lambourne Hall Road, Canewdon - 20mph	Request to implement 20mph limits outside of the entrances to Canewdon Primary School.	Rochford North	Validation	LROC192019	TBC	This scheme will be progressed to validation following a speed survey (all surveys on hold due to COVID-19).	V
17	Coronation Close, Great Wakering - Grasscrete	Request to replace the grass verges with grasscrete.	Rochford South	Validation	LROC192020	TBC	In validation.	V
18	Cheapside West, Rayleigh - Grasscrete	Request for grasscrete.	Rayleigh South	Validation	LROC192021	TBC	In validation.	V
19	Thorpe Road, Hockley - Vehicular Access Restriction	Third Party request to remove highway rights and restrict access.	Rochford North	Validation	LROC192022	TBC	In validation.	V
20	Hall Road, Rochford - Lane Layout	Review of current lane layout.	Rochford South	Validation	LROC192023	TBC	In validation.	V
21	Upway, Rayleigh - Grasscrete	Request to install grasscrete.	Rayleigh North	Validation	LROC202001	TBC	In validation.	V
22	Hawkwell Park Drive, Hockley - Junction Improvements	Vehicles regularly park on the bend just before the junction with Main Road.	Rochford North	Validation	LROC202002	NA	The only option for this site would be to restrict parking, which would fall to SEPP to consider.	R

Schemes Awaiting Funding

Traffic Management

Total Value of schemes	£147,500
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Ref	Scheme name	Description	Division	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
23	Barling Road, Great Wakering - Speed Limit	Request to review the various speed limit changes between Rebels Lane and Shopland Road.	Rochford South	Validation	LROC202003	TBC	In validation.	V

Schemes Awaiting Funding

Walking

Total Value of schemes	£28,500
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Ref	Scheme name	Description	Division	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	Pedestrian Crossing - London Road, Rayleigh	Request to look into possibility of introducing a crossing facility to provide pedestrian access to the BP garage / M&S.	Rayleigh South	Total Scheme	LROC183016	NA	Validation results - Following the upgrade to the pedestrian refuge by the adjacent developer, the LHP can then consider upgrading it to a pedestrian crossing. HLO to progress this stage of the validation once developers works are complete.	V
2	Nelsons Gardens, Rayleigh - Footway	Request to look into options to improve the footway leading to the playing field.	Rayleigh North	Total scheme	LROC193001	£11,000	Validation results - To prevent root damage from occurring in the near future, it is proposed that the footway be relayed with resin bound gravel. Before this scheme can progress, permission must be sought from RDC as the footway joins their playing field.	G

Schemes Awaiting Funding

Walking

Total Value of schemes	£28,500
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Ref	Scheme name	Description	Division	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
3	Ashingdon Road, Rochford - Zebra Crossing Upgrade	Zebra crossing upgrade to halo beacons.	Rochford South	Total scheme	LROC192012	£17,500	Validation results - Recommendation is to upgrade to halo beacons, carry out vegetation clearance and upgrade the eastern street light.	G
4	Anchor Lane, Canewdon - Pedestrian Crossing	Request to implement a pedestrian crossing.	Rochford North	Validation	LROC192012	TBC	Validation requires PV2 which cannot be carried out until current COVID-19 restrictions are lifted.	V
5	Little Wheatley Chase, Rayleigh - Pedestrian Crossing	Request to install a zebra crossing outside of the school.	Rayleigh South	Validation	LROC203001	TBC	PV2 required before scheme can progress.	V

Schemes Awaiting Funding

Public Rights of Way

Total Value of schemes	£55,000
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Ref	Scheme name	Description	Division	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	PROW 285 Improvements - Hockley	Improvements the condition of PROW 285, which runs between Sunny Road and Elizabeth Close, Hockley.	Rochford North	Total Scheme	LROC198001	£16,000	Validation results - PROW can be levelled, edged where required, infilled and compacted. Request submitted to SEPP to release funds.	G
2	PROW 71, Rayleigh - Street Lighting	Request to provide street lighting along approx. 288m of PROW.	Various	Total scheme	LROC198002	£39,000	Validation results - Six or seven (depending on design conclusion) could be installed along this PROW.	G