

ROCHFORD LOCAL HIGHWAYS PANEL MEETING AGENDA

Date:	15 th June 2020
Time:	14:00
Venue:	Video Conference Call due to current covid-19 restrictions
Chairman:	CC Malcolm Maddocks
Panel Members:	CC June Lumley (Deputy), CC Mike Steptoe, CC Carole Weston, Cllr George Ioannou, Cllr Brian Hazlewood, Cllr Ian Ward, Cllr Cheryl Roe, Cllr Angelina Marriott (EALC representative)
Officers:	EH Sonia Church – Highway Liaison Manager EH Dan Maclean – Highway Liaison Officer
Secretariat:	RDC Michelle Power – Democratic Services Officer

Page	Item	Subject	Lead	Paper
	1	Welcome & introductions	Chairman	Verbal
	2	Apologies for absence & declarations of interest	Chairman	Verbal
	3	Minutes of meeting held on 16 th March 2020 to be agreed as a correct record	Chairman	Verbal
	4	Matters arising from minutes of previous meeting	Chairman	Verbal
6 – 7	5	Report on Funded Schemes	Dan Maclean	Report 1
8 – 14	6	Report on Schemes Awaiting Funding	Dan Maclean	Report 2
	7	Any other business	All	Verbal
	8	Date of next meeting: TBC	Chairman	Verbal

- Any member of the public wishing to attend the Rochford Local Highways Panel (LHP) must arrange a formal invitation from the Chairman no later than 1 week prior to the meeting.
- Any public questions should be submitted to the Highway Liaison Officer no later than 1 week before the LHP meeting date; Daniel.Maclean@essexhighways.org

**ROCHFORD LOCAL HIGHWAYS PANEL MINUTES
16 MARCH 2020 AT 2.00 PM**

CIVIC SUITE, RAYLEIGH

Civic Suite, 2 Hockley Road, Rayleigh, SS6 8EB

Chairman:	Cllr M Maddocks
Panel Members:	Cllr G J Ioannou (RDC), Cllr Mrs C E Roe (RDC), Cllr Mrs C A Weston (ECC), Cllr Miss A Marriott (EALC representative).
Officers:	S Church – ECC Highways Liaison Manager D Maclean – ECC Highways Liaison Officer (DM)
Secretariat:	M Power – RDC Democratic Services Officer

Item		Owner
1.	The Chairman welcomed all to the meeting.	
2.	Apologies for absence were received from Cllrs T G Cutmore (RDC), Mrs J R Lumley (ECC), M J Steptoe (ECC) and I H Ward (RDC).	
3.	Declarations of interest in items on the agenda: Cllr Mrs C E Roe declared a non-pecuniary interest by virtue of being a Member of Rayleigh Town Council.	
4.	The Minutes of meeting held on 16 December 2019 were agreed as correct record.	
5.	<p>Funded Schemes 2019/20</p> <p>Rochford Town Centre, Market Square Improvements. Engineers to carry out surveys as part of study, although this may have to be put on hold due to likely reduction in traffic due to COVID-19.</p> <p>Rochford Town Centre is the only scheme which is yet to be completed from the 2019/20 programme; all others are complete.</p> <p>Schemes Awaiting Funding The Panel considered which schemes to put forward for delivery in 2020/21.</p>	

	<p>In addition to the annual funding allocated to the LHP, there is likely to be access to SEPP surplus funding; final approval to allocate these funds would be provided by SEPP when it meets in June.</p> <p>PROW 285 Improvements between Sunny Road, near Westrings School, Hockley - since printing the report, an estimate of £16,000 had been provided for implementation of the scheme. Funding for this scheme has been approved by SEPP. DM to make enquiries as to how the funds are transferred to ECC to allow this scheme to commence.</p> <p>The Panel resolved that the Eastwood Road, Rayleigh signalised pedestrian crossing (estimated cost £185,000) should be funded in 2020/21 as a priority. The implementation team is aware that it is in the pipeline and that it is on the back of a serious accident. There are two schools in the vicinity that would benefit greatly from having a crossing. (Cllr Mrs C Roe declared a non-pecuniary interest by virtue of her husband having been hit on the crossing three times). As the scheme has been designed and costed, it should be possible for the works to be implemented during the summer holidays 2020, but it was noted that this would mean relying on the fact that the additional SEPP funding would be allocated to the LHP.</p> <p>It was further resolved that implementation of the five schemes on page 9 of the report scheduled to be delivered in 2020/21 (the five schemes which due to overspend in 2019/20, the panel agreed to move delivery to 2020/21), would be delayed until later in the year – assuming the Panel at that time still wishes to progress them. This would allow the Eastwood Road signalised pedestrian crossing scheme to be completed as soon as possible.</p> <p>Two grasscrete schemes in Rochford Garden Way, Rochford and Twyford Avenue, Great Wakering - £53,500 had been estimated for completion of these schemes; however, the schemes would need to be revalidated and re-costed, which might result in an increased cost, leaving less funding available for other schemes. These schemes to be delayed until later in the year to enable prioritisation of the Eastwood Road signalised pedestrian crossing scheme.</p>	<p>DM</p> <p>Resolved</p> <p>DM</p>
<p>5.</p>	<p>Schemes awaiting funding</p> <p><u>Safer Roads</u></p> <p>Pointers Lane, j/w Wakering Road, Great Wakering. Vegetation cutting did not resolve the issue. A Feasibility Study</p>	

	<p>will therefore be carried out to determine whether a junction redesign could resolve the issue.</p> <p>Spa Road, Hockley – Eldon Road, Hockley. Junction / crossing point redesign due to fatal collision.</p>	
	<p><u>Traffic Management</u></p> <p>The Chase, Rayleigh – speed table. It was felt that residents would be in favour of the installation of a raised table. The effect on drainage of the scheme could be included in the feasibility study. Agreed to fund.</p> <p>Ashingdon Road, Rochford – Bollards There may be a cheaper option available - Cllr Mrs Weston to visit the site with DM.</p> <p>High Street, Great Wakering – bus cage. The only safe option would be to move either the bus stop or the zebra crossing so that buses do not have to stop on the crossing zig zags. Moving the bus stop to a layby outside the old police station may be a workable solution - confirmation would be sought that this would be feasible. A countywide audit in November would include assessment of this shelter and whether this location meets the criteria required. There would be a likely cost of £12-14,000 for a new shelter plus removal of the old shelter and changes to the kerbing; a total £35,000. It was noted that the LHP would be responsible for the work, rather than the bus company.</p> <p>Cherry Orchard Way, Rochford – Country Park Signage. Rochford District Council to fund this scheme.</p> <p>Pedestrian Crossing – London Road, Rayleigh. Remain on the list until development compete.</p> <p>Ashingdon Road, Rochford – Zebra Crossing Upgrade. Upgrade recommended £14,500. Panel agreed to fund this scheme, although it cannot commence until SEPP funds have been released.</p> <p>The Westerings, Hockley – Pedestrian Guard Railing. The 'Division' should be amended on the report.</p> <p>PROW 285 Improvements – Hockley. SEPP have agreed to fund. DM to advise District Councillors as to the extent of the footpath owned by ECC.</p>	<p>DM</p> <p>Agreed</p> <p>DM</p> <p>DM</p>
8.	Any Other Business	

	<ul style="list-style-type: none"> • 20mph outside Stambridge primary school and pre-school. Cllr Ioannou raised the possible issue of there being two national speed limits in between the proposed 20mph stretch of road; DM advised that all such issues will be assessed as part of the validation. A 20mph speed limit cannot be placed on PR1 and PR2 roads; only on local roads and is only advisory. DM to discuss with Cllr Ioannou after the meeting. • Cllr Ioannou advised that vehicles are parking on the pavement outside Stambridge Primary School. He believed that a crossing outside the school is needed as pupils must cross the road to get to the school. DM and Cllr Ioannou to review the site. • Hockley library – the pavement outside and the toilets are in a bad state of repair and maintenance. DM advised that this is maintenance issue; a site visit to be arranged with Cllr Mrs Weston and DM. DM advised that the option of broadening the remit of the Panel to meet aesthetic improvements was to be investigated. 	<p>DM</p> <p>DM</p> <p>DM</p>
<p>9.</p>	<p>Date of Next Meeting – 15 June 2020 (provisional).</p>	

The meeting started at 2.00 pm and closed at 3.40 pm

REPORT 1

ROCHFORD LOCAL HIGHWAY PANEL

2020/21 FUNDED SCHEMES LIST

This report provides an update on the current position of all the schemes which the Rochford Local Highway Panel has recommended for inclusion in the 2020/21 programme.

Budget summary 2020-21	
Capital Budget	£214,000
Safer Roads Schemes	£17,500
Estimated Value of other Commissioned Schemes	£189,000
Remaining Budget to Allocate	£7,500

Members are reminded that the costs supplied are budget allocations only and there is the possibility that a final scheme cost could change dependant on issues which may arise especially during detailed design and construction. The panel will be informed of any budget adjustments required.

Funded Schemes 2020-21

Total Value of Schemes	£206,500
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Completed	Update
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Ref	Scheme name	Description	Division	Parish	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est Completion
1	Poynters Lane / Great Waking Road - Junction Redesign	Casualty Reduction site - Review junction layout.	Rochford South	Great Waking	Safer Roads	Design	LROC191001	£4,000		Q4
2	Spa Road / Eldon Way junction, Hockley - Pedestrian Crossing Facilities	Casualty Reduction site - Improve pedestrian crossing facilities.	Rochford West	Hockley	Safer Roads	Total scheme	LROC191002	£13,500		Q4
3	The Chase, Rayleigh - Speed Table	Feasibility study to consider a speed table at the junction Warwick Road.	Rayleigh North	Rayleigh Town	Traffic Management	Feasibility	LROC192004	£4,000		Q4
4	Eastwood Road, Rayleigh - Signalised Crossing	Implementation of previously completed design.	Rayleigh North	Rayleigh Town	Traffic Management	Implementation	LROC172088	£185,000		Q4

ROCHFORD LOCAL HIGHWAY PANEL REPORT 2 – SCHEMES AWAITING FUNDING

The Schemes Awaiting Funding List identifies all of the requests that have been received for the consideration of the Rochford Local Highways Panel. The Panel are asked to review the schemes, start to make their funding recommendations for those schemes they wish to see delivered and also choose to remove any which they would not wish to consider for future funding.

The breakdown of scheme types available for consideration is as below:

Budget Summary	
Traffic Management	£130,000
Walking	£28,500
Public Rights of Way	£16,000
Total	£174,500

Costs supplied are estimates only and there is the possibility that a final scheme cost can change significantly dependant on issues which may arise during detailed design and construction.

On the Schemes Awaiting Funding List, the RAG column acknowledges the status of the scheme request as shown below:

G	The scheme has been validated as being feasible and is available for consideration
A	The scheme has previously been approved for a feasibility study and the results are awaited before the scheme can be fully considered
R	A scheme request has been received but is against ECC policy or there is no appropriate engineering solution
V	A scheme request has been received and is in the initial validation process

Schemes Awaiting Funding

Traffic Management

Total Value of schemes	£130,000
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	Star Lane, Great Wakering – Traffic Calming	Request to consider installing village gates/traffic calming measures.	Rochford South	Great Wakering	Total Scheme	LROC192002	£13,000	Validation results - Prominent gateway features and additional signage could be implemented.	G
2	Rochford Garden Way, Rochford - Grasscrete	Installation of grasscrete.	Rochford South	Rochford	Total Scheme	LROC162058	£28,500	Validation results - Recommendation is to install grasscrete at various points throughout Rochford Garden Way. Request submitted to SEPP for funding to be released.	G
3	Twyford Avenue, Great Wakering – Grasscrete	Installation of grasscrete.	Rochford South	Great Wakering	Total Scheme	LROC152063	£23,500	Validation results - Recommendation is to install grasscrete on the eastern side / southern end of Twyford Avenue. Request submitted to SEPP for funding to be released.	G
4	Ashingdon Road, Rochford - Bollards	Request to install bollards on the grass verge.	Rochford South	Rochford	Total scheme	LROC192005	£10,500	Validation results - Bollards could be erected along the grassed area but would displace parking issues to other locations.	G
5	High Street, Great Wakering - Bus Cage	Request to install a bus cage outside of the bus stop/flag.	Rochford South	Rochford	Validation	LROC192006	NA	Validation results - A bus cage cannot be introduced as this would cause additional safety issues. The only option would be to move either the bus stop or the zebra crossing.	R
6	Main Road, Hockley - Bollards	Request to install bollards on the edge of the footway.	Rochford North	Hockley	Validation	LROC192009	TBC	In validation.	V
7	New Road / Shoebury Road, Great Wakering - Signing	Request to consider options for traffic calming due to a number of RTCs.	Rochford South	Great Wakering	Validation	LROC192010	TBC	In validation - awaiting response from resident.	V
8	Rochford Town Centre, Market Square – Aesthetic Improvements	Implementation of recommendations made in Feasibility Study.	Rochford South	Rochford	Total Scheme	LROC172094	TBC	Awaiting completion of feasibility study.	A

Schemes Awaiting Funding

Traffic Management

Total Value of schemes	£130,000
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
9	Eastwood Road/High Street - Pedestrian railings	Implementation of recommendations made in Feasibility Study.	Rayleigh South	Rayleigh Town	Total Scheme	LROC182001	TBC	Feasibility Study will be completed in 2020/21.	A
10	A127 / A129 Rayleigh Weir Roundabout - Lane Signage and Markings	Implementation of recommendations made in Feasibility Study.	Rayleigh South	Rayleigh Town	Total Scheme	LROC182017	TBC	Feasibility Study will be completed in 2020/21.	A
11	Little Wheatley Chase, Rayleigh - 20 When Lights Flash	Request to implement a 20 When Lights Flash scheme outside of Our Lady of Ransom Catholic Primary School.	Rayleigh South	Rayleigh Town	Total scheme	LROC192011	£8,000	Validation results - Existing school warning signage could be replaced with 20mph when flashing signs.	G
12	Waking Road, Great Waking - 40mph Speed Limit	Request to reduce the derestricted section of Waking Road to 40mph.	Rochford South	Great Waking	Total scheme	LROC192013	£12,000	Validation results - A 40mph buffer zone could be implemented, although speeds are already low and as such, this scheme would have little to no impact on driver behaviour.	G
13	Anchor Lane, Canewdon - Village Gateway Repositioning	Request to move the village gateways further west along Anchor Lane.	Rochford North	Canewdon	Total scheme	LROC192015	£11,000	Validation results - Village gateway can be moved for approx. £6,500. If the 30mph limit was to also be moved, it would cost approx. £11,000.	G
14	Stambridge Road, Stambridge - 20mph outside Stambridge Primary School	Request to consider implementing a 20mph speed limit and/or a VAS outside of Stambridge Primary School.	Rochford North	Stambridge	Validation	LROC192016	TBC	This scheme will be progressed to validation following a speed survey (which cannot be undertaken due to current restrictions relating to COVID-19).	V
15	Stambridge Road, Stambridge - 20mph outside Mini Marvels Pre-School	Request to consider implementing a 20mph speed limit outside of Mini Marvels Pre-School.	Rochford North	Stambridge	Validation	LROC192017	TBC	This scheme will be progressed to validation following a speed survey (which cannot be undertaken due to current restrictions relating to COVID-19).	V

Schemes Awaiting Funding

Traffic Management

Total Value of schemes	£130,000
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
16	Little Waking Road, Barling - Wig-Wag	Review the location of the wig-wag and determine a more suitable location.	Rochford South	Barling Magna	Total scheme	LROC192018	£23,500	Validation results - Wig-Wag would need to be moved further into the verge and to the south-east, with a different connection to allow replacement if required.	G
17	Anchor Lane / Lambourne Hall Road, Canewdon - 20mph	Request to implement 20mph limits outside of the entrances to Canewdon Primary School.	Rochford North	Canewdon	Validation	LROC192019	TBC	This scheme will be progressed to validation following a speed survey (which cannot be undertaken due to current restrictions relating to COVID-19).	V
18	Coronation Close, Great Waking - Grasscrete	Request to replace the grass verges with grasscrete.	Rochford South	Great Waking	Validation	LROC192020	TBC	In validation.	V
19	Cheapside West, Rayleigh - Grasscrete	Request for grasscrete.	Rayleigh South	Rayleigh Town	Validation	LROC192021	TBC	In validation.	V
20	Thorpe Road, Hockley - Vehicular Access Restriction	Third Party request to remove highway rights and restrict access.	Rochford North	Hockley	Validation	LROC192022	TBC	In validation.	V
21	Hall Road, Rochford - Lane Layout	Review of current lane layout.	Rochford South	Rochford	Validation	LROC192023	TBC	In validation.	V

Schemes Awaiting Funding

Walking

Total Value of schemes	£28,500
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	Pedestrian Crossing - London Road, Rayleigh	Request to look into possibility of introducing a crossing facility to provide pedestrian access to the BP garage / M&S.	Rayleigh South	Rayleigh Town	Validation	LROC183016	TBC	Validation results - Following the upgrade to the pedestrian refuge by the adjacent developer, the LHP can then consider upgrading it to a pedestrian crossing. HLO to progress this stage of the validation once developers works are complete.	V
2	Nelsons Gardens, Rayleigh - Footway	Request to look into options to improve the footway leading to the playing field.	Rayleigh North	Rayleigh Town	Validation	LROC193001	£11,000	Validation results - To prevent root damage from occurring in the near future, it is proposed that the footway be relayed with resin bound gravel. Permission has been granted by RDC for these works to be carried out (as the footway joins the Fairview playing field).	G
3	Ashingdon Road, Rochford - Zebra Crossing Upgrade	Zebra crossing upgrade to halo beacons.	Rochford South	Rochford	Total scheme	LROC192012	£17,500	Validation results - Recommendation is to upgrade to halo beacons, carry out vegetation clearance and upgrade the eastern street light.	G

Schemes Awaiting Funding

Walking

Total Value of schemes	£28,500
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
4	The Westerings, Hockley - Pedestrian Guard Railing	Request to install PGR at the end of the alleyway opposite the school entrance.	Rayleigh South	Hockley	Validation	LROC192014	NA	Validation results - PGR cannot be installed at this site. The alleyway is unadopted and we could not install PGR without laying tarmac first. Also, the kerb is dropped at each end which would prevent PGR.	R
5	Anchor Lane, Canewdon - Pedestrian Crossing	Request to implement a pedestrian crossing.	Rochford North	Canewdon	Validation	LROC192012	TBC	This scheme will be progressed to validation following a PV2 (which cannot be undertaken due to current restrictions relating to COVID-19).	V

Schemes Awaiting Funding

Public Rights of Way

Total Value of schemes	£16,000
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	PROW 285 Improvements - Hockley	Request to improve the condition of PROW 285, which runs between Sunny Road and Elizabeth Close, Hockley.	Rochford North	Hockley	Total Scheme	LROC198001	£16,000	Validation results - PROW can be levelled, edged where required, infilled and compacted. Request submitted to SEPP to release funds.	G
2	PROW 71, Rayleigh - Street Lighting	Request to provide street lighting along approx. 288m of PROW.	Various	Rayleigh Town	Validation	LROC198002	TBC	In validation.	V