

HARLOW LOCAL HIGHWAYS PANEL MEETING AGENDA

Date:	Tuesday 12 th January 2021
Time:	10:00 hrs
Venue:	Video Conference Call due to current Covid19 restrictions
Chairman:	CC Member Eddie Johnson
Panel Members:	CC Member Mike Garnett, CC Member Clive Souter, CC Member Michael Hardware, HDC Member Tony Durcan, HDC Member Tony Edwards, HDC Member John Strachan, HDC Member Danny Purton
Officers:	Rissa Long – Highway Liaison Officer, (Essex Highways) Sonia Church - Highway Liaison Manager (Essex Highways)
Secretariat:	Lisa Thornett – (HDC)

Page	Item	Subject	Lead	Paper
	1	Welcome and Introductions	Chairman	Verbal
	2	Apologies for Absence	Chairman	Verbal
	3	Minutes of meeting held on 8 th September 2020 to be agreed as a correct record	Chairman	Verbal
	4	Matters arising from minutes of previous meeting	Chairman	Verbal
	5	Report on Funded Schemes	Rissa Long	Report 1
	6	Report on Schemes Awaiting Funding	Rissa Long	Report 2
	7	Any other business:	All	Verbal
	8	Date of next meeting: 24th March 2021 (time TBC)	Chairman	Verbal

HARLOW LOCAL HIGHWAYS PANEL MINUTES – 8 SEPTEMBER 2020 AT 10AM

ONLINE – VIA ZOOM

Chairman:	Councillor Eddie Johnson, ECC
Panel Members:	Councillor Mike Garnett, ECC Councillor Clive Souter, ECC Councillor Tony Edwards, Harlow Council Councillor Danny Purton, Harlow Council
Officers:	Rissa Long, Highways Liaison Officer – ECC
Secretariat:	Lisa Thornett, Corporate Support Officer – Harlow Council

Item		Owner
1.	Welcome and Introductions: The Chairman welcomed all attendees to the meeting and invited Councillors and Officers to introduce themselves.	
2.	Declarations of interest: None.	
3.	Minutes of meeting held on 24 June 2020 to be agreed as correct record: Agreed.	
4.	Matters Arising from Minutes of the previous meeting: None.	
6.	Report on Funded Schemes: Rissa Long reported on the funded projects. Rissa to send plans for item number four on the funded scheme. Rissa confirmed that the Fawbert and Barnard scheme would be funded by S106 money and this has been forwarded to the TRO teams to proceed with.	
7.	Report on Schemes Awaiting Funding: It was agreed that this will be discussed at the next meeting to agree within budget.	
9.	AOB Councillor Danny Purton asked who is responsible for approving dropped kerbs as he believes that there isn't consistency in the process. Rissa Long to find out and who is responsible and to let Councillor Purton know. Councillor Tony Edwards raised the roundabout by the bus station.	

	<p>He says that it is an appalling state and is neglected; the lamp post has been knocked down and is an eyesore.</p> <p>Councillor Tony Edwards raised the issue again with Momples Road and First Avenue. There was a site visit in September 2018. Councillor Edwards claims this is a dangerous spot and there have been several vehicle collisions. Councillor Edwards asked for CCTV to be installed and to view the footage to decide if any improvements can be made. He feels that we cannot wait for the outcome of J7a. Councillor Edwards has a petition for over 200 signatures. He feels that this spot is unacceptable and dangerous and that there will soon be a fatality.</p> <p>Rissa Long advised that she would speak to Major Schemes to obtain a response.</p>	
<p>10.</p>	<p>Date of next meeting: The date of the next meeting will be 12 January 2021.</p>	

REPORT 1 HARLOW LOCAL HIGHWAY PANEL 2020/21 FUNDED SCHEMES LIST

This report provides an update on the current position of all the schemes which the Harlow Local Highway Panel had recommended for inclusion in the 2020/21 programme.

Budget summary 2020/21	
1. Commissioned schemes – Budget £243,500	
Priority 1 Commissioned Schemes 2020/21	£242,000
Priority 2 Schemes identified	£42,500
2. Savings identified	
Small savings have been identified with LHAR192011 – Church Langley Way conspicuity LHAR192001 – Church Langley Way parallel crossing LHAR173005 – Tawneys Road zebra crossing	
Total	£5,000
3. Summary	
Total Commissioned schemes	£242,000
Total Savings identified	£5,000
Balance remaining	£15,000

At the June 2020 panel meeting, the members agreed to recommend some schemes as Priority 2 in the event of savings being made.

As small savings have been identified with the three schemes outlined above then the following scheme has been brought forward in to the 2020-21 programme.

Scheme name	Scheme stage	Cost Code	Allocated Budget
Muskham Road outside the Museum - Dropped crossing and footway surfacing	Total scheme	LHAR163032	£14,500

Funded Schemes 2020-21

Total Value of Schemes	£249,000
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Completed	Update
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Ref	Scheme name	Description	Division	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est Completion
1	Church Langley Way - Signalised crossing conspicuity	Improvements to the conspicuity of the signalised crossing	Harlow South East	Traffic Management	Total scheme	LHAR192011	£10,000	Scheme completed in October 2020.	COMPLETED
2	Church Langley Way - between Minton Lane and Tickenhall Drive - Parallel crossing	Implementation of Parallel crossing	Harlow South East	Walking	Implementation	LHAR192001	£134,000	The crossing is programmed to be installed in early 2021.	Q4
3	Tawney's Road close to the shops - Zebra crossing	Implementation of zebra crossing	Harlow South East	Walking	Implementation	LHAR173005	£84,000	The scheme is awaiting the conclusion of the legal elements and then it is anticipated will be completed in early 2021.	Q4
4	Waterhouse Moor - 20mph zone	Design and consultation for a 20mph zone	Harlow South East	Traffic Management	Design	LHAR182008	£6,500	The formal consultation for a 20mph zone at Waterhouse Moor, Westfield and Church Leys will commence early in to the new year.	Q4
5	Muskham Road outside the Museum - Dropped crossing and footway surfacing	Dropped crossing outside the museum and the resurfacing of a short section of footway	Harlow North	Walking	Total scheme	LHAR163032	£14,500	Savings have been made in the programe and as per the agreement of the Members this scheme has been brought forward into the 2020-21 programme.	Q4

HARLOW LOCAL HIGHWAY PANEL REPORT 2 – SCHEMES AWAITING FUNDING

This Schemes Awaiting Funding List identifies all of the scheme requests that have been received for the future consideration of the Harlow Local Highways Panel.

The Panel had already agreed a Priority 2 list of schemes to come forward into the programme if additional budget became available. These schemes are identified within the report in bold text.

There are currently schemes awaiting funding with an estimated cost of £469,000.

The breakdown of scheme types is as below.

	Total Estimated Costs
Safer Roads	TBC
Traffic Management	£95,500
Walking	£167,000
Cycling	£96,500
Passenger Transport	£110,000
School Crossing Patrols	TBC
	£469,000

Costs supplied are estimates only and there is the possibility that a final scheme cost can change significantly dependant on issues which may arise during detailed design and construction.

On the Schemes Awaiting Funding List, the RAG column acknowledges the status of the scheme request as shown below:

G	The scheme has been validated as being feasible and is available for consideration
A	The scheme has previously been approved for a feasibility study and the results are awaited before the scheme can be fully considered
R	A scheme request has been received but is against ECC policy or there is no appropriate engineering solution
V	A scheme request has been received and is in the initial validation process

Schemes Awaiting Funding

Traffic Management

Total Value of schemes	£95,500
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Ref	Scheme name	Description	Division	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	Maddox Road - Traffic calming amendments	Request to look into the existing traffic calming measures	Harlow North	Design	LHAR162015	£5,500		G
2	Maddox Road - Layby improvements	Request for layby improvements to accommodate echelon parking	Harlow North	Design	LHAR162016	£5,500	The validation has recommended proceeding to a feasibility study to identify possible improvements.	G
3	Kingsland outside 149 and 91, Harlow - Parking	Congestion parking	Harlow West	Feasibility	LHAR162018	£6,500	The validation has identified verge areas within Kingsland which could be converted to improve parking. The land however is not highways so land acquisition would be required in addition to the feasibility study.	G
4	Opposite Bushey Croft, Harlow - Parking	Congestion parking	Harlow West	Design	LHAR162020	£5,500	The validation has recommended proceeding to a feasibility study.	G
5	Water Gardens junction with Third Avenue - Feasibility study	Feasibility to look at improving the exit from the Water Gardens for traffic wanting to turn right	Harlow West	Feasibility	LHAR172007	£6,500	The validation has been completed and has recommended proceeding to a feasibility study to look at options.	G
6	Paringdon Road - Route study	Request to review Paringdon Road in its entirety to assess the existing traffic calming and junction arrangements where safety concerns have been raised	Harlow West	Feasibility	LHAR192012	£5,000	The validation has recommended undertaking a route study of the length of Paringdon Road. Members agreed for this to be progressed as a Priority 2 scheme if additional budget becomes available.	G

Schemes Awaiting Funding

Traffic Management

Total Value of schemes	£95,500
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Ref	Scheme name	Description	Division	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
7	Waterhouse Moor - Parking improvements	Request to consider amending off road land for parking spaces in the vicinity of Waterhouse Towers	Harlow South East	Design	LHAR192006	£5,500	The validation has identified that it would be feasible to look at converting the grassed area to enable vehicles to be moved from the sharp bend.	G
8	Willowfield - Layby improvement	Feasibility study to look at either widening the existing layby to better facilitate echelon parking or look to introduce a one way system	Harlow West	Design	LHAR162010	£6,500		G
9	Potter Street - Review of existing 20mph zone	Request to look into the existing 20mph zone and improving existing traffic calming measures	Harlow South East	Feasibility	LHAR162014	£5,500		G
10	London Road jct with Church Langley Way review	Request to review the arrangement at the junction	Harlow North	Design	LHAR182004	£4,000	The validation has identified that a design can be progressed for improving the surface and the lining at this location	G
11	Churchgate Street - 20 when lights flash	Advisory 20 when lights flash outside the school	Harlow North	Total scheme	LHAR182003	£12,000	The validation has recommended progressing an advisory 20 when lights flash scheme outside Churchgate Street School.	G
12	Hare Street Springs - Traffic management	Request to look at improving the existing traffic calming arrangement	Harlow West	Design	LHAR182005	£6,500	The validation has recommended proceeding to the design works for improving the existing traffic calming.	G
13	Tye Green Village - Playground warning signage	Playground warning signage	Harlow South East	Total scheme	LHAR192004	£5,000	Members agreed for this to be progressed as a Priority 2 scheme if additional budget becomes available.	G

Schemes Awaiting Funding

Traffic Management

Total Value of schemes	£95,500
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Ref	Scheme name	Description	Division	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
14	Latton Bush Centre - Mini roundabout improvements	Improved visibility and possible deflection on the mini roundabout to encourage vehicles heading North on Southern Way to give way	Harlow South East	Design	LHAR192007	£5,000	The validation has concluded that the scheme can progress to detailed design for moving the stop lines and to also look at introducing deflection on Southern Way to encourage vehicles to give way. Members agreed for this to be progressed as a Priority 2 scheme if additional budget becomes available.	G
15	Churchgate Street - Gateway treatment	Gateway treatment to reinforce the speed limit as you enter Churchgate Street from the Epping direction	Harlow North	Total scheme	LHAR192010	£8,000		G
16	Junction in between 171 and 100 Abbotsweld - Road markings	Request to look into give way road markings at the junction	Harlow West	Total scheme	LHAR162008	£3,000	Members agreed for this to progress as a Priority 2 scheme if additional budget becomes available.	G
17	Pittmans Field - Verge protection	Measures to protect the verge where large vehicles regularly mount it	Harlow North	Validation	LHAR20001	TBC	In validation.	V

Schemes Awaiting Funding

Walking

Total Value of schemes	£167,000
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Ref	Scheme name	Description	Division	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	Hare Street junction with Spring Close - Dropped crossings	1 pair of dropped crossings	Harlow West	Total scheme	LHAR163013	£5,500		G
2	Helions Road Junction with Harberts Road - Dropped crossings	1 pair of dropped crossings	Harlow West	Total scheme	LHAR163014	£5,500		G
3	Willowfield junction with Tendring Road - Dropped crossings	2 x pairs of dropped crossings	Harlow West	Total scheme	LHAR163015	£9,500		G
4	Maunds Hatch junction with Maunds Hatch - Dropped crossings	1 pair of dropped crossings in the vicinity of the Co-Op	Harlow West	Total scheme	LHAR163019	£5,500		G
5	Tendring Road junction with Partridge Road - Dropped crossings	1 pair of dropped crossings	Harlow West	Total scheme	LHAR163021	£5,500		G
6	Tawney's Road junction with The Fairways - Dropped crossings	1 pair of dropped crossings	Harlow South East	Total scheme	LHAR163023	£6,500		G

Schemes Awaiting Funding

Ref	Scheme name	Description	Division	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
7	Waterhouse Moor - Dropped crossings	Request for 2 x pairs of dropped crossings down Waterhouse Moor	Harlow South East	Total scheme	LHAR163026	£11,000		G
8	Finchmoor - Dropped crossings	Request for additional dropped crossings down Finchmoor	Harlow West	Total scheme	LHAR163028	£30,000		G
9	Abercrombie Way junction with Woodcroft - Dropped crossings	1 pair of dropped crossings	Harlow West	Total scheme	LHAR163029	£11,000		G
10	Entrance to Church Gate School - Dropped crossings	1 pair of dropped crossings	Harlow North	Total scheme	LHAR163003	£4,000		G
11	Miles Close junction with Herbert's - Dropped crossings	1 pair of dropped crossings	Harlow West	Total scheme	LHAR163004	£5,500		G
12	Shawbridge junction next to sign for houses 132-152 - Dropped crossings	1 pair of dropped crossings	Harlow West	Total scheme	LHAR163008	£5,500		G
13	Barn Mead - Dropped crossings	Request for dropped crossings around the whole Barn Mead estate	Harlow West	Total scheme	LHAR163020	£52,000		G

Schemes Awaiting Funding

Ref	Scheme name	Description	Division	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
14	Station Road / Priory Avenue Harlow - Dropped crossing	Dropped crossing to link both sides of the Road	Harlow North	Total scheme	LHAR193001	£10,000	Members agreed for this to be progressed as a Priority 2 scheme if additional budget become available.	G
15	Little Parndon School, Hodings Road - Zebra crossing	Investigations into possile zebra crossing in the vicinity of the school	Harlow West	Validation	LHAR203001	TBC	A speed survey and PV2 for the formal validation will need to be undertaken.	V

Schemes Awaiting Funding

School Crossing Patrols

Total Value of schemes	£0
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Ref	Scheme name	Description	Division	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	Longwood Academy, Paringdon Road - Safety improvements	Pedestrian guard rail and general safety improvements outside the school	Harlow West	Validation	LHAR206001	TBC	In validation.	V

Schemes Awaiting Funding

Cycling

Total Value of schemes	£96,500
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Ref	Scheme name	Description	Division	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	Passmore Area	Implementation of cycle improvements in the Passmore Area as identified in the feasibility study undertaken in 2017-18	Harlow West	Total scheme	LHAR164001	£96,500	The feasibility study has identified a package of measures throughout Passmores including signage improvements, lining, a TRO and bollards. The implementation could be split down into smaller segments to minimise the financial impact.	G

Schemes Awaiting Funding

Passenger Transport

Total Value of schemes	£110,000
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Ref	Scheme name	Description	Division	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	Peterswood School (S-bound) - Replacement bus shelter	Replacement bus shelter	Harlow West	Total scheme	LHAR175006	£8,500	The progression of bus shelters in Essex is currently on hold until the conclusion of a countywide audit.	A
2	Peterswood School (NW-bound)	Replacement bus shelter	Harlow West	Total scheme	LHAR175007	£8,500	The progression of bus shelters in Essex is currently on hold until the conclusion of a countywide audit.	A
3	Fir Park	Replacement bus shelter	Harlow West	Total scheme	LHAR175010	£8,500	The progression of bus shelters in Essex is currently on hold until the conclusion of a countywide audit.	A
4	Pollards Hatch (NW Bound)	Replacement bus shelter	Harlow West	Total scheme	LHAR175011	£8,500	The progression of bus shelters in Essex is currently on hold until the conclusion of a countywide audit.	A
5	Ladyshot (opp)	Replacement bus shelter	Harlow North	Total scheme	LHAR175012	£8,500	The progression of bus shelters in Essex is currently on hold until the conclusion of a countywide audit.	A

Schemes Awaiting Funding

Passenger Transport

Total Value of schemes	£110,000
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Ref	Scheme name	Description	Division	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
6	Barley Croft (N Bound)	Replacement bus shelter	Harlow West	Total scheme	LHAR175013	£8,500	The progression of bus shelters in Essex is currently on hold until the conclusion of a countywide audit.	A
7	Barley Croft (S Bound)	Replacement bus shelter	Harlow West	Total scheme	LHAR175014	£8,500	The progression of bus shelters in Essex is currently on hold until the conclusion of a countywide audit.	A
8	Three Horseshoes	Replacement bus shelter	Harlow West	Total scheme	LHAR175015	£8,500	The progression of bus shelters in Essex is currently on hold until the conclusion of a countywide audit.	A
9	Salvation Army (o/s)	Replacement bus shelter	Harlow West	Total scheme	LHAR175016	£8,500	The progression of bus shelters in Essex is currently on hold until the conclusion of a countywide audit.	A
10	The Hornbeams (adj)	Replacement bus shelter	Harlow West	Total scheme	LHAR175017	£8,500	The progression of bus shelters in Essex is currently on hold until the conclusion of a countywide audit.	A

Schemes Awaiting Funding

Passenger Transport

Total Value of schemes	£110,000
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Ref	Scheme name	Description	Division	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
11	The Herald o/s	Replacement bus shelter	Harlow West	Total scheme	LHAR175018	£8,500	To be completed by the PT team	R
12	Partridge Road, close to Five Acres - Dropped crossing	Dropped crossings to allow bus users to access the bus stop	Harlow West	Total scheme	LHAR195001	£16,500	The validation has concluded that 2 x pairs of dropped kerbs can be designed and installed.	G