

## UTTLESFORD LOCAL HIGHWAYS PANEL MEETING AGENDA

<b>Date:</b>	Tuesday 31 <sup>st</sup> March 2026
<b>Time:</b>	10:30
<b>Venue:</b>	Online Microsoft Teams Call
<b>Chairman:</b>	CC Member Ray Gooding
<b>Panel Members:</b>	CC Member Susan Barker, CC Member Martin Foley, CC Member Paul Gadd
<b>Officers:</b>	Essex Highways – Daniel Maclean, Highway Liaison Team Leader Essex Highways – Sarah Tomlin, Highway Liaison Officer

Page	Item	Subject	Lead	Paper
	1	Welcome & Introductions	Chairman	Verbal
	2	Apologies for Absence	Chairman	Verbal
2 - 3	3	Action log of meeting held on 20 <sup>th</sup> January 2026 to be agreed as a correct record	Chairman	Verbal
	4	Matters arising from minutes of previous meeting	Chairman	Verbal
4 - 6	5	Report on Funded Schemes	Sarah Tomlin	Report 1
	6	Any other business	All	Verbal
	7	Date of next meeting:  TBC	Chairman	Verbal

- ✚ Any member of the public wishing to attend the Uttlesford Local Highways Panel (LHP) must arrange a formal invitation from the Chairman no later than 1 week prior to the meeting.  
Any public questions should be submitted to the Highway Liaison Officer no later than 1 week before the LHP meeting date; [sarah.tomlin@essexhighways.org](mailto:sarah.tomlin@essexhighways.org)

**Uttlesford LHP Meeting – Action Log**

**Date: Tuesday 20<sup>th</sup> January 2026**

**Time: 14:00**

**Venue: Video Conference Call**

**Chairman: CC Member Ray Gooding (from approx. 14:20)**

**Panel Members: CC Member Susan Barker, CC Member Martin Foley, CC Member Paul Gadd, CC Member Dan Land**

**Officers: Essex Highways – Daniel Maclean, Highway Liaison Team Leader (DM), Essex Highways – Sarah Tomlin, Highway Liaison Officer**

**Guest Speakers – None**

**1. Welcome & Introductions**

The Chair welcomed the Panel.

**2. Apologies for Absence**

None

**3. Action Log from the previous meeting**

ST to correct minutes and re-upload as it shows Cllr Gadd present when he was not (changes made following meeting).

**4. Matters arising from minutes of previous meeting**

None

An update was provided for the funded schemes.

**5. Opportunity for Public Questions**

None

**6. Any other business**

None

**7. Date of next meeting:**

TBC

## UTTLESFORD LOCAL HIGHWAY PANEL REPORT 1 - FUNDED SCHEMES LIST

At the June 2025 Panel meeting Members were asked to recommend funding towards schemes they wished to see included in a two-year Rolling Programme of Works, covering 2025/26 and 2026/27. The Panel prioritised those schemes they wished to see included within the works programme. Further schemes were funded during the September 2025 panel meeting.

This report provides an update on the current position of all the schemes the Panel has recommended for inclusion in their two-year Rolling Programme of Works.

<b>2025/26 and 2026/27 Budget Summary</b>		
<b>LHP Funding</b>		
1	LHP Budget	£354,000
2	LHP Scheme Funding Recommendations following June 2025 Panel	£364,500 Less £21,800 contribution from MAG for Parsonage Road = <b>£342,100</b>
<b>Remaining budget to allocate</b>		<b>£11,900</b>

Within the programme the dates given as Quarters 1 to 4, refer to the financial year 2025/26 as follows –

- Q1 - Quarter 1 – April to June
- Q2 - Quarter 2 – July to September
- Q3 - Quarter 3 – October to December
- Q4 - Quarter 4 – January to March

The schemes shown as Next Financial Year will be delivered in 2026/27.

Due to the associated abortive costs, only schemes that can be delivered by the end of the 2026/27 financial year can be commissioned. As such the Panel are asked not to recommend funding towards Design Only Schemes or Feasibility Studies.

Members are reminded that the costs supplied are budget allocations only and there is the possibility that a final scheme cost could change dependant on issues which may arise especially during detailed design and construction. The Panel will be informed of any budget adjustments required.

## Funded Schemes 2025-26

<b>Total Value of Schemes</b>	<b>£364,600</b>	<b>Less £21,500 to be funded by MAG - Actual total - £342,800</b>	<b>Completed</b>	<b>Update</b>	<b>Cancelled</b>
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Ref	Scheme name	Description	Division	Parish	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est Completion
1	High Roding village - Traffic calming	Traffic calming measures throughout the village including village gateways.	Dunmow	High Roothing CP	Traffic Management	Total Scheme	LUTT212012	£20,600	Design being finalized. Once design is shared will need the PC to obtain the licence for the gateway signs	Next FY
2	Margaret Roding parish - Speed reduction measures	Traffic Calming Measures throughout the extents of the parish	Dunmow	Margaret Roding CP	Traffic Management	Total Scheme	LUTT202028	£17,900	RSA underway	Next FY
3	Bacon End Road, Great Canfield - Measures to deter HGV use	Measures to deter HGV movements on the narrow part of the lane	Dunmow	Great Canfield CP	Traffic Management	Total Scheme	LUTT212003	£16,200	RSA underway.	Next FY
4	Thaxted Road, Saffron Walden - Pedestrian Dropped Kerb	Zebra crossing south of the junction with Victoria Avenue	Saffron Walden	Saffron Walden CP	Walking	Total Scheme	LUTT213004	£15,700	Completed 25/02/2026	Completed
5	Springhill, Widdington - Traffic calming measures	Traffic calming measures to protect pedestrians in the residential areas where there is no footway	Stansted	Widdington CP	Traffic Management	Total Scheme	LUTT222004	£15,600	Programmed to start 18/03/2026	Q4
6	Ashdon Road, Saffron Walden - Pedestrian Dropped Kerb	Pedestrian dropped kerb between Highfields and Chaters Hill - crossing point	Saffron Walden	Saffron Walden CP	Walking	Total Scheme	LUTT203007	£15,700	Work completed 05/02/2026	Completed
7	Parsonage Road, Takeley - Red Parking Lines	Red Parking Lines - Parsonage Road, Takeley	Dunmow	Takeley CP	Traffic Management	Total Scheme	LUTT222035	£21,800	Awaiting new estimate from the Design Team before sharing this with MAG who had previously agreed to fund. Scheme currently under review.	Next FY

## Funded Schemes 2025-26

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Ref	Scheme name	Description	Division	Parish	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est Completion
8	Strethall Road, Littlebury - request for road narrows and pedestrians in the road warning signs	Concerns regarding the dangers of vehicles not slowing down on the approach and meeting pedestrians coming from the other direction	Saffron Walden	Littlebury CP	Walking	Total Scheme	LUTT233000	£14,200	Programmed to start 18/03/26	Q4
9	School Safety - Sawbridgeworth Road, Little Hallingbury	School warning triangles for new school site at Mission Hall - White Trees School	Dunmow	Little Hallingbury CP	Traffic Management	Total Scheme	LUTT232012	£17,900	Programmed to start 25/03/26	Q4
10	Implementation - 20mph Speed Limit - High Street, Little Chesterford	Implementation of 20mph Speed Limit in High Street, Little Chesterford designed in 24/25	Saffron Walden	Little Chesterford CP	Traffic Management	Total Scheme	LUTT212018	£36,200	CMA required further revisions - these have been made and the CMA returned back to ELS.	Next FY
11	Implementation of Quiet Lane for Patmore End, Ugley	Implementation of Quiet Lane for Patmore End, Ugley	Stansted	Ugley CP	Traffic Management	Total Scheme	LUTT212013	£16,900	Design team working on change of designation with Network Assurance.	Next FY
12	Parking Scheme for Newbiggen Street, Thaxted	Parking Improvement scheme for Newbiggen Street	Thaxted	Thaxted CP	Traffic Management	Total Scheme	LUTT212024	£29,500	Road Safety Assessment done. Need to resolve issues raised by the Parish Council which have been shared with the design team.	Next FY
13	Middle Street / Plantation Hill, Clavering - Warnings Signs for the Ford	Warning Signage for the Ford	Stansted	Clavering CP	Traffic Management	Total Scheme	LUTT242012	£25,400	Awaiting RSA	Next FY
14	20 When Lights Flash scheme installed in 23/24 - Phase 2	20 When Lights Flash scheme installed in 23/24 - Phase 2	Thaxted	Debden CP	Traffic Management	Total Scheme	LUTT202022	£21,800	Query regarding whether the old posts were previously disconnected when the new posts were installed - we are looking to resolve this before moving to the next phase.	Next FY

## Funded Schemes 2025-26

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Ref	Scheme name	Description	Division	Parish	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est Completion
15	Henham Road, Debden Green - Pedestrians Warning Signage	Henham Road, Debden Green - Pedestrians Warning Signage	Thaxted	Debden CP	Walking	Total Scheme	LUTT243006	£16,300	Design work underway.	Next FY
16	Implementation of 40mph buffer speed limit in Ongar Road, Dunmow	Implementation of 40mph buffer speed limit in Ongar Road, Dunmow - designed in 2024/25	Dunmow	Great Dunmow CP	Traffic Management	Implementation	LUTT202024	£21,100	Work completed	Completed
17	Implementation of Speed Control Measures at High House Nursery, Parsonage Road, Takeley	Implementation of Speed Control Measures at High House Nursery, Parsonage Road, Takeley	Dunmow	Takeley CP	Traffic Management	Implementation	LUTT222013	£17,700	Completed work on site 06/11/25	Completed
18	Implementation of Speed Control Measures in Dunmow Road, Leaden Roding	Implementation of Speed Control Measures in Dunmow Road, Leaden Roding	Dunmow	Leaden Roding CP	Traffic Management	Implementation	LUTT222015	£24,100	Completed	Completed