

UTTLESFORD LOCAL HIGHWAYS PANEL MEETING AGENDA

Date:	Tuesday 20 th January 2026
Time:	14:00
Venue:	Online Microsoft Teams Call
Chairman:	CC Member Ray Gooding
Panel Members:	CC Member Susan Barker, CC Member Martin Foley, CC Member Paul Gadd
Officers:	Essex Highways – Daniel Maclean, Highway Liaison Team Leader Essex Highways – Sarah Tomlin, Highway Liaison Officer

Page	Item	Subject	Lead	Paper
	1	Welcome & Introductions	Chairman	Verbal
	2	Apologies for Absence	Chairman	Verbal
2 - 3	3	Action log of meeting held on 29 th September 2025 to be agreed as a correct record	Chairman	Verbal
	4	Matters arising from minutes of previous meeting	Chairman	Verbal
4 - 7	5	Report on Funded Schemes	Sarah Tomlin	Report 1
	6	Any other business	All	Verbal
	7	Date of next meeting: TBC	Chairman	Verbal

Any member of the public wishing to attend the Uttlesford Local Highways Panel (LHP) must arrange a formal invitation from the Chairman no later than 1 week prior to the meeting.
Any public questions should be submitted to the Highway Liaison Officer no later than 1 week before the LHP meeting date; sarah.tomlin@essexhighways.org

Uttlesford LHP Meeting – Action Log

Date: Monday 29th September 2025

Time: 14:00

Venue: Video Conference Call

Chairman: CC Member Ray Gooding

Panel Members: CC Member Susan Barker, CC Member Martin Foley

Officers: Essex Highways – Daniel Maclean, Highway Liaison Team Leader (DM)

Guest Speakers – None

1. Welcome & Introductions

The Chair welcomed the Panel.

2. Apologies for Absence

Apologies received from Sarah Tomlin (EH) – IT updating PC to Windows 11 & CC Member Paul Gadd

3. Action Log from the previous meeting

Reviewed all actions completed

4. Matters arising from minutes of previous meeting

None

5. Opportunity for Public Questions

None

6. Report on Schemes Awaiting Funding

The following schemes were added to the LHP Programme 25-27

2 Schemes in Saffron Walden were added following the September Panel Meeting:

LUTT203007 - Ashdon Road, Saffron Walden – Pedestrian Dropped Kerb

LUTT213004 - Thaxted Road, Saffron Walden – Pedestrian Dropped Kerb

The following schemes were added to the programme during the panel meeting:

LUTT202028 - Margaret Roding – Speed Calming Measures

LUTT212003 - Bacon End Road, Little Canfield – Measures to deter HGV's

LUTT233000 - Strethall Road, Littlebury – Pedestrian Safety Signage

LUTT202022 - 20 When Lights Flash – Debden Phase 2

7. Any other business

None

8. Date of next meeting:
TBC

UTTLESFORD LOCAL HIGHWAY PANEL REPORT 1 - FUNDED SCHEMES LIST

At the June 2025 Panel meeting Members were asked to recommend funding towards schemes they wished to see included in a two-year Rolling Programme of Works, covering 2025/26 and 2026/27. The Panel prioritised those schemes they wished to see included within the works programme.

This report provides an update on the current position of all the schemes the Panel has recommended for inclusion in their two-year Rolling Programme of Works.

2025/26 and 2026/27 Budget Summary		
LHP Funding		
1	LHP Budget	£354,000
2	LHP Scheme Funding Recommendations following June 2025 Panel	£364,500 Less £21,500 contribution from MAG for Parsonage Road = £342,500
Remaining budget to allocate		£11,500

Within the programme the dates given as Quarters 1 to 4, refer to the financial year 2025/26 as follows –

- Q1 - Quarter 1 – April to June
- Q2 - Quarter 2 – July to September
- Q3 - Quarter 3 – October to December
- Q4 - Quarter 4 – January to March

The schemes shown as Next Financial Year will be delivered in 2026/27.

Due to the associated abortive costs, only schemes that can be delivered by the end of the 2026/27 financial year can be commissioned. As such the Panel are asked not to recommend funding towards Design Only Schemes or Feasibility Studies.

Members are reminded that the costs supplied are budget allocations only and there is the possibility that a final scheme cost could change dependant on issues which may arise especially during detailed design and construction. The Panel will be informed of any budget adjustments required.

Funded Schemes 2025-26

Total Value of Schemes	£364,600
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Completed	Update	Cancelled
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less £21,800 as MAG are paying for Parsonage Road - actual total = £342,500

Ref	Scheme name	Description	Division	Parish	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est Completion
1	High Roding village - Traffic calming	Traffic calming measures throughout the village including village gateways.	Dunmow	High Roothing CP	Traffic Management	Total Scheme	LUTT212012	£20,600	Currently in design, awaiting UST plans.	Q4
2	Margaret Roding parish - Speed reduction measures	Traffic Calming Measures throughout the extents of the parish	Dunmow	Margaret Roding CP	Traffic Management	Total Scheme	LUTT202028	£17,900	In design	Q4
3	Bacon End Road, Great Canfield - Measures to deter HGV use	Measures to deter HGV movements on the narrow part of the lane	Dunmow	Great Canfield CP	Traffic Management	Total Scheme	LUTT212003	£16,200	Design work underway	Q4
4	Thaxted Road, Saffron Walden - Pedestrian Dropped Kerb	Zebra crossing south of the junction with Victoria Avenue	Saffron Walden	Saffron Walden CP	Walking	Total Scheme	LUTT213004	£15,700	Programmed to be completed before the end of March	Q4
5	Springhill, Widdington - Traffic calming measures	Traffic calming measures to protect pedestrians in the residential areas where there is no footway	Stansted	Widdington CP	Traffic Management	Total Scheme	LUTT222004	£15,600	Has been sent for Road Safety Assessment.	Q4
6	Ashdon Road, Saffron Walden - Pedestrian Dropped Kerb	Zebra crossing between Highfields and Chaters Hill - crossing point	Saffron Walden	Saffron Walden CP	Walking	Total Scheme	LUTT203007	£15,700	Programmed to start 02/02/26	Q4

Funded Schemes 2025-26

Total Value of Schemes	£364,600
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Completed	Update	Cancelled
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less £21,800 as MAG are paying for Parsonage Road - actual total = £342,500

Ref	Scheme name	Description	Division	Parish	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est Completion
7	Parsonage Road, Takeley - Red Parking Lines	Red Parking Lines - Parsonage Road, Takeley	Dunmow	Takeley CP	Traffic Management	Total Scheme	LUTT222035	£21,800	To be done as a temporary order. However, will still require permission from adjacent landowners due to various constraints. Also issues with bus stops which are not marked these will need to be agreed with bus company and properly marked on site. Likely to be much more costly than was initially budgeted for as site has doubled in size and much more work is required to what was originally anticipated. Once I have an official new estimate will need to approach MAG with this.	Next FY
8	Strethall Road, Littlebury - request for road narrows and pedestrians in the road warning signs	Concerns regarding the dangers of vehicles not slowing down on the approach and meeting pedestrians coming from the other direction	Saffron Walden	Littlebury CP	Walking	Total Scheme	LUTT233000	£14,200	Currently being assessed by road safety.	Q4
9	School Safety - Sawbridgeworth Road, Little Hallingbury	School warning triangles for new school site at Mission Hall - White Trees School	Dunmow	Little Hallingbury CP	Traffic Management	Total Scheme	LUTT232012	£17,900	Road Safety Assessment has been undertaken and is with design for review.	Q4
10	Implementation - 20mph Speed Limit - High Street, Little Chesterford	Implementation of 20mph Speed Limit in High Street, Little Chesterford designed in 24/25	Saffron Walden	Little Chesterford CP	Traffic Management	Total Scheme	LUTT212018	£36,200	CMA is with Essex Legal Services awaiting sign off	Next FY
11	Implementation of Quiet Lane for Patmore End, Ugley	Implementation of Quiet Lane for Patmore End, Ugley	Stansted	Ugley CP	Traffic Management	Total Scheme	LUTT212013	£16,900	Design team working on change of designation with Network Assurance.	Next FY
12	Parking Scheme for Newbiggen Street, Thaxted	Parking Improvement scheme for Newbiggen Street	Thaxted	Thaxted CP	Traffic Management	Total Scheme	LUTT212024	£29,500	Road Safety Assessment underway.	Next FY

Funded Schemes 2025-26

Total Value of Schemes	£364,600
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less £21,800 as MAG are paying for Parsonage Road - actual total = £342,500

Ref	Scheme name	Description	Division	Parish	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est Completion
13	Middle Street / Plantation Hill, Clavering - Warnings Signs for the Ford	Warning Signage for the Ford	Stansted	Clavering CP	Traffic Management	Total Scheme	LUTT242012	£25,400	Design work underway.	Next FY
14	20 When Lights Flash scheme installed in 23/24 - Phase 2	20 When Lights Flash scheme installed in 23/24 - Phase 2	Thaxted	Debden CP	Traffic Management	Total Scheme	LUTT202022	£21,800	Design Work underway	Next FY
15	Henham Road, Debden Green - Pedestrians Warning Signage	Henham Road, Debden Green - Pedestrians Warning Signage	Thaxted	Debden CP	Walking	Total Scheme	LUTT243006	£16,300	Design work underway.	Next FY
16	Implementation of 40mph buffer speed limit in Ongar Road, Dunmow	Implementation of 40mph buffer speed limit in Ongar Road, Dunmow - designed in 2024/25	Dunmow	Great Dunmow CP	Traffic Management	Implementation	LUTT202024	£21,100	Works underway - signage and lines done but still require vegetation removal.	Q4
17	Implementation of Speed Control Measures at High House Nursery, Parsonage Road, Takeley	Implementation of Speed Control Measures at High House Nursery, Parsonage Road, Takeley	Dunmow	Takeley CP	Traffic Management	Implementation	LUTT222013	£17,700	Completed work on site 06/11/25	Completed
18	Implementation of Speed Control Measures in Dunmow Road, Leaden Roding	Implementation of Speed Control Measures in Dunmow Road, Leaden Roding	Dunmow	Leaden Roding CP	Traffic Management	Implementation	LUTT222015	£24,100	Partially completed - signs still to be installed.	Q4