

TENDRING LOCAL HIGHWAYS PANEL MEETING AGENDA

Date:	26 th September 2025.
Time:	14:00 hrs
Venue:	Essex Highways Ardleigh Depot, Colchester Road, Ardleigh. C07 7 QR
Chairman:	CC Member Mark Platt
Vice Chairman:	CC Member Alan Goggin
Panel Members:	CC Member Carlo Guglielmi, CC Member Ivan Henderson, CC Member Paul Honeywood, CC Member Dan Land, CC Member Mick Skeels, CC Member Mark Stephenson, Frank Belgrave (TDALC).
Officers:	EH James Drabwell – Highway Liaison Officer EH Daniel Maclean – Team Leader
Secretariat:	None Appointed

Page	Item	Subject	Lead	Paper
1	1	Welcome & Introductions	Chairman	Verbal
	2	Apologies for Absence	Chairman	Verbal
2 - 3	3	Minutes of meeting held on 26 th June 2024 to be agreed as a correct record	Chairman	Verbal
	4	Matters arising from minutes of previous meeting	Chairman	Verbal
4 - 5	5	Report on Funded Schemes 2025/27	HLO	Report 1
6 - 9	6	Report on Schemes Awaiting Funding	HLO	Report 2
	8	2025/26 Panel meeting dates TBA	Chairman	Verbal

TENDRING LOCAL HIGHWAYS PANEL

Thursday 26th June 2025 AT 10.00AM

Held at

Essex Highways Ardleigh Depot, Colchester Road, Ardleigh

Chairman:	CC Member Cllr Mark Platt
Vice-Chairman:	CC Member Cllr Alan Goggin
Panel Members:	CC Member G Guglielmi, CC Member Ivan Henderson CC Member Paul Honeywood, CC Member Dan Land, CC Member Mick Skeels and CC Member Mark Stephenson
Additional Panel Members:	Cllr Frank Belgrove (TDALC)
Officers:	EH Dan Maclean – Highways Team Leader EH James Drabwell – Highway Liaison Officer
Secretariat:	None Appointed

Item		Owner
1.	Welcome & Introductions Cllr Platt welcomed those present to the meeting.	Chair
2.	Apologies for absence Apologies for absence were submitted from, Cllr Henderson Cllr Stephenson Cllr Skeels	Chair
3.	Minutes of meeting held on 6th December 2024 to be agreed as a correct record The minutes were agreed as a correct record.	Chair
4.	Matters arising from minutes of previous meeting NONE	Chair
5.	Report on Funded Schemes 2024/25	Officers

6.	<p>Report on Schemes awaiting funding</p> <p>Schemes commissioned.</p> <p>LTEN183006 - Elmstead Market Signalised crossing LTEN203001 – Jaywick crossing /Tactile paving LTEN223054 – Deanhill Ave Dropped Kerbs LTEN242002 – Lufkins Corner Stop signage LTEN242014 – Ladysmith Ave Hedgehog Signage LTEN202025 – Flag Hill, St Osyth 40mph Terminal signs LTEN212008 – Norwood Way Parking restrictions LTEN223051 - Gravel Hill Way Dropped kerbs</p>	Officers
	<p>Cllr Platt thanked everyone for attending.</p> <p>The meeting closed at 12:30pm.</p>	

TENDRING HIGHWAY PANEL REPORT 1 - FUNDED SCHEMES LIST

This report provides an update on the final position of all schemes which the Tendring Local Highway Panel recommended for inclusion in their 2025/27 programme.

2025/26 Budget Summary		
LHP Funding		
1	LHP Budget	£592,800
1	LHP Scheme Funding recommendations 2025/27	£486,700
	Total	£106,100

Within the programme the dates given as Quarters 1 to 4, refer to the financial year as follows –

- Q1 - Quarter 1 – April to June
- Q2 - Quarter 2 – July to September
- Q3 - Quarter 3 – October to December
- Q4 - Quarter 4 – January to March

Members are reminded that the costs supplied are budget allocations only and there is the possibility that a final scheme cost could change dependant on issues which may arise especially during detailed design and construction. The panel will be informed of any budget adjustments required.

Funded Schemes 2025-26

Total Value of Schemes	£486,700	Completed	Update	Cancelled
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Ref	Scheme name	Description	Division	Parish	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est Completion
1	Lufkins Corner, Stop Signs and Lines	To replace existing Give Ways with Stop signage and Stop lines and to renew/refresh linage in the immediate area.	Brightlingsea	Great Bentley CP	Traffic Management	Total Scheme	LTEN242002	£18,100	To replace existing Give Ways with Stop signage and Stop lines.	Q4
2	Hedgehog signage, Ladysmith Ave, Chapel Rd, Church Rd	To provide warning signage to highlight Hedgehogs in the area.	Brightlingsea	Brightlingsea CP	Traffic Management	Total Scheme	LTEN242014	£14,500	Ready to be implemented as a Total scheme.	Q4
3	Gravel Hill Way, Harwich - Dropped kerbing	Request to provide dropped kerbings	Harwich	Harwich CP	Walking	Total Scheme	LTEN223051	£18,900	Tactile paving may not be able to be implemented at the locations due to the radius of the bends but at least we can provide the drop kerbs to allow mobility scooters to refrain from using the roads.	Q4
4	Flag Hill, St Osyth, speed limit reduction	Speed limit reduction from 60mph to 40mph.	Brightlingsea	St. Osyth CP	Traffic Management	Implementation	LTEN202025	£21,800	This scheme has been subject to a Coroners report/verdict. A CMA is currently in the legal system for signing off, implementation can start once the legal have signed it off.	Q4
5	Deanhill Ave, Dropped Kerbs	To implement previously designed scheme	Clacton East	Clacton	Walking	Implementation	LTEN223054	£29,500	Scheme commissioned for implementation for 2025-2027 programme.	Q4
6	Jaywick - Crossing Review / Tactile paving	Detailed design of crossing improvements following completed feasibility study.	Clacton West	Clacton	Walking	Implementation	LTEN203001	£12,600	This scheme was parcelled up to achieve delivery and was completed ahead of schedule. Implementation set for 2025 - 2027 programme.	Q4
7	Norwood Way, Parking restrictions	To investigate parking restrictions to ensure the safety of the junction due to many incidents.	Frinton and Walton	Frinton and Walton CP	Traffic Management	Implementation	LTEN212008	£2,900	This scheme has undergone a CMA which has now been completed, implementation of the scheme is the next step.	Completed
8	Colchester Road, Elmstead Signalised crossing	Perceived speeding issues and pedestrians experiencing issues crossing the road.	Tendring Rural West	Elmstead CP	Walking	Implementation	LTEN183006	£368,400	Implementation set for 2025-2027 programme.	TBC

TENDRING LOCAL HIGHWAY PANEL REPORT 2 - SCHEMES AWAITING FUNDING LIST

Following a review of the LHP process, the allocation of the LHP capital budget will be adjusted for the upcoming period. The Panel is requested to provide funding recommendations for a two-year rolling programme of work, for which a total funding of £592,800 has been agreed for the Tendring LHP.

Following the June 2025 Panel meeting, scheme funding recommendations to the value of £486,700 have been made. As such there remains £106,100 for the panel to make further scheme funding recommendations against.

Due to the associated abortive costs, only schemes that can be delivered by the end of the 2026/2027 financial year can be commissioned. As such the Panel are asked not to recommend funding towards Design Only or Feasibility Studies.

The Schemes Awaiting Funding, as summarised below, have an estimated total cost of £203,100.

REF	SCHEME TYPE	SCHEME COSTS
		SCHEME AWAITING FUNDING
1	TRAFFIC MANAGEMENT	16,000
2	WALKING	146,700
3	CYCLING	0
4	PASSENGER TRANSPORT	40,400
5	PUBLIC RIGHTS OF WAY	0
6	TOTAL	203,100

Schemes Awaiting Funding

Traffic Management

Total Value of schemes	£16,000
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	Harwich Rd, Mistley	To investigate speeding concerns and speed related signage.	Tendring Rural West	Mistley CP	Total Scheme	LTEN232069	£16,000	To investigate speeding concerns and speed signage.	G

Schemes Awaiting Funding

Walking

Total Value of schemes	£146,700
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	Burrs Road, Clacton-on-Sea - Crossing Improvements	To install a crossing point within the vicinity of Kestrel Way	Tendring Rural East	Clacton	Implementation	LTEN213003	£146,700	Design complete	G

Schemes Awaiting Funding

Passenger Transport

Total Value of schemes	£40,400
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	B1414 Beaumont Cum Moze	To provide a replacement bus shelter.	Tendring Rural East	Beaumont-cum-Moze CP	Total Scheme	LTEN245001	£40,400	To replace the bus shelter. This scheme is subject to a few caveats such as, the concrete base may need adjusting to suit the new shelter. Currently unknown if an electrical supply is in place, this will be investigated at the design phase.	G