

ROCHFORD LOCAL HIGHWAYS PANEL MEETING AGENDA

Date:	Monday 29 th of September 2025
Time:	10 AM
Venue:	Video Conference Call
Chairman:	CC June Lumley
Vice Chairman:	CC Mike Steptoe
Panel Members:	Cllr Laureen Shaw, Cllr Michael Hoy, Cllr James Newport
Officers:	EH James Drabwell – Highway Liaison Officer EH Daniel Maclean – Highways Team Leader
Secretariat:	None appointed.

Page	Item	Subject	Lead	Paper
1	1	Welcome & introductions	Chairman	Verbal
	2	Apologies for absence & declarations of interest	Chairman	Verbal
2	3	Action log of meeting held on 30 th June 2025 to be agreed as a correct record	Chairman	Verbal
	4	Matters arising from minutes of previous meeting	Chairman	Verbal
3 - 4	5	Report on Funded Schemes 25/27	HLO	Report 1
5 - 9	6	Report on Schemes Awaiting Funding	HLO	Report 2
	7	Date of next meeting. TBA	Chairman	

ROCHFORD LOCAL HIGHWAYS PANEL MINUTES

30TH June 2025 AT 10.00AM

REMOTE MEETING VIA TEAMS

ACTION LOG

Chairman:	Cllr Mrs June Lumley (ECC)
Vice-Chairman:	Cllr Mike Steptoe (ECC)
Panel Members:	Cllr Michael Hoy (ECC), Cllr James Newport (ECC), Cllr Laureen Shaw (ECC)
Officers:	Dan Maclean – Highways Team Leader James Drabwell – Highways Liaison Officer
Secretariat:	None appointed

Item		Owner
1.	The Chairman welcomed the meeting of the LHP.	
2.	Matters arising from the previous meeting. NONE	
3.	<u>Apologies</u> Cllr Shaw Cllr Newport Cllr Hoy	
4.	The Minutes of the meeting held on 9 th December 2024 were agreed as a correct record.	
5.	Commissioned schemes. LROC222025 - Grange Rd shops Improvements LROC172094 – Rochford Town Centre Improvements LROC213004 – High Rd Rayleigh Signalised Crossing The meeting finished at 11.40 am.	

ROCHFORD HIGHWAY PANEL REPORT 1 - FUNDED SCHEMES LIST

This report provides an update on the final position of all schemes which the Rochford Local Highway Panel recommended for inclusion in their 2025/27 programme.

2025/26 Budget Summary		
LHP Funding		
1	LHP Budget	£321,000
1	LHP Scheme Funding recommendations 2025/27	£337,000
	Total	£16,000 -

Within the programme the dates given as Quarters 1 to 4, refer to the financial year as follows –

- Q1 - Quarter 1 – April to June
- Q2 - Quarter 2 – July to September
- Q3 - Quarter 3 – October to December
- Q4 - Quarter 4 – January to March

Members are reminded that the costs supplied are budget allocations only and there is the possibility that a final scheme cost could change dependant on issues which may arise especially during detailed design and construction. The panel will be informed of any budget adjustments required.

Funded Schemes 2025-26

Total Value of Schemes	£337,000	Completed	Update	Cancelled
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Ref	Scheme name	Description	Division	Parish	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est Completion
1	High Road, Rayleigh - Signalised Crossing	Implementation of recommendations made within the Feasibility study to investigate the possibility of upgrading the existing zebra crossing near the junction with Love Lane.	Rayleigh South	Rayleigh CP	Walking	Implementation	LROC213004	£261,200	Implementation of previous design.	TBC
2	Grange Rd Shops	A full package of area improvements isn't possible due to underground stats present on site. Tactile paving is the only available option at this time.	Rayleigh South	Rayleigh CP	Traffic Management	Implementation	LROC222025	£42,100	A full package of area improvements isn't possible due to underground stats present on site. Tactile paving is the only available option at this time.	TBC
3	Rochford Town Centre, Market Square Improvements	Implementation of recommendations made within the Feasibility Study.	Rochford South	Rochford CP	Traffic Management	Implementation	LROC172094	£33,700	Implementation of recommendations made within the Feasibility Study.	Q4

ROCHFORD LOCAL HIGHWAY PANEL REPORT 2 - SCHEMES AWAITING FUNDING LIST

Following a review of the LHP process, the allocation of the LHP capital budget will be adjusted for the upcoming period. The Panel is requested to provide funding recommendations for a two-year rolling programme of work. The Schemes Awaiting Funding List identifies those scheme requests which have been received for consideration of the Rochford Local Highways Panel (LHP).

The agreed Rochford LHP Capital Budget for 2025/26 was £321,000. At the June 2025 Panel meeting Members made scheme funding recommendations to a value of £337,000. There remains £0 of the 2025/26 LHP Capital Budget.

There are currently schemes awaiting funding with an estimated cost of £1,002,390 as shown in the table below.

REF	SCHEME TYPE	SCHEME COSTS SCHEMES AWAITING FUNDING
1	TRAFFIC MANAGEMENT	£583,690
2	WALKING	418,700
3	CYCLING	0
4	PASSENGER TRANSPORT	0
5	PUBLIC RIGHTS OF WAY	0
6	TOTAL	1,002,390

Schemes Awaiting Funding

Traffic Management

Total Value of schemes	£583,690
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	Grove Rd	Provide bollards to the grass verges.	Rayleigh North	Rayleigh CP	Total Scheme	LROC232033	£15,200	To remove the vegetation and replace with a footway construction as bollards have been refused due to ongoing liability.	G
2	Teignmouth Drive	To reduce the road speed limit from 30mph to 20mph.	Rayleigh North	Rayleigh CP	Total Scheme	LROC242041	£21,300	The speed survey results achieved an average speed of 21.4mph which shows very good compliance with the posted limit. A review of the existing warning signage for visibility, condition, spacing and size and install any new signs/posts where required. The wigwags will also need to be checked to ensure they are operational. Any vegetation blocking the visibility around any sign/wig wag should also be addressed. The costs stated could rise due to using 3rd party electrical contractors so this must be taken into account.	G
3	Rawreth Lane	Terminal speed reduction	Rayleigh North	Rawreth CP	Total Scheme	LROC222023	£19,000	To reduce the road speed to 30mph by way of replacing the Terminal speed signs	G
4	High Road / Brook Road - Signing	Implementation of measures identified in the feasibility study	Rayleigh South	Rayleigh CP	Total Scheme	LROC202012	£42,100	Implementation following feasibility /design. Potentially look to Castle Point District to match fund due to issues crossing over division.	G
5	Bellingham Lane	Improve signage to highlight a one way road.	Rayleigh South	Rayleigh CP	Total Scheme	LROC222030	£17,900	Review of signage / linage at both ends of Bellingham Lane with implementation of new signage where possible due to constraints.	G
6	High St, Crown Hill, Eastwood Rd	Implementation of previously designed scheme	Rayleigh South	Rayleigh CP	Total Scheme	LROC182001	£75,800	Implementation of previously designed scheme	G
7	Ashingdon Road, Primary school Rochford - Wig Wags	Request to replace the wig wags East and West of the school	Rochford North	Ashingdon CP	Total Scheme	LROC222029	£14,690	Scheme validation completed, proceed as a Total scheme. New costs implemented in the 25/26 financial year.	G
8	Ashingdon Rd Primary School	A package of site improvements including, vegetation cut back, renew signage and lineage.	Rochford North	Ashingdon CP	Total Scheme	LROC242039	£27,000	Validation recommends a total design, a package of improvements including signage, lineage and vegetation cut back.	G

Schemes Awaiting Funding

Traffic Management

Total Value of schemes	£583,690
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
9	Highwell Gardens	To investigate improvements to the junction.	Rochford North	Hawkwell CP	Total Scheme	LROC242037	£13,700	Warning signage highlighting of the side road ahead along with roundels / slow painted to the road. All subject to a road safety audit undertaken during the design.	G
10	Barrow Hall Cottages	To provide extra signage to warn of approaching S bend.	Rochford South	Barling Magna CP	Total Scheme	LROC242038	£19,100	The validation recommends a package of improvements to include signage and lineage with a potential to re-site some signs subject to underground stat checks.	G
11	Hall Rd, Rochford	To close off two unmade lay-bys that are being used as overnight HGV stops and keeping residents awake.	Rochford South	Rochford CP	Total Scheme	LROC242036	£45,400	To remove 2 existing laybys and return to vegetation/verge area to deter long term vehicle parking. ECC Place Services to be consulted.	G
12	Stilwells, Rochford	To look at ped refuge / build out / re-aligning the dropped kerbs including tactiles or any anything else to aid crossing the road.	Rochford South	Rochford CP	Total Scheme	LROC242042	£26,500	Tactile paving and school children warning signage with sub plates are subject to underground stats and a full Road Safety Assessment.	G
13	Twyford Ave	To provide bollards or hard standing to stop the verges on both sides of the road becoming a muddy mess.	Rochford South	Great Wakering CP	Total Scheme	LROC242040	£24,600	With confirmation from SEPP of regular attendance to the site its proposed that the verge area to be removed and reinstated as hardstanding for the length outside of the NWAAT.	G
14	Hall Rd	Lane widening	Rochford South	Rochford CP	Total Scheme	LROC222024	£54,800	Lane widening scheme now put on hold due to a nearby housing development planned.	G
15	Watery Lane & Beaches Road, Rawreth - Signage Improvements	Implementation of design for signing and lining throughout both routes.	Rayleigh North	Rawreth CP	Implementation	LROC212001	£25,100	Awaiting completion of design.	G
16	Coronation Close	Implementation of previously designed scheme	Rochford South	Rochford CP	Implementation	LROC222020	£25,100	Implementation of previously designed scheme.	G

Schemes Awaiting Funding

Traffic Management

Total Value of schemes	£583,690
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
17	A127 / A129 Rayleigh Weir Roundabout - Lane Signage and Markings	Implementation of measures recommended in Feasibility Study to determine if any improvements can be made to the lane marking and road signage on the A127 / A129 Rayleigh Weir roundabout.	Rayleigh South	Rayleigh CP	Feasibility	LROC182017	£22,500	Feasibility study completed. Recommendations are to conduct a further in depth study to gain a up to date assessment of the junction using up to date traffic count data. Cllr Sheldon the Chairman for the neighbouring Castle Point district has been consulted and it is agreed that the scheme costs will be shared 50/50.	G
18	Fambridge Rd, Ashingdon	To install new dropped kerbing and tactiles.	Rochford North	Ashingdon CP	Design	LROC232032	£71,400	This scheme should be a 2 stage approach. Year 1 design and year 2 build. Many elements to address and understand during the design process.	G
19	Thorpe Rd	To investigate the provision of restricting traffic through this road.	Rochford North	Hawkwell CP	Design	LROC232034	£22,500	Ok to proceed, however it must be a 2 stage scheme with the design first due to completing legal issues.	G

Schemes Awaiting Funding

Walking

Total Value of schemes	£418,700
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	Canewdon Road / Lark Hill Road Canewdon - Footway improvements	Request to install footway / Signage and address speeding vehicles	Rochford North	Various	Total Scheme	LROC213011	£13,700	Recommendations are for Pedestrians in road signage subject to stats checks during the design phase. A bird nesting check may need to be undertaken as well.	G
2	Southend Road, Rochford - Crossing point	Design for measures identified in Feasibility Study to investigate the possibility of installing a crossing point.	Rochford South	Rochford CP	Implementation	LROC203004	£328,300	Implementation of previously designed scheme	G
3	South Street Rochford	Upgrade of existing crossing.	Rochford South	Rochford CP	Implementation	LROC223028	£72,200	Implementation of previously designed scheme	G
4	Brays Lane, Rochford - Zebra Crossing	Request to investigate a potential zebra crossing within the vicinity of Spencer Gardens.	Rochford South	Rochford CP	Feasibility	LROC203003	£4,500	Feasibility study recommended due Road Safety Audit, stats required. There is no space for a zebra crossing on Brays Lane, further camera study to understand where school children and pedestrians are actually walking before committing the panels funds.	G