

MALDON LOCAL HIGHWAY PANEL MEETING AGENDA

Date:	Monday 29 th September 2025
Time:	15:00hrs
Venue:	Committee Room 2, County Hall, Market Road, Chelmsford, CM1 1QH
Chairman:	County Councillor MFL Durham
Panel Members:	Essex County Council – Cllr J Fleming, Cllr W Stamp
Officers:	EH Dan Maclean – HLO Team Leader EH Jon Simmons – Highway Liaison Officer
Secretariat:	MDC – Sheradon Sibley

Page	Item	Subject	Lead	Paper
	1	Welcome & Introductions	Chairman	Verbal
	2	Apologies for Absence	Chairman	Verbal
2 - 6	3	Minutes of meeting held on 23 rd June 2025 to be agreed as a correct record	Chairman	Verbal
	4	Matters arising from minutes of previous meeting	Chairman	Verbal
7 - 8	5	Report on Funded Schemes 2025/26 and 2026/27	Jon Simmons	Report 1
9 - 14	6	Report on Schemes Awaiting Funding	Jon Simmons	Report 2
	7	Any other business	All	Verbal
	8	Dates of 2025/26 Panel meetings (via Video conference call): <ul style="list-style-type: none"> • TBC December 2025 • TBC March 2026 	Chairman	Verbal

MALDON LOCAL HIGHWAYS PANEL NOTES – 23RD JUNE 3pm

ECC, County Hall, Chelmsford

Chairperson:	Cllr M Durham
Panel Members:	Cllr J Fleming, Cllr W Stamp
In Attendance:	Cllrs M Durham (MD), M Platt (MP), W Stamp (WS), J Fleming (JF), Cllr M Platt (MP)
Officers:	Jon Simmons (JS) Daniel Maclean (DM)
Notes:	Sheradon Sibley

Item		Owner
1.	Welcome and Introductions: The Chairman welcomed all attendees to the meeting.	
2.	Apologies for Absence None.	
3.	Minutes of meeting held on 24 04 24 to be agreed as correct record: The minutes of the meeting held on 24 April 2024 were received and confirmed as a correct record.	
4.	Matters Arising from Minutes of the previous meeting: MD explained that the LHP had not met since April 2024, as the budget had been spent.	
5.	Report on Funded Schemes JS/DM updated members that the LHP service had been put on hold whilst Cllr Cunningham and the team reviewed its future purpose and functionality. New scheme suggestions are not being accepted. Only previously validated schemes are on the lists in the three reports circulated. The LHP does not have a revenue budget this year which was used to support traffic surveys for validations and requests. The Chairman's Panel would not sit this year, and so the LHP would make funding decisions. The purpose of today's meeting was to review the schemes lists, identify priorities to be put forward to the funding panel, for a programme of works to be scheduled for implementation over the	

	<p>next 2 years. A programme of works would be reported back to this meeting in September 2025.</p> <p>Following member queries, DM clarified that:</p> <ul style="list-style-type: none"> (a) £300k is the total capital budget for the two-year period, 25/26 and 26/27. (b) the prioritised schemes set out in Report 2A are shovel ready. (c) Scheme 2 on Report 1, Vicarage Road, Tillingham, was not delivered last year due to delays caused by an objection. The objector was approached but would not remove the objection. To over-ride the objection it would require progression via a CMA/Cabinet Member. The £20k allocation would be sought from this year's budget if prioritised. Ward Members will be contacted throughout the process if the scheme is prioritised for this year. <p>JF expressed concern about the cost of minor schemes, such as dragon's teeth, £4k seems excessive. WS questioned why the BOC pedestrian crossing (scheme 6, report 2A) cost has increased from £125k to £347k over just a few years.</p> <p>DM explained that the costs are based on worst-case scenarios with risks factored in. Traffic management is usually most expensive when implementing schemes; officer time and inflation over the two-year period have also been considered.</p> <p>It was agreed that DM would investigate exactly what the pedestrian crossing scheme involves. WS added that funding may be sought from developers via S106, as they recognise its necessity, given its location just outside a school and near many elderly residents.</p> <p>It was agreed that the following items be put forward to the Funding Panel, for 25/26 and 26/27 budget:</p> <p>Funded Schemes – Report 1 Item 2 - Vicarage Road, Tillingham - Traffic Management Improvements.</p> <p>Prioritised schemes list - Report 2A) Agreed to prioritise schemes 1, 2, 3 (subject to further information requested by WS to be provided by DM) and 4.</p> <p>It was further agreed that the following schemes be de-prioritised, and funding be sought from elsewhere:</p>	<p>DM</p> <p>JS/DM</p> <p>DM</p> <p>WS</p>
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	<p>Scheme 5 - LMAL225001 High Street, Maldon - Kerblines and bus stop cage Change to kerblines and bus stop to accommodate 2 buses £39,600 - WS to push via IPTU.</p>	WS
	<p>Scheme 6 - LMAL222010 Maldon Road, Burnham on Crouch - Pedestrian crossing. New pedestrian crossing £347,500.</p>	WS
6.	<p>Report on Schemes Awaiting Funding (Report 2B)</p> <p>DM explained that the schemes had a RAG status. The Red ones will be deleted as they do not meet the relevant criteria.</p> <p>JF queried the accuracy of the lists, which omitted 4/5 schemes which submitted over a year ago. MD expected the gateway features in Tollesbury to be included on the list. It was agreed that JF would identify the schemes and send a list.</p> <p>MD queried what happened to the five corners junction in Wickham Bishops. DM confirmed this was going to be funded as a capital reduction but then there was a change in scope, it relates to Maypole Road. MD stated there had been an accident there at the weekend. He recalls the speed limit was going to be extended. It was agreed that MD would look at historic communications and pass to DM.</p> <p>WS expressed frustration that scheme 13, bus accessibility improvements, under the invalidated Category, on page 21, was invalidated. It was for a resident wheelchair user who is housebound. Something is needed to enable wheelchair users to access the buses at this bus stop. DM stated that ECC Highways cannot consider going over the highway boundary. WS will approach the landowner and explore putting this through Passenger Transport or CMA.</p> <p>It was agreed to prioritise schemes 5 and 13 under the Traffic Management Category to be put forward to the Funding Panel/prioritised:</p> <p>Scheme 5 - Goldhanger Road - Speed Reduction Request to investigate potential signing and crossing improvements Heybridge and Tollesbury Heybridge CP Total Scheme LMAL202017 £21,300 Validation - Existing Speed limits appear to be in line with Essex Speed Management Strategy. Recommendation is to review all existing signs and implement improvements as identified. Also to cut back vegetation where necessary.</p> <p>Scheme 13 - B1010 Lower Burnham Road, Latchingdon - Speed Reduction Speed reduction Southminster Latchingdon CP</p>	<p>JF/DM</p> <p>MD/DM</p> <p>WS</p> <p>JS/DM</p>

	<p>Implementation LMAL222011 £29,400 Estimated scheme cost from Design funded in 2024/25.</p> <p>It was further agreed that funding should be sought from SEPP, Cllr Loreen Shaw is the Chairperson, for Scheme 10 - Chestnut Close, Burnham-on-Crouch - H-Bar to be considered as well as refreshing lines within the area Southminster Burnham-on-Crouch CP Total Scheme LMAL222051 £9,800 Validation results - H-bar can be installed.</p>	WS
7.	<p>AOB</p> <p>It was noted that there may be funding in the pipeline for funding small-scale safety schemes.</p>	
10.	<p>Date of next meeting</p> <p>3pm-4.30pm, 18th Sep 25, County Hall</p> <p>Dates for Dec and Mar to be agreed.</p>	

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MALDON LOCAL HIGHWAY PANEL

REPORT 1 - FUNDED SCHEMES LIST

At the June 2025 Panel meeting Members were asked to recommend funding towards schemes they wished to see included in a two-year Rolling Programme of Works, covering 2025/26 and 2026/27. The Panel prioritised those schemes they wished to see included within the works programme.

This report provides an update on the current position of all the schemes the Panel has recommended for inclusion in their two-year Rolling Programme of Works.

2025/26 and 2026/27 Budget Summary		
LHP Funding		
1	LHP Budget	£300,000
2	LHP Scheme Funding Recommendations following June 2025 Panel	£300,900
Remaining budget to allocate		-£900

Within the programme the dates given as Quarters 1 to 4, refer to the financial year 2025/26 as follows –

- Q1 - Quarter 1 – April to June
- Q2 - Quarter 2 – July to September
- Q3 - Quarter 3 – October to December
- Q4 - Quarter 4 – January to March

The schemes shown as Next Financial Year will be delivered in 2026/27.

Due to the associated abortive costs, only schemes that can be delivered by the end of the 2026/27 financial year can be commissioned. As such the Panel are asked not to recommend funding towards Design Only Schemes or Feasibility Studies.

Members are reminded that the costs supplied are budget allocations only and there is the possibility that a final scheme cost could change dependant on issues which may arise especially during detailed design and construction. The Panel will be informed of any budget adjustments required.

Funded Schemes 2025-26

Total Value of Schemes	£300,900
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Completed	Update	Cancelled
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Ref	Scheme name	Description	Division	Parish	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est Completion
1	Goldhanger Road - Speed Reduction	Request to investigate potential signing and crossing improvements	Heybridge and Tollesbury	Heybridge CP	Traffic Management	Total Scheme	LMAL202017	£21,300	Validation - Existing Speed limits appear to be in line with Essex Speed Management Strategy. Recommendation is to review all existing signs and implement improvements as identified. Also to cut back vegetation where necessary. Works planned for 2026/27 Quarter 1	Next FY
2	Fambridge Road, Maldon – Zebra Crossing	Zebra crossing	Maldon	Maldon CP	Traffic Management	Total Scheme	LMAL222008	£147,000	Estimated scheme cost from Design funded in 2024/25. Works planned for 2026/27 Quarter 2	Next FY
3	Hackman's Lane, Cock Clarks – Build Outs / Chicanes	Build Outs / Chicanes	Maldon	Purleigh CP	Traffic Management	Implementation	LMAL242042	£39,100	Estimated scheme cost from Design funded in 2024/25. Works planned for 2026/27 Quarter 1	Next FY
4	Victoria Road, Maldon – Signage	Signage improvements	Maldon	Maldon CP	Traffic Management	Implementation	LMAL212024	£19,000	Estimated scheme cost from Design funded in 2024/25	Q2
5	Vicarage Road, Tillingham - Traffic Management Improvements	Request to investigate extending the existing 30mph, including a 20s Plenty outside the school	Southminster	Tillingham CP	Traffic Management	Implementation	LMAL202015	£20,000	Objections received in 2024/25 to TRO, scheme recommissioned in 2025/26. Works planned for 2026/27 Quarter 1	Next FY
6	Maldon Road, Steeple – Signage	Signage improvements	Southminster	Steeple CP	Traffic Management	Implementation	LMAL212019	£25,100	Estimated scheme cost from Design funded in 2024/25	Q2
7	B1010 Lower Burnham Road, Latchingdon - Speed Reduction	Speed reduction	Southminster	Latchingdon CP	Traffic Management	Implementation	LMAL222011	£29,400	Estimated scheme cost from Design funded in 2024/25. Works planned for 2026/27 Quarter 1	Next FY

MALDON LOCAL HIGHWAY PANEL REPORT 2 - SCHEMES AWAITING FUNDING LIST

Following a review of the LHP process, the allocation of the LHP capital budget has been adjusted for the upcoming period. The Panel is requested to provide funding recommendations for a two-year Rolling Programme of works, for which a total funding of £300,000 has been agreed for the Maldon LHP.

Following the June 2025 Panel meeting scheme funding recommendations to the value of £300,900 have been made. As such there is no remaining budget for the Panel to make further scheme funding recommendations against.

Due to the associated abortive costs, only schemes that can be delivered by the end of the 2026/27 financial year can be commissioned. As such the Panel are asked not to recommend funding towards Design Only Schemes or Feasibility Studies.

The Schemes Awaiting Funding, as summarised below, have an estimated total cost of £1,073,400.

Ref.No.	Scheme Type	Scheme Costs				
		Total	Implementation	Feasibility Study	Design Only	Total
1	Traffic Management	£637,500	£143,600	£19,000	£19,000	£819,100
2	Walking	£57,900	£108,600	£9,500	£19,000	£195,000
3	Passenger Transport	£39,600	£0	£0	£19,700	£59,300
4	Total	£735,000	£252,200	£28,500	£57,700	£1,073,400

On the Schemes Awaiting Funding List, the RAG column acknowledges the status of the scheme request as shown below:

RAG Status	Description of RAG status
G	The scheme has been validated as being feasible and is available for Panel consideration
A	The scheme has been commissioned for a feasibility study which needs completing before any Panel consideration
R	A scheme which is against policy or where there is no appropriate engineering solution

Traffic Management

Total Value of schemes	£819,100
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	Little Totham Parish - Gateway Features	Request to investigate the possibility of installing gateway features on the approach to the village	Heybridge and Tollesbury	Little Totham CP	Total Scheme	LMAL202013	£29,400	Total scheme	G
2	East Street, Tollesbury - Pedestrian Crossing Improvements	Request for a pedestrian crossing provision near Tollesbury School.	Heybridge and Tollesbury	Tollesbury CP	Total Scheme	LMAL222014	£21,300	Validation - PV2 0.028 x 10^8 does not meet value for pedestrian crossing improvements. Recommendation is to review the existing signing and lining provision on East Street from North Road to Woodrolfe Road, to include new signage and localised vegetation clearance if required	G
3	Chapel Road, Great Totham - Footpath Improvements	Footpath Improvements	Heybridge and Tollesbury	Great Totham CP	Total Scheme	LMAL222043	£17,000	Validation - Recommends the installation of Pedestrian in Road Signage and associated plates along Chapel Road only & review existing 30mph terminal/repeater signage for location and condition	G
4	Blacksmiths Lane, Wickham Bishops - Footway Resurfacing	footway to be resurfaced	Heybridge and Tollesbury	Wickham Bishops CP	Total Scheme	LMAL222029	£134,600	Validation recommends improvements / upgrade to existing footway. Scheme previously elevated to Chairman's Panel	G
5	Rectory Road - Signage	Request for No Through Road signage	Maldon	North Fambridge CP	Total Scheme	LMAL212014	£13,700	Sign can be installed and vegetation can be cut back.	G
6	Park Drive, Maldon - Signage	A request for appropriate signage to signpost Maldon and Tiptree FC to visiting teams and supporters	Maldon	Maldon CP	Total Scheme	LMAL212029	£13,700	Signage improvements feasible	G
7	Station Road/ Alexandra Junction - Road markings	Request for Keep Clear road markings	Southminster	Burnham-on-Crouch CP	Total Scheme	LMAL212013	£9,800	Validation recommends Keep Clear road markings and vegetation cutting to improve visibility.	G
8	North End, Southminster - Safety Measures	Request to investigate traffic calming measures	Southminster	Southminster CP	Total Scheme	LMAL202023	£13,700	Validation - Recommends replacement of existing speed gateway/terminal signage and removal of existing 'Southminster' sign/posts. Overgrown vegetation to be cut back accordingly	G

Traffic Management

Total Value of schemes	£819,100
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
9	Chestnut Close, Burnham-on-Crouch - H Bar	H-Bar to be considered as well as refreshing lines within the area	Southminster	Burnham-on-Crouch CP	Total Scheme	LMAL222051	£9,800	Validation results - H-bar can be installed.	G
10	Maldon Road, Burnham on Crouch - Pedestrian Crossing	Zebra crossing	Southminster	Burnham-on-Crouch CP	Total Scheme	LMAL222010	£374,500	Estimated scheme cost from Design funded in 2024/25	G
11	Woodrolfe Road, Tollesbury - Surface Improvements	Implementation of surface improvements as per detailed design	Heybridge and Tollesbury	Tollesbury CP	Implementation	LMAL182010	£139,100	Scheme removed from programme 22-23 due to budget review. Can now be considered for funding	G
12	Viking Road, Maldon - 20s Plenty - Implementation	Implementation of previously designed 20's Plenty Scheme	Maldon	Maldon CP	Implementation	LMAL222044	£4,500	Implementation of previously designed scheme.	G
13	West Street, Tollesbury - Traffic Management Improvements	Request to investigate measures to prevent speeding vehicles	Heybridge and Tollesbury	Tollesbury CP	Feasibility	LMAL202021	£9,500	Scheme could not originally be delivered due to late commission.	G
14	Fambridge Road B1010, Maldon – Street Scene	A request to look in to tidying up the layby.	Maldon	Purleigh CP	Feasibility	LMAL212033	£9,500	Validation recommends a feasibility study in the first instance to investigate the various issues	G
15	Woodrolfe Road, Tollesbury - Flood Gate Signage	Request for signage and associated restrictions to prevent parking at any time outside of the flood gate.	Heybridge and Tollesbury	Tollesbury CP	Design	LMAL222004	£9,500	Validation - Recommends Design to replace the current signage to 'no waiting at any time' and install double yellow lines	G
16	Station Road, Southminster - 20mph	Request to investigate speeding to and from the train station and a 20mph limit / zone on Station Road	Southminster	Southminster CP	Design	LMAL212021	£9,500	Yr 1 Design only and Yr 2 Implementation	G

Walking

Total Value of schemes	£195,000
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	Marsh Road and Larkwood Estate, Tillingham - Footway Improvements	Request to investigate footway improvements	Southminster	Tillingham CP	Total Scheme	LMAL203008	£57,900	Total scheme	G
2	Southminster Road, Burnham-on-Crouch - Footway Improvements	Footway improvements	Southminster	Burnham-on-Crouch CP	Implementation	LMAL203010	£108,600	Estimated scheme cost from Design funded in 2024/25	G
3	Tollesbury Road, Tolleshunt D'Arcy - Footway	A request to investigate if a footway can be implemented between 12-20 Tollesbury Road	Heybridge and Tollesbury	Tolleshunt D'arcy CP	Feasibility	LMAL223001	£9,500	Validation - Recommendation is for Feasibility Study into providing a footway also to consider a 30mph speed limit extension and signage improvements	G
4	School Road, Little Totham - Footway Improvements	Request for footway along School Road	Heybridge and Tollesbury	Little Totham CP	Design	LMAL213002	£9,500	Design Only as further investigation into extent of the highway boundary is required. This will include consultation with Parish and Residents.	G
5	Maldon Road, B1022 - Footway Improvements	Request for walkable verge to be completed	Heybridge and Tollesbury	Great Totham CP	Design	LMAL213003	£9,500	Validation - Recommends design only for walkable verge.	G

Passenger Transport

Total Value of schemes	£59,300
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	High Street, Maldon - Kerb line and bus stop cage	Change to kerb line and bus stop to accommodate 2 buses	Maldon	Maldon CP	Total Scheme	LMAL225001	£39,600	Estimated scheme cost from Design funded in 2024/25	G
2	Maldon Road, Great Braxted - Public Transport Improvements	Request to investigate possible Passenger Transport Improvements	Heybridge and Tollesbury	Great Braxted CP	Design	LMAL205002	£10,200	Design to relocate bus stop.	G
3	Colchester Road, Great Totham – Bus Stop Improvements	Passenger Transport	Heybridge and Tollesbury	Great Totham CP	Design	LMAL225004	£9,500	Validation - Recommends bus stop improvements - Raised kerbs/Signs & Posts/Lining/Dropped kerbs - Design Year 1, Implementation Year 2	G

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