

CASTLE POINT LOCAL HIGHWAYS PANEL

MINUTES 25 JANUARY 2022 AT 15:00

Microsoft Teams Video Call

Chairman:	Cllr Andrew Sheldon (ECC)
Panel Members:	ECC Members Cllrs Blackwell, Reeves, May and Egan (Vice Chairman)
Officers:	CPBC Members Acott, Hart and Skipp
Secretariat:	CITC Members Cllr Anderson
Officers:	ECC: Sarah Alcock – Highways Liaison Officer Param Kaur-Kingston - Highway Liaison Officer Brad Ellis - Design Engineer Justin Styles – Design Manager John Simmons (observing)
Secretariat:	CPBC: Trudie Bragg - Head of Environment Stuart Jarvis - Contracts Manager
Secretariat:	Loretta Hill – Civic Governance Officer

Item		Owner
1.	Welcome and Introductions: The Chairman welcomed all present and opened the meeting.	Chair
2.	Apologies for Absence & Declarations of interest: No apologies for absence were received. There were no declarations of interest.	Chair
3.	Minutes of meeting held on 28th September 2021 to be agreed as correct record: The minutes of the last meeting, 28 th September were agreed as a correct record.	Chair

<p>4.</p>	<p>Matters Arising from Minutes of the previous meeting:</p> <p>SA to send a list of locations (rotational VAS'). SJ to check if signs in Castle Point are rotational. Apologies were given that this item had not yet been actioned. SJ & SA to liaise on the matter.</p> <p>Rotational VAS locations and potential new sites are to be added to items for the next meeting.</p> <p>It was suggested that the locations could be added to the VAS list after the speed surveys have been done. This is also to be an item for the next meeting.</p> <p>Cllr Acott reported that a fixed sign in Thorney Bay Road, near the seafront, the sign is flashing and possibly needs the battery replacing. This needs to be considered asap.</p>	<p>HLO</p> <p>HLO</p> <p>HLO</p> <p>HLO</p>																
<p>5.</p>	<p>Report on Funded Schemes – Report 1:</p> <p>HLO provided an update on the current position of all the schemes which the Castle Point Local Highway Panel has recommended for inclusion in the 2021-22 programme.</p> <table border="1" data-bbox="304 1070 1275 1632"> <thead> <tr> <th colspan="2">Budget Summary 2020-21</th> </tr> </thead> <tbody> <tr> <td>Capital Budget</td> <td>228,675</td> </tr> <tr> <td>Additional Budget</td> <td>200,000</td> </tr> <tr> <td>Total Budget for 2021-22</td> <td>£428,675</td> </tr> <tr> <td>Safer Roads Schemes</td> <td>£1,500</td> </tr> <tr> <td>Estimated Value of Commissioned Schemes</td> <td>£423,000</td> </tr> <tr> <td>Estimated Total Value</td> <td>£423,000</td> </tr> <tr> <td>Balance remaining</td> <td>£5,675</td> </tr> </tbody> </table> <p>Members are reminded that the costs supplied are budget estimates only and there is the possibility that a final scheme cost could change dependant on issues which may arise especially during detailed design and construction. The panel will be informed of any budget adjustments required.</p> <p>The schemes in Green have been completed.</p> <p>Due to Reference Number 9: Saxon Way, being cancelled there is currently a positive balance.</p>	Budget Summary 2020-21		Capital Budget	228,675	Additional Budget	200,000	Total Budget for 2021-22	£428,675	Safer Roads Schemes	£1,500	Estimated Value of Commissioned Schemes	£423,000	Estimated Total Value	£423,000	Balance remaining	£5,675	<p>HLO</p> <p>HLO</p>
Budget Summary 2020-21																		
Capital Budget	228,675																	
Additional Budget	200,000																	
Total Budget for 2021-22	£428,675																	
Safer Roads Schemes	£1,500																	
Estimated Value of Commissioned Schemes	£423,000																	
Estimated Total Value	£423,000																	
Balance remaining	£5,675																	

	<p><u>Ref 2: LCAS192026 - Falbro Crescent - 20mph and signing</u> Objections received following consultation; this will require Cabinet Member approval to proceed. SA is awaiting the objections report and will share with Cllr Reeves once received.</p> <p><u>Ref 3: LCAS192027 - Third Avenue, Northwick Park School - Traffic management improvements.</u> Design work completed and Traffic Regulation Order to be completed by the end of Q4. SA informed Implementation of physical measures will be delayed until the new financial year due to.</p> <p><u>Ref 5: LCAS203003 - Leigh Beck Lane, Canvey Island – Footway</u> Installation of footway at the back entrance of Leigh Beck Infant School. Completed.</p> <p>Cllr Acott asked if there a possibility for a warning sign to be installed on the sharp bend on Leigh Beck Lane, as it is very dangerous bend. SA informed that this is a different scheme, Cllr Acott to email Cllr Blackwell to submit a scheme request.</p> <p><u>Ref 7: LCAS192017 - Borrett Avenue, Canvey - Street lighting.</u> Installation of new lighting column. This has recently been completed and the list will be updated for the next meeting.</p> <p><u>Ref: 13 LCAS162063 – Parkfields, Hadleigh - Parking bays.</u> Scheme recommended by panel at the July 2021 meeting. Scheme funded as part of the additional 21/22 LHP funding, scheme may slip into 22/23. SA to email Cllr Reeves, work is taking place and the list is to be updated.</p> <p><u>Ref:9 – Saxon Way, South Benfleet - Drainage</u> Item Cancelled. The issue with flooding will not be resolved adding Highway drainage gullies along Saxon Way. As the issue is there is no Anglian Water surface water main running along Saxon Way for properties to discharge into. Therefore £9,000 will be returned to the Capital Budget. BE informed that due to the lack of an Anglian Water asset the issue needs to be addressed by Anglian Water as appose to ECC Highways. Cllr Sheldon is having ongoing discussions with Anglian Water to resolve the matter.</p>	<p>HLO</p> <p>HLO</p> <p>HLO</p> <p>HLO</p> <p>HLO</p> <p>Chair</p>
<p>6.</p>	<p>Report on Schemes Awaiting Funding – Report 2:</p> <p>The following Schemes Awaiting Funding list identifies all the scheme requests which have been received for the consideration of the Castle Point Local Highways Panel.</p> <p>SA informed due to staff sickness, there has been delays actioning speed surveys but service is now resumed. CPBC validations will be prioritised.</p>	<p>HLO</p>

The breakdown of scheme types available for consideration for future funding is as below:

Budget Summary	
Scheme Type Total	Estimated Costs
Safer Roads	£0
Traffic Management	£6,500
Walking	£162,500
Passenger Transport	£TBC
Public Rights of Way	£0
TOTAL	£169,000

Costs supplied are estimates only and there is the possibility that a final scheme cost can change significantly dependant on issues which may arise during detailed design and construction.

HLO

Traffic Management

Ref 1: LCAS202002 - New Road jw Long Road, Canvey Island – Signage

Request for review of signage and measures to highlight the No Entry into New Road from Long Road.

Cllr May informed he had spoken to the police. A discussion was had regarding the issues with people going the wrong way out of the one-way road. TB did write to the shop owner, but it didn't have much effect. The missing no entry sign is in the process of being replaced. JS to speak to maintenance team to make sure it is in the programme. However, in the meantime this will be validated to replace the missing sign and look at other measures to highlight the No-Entry.

HLO/JS

Ref 3 LCAS212005 - Daws Heath Road, Hadleigh - Traffic calming

Awaiting speed and volume survey data.

SA updated that this is now in place. Cllr Hart informed that it isn't quite in the right location. Cllr Hart to email Param with exact location, to repeat the survey.

HLO

Cllrs

Members were asked to be as specific as possible when submitting requests and to drop the pin as near as they can on the map. Or provide details such as house number, Lamp Column number etc.

HLO

<p><u>Ref 4: LCAS212006 - West Crescent, Canvey Island – Grasscrete</u> Validation completed. Due to the size and nature of the work required, it is recommended that a design only scheme be undertaken in the first instance to ensure a robust design is produced that takes into account existing drainage and level requirements. A detailed set of scheme costs will also be obtained as part of the design process. Cllr Anderson asked how long before this is done. SA informed that this item has not yet been commissioned. If the panel decides to fund it, it could go ahead next year, if agreed.</p>	HLO
<p><u>Ref 14: LCAS212016 - A13 jw Homefields Avenue, Benfleet - Keep Clear</u> Request for a yellow box to keep the junction clear for vehicles exiting and entering Homefields. Cllr Skipp asked if the keep clear box would be on both sides of the road or not. SA informed she is unable to answer, until it is looked at.</p>	HLO
<p><u>Ref 16: LCAS212018 - Clifton Avenue, Benfleet – Drainage</u> Installation of drainage to catch southbound surface water runoff from Holtynge. SA advised Cllr Skipp; the validation process will be expedited but it will still need to be considered by the panel at the March meeting for funding in the coming financial year.</p>	Chair
<p><u>Walking</u></p>	Chair
<p><u>Ref 2: LCAS213002 - Benfleet High Road, Riley’s Snooker Hall, Benfleet - Pedestrian crossing</u> Request installation of railings to prevent dangerous crossing from the car park and a request for a zebra crossing by Holy Family Church. Awaiting Pedestrian v Vehicle Conflict survey data.</p>	Chair
<p><u>Ref 3: LCAS213003 - Benfleet High Road, near Croft Road, Benfleet - Pedestrian Crossing</u> Request for a crossing solution. Awaiting Pedestrian v Vehicle Conflict survey data</p> <p>A discussion was had surrounding the two items above. Cllr Sheldon mentioned that there are issues due to children/school children trying to cross the road outside Riley’s and coming through the alleyway at Homefields areas, they are dangerous. It has been suggested that possibly railing could be installed outside Riley’s.</p> <p>Cllr Hart asked if 106 money could be used.</p> <p>SA suggested that Cllr Sheldon consult with Mark Lawrence, depending on what is required he can check what would be reasonable. However, SA advised that the responsibility for planning applications sits with the Borough Council, therefore they should be mindful of the issues in their areas and raise these before planning is granted.</p>	HLO

<p>7.</p>	<p>AOB</p> <p>Chairman, Cllr Sheldon informed the panel of Loretta’s email. Following the sad passing of Cllr Bill Dick (former panel member), another panel member is required. Also, whether a representative from the new People’s Independent Party be included. It was felt that a Councillor from the Thundersley area be appointed.</p> <p>Chairman requested the Terms of Reference from SA.</p> <p>Cllr Hart mentioned VAS signs on Hart Road, Thundersley, which was meant to be done in April. Also, some solar panels in Daws Heath are pointing the wrong way. SA asked that Cllr Hart email Param/LHP inbox with exact locations, so that it can be investigated.</p> <p>Cllr Blackwell spoke of People & Family Committee looking into the LHP reports, that are being produced by the Task and Finish Group, this will be going to Scrutiny and then to Cabinet and whether any groups had been consulted on this. It was suggested that members could meet to discuss without the officers present.</p> <p>A vote of thanks on behalf of all the panel members was given to Sarah Alcock, for the support she has provided over the last 5 years. Sarah will still be working with Essex Highways but with 3rd party works.</p> <p><i>Thank you for all your hard work and the fantastic support you have provided. We wish you well in your new post and all the best for the future.</i></p> <p>A warm welcome was given from the Chair and the group to Param in her role as the new HLO. Param to circulate her contact details.</p>	<p>Chair</p> <p>HLO</p> <p>HLO</p> <p>HLO</p>
<p>8.</p>	<p>Date of next meeting:</p> <p>Tuesday, 22nd March 2022 at 3pm</p> <p>The meeting ended at: 3:55pm</p>	<p>Chair</p>