

CASTLE POINT LOCAL HIGHWAYS PANEL MINUTES

28 SEPTEMBER 2021 AT 15:00

Microsoft Teams Video Call

Chairman:	Cllr Andrew Sheldon (ECC)
Panel Members:	ECC Members Reeves, May and Egan (Vice Chairman)
	CPBC Members Acott, Dick, Hart and Skipp
	CITC Members Cllr Anderson
Officers:	ECC: Sarah Alcock - Highway Liaison Officer Sonia Church - Highway Liaison Manager Brad Ellis - Design Engineer
	CPBC: Trudie Bragg - Head of Environment Stuart Jarvis - Contracts Manager
Secretariat:	Loretta Hill – Civic Governance Officer

Item		Owner
1.	Welcome and Introductions: The Chairman welcomed all present and opened the meeting.	Chair
2.	Apologies for Absence & Declarations of interest: Apologies were received from Cllr Anderson who will join the meeting late. There were no declarations of interest.	Chair
3.	Minutes of meeting held on 6th July 2021 to be agreed as correct record: The minutes of the last meeting, 6 th July were agreed as a correct record.	Chair

4.	<p>Matters Arising from Minutes of the previous meeting:</p> <p>Roscommon Way SA informed a meeting is still to be arranged with the Police and other safety organisations in the Borough. Handing over to SERP to co-ordinate the meeting as they are best placed to advise.</p> <p>Cllr May reported the situation at Roscommon Way is getting worse. He had a meeting with Manager of Morrisons Stores, they have CCTV footage of problem vehicles in the car park which they are taken legal action on. They are also looking into locking up the car park at night-time.</p>	<p>Chair</p> <p>HLO</p>																
5.	<p>VAS Presentation</p> <p>SC updated panel members on changes being made to the Policy for Vehicle Activated Signs and Speed Indicator Devices.</p> <p>Prices for the signs are being obtained and vary depending on the size of the sign and the data that you want to display, there are some apps associated with the signs which can provide detailed data collection.</p> <p>SA to send a list of locations to SJ to check if signs in Castle Point are rotational.</p> <p>Cllr Anderson joined the meeting at 3.25pm.</p>	<p>HLM</p> <p>HLO</p>																
6.	<p>Report on Funded Schemes – Report 1:</p> <p>HLO provided an update on the current position of all the schemes which the Castle Point Local Highway Panel has recommended for inclusion in the 2021-22 programme.</p> <table border="1" data-bbox="304 1402 1275 1966"> <thead> <tr> <th colspan="2">Budget Summary 2020-21</th> </tr> </thead> <tbody> <tr> <td>Capital Budget</td> <td>228,675</td> </tr> <tr> <td>Additional Budget</td> <td>200,000</td> </tr> <tr> <td>Total Budget for 2021-22</td> <td>£428,675</td> </tr> <tr> <td>Safer Roads Schemes</td> <td>£1,500</td> </tr> <tr> <td>Estimated Value of Commissioned Schemes</td> <td>£399,500</td> </tr> <tr> <td>Estimated Total Value</td> <td>£401,000</td> </tr> <tr> <td>Balance remaining</td> <td>£27,675</td> </tr> </tbody> </table>	Budget Summary 2020-21		Capital Budget	228,675	Additional Budget	200,000	Total Budget for 2021-22	£428,675	Safer Roads Schemes	£1,500	Estimated Value of Commissioned Schemes	£399,500	Estimated Total Value	£401,000	Balance remaining	£27,675	<p>HLO</p>
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	<p>Members are reminded that the costs supplied are budget estimates only and there is the possibility that a final scheme cost could change dependant on issues which may arise especially during detailed design and construction. The panel will be informed of any budget adjustments required.</p> <p>The schemes in Green have been completed.</p> <p>Reference Numbers 13-16 were commissioned at the previous meeting in July.</p> <p>No further updates to report.</p>	HLO																
6.	<p>Report on Schemes Awaiting Funding – Report 2:</p> <p>The following Schemes Awaiting Funding list identifies all the scheme requests which have been received for the consideration of the Castle Point Local Highways Panel.</p> <p>Members are asked to review these schemes and consider funding recommendations for those they wish to see delivered 2021-22 and remove any they would not wish to consider funding.</p> <p>Report 2 has been updated, as some validations have been completed after the original papers were sent out. As there is still budget remaining, the panel can consider these schemes for funding however, it should be noted any schemes commissioned today will not be delivered until after April 2022, but the funding will as advised at the last meeting roll into the next financial year.</p> <p>The breakdown of scheme types available for consideration for future funding is as below:</p> <table border="1" data-bbox="304 1361 1275 1890" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th colspan="2" style="text-align: center;">Budget Summary</th> </tr> <tr> <th style="text-align: left;">Scheme Type Total</th> <th style="text-align: left;">Estimated Costs</th> </tr> </thead> <tbody> <tr> <td>Safer Roads</td> <td>£0</td> </tr> <tr> <td>Traffic Management</td> <td>£25,000</td> </tr> <tr> <td>Walking</td> <td>£168,500</td> </tr> <tr> <td>Passenger Transport</td> <td>£TBC</td> </tr> <tr> <td>Public Rights of Way</td> <td>£0</td> </tr> <tr> <td>TOTAL</td> <td>£193,500</td> </tr> </tbody> </table>	Budget Summary		Scheme Type Total	Estimated Costs	Safer Roads	£0	Traffic Management	£25,000	Walking	£168,500	Passenger Transport	£TBC	Public Rights of Way	£0	TOTAL	£193,500	HLO
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	<p>Costs supplied are estimates only and there is the possibility that a final scheme cost can change significantly dependant on issues which may arise during detailed design and construction.</p> <p><u>Traffic Management</u></p> <p>It was agreed that RED - References 1, 2 and 4 could be removed.</p> <p><u>LCAS202002 - New Road jw Long Road, Canvey Island – Signage</u> Request for review of signage and measures to highlight the No Entry into New Road from Long Road. The missing no entry sign is in the process of being replaced by Maintenance. Suggest situation is monitored to see if new signage resolves the issue.</p> <p>Cllr May informed this is a very dangerous junction, cars are going the wrong way out of the one-way road. SA and BE will look into this and report back to Cllr May.</p> <p>Reference 5 and 9 – 13 are all in validation. SA will advise county members accordingly for next year’s programme.</p> <p>Panel members agreed the items in GREEN could all be put forward, which total £31,000.</p> <p><u>Walking</u></p> <p><u>LCAS193004 - Furtherwick Road j/w Foksville Road, Canvey Island - Zebra crossings</u> Replacement/extension of the existing raised tables to increase vertical deflection and reduce vehicle speeds on the approaches to the crossings. Consideration could be given to providing Halo belisha beacons to improve conspicuity of the crossing to approaching motorists.</p> <p>Due to the cost of this scheme, £162,500.00 it was agreed that it could be linked with Castle Point’s regeneration, town centre fund.</p>	<p>HLO</p> <p>HLO</p> <p>HLO</p> <p>HLO</p>
<p>7.</p>	<p>AOB</p> <p>Chairman is submitting scheme requests for a zebra crossing, issue along the A13 and a stop sign along the High Road.</p> <p>Cllr Skipp has sent through pictures of problematic areas. SA informed scheme requests need to be submitted for each.</p> <p>Cllr Hart mentioned a zebra crossing is required at Rayleigh Road / Deerhurst (near Stadium Way). SA informed a scheme request needs to be submitted.</p>	<p>Chair</p> <p>HLO</p>

	<p>Cllr Egan reported that people have reported difficulties in trying to cross the road at Stadium Way.</p> <p>Cllr Skipp also reported that there was a fatality along the High Road. A scheme request is required. SA has the report for the casualty reduction programme and will give support to put them through at the January/March meeting. Chairman and Cllr Skipp to meet and discuss.</p> <p>Cllr Acott reported a problem near Castleview School on the one-way system. Cars trying to overtake buses at the zebra crossings. SA informed a scheme request needs to be submitted via Cllr Blackwell.</p> <p>Leigh Beck Road Footpath, Cllr Acott to submit a scheme request to Cllr Blackwell.</p>	<p>HLO</p> <p>Chair</p>
<p>8.</p>	<p>Date of next meeting:</p> <p>Tuesday, 25th January 2022 at 3pm</p> <p>The meeting ended at: 3.50 pm</p>	<p>Chair</p>