

CASTLE POINT LOCAL HIGHWAYS PANEL MINUTES

18 June 2025 at 10am

COMMITTEE ROOM 1

Chairman:	Cllr Andrew Sheldon (ECC) (AS) Cllr Beverly Egan (ECC) Vice Chairman (BE)
Panel Members:	ECC Members Cllrs Blackwell (DB), Reeves (JR), May (PM) CPBC Members Dixon, Harvey, Jones (DJ) & Knott (JK) CITC Members Cllr John Anderson (JA)
Officers:	ECC: Dan MacLean – Highway Liaison Team Leader (DM) Jennifer Boxall - Highway Liaison Officer (JB) CPBC: Stuart Jarvis, Assistant Director – Environment (SJ)
Secretariat:	Lianne Drake, Executive Assistant

Item		Owner
1.	Welcome and Introductions:	
	Apologies from Cllr Sheldon. Vice Chairman, Cllr Beverley Egan welcomed all present and opened the meeting.	Vice Chairman BE
2.	Apologies for Absence & Declarations of interest:	
	Apologies from Chair, Cllr Andrew Sheldon (ECC) Apologies in advance for absence were received from Cllr D Blackwell, L Dixon. Absent Cllr Harvey. There were no declarations of interest.	Vice Chairman BE

3.	Minutes of meeting held on 08 January 2025 to be agreed as correct record:	
	The minutes of the last meeting held on 08 January 2025 were agreed as a correct record.	Vice Chairman BE
4.	Matters arising from Minutes of previous meeting.	
	No matters arising from previous meeting.	
	<p>Update from Dan MacLean – Highway Liaison Team Leader</p> <p>Tom Cunningham, Essex County Council has provided an update on the status of Local Highway Panel and Local Government Reorganisation.</p> <p>The Local Highway Panel will no longer exist in its current form after Local Government Reorganisation.</p> <p>The budget for Castle Point Local Highways Panel has been allocated for the next two years and has been increased to cover large schemes for approval and implementation.</p> <p>The budget for Castle Point is £343,200.</p> <p>LHP to decide which schemes to fund over the next two years within their allocated budget. No new schemes are permitted to be submitted. Schemes in the validation stage will remain.</p> <p>LHP to decide at this meeting today, which schemes to approve and remove.</p> <p>Several members of the panel have raised queries on safety. Dan Maclean replied that the current cabinet will issue an announcement soon.</p> <p>Dan Maclean advised that there could be extra funding for safety schemes. HLO explains there will be no new speed surveys under Castle Point LHP during this funding period. Cllr Egan says that police concentrating on speed limits around schools, rarely succeed and are expensive to be conducted. HLO confirms evidence shows most drivers are abiding by law and if percentage not high enough to warrant action.</p> <p>Dan Maclean refers the panel to the additional data on reports for more information. Drivers breaking the speeding limit is policing issue.</p> <p>Dan Maclean left meeting at 10:26</p> <p>HLO and Panel to work through approvals and rejections of schemes on report.</p>	

5.	Report on Funded Schemes – Report 1:																						
	<p>(Email from HLO 13 June 2025)</p> <p>This report provides an update on the current position of all the schemes which the Castle Point Local Highway Panel has recommended for inclusion in the 2024/25 programme:</p> <table border="1"> <thead> <tr> <th colspan="3">2024/25 Budget Summary</th> </tr> <tr> <th colspan="3">LHP Funding</th> </tr> </thead> <tbody> <tr> <td>1</td><td>LHP Budget 2024/25</td><td>£114,400</td></tr> <tr> <td>2</td><td>LHP Scheme Funding Recommendations at April 2024 Panel</td><td>£107,000</td></tr> <tr> <td></td><td>Remaining Budget to Allocate</td><td>£7,400</td></tr> <tr> <td>3</td><td>Chairmans Panel Funded Schemes</td><td>£91,000</td></tr> <tr> <td></td><td>Total</td><td>£91,000</td></tr> </tbody> </table> <p>Within the programme the dates given as Quarters 1 to 4, refer to the financial year as follows: -</p> <ul style="list-style-type: none"> • Q1 – Quarter 1 – April to June • Q2 – Quarter 2 – July to September • Q3 – Quarter 3 – October to December • Q4 – Quarter 4 – January to March <p>Members are reminded that the costs supplied are budget allocations only and there is the possibility that a final scheme cost could change dependant on issues which may arise especially during detailed design and construction. The panel will be informed of any budget adjustments required.</p>	2024/25 Budget Summary			LHP Funding			1	LHP Budget 2024/25	£114,400	2	LHP Scheme Funding Recommendations at April 2024 Panel	£107,000		Remaining Budget to Allocate	£7,400	3	Chairmans Panel Funded Schemes	£91,000		Total	£91,000	
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6.	Report on Schemes Awaiting Funding – Report 2:																						
	<p>The Schemes Awaiting Funding List identifies those scheme requests which are for consideration by the Castle Point LHP</p> <p>The budget for 2025/2026 as presented by Dan Maclean earliar in this meeting is £343,200.</p>																						

There are currently Schemes Awaiting Funding with an estimated cost of £453,500 as shown in the summary below.

Schemes Awaiting Funding List				
Ref	Scheme Type	Scheme Costs		
		Chairman's Panel Schemes	LHP Schemes	Total Value of Schemes
1	Traffic Management	£235,000	£104,000	£339,000
2	Walking	£0	£16,500	£16,500
3	Cycling	£0	£0	£0
4	Passenger Transport	£98,000	£0	£98,000
5	Public Rights of Way	£0	£0	£0
6	Total	£333,000	£120,500	£453,500

Following changes to the LHP Scheme Criteria, some schemes have now been identified for the consideration of the Chairman's Panel.

The Schemes Awaiting Funding which would need to be transferred to the Chairmans Panel have an estimated cost of £333,000. There will then be Schemes Awaiting Funding with an estimated cost of £120,500 for the consideration of the panel.

Priority Schemes List

LCAS222028 – Clifton Avenue – Traffic Calming – Implementation traffic calming measures - £73,700.

Panel agrees to progress with scheme.

Passenger Transport

Ref 1 – LCAS202014 – Long Road jw Thorney Bay Road, Canvey Island West – Traffic management improvements.

Implementation of junction improvements. Panel agree to progress with scheme.

CASTLE POINT LOCAL HIGHWAY PANEL

SCHEMES AWAITING FUNDING LIST

REPORT 2B

Passenger Transport

Total Value of schemes	£112,900
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	Long Road jw Thorney Bay Road, Canvey Island - Traffic management improvements	Implementation of junction Improvements	Canvey Island West	Canvey Island CP	Implementation	LCAS202014	£112,900	Recommended junction improvements as per design Recommendation Passed to Chairs panel for funding by the panel 17/04/2024	🟢

Panel Agrees to progress with scheme

Traffic Management

Ref 1 – LCAS222020 – Furtherwick Road jw Folksville Road – Implementation of remain four raised tables to increase vertical deflection and reduce vehicle speeds on the approaches to the crossings.

Panel agree not to fund this scheme

Ref 2 – LCAS2422002 – Thisselt Road, Canvey Island Signage – Investigation into wildlife signage around Canvey Lake.

Panel agree to progress with scheme.

Ref 3 – LCAS222029 – Daws Heath Road – Signage – Recommendation of implementation of wildlife signage on carriageway.

Panel agree to progress with scheme.

Ref 4 – LCAS242001 – A13 High Street – Signage.

Panel agree to progress with scheme.

Ref 5 – LCAS242011 – Shepherds Walk jw Greenacres, Hadleigh – Signage.

Panel agree to progress with scheme.

Ref 6 – LCAS212006 – West Crescent, Canvey Island – Grasscrete.

Panel agree to not to fund this scheme

Ref 7 – LCAS212004 – St Michael's Road jw Bramble Road, Hadleigh – Traffic management improvement.

Panel agree to progress with scheme.

Ref 8 – LCAS242008 – 285 Eastern Esplanade, Canvey Island – Traffic Calming.
Stuart Jarvis advises to be removed as issue resolved.

Ref 9 – LCAS212009 - Bramble Road, Traffic calming.

Panel agree to progress with scheme.

Ref 10 – LCAS242010 -Daws Heath Road jw Western Road – Traffic Calming.

Panel agree to progress with scheme.

Ref 11 - LCAS222024 – Badger Hall Avenue – Drop Kerb

Panel agree to progress this scheme

Walking

Ref 1 – LCAS233006 – Canvey Road, Northwich Corner Roundabout – Barriers

Ref 2 – LCAS233007 – A13 Kiln Road j/w Bradley Avenue – investigation into the installation of bollard to prevent vehicles parking on footway.

Panel agree not to progress with the above two walking schemes

HLO tally approximately £30,000 left after all approved. To be confirmed after meeting and sent to panel.

	<p>Schemes that do not meet the criteria.</p> <p>Red Rag Schemes agreed to be removed by panel</p> <p>Item 2 - LCAS243001 Link Road, Canvey Island – Crossing Improvements Item 3 - LCAS242012 Southfield Drive, Hadleigh – Speeding Issues Item 4 - LCAS242006 Appleton Road, Benfleet – Traffic Calming. Item 5 – Crescent Road, Benfleet - Bollards</p> <p>Red Rag Schemes to be left for re-investigation Item 7 - LCAS242004 Roscommon Way/Northwick Road – Horse Signage</p>	
7.	Any Other Business:	
	<p>Cllr Egan raised the issue of damage to the safety railings by traffic lights and crossing at Shipwrights Drive and damage to railings outside Kingston school, Church Road. Matters to be raised with ECC via a Member Enquiry.</p> <p>Cllr Knott kindly asks for the Chair, Cllr Sheldon to communicate effectively with borough members due to a recent lack of reply to queries sent. Cllr Jones had been informed by an outside party that they had been updated by Tom Cunningham that the LHP had been suspended. Borough members ask the Castle Point LHP Chair to respond to their requests and to share information.</p> <p>HLO will meet with the Design Team next week to clarify schemes and obtain updates.</p> <p>Cllr Egan wanted to record that Castle Point panel thanks and appreciates the work that HLO, Jennifer Boxall, does for the panel.</p>	
8.	Date of next meeting:	
	<p>The next meeting will take place on Wednesday 17 September 2025 10:00.</p> <p>The meeting ended at 11:26.</p>	