

MINUTES OF THE HARLOW LOCAL HIGHWAYS PANEL HELD ON

27 January 2026

7.00 - 7.25 pm

PRESENT

Committee Members

County Councillor Clive Souter, Harlow West (Chair)
County Councillor Andrew Johnson, Harlow South East
Councillor David Carter, Harlow District Council
Councillor Kay Morrison, Harlow District Council

Officers

Daniel MacLean, Highways Liaison Officer, Essex County Council
Adam Rees, Senior Governance Support Officer
Sarah Tomlin, Highways Liaison Officer, Essex County Council

Other Members

Councillor Nicky Purse, Portfolio Holder for Environment

19. WELCOMES AND INTRODUCTIONS

The Chairman welcomed all attendees to the meeting and invited Councillors and Officers to introduce themselves.

20. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Tony Edwards, Mike Garnett, Michael Hardware and Maggie Hulcoop.

21. MINUTES OF MEETING HELD ON 21 OCTOBER 2025 TO BE AGREED AS A CORRECT RECORD

RESOLVED that the minutes of the meeting held on 21 October 2025 be agreed as a correct record and signed by the Chair.

22. MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING

None.

23. REPORT ON FUNDED SCHEMES 25-27

The Panel received an update report on funded schemes for 2025-27.

RESOLVED that the report be noted.

24. **ANY OTHER BUSINESS**

None.

25. **DATE OF NEXT MEETING**

24 March 2026 at 7pm.

CHAIR OF THE PANEL

HARLOW LOCAL HIGHWAY PANEL REPORT 1 - FUNDED SCHEMES LIST

At the June 2025 Panel meeting Members were asked to recommend funding towards schemes they wished to see included in a two-year Rolling Programme of Works, covering 2025/26 and 2026/27. The Panel prioritised those schemes they wished to see included within the works programme.

This report provides an update on the current position of all the schemes the Panel has recommended for inclusion in their two-year Rolling Programme of Works.

2025/26 and 2026/27 Budget Summary		
LHP Funding		
1	LHP Budget	£366,000
2	LHP Scheme Funding Recommendations following June 2025 Panel	£352,500
		£13,500
		Remaining budget to allocate

Within the programme the dates given as Quarters 1 to 4, refer to the financial year 2025/26 as follows –

- Q1 - Quarter 1 – April to June
- Q2 - Quarter 2 – July to September
- Q3 - Quarter 3 – October to December
- Q4 - Quarter 4 – January to March

The schemes shown as Next Financial Year will be delivered in 2026/27.

Due to the associated abortive costs, only schemes that can be delivered by the end of the 2026/27 financial year can be commissioned. As such the Panel are asked not to recommend funding towards Design Only Schemes or Feasibility Studies.

Members are reminded that the costs supplied are budget allocations only and there is the possibility that a final scheme cost could change dependant on issues which may arise especially during detailed design and construction. The Panel will be informed of any budget adjustments required.

Funded Schemes 2025-26

Total Value of Schemes	£381,700	Completed	Update	Cancelled
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Ref	Scheme name	Description	Division	Parish	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est Completion
1	Thurstans, Harlow - no through road signs	No through road signs for Thurstans, Harlow	Harlow West	Harlow	Traffic Management	Total Scheme	LHAR222017	£9,800	Work Completed 20/10/25	Completed
2	Church Langley Way - HGV signs	Upgrade existing signage stating no access to M11 or industrial parks	Harlow South East	Harlow	Traffic Management	Total Scheme	LHAR222018	£18,000	Work completed 17/12/25	Completed
3	Three Horseshoes Road junction with Linford End and entrance to cycleway- Pedestrian Dropped Kerb	Three Horseshoes Road junction with Linford End and entrance to cycleway- Pedestrian Dropped Kerb	Harlow West	Harlow	Walking	Total Scheme	LHAR233001	£18,000	Programmed to start 23/03/26	Q4
4	Passmores Cycle Route - Implementation - Phase 2	Cycle Route Improvement	Harlow West	Harlow	Cycling	Total Scheme	LHAR164001	£210,400	Need to resolve the Highway Ownership situation, HDC have asked whether we will adopt their land once the works are done. Discuss with TO/Asset. Waiting for indicative costing from SDP.	Next FY
5	Mallows Green - remote footpath - Barrier removal or amendment	Amend barriers so that a mobility scooter user can access an adjacent cycling facility	Harlow West	Harlow	Walking	Total Scheme	LHAR243001	£9,900	Work completed 21/02/2026	Completed
6	Joyners Field - Dropped Kerb adjacent to 8	Dropped kerb to allow disabled resident to cross service road between 8 and 7	Harlow West	Harlow	Walking	Total Scheme	LHAR243002	£32,900	Work completed 11/02/2026	Completed
7	School Keep Clear Markings for Katherines Primary School, Brookside, Harlow	School Keep Clear Markings for Katherines Primary School, Brookside, Harlow	Harlow West	Harlow	Traffic Management	Total Scheme	LHAR242012	£16,300	One objection to the TRO still to be resolved.	Next FY
8	Implementation - Commons Road - Improvements to existing traffic calming features	Improvements to existing traffic calming features	Harlow West	Harlow	Traffic Management	Implementation	LHAR222003	£66,400	This will now need to be done in collaboration with the surfacing works which have been brought forward to 25/26 - meeting with surfacing team to be organized.	Next FY