



CASTLE POINT LOCAL HIGHWAYS PANEL MINUTES 27 SEPTEMBER 2023, AT 15:00 COMMITTEE ROOM 1

Chairman: Cllr Andrew Sheldon (ECC)

Panel Members: ECC Members

Cllrs Blackwell, Reeves, May, and Egan (Vice Chairman)

CPBC Members

Acott, Hart, Jones and Skipp

CITC Members Cllr Anderson

Officers: ECC:

Dan MacLean – Highway Liaison Team Leader

Jennifer Boxall - Highway Liaison Officer

CPBC:

Trudie Bragg - Head of Environment Stuart Jarvis - Contracts Manager

Secretariat: Loretta Hill – Civic Governance Officer

Item		Owner	
1.	Welcome and Introductions:		
	The Chairman welcomed all present and opened the meeting.	Chairman	
2.	Apologies for Absence & Declarations of interest:		
	Apologies for absence were received from Councillors Acott, Blackwell, Egan and May	Chairman	
	Councillor Hart was also not present.		
	There were no declarations of interest.		
3.	Minutes of meeting held on 27 th June 2023 to be agreed as correct record:		
	The minutes of the last meeting held on, 27 th June 2023, were agreed as a correct record.	Chairman	





HLO

4. Matters Arising from Minutes of the previous meeting: Roscommon Way: Signage for horse riding, this is being actioned. Terms of Reference: these are still yet to come through as they are still going through a CMA (Cabinet Member Action) process. It is hoped they will be shared prior to the next meeting. Members requested the current terms of reference be circulated for reference. Previously, members asked regarding costs of schemes, in order to gain a better understanding for how far the money goes, which will assist members with considering schemes for recommendation. Members requested a breakdown of average costs of schemes and new validation process. HLTL

5. Report on Funded Schemes – Report 1:

This report provided an update on the current position of all the schemes which the Castle Point Local Highway Panel has recommended for inclusion in the 2023/24 programme.

Footways lists: DM informed there will be an update on this.

Budget Summary				
1. Potential carry forward schemes from 2022/23 (Subject to Approval from ECC Finance)				
1.1. Potential carry forward schemes from 2022/23	£51,500			
Sub-total	£51,500			
2. Footway Improvements 2023/24				
2.1. Additional footway schemes				
2.2. Additional footway minor works				
Sub-Total	£228,800			
3. LHP Funding 2023/24				
3.1. LHP funding 2023/24	£114,400			
3.2. Budget for Countywide Casualty Reduction Schemes	£33,462			
3.3. Budget for Carriageway improvements				
Sub-Total	£228,800			

Within the programme the dates given as Quarters 1 to 4, refer to the financial year as follows: -

- Q1 Quarter 1 April to June
- Q2 Quarter 2 July to September
- Q3 Quarter 3 October to December
- Q4 Quarter 4 January to March

Members were reminded that the costs supplied are budget allocations only and there is the possibility that a final scheme cost could change dependant on issues which may arise especially during detailed design and construction. The panel will be informed of any budget adjustments required.





There were 2 slipped schemes from 2022-23 totalling £51,500, they were:

HLO

Ref 1: LCAS212002 - Broughton Road, Hadleigh - Traffic Management Validation complete. Introduction of width restriction at the junction.

Ref 2: LCAS222006 - Rushbottom Lane, South Benfleet - Bollards
Request for bollards to prevent vehicles mounting footpath. Works commenced on 11 July, 1 day duration. Completed.

DM updated the panel regarding an email, which should have been sent to members from Cllr Scott. Members informed they had not received this email. It was explained that the £200k additional funding, which had been mentioned in previous meetings, would not be released. Members discussed and asked the reasoning behind this decision and why we do not have this funding, as some other authorities had. The Chairman, with members agreement, requests; a full written explanation from Cllr Scott, the reason for Castle Point not receiving this money. DM to action.

HLTL / Chairman

The budget is currently £114,400 and the panel have already allocated £97k so far. The items listed on page 12 will be going forward and are currently being worked on.

6. Report on Schemes Awaiting Funding – Report 2:

HLO

The Schemes Awaiting Funding list identifies those scheme requests, which have been received for the consideration of the Castle Point Local Highways Panel (LHP).

The Panel were asked to review the schemes on the attached Schemes Awaiting Funding List and consider their further scheme funding recommendations for those they wish to see delivered in 2023/24. The remaining 2023/24 budget to allocate is £22.400.

The Panel may also remove any schemes they would not wish to consider for future funding.

There are currently Schemes Awaiting Funding with an estimated cost of £314,000 as shown in the summary below: -

Scheme Category	Total Estimated Costs
Traffic Management	£314,000
Walking	£0
Total	£314,000

Members were asked to consider schemes costing in the region of £14,700. DM recommended some of this money be left as a buffer and as schemes costs can go slightly over.





Members discussed and considered the following schemes:

Ref: 2 – LCAS212006 - West Crescent, Canvey Island - Grasscrete

Validation Complete - Recommended Implementation of Grasscrete. This scheme cannot currently go forward as it costs too much.

Ref: 17 - LCAS222022 - Northwick Road - Traffic Calming

Validation complete – 2x horse warning signage to be installed.

Ref: 18 - LCAS222023 - Haven Road - Traffic Calming

Validation complete – 2x horse warning signage to be installed.

Panels members agreed that these 2 items, if agreed to be put forward, should be carried out together.

Ref: 25 – LCAS222032 – Richmond Avenue – Traffic Calming

Validation Complete. Recommendation to install x2 'Elderly People' warning signs with xx yds sub plates on both approaches to the Goldenley Care Home. X1 sign/sub plate although not ideal, could be installed on lamp columns 1736. The other approach/location would require a new post and location, to be determined by the design engineer.

Ref: 19 – LCAS222025 - Folksville Road – Traffic Calming

Validation Complete. Installation of a turn left sign opposite the school exit to highlight the one-way direction. Look to install a turn left sign on the LP 54A opposite.

Ref: 22 - LCAS222028 - Clifton Avenue - Traffic Calming

Validation Complete. A Feasibility Study / Outline Design Scheme is required, (route study with the Road Safety team) is undertaken to identify what traffic calming measures (vertical or horizontal) can be considered along this route. Kents Hill Road is a PR2 and a bus route. Therefore, a consultation must be carried out with passenger transport.

A discussion was had surrounding this scheme, members feel as this is a dangerous junction that it should be put forward.

Members agreed to commission, scheme references:

19 - Folksville Road, Canvey Island, cost: £6500, and

22 - Clifton Avenue, Benfleet, cost £9,500.

At the next meeting members will look at schemes which can be prioritised as well as review the slippages.

7. Any Other Business

Chairman

Cllr Skip reported a resident of St Clements Road, where works were being carried out, have had cracks appear in their property. This has been reported and a site

HLO





	The meeting ended at 3:55pm	
	Monday, 18 th March 2024	
	Upcoming meeting to be confirmed, provisionally: -	
	Members agreed the date above and were informed this meeting is to be held in person.	ALL
	Members agreed to hold future meetings at 11am instead of 3pm.	
	The Chairman informed a request from, Cllr Blackwell, had been received to change the time of the meeting to the morning, as afternoons were difficult for him to attend.	
	Monday, 18 th December 2023.	HLO
8.	Date of next meeting:	Chairman
	Panel members were encouraged to put forward other schemes for proposal at these meetings and to notify their County Member.	ALL
	Members also discussed that Wales had implemented 20mph roads in all residential areas.	
	visit had been carried out. JB informed this was a maintenance issue but will look into it and get back to Cllr Skipp. Cllr Jones asked regarding her previous point reported at the last meeting, 20mph speed limits and implementing them in certain rat run areas i.e., Kents Hill Road and High Road, Benfleet, and St Michaels Road, Thundersley. JB informed that we are limited to what can be done and that there is a criteria to be met for 20 is plenty schemes. Areas for this to be considered can be put forward and investigated.	HLO / HLTL