

## CHELMSFORD CITY LOCAL HIGHWAYS PANEL MINUTES

## 17 September 2025 at 12.30hrs

## at the Civic Centre, Chelmsford

Chairman:	Councillor Bob Massey
Panel Members:	Chelmsford City Council – City Councillor Stephanie Scott
	Essex County Council – County Councillors, David Loxton, Mike Mackrory, Stephen Robinson and Mike Steel
Officers:	Dan Maclean and Jon Simmons– Essex Highways Michael Adewole – Chelmsford City Council
Secretariat:	Freddey Banks-Ayres - Chelmsford City Council

	Owner
Welcome and Introductions	
The Chairman welcomed those present.	
Apologies for Absence	
Apologies for absence were received from Councillors Jude Deakin, Sue Dobson and Anthony McQuiggan	
Minutes of Previous Meeting	
The minutes of the meeting on 18 <sup>th</sup> June 2025 were agreed as a correct record.	
	The Chairman welcomed those present.  Apologies for Absence Apologies for absence were received from Councillors Jude Deakin, Sue Dobson and Anthony McQuiggan  Minutes of Previous Meeting The minutes of the meeting on 18th June 2025 were agreed as a



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4.	Matters Arising from Minutes of the Previous Meeting	
	The panel considered an update regarding the following matters arising from the previous minutes.	
	The action at the previous meeting was to invite someone from the wider Highways team to future meetings for greater clarity on work allocation and approval processes. This was to be arranged once other schemes had been developed and processes had been agreed before bringing an update to this meeting.	DM
	(12.31pm – 12.33pm)	
5.	Report on Funded Schemes 2024/25 and 2025/26	
	The panel received a report which provided an update on the current position of all the schemes the Panel had recommended for inclusion in their two-year Rolling Programme of Works.	
	It was reported that £540,800 had been allocated with a remaining £209,200 left to allocate. Members agreed to proceed with the works of LCHE202041 – Ferrers Road nr, Benbow Drive, South Woodham Ferrers Signalised crossing, implementation would use the remainder of the funding.	
	LCHE224005 - Broomfield Road j/w Rectory Road, Chelmsford – Junction improvements – Due to issues this was delayed. It was expressed that this had serious safety concerns, and it was suggested that new, additional lane signage be looked into to address this concerns in the short-term.	DM
	AGREED that the Funded Schemes List be noted.	
	(12.33pm – 12.41pm)	
6.	Report on Schemes Awaiting Funding	
	Members suggested that <i>LCHE223010 Pump Lane nr Crocus Way, Springfield – Signalised crossing</i> could be removed if it were to be included in the Active Travel Scheme. This was to be brought to the next meeting.	JS
	<b>AGREED</b> that the Schemes Awaiting Funding List be noted and that the schemes on the priority schemes list be approved.	
	(12.41pm – 12.48pm)	
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7.	Any Other Business	
	A question was asked in relation to many parish councils holding Community Infrastructure Levy (CIL) funds and wish to proceed with schemes. It was unclear whether the direct work processes still existed or remained viable. A new parish process was being developed, separate from the LHP, and further clarity was needed on when it will be available and whether it would include validation. This was to be followed up and fed back to members.	DM
	It was reported that there had been an issue with the SID application process on the highways website in relation to <i>LCHE232016</i> - <i>Chignal Road</i> – <i>Traffic management improvements</i> . Officers would look into this and report back to members.	DM
	(12.48pm – 1.07pm)	
8.	Dates of the Next Panel Meetings	
	The dates of the 2025/26 Panel meetings were – • 10 <sup>th</sup> December 2025 – 12:30pm • 11 <sup>th</sup> March 2026 – 12:30pm	

The meeting closed at 13:07

Chair