

CHELMSFORD CITY LOCAL HIGHWAYS PANEL MINUTES

17 September 2025 at 12.30hrs

at the Civic Centre, Chelmsford

Chairman:	Councillor Bob Massey
Panel Members:	Chelmsford City Council – City Councillor Stephanie Scott Essex County Council – County Councillors, David Loxton, Mike Mackrory, Stephen Robinson and Mike Steel
Officers:	Dan Maclean and Jon Simmons– Essex Highways Michael Adewole – Chelmsford City Council
Secretariat:	Freddey Banks-Ayres - Chelmsford City Council

Item		Owner
1.	Welcome and Introductions The Chairman welcomed those present.	
2.	Apologies for Absence Apologies for absence were received from Councillors Jude Deakin, Sue Dobson and Anthony McQuiggan	
3.	Minutes of Previous Meeting The minutes of the meeting on 18 th June 2025 were agreed as a correct record.	

4.	Matters Arising from Minutes of the Previous Meeting The panel considered an update regarding the following matters arising from the previous minutes. The action at the previous meeting was to invite someone from the wider Highways team to future meetings for greater clarity on work allocation and approval processes. This was to be arranged once other schemes had been developed and processes had been agreed before bringing an update to this meeting. (12.31pm – 12.33pm)	DM
5.	Report on Funded Schemes 2024/25 and 2025/26 The panel received a report which provided an update on the current position of all the schemes the Panel had recommended for inclusion in their two-year Rolling Programme of Works. It was reported that £540,800 had been allocated with a remaining £209,200 left to allocate. Members agreed to proceed with the works of <i>LCHE202041 – Ferrers Road nr, Benbow Drive, South Woodham Ferrers Signalised crossing</i>, implementation would use the remainder of the funding. <i>LCHE224005 - Broomfield Road j/w Rectory Road, Chelmsford – Junction improvements</i> – Due to issues this was delayed. It was expressed that this had serious safety concerns, and it was suggested that new, additional lane signage be looked into to address this concerns in the short-term. AGREED that the Funded Schemes List be noted. (12.33pm – 12.41pm)	DM
6.	Report on Schemes Awaiting Funding Members suggested that <i>LCHE223010 Pump Lane nr Crocus Way, Springfield – Signalised crossing</i> could be removed if it were to be included in the Active Travel Scheme. This was to be brought to the next meeting. AGREED that the Schemes Awaiting Funding List be noted and that the schemes on the priority schemes list be approved. (12.41pm – 12.48pm)	JS

The meeting closed at 13:07

Chair