

# CHELMSFORD CITY LOCAL HIGHWAYS PANEL MINUTES

## 17 JUNE 2021

### at 13:00 via Remote Meeting

<b>Chairman:</b>	County Councillor Bob Massey
<b>Panel Members:</b>	<p>Chelmsford City Council – Councillors Jeremy Lager, Jennie Lardge, Janette Potter and Chris Shaw</p> <p>Essex County Council – County Councillors Jude Deakin, Marie Goldman, Ian Grundy, Mike Mackrory, Anthony McQuiggan, Stephen Robinson, John Spence and Mike Steel</p> <p>Representing Parish Councils: Councillor W Daden</p>
<b>Officers:</b>	Michael Adewole - Chelmsford City Council, Jon Simmons and Sonia Church - Essex Highways
<b>Secretariat:</b>	Brian Mayfield - Chelmsford City Council

Item		Owner
1.	<p><b>Welcome and Introductions</b></p> <p>The Chairman welcomed Councillor Potter to her first meeting of the Panel.</p>	
2.	<p><b>Apologies for Absence</b></p> <p>Apologies for absence were received from David Green, Chelmsford City Council.</p>	
3.	<p><b>Minutes of Previous Meeting</b></p> <p>The minutes of the meeting on 18 March 2021 were agreed as a correct record, subject to:</p> <ul style="list-style-type: none"> <li>- on page CHLP17, in relation to scheme LCHE152057 the word “now” being amended to read “no”; and</li> <li>- under Any Other Business, reference to Stump Lane being amended to read Pump Lane</li> </ul>	

4.	<p><b>Matters Arising from Minutes of the Previous Meeting</b></p> <p><i>LCHE182043 – Westway nr service road to bus station – The design team was looking at linking the footway back to the bus station.</i></p> <p><i>Schemes LCHE182011 – Footpaths off Dorset Avenue, Galleywood and LCHE192040 – A414 Danbury Route Based Strategy had been prioritised.</i></p>	
5.	<p><b>Funded Schemes 2021/22</b></p> <p>The Panel received an update on the schemes in the Funded Schemes Programme for 2021/22. The total cost of the current year's programme, including Safer Roads and Commissioned Schemes, was £530,000, leaving £170,000 in the budget to be allocated.</p> <p>In relation to specific schemes:</p> <p>LCHE172031, O/s 19-33 Shelley Road Chelmsford the description should refer to parking improvements</p> <p><i>LCHE182053 – Milburn Crescent, Chelmsford – AGREED to proceed with the scheme design in 2021-22 at a cost of £2,500, with provision of £17,000 for land acquisition and implementation being made in 2022-23. This enabled £17,000 to be added to the remaining budget for schemes in 2021-22.</i></p> <p><i>LCHE202037, Victoria Road South signage – AGREED that the existing temporary 20mph speed limit and signage should be made permanent using this funding.</i></p> <p><b>AGREED</b> with the above amendments the update on Funded Schemes 2021/22 be noted.</p>	JS
6.	<p><b>Schemes Awaiting Funding</b></p> <p>The Panel received details of the latest version of the list of Schemes Awaiting Funding, which contained schemes with a total estimated cost of £2,255,160. Following the agreed changes to <i>LCHE182053 – Milburn Crescent, Chelmsford</i> there was now a total of £187,000 remained in the budget for 2021-22 from which schemes on the list could be funded.</p> <p>The Panel accepted the advice of the officers that priority should be given to large schemes that had been validated and had been on the list for some time. The Panel also recognised that the allocation</p>	

	<p>of staffing resources to the design and that the implementation of a small number of large schemes would be a better use of those limited resources.</p> <p>Notwithstanding that, the Panel AGREED that scheme <i>LCHE191005 Westway j/w Robjohns Road, Chelmsford</i> should be approved as it was remedial survey works for a Safer Roads scheme.</p> <p>The Panel felt that two large schemes should be given priority - the Princes Road cycle/footway and the Danbury footway - on the grounds that both were likely to benefit a large number of people and improve safety. It was recognised, however, that the cost of both would exceed the available budget for 2021-22. Officers advised that the cost of the Danbury footway scheme could be split over this and the next financial years, with the scheme being implemented in the first quarter of 2022-23. The possibility of part of its cost being met from other funding sources would also be explored. The possibility of the Princes Road scheme being packaged up with other cycling schemes and being funded from DoT strategic funds had been discounted as this would not meet the criteria for major projects.</p> <p>It was AGREED that the following be added to the funded schemes list for 2021-22 on the understanding that the Danbury footway scheme would be designed in 2021-22 and implemented in the first quarter of 2022-23:</p> <p><i>LCHE154009, Princes Road Footway/Cycleway</i></p> <p><i>LCHE163005, Penny Royal Road/Mayes Lane to Woodhill Road, Danbury, footway</i></p> <p>With regard to other schemes:</p> <ul style="list-style-type: none"> <li>- Jon Simmons would advise Councillors Deakin and McQuiggan on whether there were plans to replace the bus shelters removed in Broomfield Road outside of the Keene Homes and petrol station.</li> <li>- Councillor Shaw would be given an update on the procurement of a single contract for the provision and replacement of bus shelters.</li> <li>- The possibility of a reduced, less expensive scheme for the <i>Highwood Road, Edney Common to Loves Green footway (LCHE142040)</i> scheme would be explored.</li> <li>- Once the SEPP funding was available work would begin on scheme <i>LCHE213001, Pentland Avenue, Chelmsford.</i></li> </ul>	<p>JS</p> <p>JS</p>
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7.	<b>Any Other Business</b> None	
8.	<b>Date of Next Meetings</b> 16 September 2021 at 1300.	

The meeting closed at 13:58

Chairman