

## BASILDON LOCAL HIGHWAY PANEL

**Minutes of the meeting held on 24 APRIL 2023 - 14.00**

### FACE-TO-FACE MEETING: COUNTY HALL

<b>Chairman:</b>	Cllr Dr Richard Moore
<b>Panel Members:</b>	Cllr Jeff Henry, Cllr Anthony Hedley, Cllr Adele Brown, Cllr Aidan McGurran, Cllr Luke Mackenzie, Cllr Tony Ball, Cllr Malcolm Buckley, Cllr Kerry Smith, Cllr Katrina Watts
<b>Officers:</b>	Collette Jackson – Highways Liaison Officer Daniel Maclean – Highway Liaison Officer Team Leader
<b>Secretariat:</b>	None - Martin Butcher (HLO Technical Assistant) to take notes

Item		Owner
1.	<p><b>Welcome and Introductions:</b></p> <p>Cllr Moore welcomed all panel members.</p>	
2.	<p><b>Apologies for Absence</b></p> <p>Cllr Ball, Cllr Brown, Cllr Buckley, Cllr Hedley, Daniel Maclean</p> <p><b>Attendees:</b></p> <p>Cllr Moore, Cllr Henry, Cllr Mackenzie, Cllr McGurran, Cllr Smith, Cllr Watts, Justin Styles (JS), Collette Jackson (CJ), Martin Butcher (MB).</p> <p>Justin Styles, Design Manager, attended in Dan's absence.</p>	
3.	<p><b>Minutes of the meeting held on 24 January 2023</b></p> <p>The minutes for this meeting were agreed as a correct record.</p>	
4.	<p><b>Matters Arising from the Minutes of the Previous Meeting</b></p> <p>Items 5.3 and 5.4 LBAS202007 (Castledon Road j/w London Road, Wickford). Not discussed as Cllr Buckley absent.</p> <p>Item 5.5 LBAS212012 (Barnard Close, Basildon – Footway Improvements). Due to lack of space, Kneeboards will be implemented at this location.</p>	<b>CJ</b>

	<p>Item 6.8 LBAS212021 (Runwell Road, Wickford – Pedestrian Crossing). Collette confirmed that all information has been passed to the Lighting team and is awaiting dates.</p> <p>Item 6.9 LBAS222015 (Takeley End, Parking improvements – Basildon) Collette has gone back to the engineer who has recommended NFA.</p> <p>Item 6.10 LBAS232001 (Salesbury Drive, Billericay – Road improvements. Scheme involves private land purchase. Cllr Moore requested that scheme is removed.</p> <p>Item 6.11 LBAS232002 (Rosebay Avenue, Billericay – Traffic management improvements). Collette confirmed that there a site visit has been scheduled for 05/05/2023.</p> <p>Item 6.12 LBAS232003 (Blunts Wall j/w Tye Common Road, Billericay – Road improvements). Collette confirmed that there a site visit has been scheduled for 05/05/2023.</p> <p>Item 6.14 LBAS185002 (Nightingales junction with Aylesbury Drive, Basildon). Cllr Smith advised the Panel that there was a mix-up in the Nightingales schemes and that this needs to remain on the list.</p> <p>Item 6.16 LBAS193009 (Queens Park Avenue, Billericay – Zebra Crossing). Collette advised the Panel that the Design needs to go through CMA and that another Speed Survey / PV2 needs to be undertaken due to timespan since the previous one at this location.</p> <p>Item 7. Collette confirmed that she had sent out the details about the process for a Parish to adopt a VAS.</p>	<p><b>CJ</b></p> <p><b>CJ</b></p> <p><b>CJ</b></p> <p><b>CJ</b></p> <p><b>CJ</b></p>
<b>5.</b>	<b>Funded Schemes</b>	
	<p>5.1 Collette confirmed that the 7 Schemes marked as Q4 will slip into 2023-24 and that Cllr Lee Scott has already agreed that the funding for such schemes will also roll over into 2023-24 and the monies released by the end of June 2023.</p>	
<b>6.</b>	<b>Schemes Awaiting Funding</b>	
	<p>6.1 Collette explained the Schemes Awaiting Funding List for 2023-24.</p> <p>6.2 Cllr Smith asked for additional information on the process for the Carriageway improvements, Footway schemes and Footway minor works. Cllr Moore explained that he was awaiting further information from Cllr Scott.</p>	

	<p>6.3 Justin explained that lists would be sent out to the Panels so that they could make the decision on which are deemed highest priority, rather than leaving the decision to Essex Highways.</p> <p><u>Traffic Management</u></p> <p>6.4 LBAS192049 (Boytons, Basildon – Parking). Collette to arrange a Site Visit to review this scheme before the Panel can decide on whether to fund it.</p> <p>6.5 LAS192006 (Maplestead, Basildon – Grasscrete). Cllr Henry advised the Panel that this scheme has ongoing for three years. He would like alternative solutions investigated since it is not cost-effective spending £100,000 on 8 parking spaces. Collette to arrange a site visit which should also include local residents.</p> <p>Cllr Smith asked whether there were Green Funds to look at such schemes, especially considering the move to more electric vehicles in the next ten years. Cllr Moore and Cllr Henry advised that such funds were not forthcoming at the current time.</p> <p>6.6 LBAS212004 (Tye Common Road-Speeding, On bend near Salmon’s Farm-Traffic Management Improvement). Panel agreed that this scheme can be removed from the list.</p> <p>6.7 LBAS212008 (Southend Road J/W Coxes Farm Road Billericay-Traffic Management Improvement). Scheme stage should be Design not Feasibility. Panel agreed that this scheme can be funded during 2023-24.</p> <p>6.8 LBAS212010 (Lee Chapel Lane, Traffic management - Basildon). Panel agreed that this scheme can be removed from the list.</p> <p>6.9 LBAS212011 (Cherrydown West J/W Nether Mayne, Basildon - No Right Turn). Panel agreed that this scheme can be funded during 2023-24.</p> <p>Justin to investigate why an Origin and Destination survey needs to be completed.</p> <p>6.10 LBAS212013 (Sparrows Herne, Basildon - Traffic Management Improvements). Cllr Smith advised the Panel that the current situation is too dangerous for cyclists and could we have a double yellow to stop cars parking completely. Justin to go back to the Design team to look at alternative solutions.</p> <p>6.11 LBAS212017 (Southernhay, Basildon - Bus Gate). Scheme is being picked up by Passenger Transport Team so Panel agreed that this scheme can be removed from the list.</p>	<p><b>CJ</b></p> <p><b>CJ</b></p> <p><b>CJ</b></p> <p><b>CJ</b></p> <p><b>CJ</b></p> <p><b>CJ</b></p> <p><b>CJ</b></p> <p><b>JS</b></p> <p><b>JS</b></p> <p><b>CJ</b></p>
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	<p>6.12 LBAS212021 (Runwell Road, Wickford - Pedestrian Crossing). Cllr Henry queried how the Speed Survey data was showing such high speeds as the road was normally extremely busy.</p>	
	<p>6.13 LBAS222001 (27 - 29 Broomfield Mews, -Parking Improvements). Panel agreed that this scheme can be funded during 2023-24.</p>	<p><b>CJ</b></p>
	<p>6.14 LBAS222002 (Dunton Road, Basildon - Speeding). Collette advised the Panel that she had met with Cllrs Ball and Buckley. Panel agreed to leave the scheme on the list in absence of both Councillors. The Division shown on the list is incorrect. Collette to update to Wickford Crouch.</p>	<p><b>CJ</b></p>
	<p>6.15 LBAS222007 (Station Lane, Grass Verge, Basildon - Traffic Management). Panel agreed that this scheme can be funded during 2023-24.</p>	<p><b>CJ</b></p>
	<p>6.16 LBAS222008 (St Mary the Virgin Church, Rectory Road, Billericay - Traffic improvements). Panel agreed that this scheme can be funded during 2023-24.</p>	<p><b>CJ</b></p>
	<p>6.17 LBAS222009 (Southend Road, Duke of York pub - Basildon, Traffic Management). Panel agreed that this scheme can be funded during 2023-24.</p>	<p><b>CJ</b></p>
	<p>6.18 LBAS222010 (Elm Road JW Swan Lane, Wickford, Traffic Management - Basildon). Panel agreed that this scheme can be funded during 2023-24.</p>	<p><b>CJ</b></p>
	<p>6.19 LBAS222011 (Pound Lane, Pitsea - Traffic Improvements). Panel agreed that this scheme can be funded during 2023-24.</p>	<p><b>CJ</b></p>
	<p>6.20 LBAS222012 (Sun Corner Roundabout, Basildon - Traffic management). Sun Corner is in Billericay, not Basildon. Collette to update Scheme name on list.</p>	<p><b>CJ</b></p>
	<p>6.21 LBAS222013 (Rokescroft Estate, Bollard, parking improvements - Basildon). Collette advised the Panel that the Design Engineer was visiting the site to evaluate the whole estate. Collette to keep Panel advised on the findings. Division incorrect shown as Basildon Westley Heights. Collette to change this to Pitsea. Panel agreed that this scheme can be funded during 2023-24.</p>	<p><b>CJ</b></p>

<p>6.22 LBAS222015 (Takeley End, Parking improvements, Basildon). Cllr Smith asked why it would cost £7,000 just to repaint some Single Yellow lines. Justin to investigate.</p>	<p><b>JS</b></p>
<p>Panel agreed that this scheme can be removed from the list.</p>	<p><b>CJ</b></p>
<p>6.23 LBAS222018 (Ardleigh, Basildon – Parking improvements). Panel agreed that this scheme can be funded during 2023-24.</p>	<p><b>CJ</b></p>
<p>6.24 LBAS233001 (Salesbury Drive, Billericay - Road Improvements). Panel agreed that this scheme can be removed from the list.</p>	<p><b>CJ</b></p>
<p>6.25 LBAS233005 (Great Mistley, Basildon Highway review - Traffic Management). Cllr Smith asked whether the Validation could be hurried up, so it is available in case Basildon Town Council decide to implement their own solution.</p>	<p><b>CJ</b></p>
<p>6.26 LBAS232008 (Barrington Gardens, Basildon - Parking). Collette to advise the Panel how many spaces are being created by this Scheme.</p>	<p><b>CJ</b></p>
<p>Justin to talk with the Design engineer to find out why Grasscrete has been chosen as the solution as there are cheaper surfaces which could be used and still meet the desired outcome.</p>	<p><b>JS</b></p>
<p>6.27 LBAS232009 (Laindon Common Road, Little Burstead - Traffic Calming). Cllr Moore has emailed Cllr Watts's clerk. Cllr Moore wants the Parish Council to confirm exactly where this needs to be located before funding can be agreed.</p>	
<p><u>Walking</u></p>	
<p>6.28 LBAS193009 (Queens Park Avenue, Billericay - Zebra Crossing). Collette advised the Panel that she is waiting to hear from the engineers.</p>	
<p>Justin to go back to the engineers to find out what is happening.</p>	<p><b>JS</b></p>
<p>6.29 LBAS203001 (Basildon Town Centre - Signalised crossing improvements). Cllr Moore to write letter to Cllr Scott to find out whether this technology is going to be implemented in England.</p>	
<p>Panel agreed that this scheme can be removed from the list.</p>	<p><b>CJ</b></p>
<p>6.30 LBAS203004 (Hodgson Way, Wickford - Pedestrian Crossing). Collette advised the Panel that she has spoken to the</p>	

	<p>engineers. The pavement is only wide enough for one row of tactile pavement, and it is not possible to update pedestrian refuge.</p> <p>6.31 LBAS212009 (Western Road, Billericay - Pedestrian Crossing). Panel agreed that this scheme can be funded during 2023-24.</p> <p><u>Passenger Transport</u></p> <p>6.32 LBAS225001 (Linkway, Basildon - Bus Gate). Cllrs Henry and MacKenzie advised the Panel that this would cause traffic chaos and should not proceed. Panel agreed that this scheme can be removed from the list.</p> <p><u>Cycling</u></p> <p>6.33 LBAS224001 (High Street, Wickford – Cycle Hoops). Justin advised the Panel that the installation process for such hoops had been recently updated, embedding them deeper into the ground to stop them from being stolen. Panel agreed that this scheme can be funded during 2023-24.</p>	<p><b>CJ</b></p> <p><b>CJ</b></p> <p><b>CJ</b></p>
<p><b>7.</b></p>	<p><b>Any Other Business</b></p> <p>7.1 Dry Street, Basildon. Cllr Smith advised the Panel that a Petition had been submitted a couple of years ago, but nothing had come out of this. Collette to follow this up and a Scheme to the list if appropriate.</p> <p>7.2 Uppermayne, Basildon. Cllrs Henry and Smith would like Collette to arrange a site visit to discuss.</p> <p>7.3 Cllr MacKenzie asked whether the Passenger Transport team could keep the Panel better advised, especially in regard to schemes which are not being funded via the LHP.</p>	<p><b>CJ</b></p> <p><b>CJ</b></p> <p><b>CJ</b></p>
<p><b>8.</b></p>	<p><b>Date of next meeting:</b></p> <p>The next meeting of the Local Highway Panel will be confirmed by Collette but is likely to take place during June 2023.</p>	<p><b>CJ</b></p>