

## BASILDON EXTRAORDINARY LOCAL HIGHWAYS PANEL MEETING AGENDA

Date:	Monday 30 <sup>th</sup> June 2025
Time:	14:00hrs – 16:00hrs
Venue:	County Hall - Committee Room 3
Chairman:	Cllr Dr Richard Moore
Panel Members:	Cllr Jeff Henry, Cllr Anthony Hedley, Cllr Aidan McGurran, Cllr Emma Callaghan, Cllr Tony Ball, Cllr Malcolm Buckley, Cllr Kerry Smith, Cllr Katrina Watts Cllr Pat Reid.
Officers:	Collette Jackson – Highway Liaison Officer
Secretariat:	None appointed – HLO to take notes of actions.

Page	Item	Subject	Lead	Paper
	1	Welcome & Introductions	Chairman	Verbal
	2	Apologies for Absence	Chairman	Verbal
	3	No notes or actions taken as the meeting on 27th January 2025 was cancelled	Chairman	Verbal
2 - 7	4	Matters arising from actions of previous meeting	Chairman	Verbal
8 - 15	5	Report on Funded Schemes 2024/25	Collette Jackson	Report 1
16	6	Report on Schemes Awaiting Funding	Collette Jackson	Report 2
	7	Any other business	All	Verbal
	8	Date of next meeting TBC	Chairman	Verbal

# BASILDON HIGHWAY PANEL REPORT 1 - FUNDED SCHEMES LIST

This report provides an update on the final position of all schemes which the Basildon Local Highway Panel recommended for inclusion in their 2024/25 programme.

It also details those schemes that were funded in 2024/25 through the Chairman's Panel.

	2024/25 Budget Summary							
	LHP Funding							
1	LHP Scheme Funding recommendations 2024/25	£244,000						
2	Chairman's Panel Funded Schemes 2024/25	£112,300						
	Total £356,3							

Within the programme the dates given as Quarters 1 to 4, refer to the financial year as follows -

- Q1 Quarter 1 April to June
- Q2 Quarter 2 July to September
- Q3 Quarter 3 October to December
- Q4 Quarter 4 January to March

Members are reminded that the costs supplied are budget allocations only and there is the possibility that a final scheme cost could change dependant on issues which may arise especially during detailed design and construction. The panel will be informed of any budget adjustments required.

### Funded Schemes 2024-25

### **REPORT 1**

Total Value of Schemes

£244,000

Completed Upda

Update Cancelled

Ref	Scheme name	Description	Division	Parish	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est Completion
1	Runwell Road, Wickford - Pedestrian Crossing	Traffic lights to be added to crossing for safer roads for pedestrians.	Wickford Crouch	Wickford Town Council	Traffic Management	Feasibility	LBAS212021	£9,900	Works completed February 2025.	Completed
2	Grange Road, South Green, Billericay - Bollards	Request to install bollards to prevent motorists parking on the footway.	Billericay and Burstead	Billericay CP	Traffic Management	Total Scheme	LBAS232006	£20,400	Works completed August 2024.	Completed
3	Nevendon Road, Wickford - Bollards	Request for bollards around the grass verge or pavement and or extended the barrier beyond the bus stop to prevent vehicular access	Wickford Crouch	Wickford Town Council	Traffic Management	Total Scheme	LBAS232009	£9,600	Works completed September 2024.	Completed
4	Moores Avenue/ Fobbing High Road, Basildon - Junction Improvements	Please provide a safety review of this junction.	Basildon Westley Heights	Basildon Unparished	Traffic Management	Total Scheme	LBAS232012	£7,500	Works completed November 2024.	Completed
5	Irvon Hill Road, Wickford - Parking Improvements	Parental parking is blocking the road and causing pedestrian hazards for young children. Pavement parking is a regular occurrence causing access problems for wheelchair and pram users.	Wickford Crouch	Wickford Town Council	Traffic Management	Total Scheme	LBAS233009	£17,100	Works Completed July 2024.	Completed
6	Southend Road, Crays Hill, Wickford - Traffic Management	Request to prevent parking by installing bollards on the edge of the grass verge (assuming they cannot go on the footpath)for better visibility for traffic emerging from High View Rise safer for pedestrians.	Wickford Crouch	Ramsden Crays CP	Walking	Design	LBAS233010	£9,100	Following the recent update from Cadent regarding the ongoing works at the specified location, it has been agreed that the scheme should not progress until all gas works are fully completed and the site is clear. The panel can consider recommissioning this scheme in 2025/26, as it has now been relisted on Report 2A.	Next FY

### Funded Schemes 2024-25

### **REPORT 1**

Total Value of Schemes

£244,000

Completed

Update Cancelled

Ref	Scheme name	Description	Division	Parish	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est Completion
7	Goldings Crescent, Basildon - Walking	Request for bollards	Basildon Westley Heights	Basildon Unparished	Walking	Design	LBAS232014	£7,600	Works completed March 2025.	Completed
8	London Road, B1464, Vange -Signage, Traffic Management	Request for additional signage.	Pitsea	Basildon Unparished	Traffic Management	Total Scheme	LBAS232016	£6,100	Works completed July 2024.	Completed
9	Bells Hill Road, Basildon, Signage -Traffic Management	Request to investigate what improvements can be made along Bells Hill Road, as HGV signage is not clear and although there are restrictions in place heavy goods vehicle's continue to use this road as a cut through.	Basildon Westley Heights	Basildon Unparished	Traffic Management	Total Scheme	LBAS232017	£59,000	Works completed March 2025.	Completed
10	Elsenham Crescent, Vange - Signage	Request to make improvements to the signage and refresh road markings to promote safety and provide better visibility of the one-way system along with signage improvements.	Pitsea	Basildon Unparished	Traffic Management	Total Scheme	LBAS232021	£13,500	Works completed February 2025.	Completed
11		Request for safety improvements to be made by installing bollards as drivers are bumping up the curb and driving across the grass to avoid traffic at school pick up times	Basildon Westley Heights	Basildon Unparished	Traffic Management	Total Scheme	LBAS232022	£9,900	Following recent changes to LHP Scheme Validation Criteria, scheme is now cancelled as land required is not within the public highway.	Cancelled
12	Lee Woottens Lane, Basildon - Traffic Management	Request for Keep Clear signage and Yellow Hatching.	Basildon Westley Heights	Basildon Unparished	Traffic Management	Total Scheme	LBAS232023	£6,400	Works completed March 2025.	Completed

### Funded Schemes 2024-25

### **REPORT 1**

Total Value of Schemes

£244,000

Completed Update

Cancelled

Ref	Scheme name	Description	Division	Parish	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est Completion
13	Gascoigne Way, Billericay - Bollards	Request to replace the broken bollards that are now missing or broken, to prevent vehicles that are currently parking on the grassed verge.	Billericay and Burstead	Billericay CP	Traffic Management	Total Scheme	LBAS232025	£16,500	Works completed January 2025.	Completed
14	Maplestead, Basildon - Parking Improvements	Request for a new assessment of what can be designed to alleviate the current parking issues in Maplestead.	Laindon Park and Fryerns	Basildon Unparished	Traffic Management	Design	LBAS232026	£9,900	Works completed February 2025.	Completed
15	Middle Crockerford, Pitsea Bollards	Request for bollards as cars are parking on the footway blocking the pedestrian walkway.	Pitsea	Basildon Unparished	Walking	Total Scheme	LBAS232027	£11,400	Works completed February 2025.	Completed
16	Ramsden Court, Wickford	Request for planters or bollards to be installed to stop vehicles parking on the grassed verge by Golden Jubilee Way	Wickford Crouch	Basildon Unparished	Traffic Management	Design	LBAS242001	£3,500	Works completed March 2025	Completed
17	Southernhay, Basildon - Pedestrian Guard Railings	Request to install PGR or bollards to prevent vehicles from parking on and obstructing the footway.	Pitsea	Basildon Unparished	Traffic Management	Design	LBAS242003	£11,200	Works completed March 2025.	Completed
18	Lee Chapel School, The Knares - Pedestrian Guardrail and DLY	Implementation of a previously designed scheme	Basildon Westley Heights	Basildon Unparished	Traffic Management	Implementation	LBAS242008	£27,400	Works completed September 2024.	Completed
19	Fanton Chase, Laindon - Signage	Request for no through road signage.	Wickford Crouch	Shotgate CP	Traffic Management	Design	LBAS242009	£5,000	Works completed February 2025.	Completed

#### **Chairs Panel Schemes**

#### **REPORT 1**

Cancelled

	Total Value of Schemes	£112,300	Funded	£112.300	Not Funded	£0
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Ref	Scheme name	Description	LHP Area	Division	Parish	Scheme Category	Scheme stage	Cost Code	Estimated Cost	Comments	Est Completion	Funded
1	Queens Park Avenue, Billericay - Zebra Crossing	Request for the pedestrian refuge to be upgraded to a zebra crossing but awaiting the outcome of a CMA.	Basildon	Billericay and Burstead (Basildon)	Billericay CP	Walking	Design	LBAS193009	£7,600	Works completed April 2025.	Completed	Yes
2	Southend Road J/W Coxes Farm Road Billericay-Signalised Crossing	Design only scheme for a Signalised Crossing	Basildon	Billericay and Burstead (Basildon)	Great Burstead and South Green CP	Traffic Management	Design	LBAS233017	£65,000	Design work was near complete if the panel wish to commission this scheme in 2025/26 this will require a top up to complete the design. Scheme has now been relisted as item 10, page 12 of this report.	Next FY	Yes
3	Pound Lane, Pitsea - Traffic improvements	Implementation of a previously designed scheme	Basildon	Pitsea (Basildon)	Bowers Gifford	Traffic Management	Total Scheme	LBAS232031	£27,700	Works completed March 2025.	Completed	Yes
4	Runwell Road, Wickford, Pedestrian Crossing - Feasibility Study – TOP UP	Feasibility Study - Top up	Basildon	Wickford Crouch (Basildon)	Wickford Town Council	Traffic Management	Feasibility	LBAS212021	£12,000	Top up provided by Chairmen's Panel to ensure this study can be completed during the 2024/25 programme.	Completed	Yes

Completed

Update

## BASILDON LOCAL HIGHWAY PANEL REPORT 2 - SCHEMES AWAITING FUNDING LIST

Following a review of the LHP process, the allocation of the LHP capital budget will be adjusted for the upcoming period. The Panel is requested to provide funding recommendations for a two-year Rolling Programme of works, for which a total funding of **£750,000.00** has been agreed for the Basildon LHP.

To assist the Panel in making the funding decisions, the Schemes Awaiting Funding List has now been divided into two distinct reports:

**Report 2A: Priority Schemes List** – This report details schemes that have completed the design phase and are ready for immediate implementation.

**Report 2B: Schemes Awaiting Funding List** – This report encompasses all other schemes currently awaiting funding.

Panel members are advised to prioritise funding recommendations from Report 2A in the first instance. Subsequently, any remaining budget can be allocated to schemes identified in Report 2B.

Upon receipt of the scheme recommendations, a comprehensive programme will be developed, outlining delivery timelines for each selected scheme. An update on this programme, covering both financial years, will be presented at the next LHP meeting.

It should be noted that due to the LHP no longer validating new scheme requests, Report 2-B exclusively contains schemes that have undergone prior validation.

Please note that as the Chairmen's Panel will not convene during the 2025/26 financial year, schemes previously awaiting funding decisions have now reverted to the LHP's Schemes Awaiting Funding List.

There are currently Schemes Awaiting Funding with an estimated cost of **£1,235,100** as shown in the Summary below -

D		Scheme Costs					
Ref.No.	Scheme Type	Priority Schemes List	Schemes Awaiting Funding List				
1	Traffic Management	£560,900	£404,300				
2	Walking	£208,600	£61,300				
3	Cycling	£0	£0				
4	Passenger Transport	£0	£0				
5	Public Rights of Way	£0	£0				
6	Total	£769,500	£465,600				

All estimated scheme costs have been reviewed using the revised costs in the new LHP Members Guides and any necessary adjustments have been made.

Following changes to the LHP Scheme Criteria, some schemes have now been identified for the consideration of the Chairman's Panel.

On the Schemes Awaiting Funding List, the RAG column acknowledges the status of the scheme request as shown below:

RAG Status	Description of RAG status
G	The scheme has been validated as being feasible and is available for Panel consideration
A	The scheme has been commissioned for a feasibility study which needs completing before any Panel consideration
R	A scheme which is against policy or where there is no appropriate engineering solution

### **PRIORITY SCHEMES LIST**

		IMF	LEMENTATION		
LHP Code	Project Name	District	Works Description Taken from the Panel Commission	Works Undertaken and Works Required	Est. Budget Required for 2025/26 (Rounded to Nearest £100)
LBAS242009	Fanton Chase - Signage	Basildon	Residents and Shotgate Parish Council have raised this with me as an issue.	Design is complete and is ready for construction phase.	£7,400
LBAS232014	Goldings Crescent, Basildon, Bollards	Basildon	Design to carry out for further assessments for consideration to bollards or a timber fencing.	Design is complete and is ready for construction phase.	£39,800
LBAS242001	Ramsden Court, Wickford - Bollards	Basildon	Request for planters or bollards to be installed to stop vehicles parking on the grassed verge by Golden Jubilee Way	Design is complete and is ready for construction phase.	£12,600
LBAS233010	Southend Road, Crays Hill, Wickford – Parking Improvement	Basildon	Implementation of approx. 20m knee rail fencing	Design is complete and is ready for construction phase.	£10,400
LBA5242003	Southernhay, Basildon - PGR/Bollards	Basildon	PGR/Bollards	Design is complete and is ready for construction phase.	£14,800
LBAS193009	Queens Park Avenue, Billericay - Zebra Crossing	Basildon	Request for the pedestrian refuge to be upgraded to a zebra crossing but awaiting the outcome of a CMA.	Design is complete. Works required will be the pre-construction information of the tender, tender process and construction.	£158,400

	DESIGN G IMPLEMENTATION								
LHP Code	Project Name	District	Works Description Taken from the Panel Commission	Works Undertaken and Works Required	Est. Budget Required for 2025/26 (Rounded to Nearest £100)				
LBA5232026	Maplestead, Basildon - Parking Improvements	Basildon	Design to be carried out for the new location provided	Design is complete Consultation required with residents over tree removals to accommodate the new parking, prior to construction. Risk - currently a £50k BT diversion is required to implement the scheme fully, this element could be removed if the Panel were to agree.	£172,600				
LBAS212021	Runwell Road, Wickford, Pedestrian Crossing	Basildon	Traffic lights to be added to crossing for safer roads for pedestrians.	Full design will be required to take this forwards to construction.	£353,500				

### Traffic Management

**REPORT 2B** 

Total Value of £404,300 schemes

Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	Rose Lane, Billericay - Traffic Calming	Request to install Build- Outs either side of the junction as vehicles are parking on the High Street and blocking the entrance	Billericay and Burstead	Billericay CP	Total Scheme	LBAS232032	£19,300	<ul> <li>Validation - Suggests that SEPP should look to enforce the restrictions already in place and if the problem continues revisit the scheme.</li> <li>The proposal for the installation of kerbed buildouts with reflective bollards at the ends of the Controlled Parking Zone bay could be assessed. However, it is crucial to address drainage around the buildouts during the design buildability stage.</li> <li>Additionally, a Swept Path Analysis will also be necessary to evaluate and calculate the space required for vehicle turning maneuvers into Rose Lane effectively.</li> </ul>	G
2	Stockwell Close, Billericay - Bollards	Request to install bollards to prevent vehicles from parking on the grassed verge	Billericay and Burstead	Great Burstead and South Green CP	Total Scheme	LBAS242006	£45,600	Validation - proposed installation of a knee high fence, approximately 200 metres in length. After careful consideration and validation, it has been determined that while such an installation is feasible, it would entail significant costs. Furthermore, the data and evidence collected during our assessment suggest that this project does not rank highly in terms of priority for processing.	G
3	South Green School, Hicksters Lane, Billericay - Keep Clear	KEEP CLEAR road marking	Billericay and Burstead	Great Burstead and South Green CP	Total Scheme	LBAS242014	£10,700	Following discussions with SEPP, the validation recommends the implementation of SCHOOL KEEP CLEAR markings along the specified section. It is believed this approach would be more beneficial than deploying a Double Yellow Line in this instance as this will effectively keep the space outside schools free from parked vehicles. As the issue primarily arises during school hours, School Keep Clear can be tailored to those specific times, as Double Yellow Lines would require ongoing patrols and enforcement throughout all hours.	G

### Traffic Management

**REPORT 2B** 

Total Value of £404,300 schemes

Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
4	Tresco Way, Wickford Pedestrian Guard railings	Request for Manchester bollards to stop parents parking on the grass verge and blocking the footway and to protect the greensward.	Wickford Crouch	Basildon Unparished	Total Scheme	LBAS252001	£28,900	<ul> <li>Validation - recommends the installation of pedestrian guard railing along the SCHOOL KEEP CLEAR area. This initiative aims to enhance safety for pedestrians, particularly school children, in the vicinity and protect the greensward.</li> <li>The South East Parking Partnership fully supports this scheme, recognising its potential to create a safer environment. By installing guard railing, we can effectively prevent parking in this critical section. Furthermore, any vehicles that do encroach upon the Keep Clear zone will be subject to enforcement action. Additionally, they will have the authority to enforce against vehicles that migrate onto the adjacent yellow lines.</li> </ul>	G
5	Boytons, Basildon - Parking	Installation of asphalt parking area as designed in 2021	Laindon Park and Fryerns	Basildon Unparished	Implementation	LBAS192049	£104,700	Implementation of previously designed scheme.	G
6	Barrington Gardens, Basildon - Parking	Request for grasscrete	Laindon Park and Fryerns	Basildon Unparished	Implementation	LBAS202002	£137,000	Implementation of previously designed scheme.	G
7	Wellstye Green, Basildon - Parking Bays	Request to formally mark parking bays to maximise space.	Laindon Park and Fryerns	Basildon Unparished	Implementation	LBAS202014	£34,800	Implementation of previously designed scheme.	G
8	London Road, Vange, Feasibility study	Request for a feasibility study to be carried out to determine what other improvements can be made to promote a safer crossing point for the pedestrians and school children that use this route daily to gain access to Vange Primary school and Nursery	Basildon Westley Heights	Basildon Unparished	Feasibility	LBAS242007	£8,300	Validation - Recommends completing a feasibility study to assess and determine if there are potential improvements that can be made at this location.	G

### Traffic Management

#### **REPORT 2B**

Total Value of £404,300 schemes

Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
9	Great Mistley, Basildon - Traffic Management Improvements	Complete a design from the suggestions given in the feasibility study	Basildon Westley Heights	Basildon Unparished	Design	LBAS242002	£7,500	Now that the feasibility study has been completed it has been suggested that a design-only scheme is funded by the panel to further evaluate the package of improvements in more detail. Based on the findings, recommendations have been put forward to enhance junction visibility, carry out kerbing repairs, and install additional signage along with other improvements.	G
10	Southend Road J/W Coxes Farm Road Billericay-Signalised Crossing	Upgrade existing zebra crossing to signalised crossing	Billericay and Burstead	Billericay CP	Design	LBAS233017	£0	The design work was not completed in the 2024/25 period due to delays encountered with the Contractor. As a result, HLO is now awaiting an updated cost estimate to proceed with the remainder of the design work for 2025/26.	G
11	Bridge Street, Noak Bridge - 20mph zone	20mph zone	Wickford Crouch	Noak Bridge CP	Design	LBAS232033	£7,500	Validation - Recommends a Phased approach, with area split into three Phases. Design stage would include Residents consultation, TRO, drawings and provide a cost for implementation.	G

### Walking

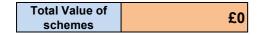
**REPORT 2B** 

Total Value of £61,300 schemes

Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	Great Gregorie, Basildon - Footway Improvements	Request for a new path as a desire line has formed and turned into a muddy rut due to frequent use.	Basildon Westley Heights	Basildon Unparished	Total Scheme	LBAS232030	£24,600	Validation - recommends for the implementation of a path, that would be cellular confinement with crushed angular stone and topped with a permeable surface.	G
2	High Road, Laindon - Signalised crossing	Detailed design of signalised crossing that was previously subject to a feasibility study	Basildon Westley Heights	Basildon Unparished	Design	LBAS183007	£28,400	Feasibility study recommends design in year 1, implementation year 2. Design phase will identify Traffic signal detailed design drawing, locations for any proposed stats, a full street lighting assessment and a Road Safety assessment. Design would produce costing for any feasible scheme.	G
3	Norsey Road, Billericay - Footway Improvements	Request for tactile paving to be installed where the dropped kerb is currently in place	Billericay and Burstead	Billericay CP	Design	LBAS243002	£8,300	A site visit was conducted to explore alternative solutions for pedestrian safety, even though a zebra crossing was deemed unsuitable the engineer suggested tactile paving and making changes to the mini roundabout to improve current speeds and safety. It is recommended that a design-only scheme initially seems like a prudent approach to ensure all design requirements, limitations, and buildability specifics are well understood. Considering the PR2 route and the need to account for swept path movements of all vehicle types is crucial for a comprehensive design.	G

#### Schemes that do not meet criteria

#### **REPORT 2B**



Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	Nightingales, Basildon - Footway Improvements	Request for the installation of either concrete or grasscrete to provide easier access to the pathway. This initiative aims to enhance convenience and accessibility for residents using the newly installed disabled parking bay and provide a safer walking route to the properties on the other side of the grassed area, which is difficult to use due to mobility challenges.	Basildon Westley Heights	Basildon Unparished	Validation (Does not meet criteria)	LBAS233016 (Walking)	N/A	As the resident is yet to apply for the disabled parking space, we would not progress with this validation assessment any further until the parking bay is in place. Once this is complete we can then revisit the validation.	R
2	London Road, Vange, Basildon - Traffic Management	Request for additional signage	Pitsea	Basildon Unparished	Validation (Does not meet criteria)	LBAS232018 (Traffic Management)	N/A	Speed survey results back at 30.1mph - 30.6mph which shows compliance in a 30mph and there is a VAS in and a speed camera along London Road no further recommendations are required at this time.	R
3	Wickford Avenue, Pitsea - Bus shelter	Request for a Bus Shelter	Pitsea	Basildon Unparished	Validation (Does not meet criteria)	LBAS235005 (Passenger Transport)	N/A	With the new Essex - wide bus shelter contract now in place, the bus shelter in question is expected to be replaced by ECC in year 1. Therefore it can be removed from the Local Highways Panel schemes awaiting funding list.	R
4	Clay Hill Road, Vange - Footway improvements	Request for a hand railing to be installed and for footway improvements to be made	Pitsea	Basildon Unparished	Validation (Does not meet criteria)	LBAS253001 (Walking)	N/A	After reviewing the Highway Boundary, it has been confirmed that the steps in question on Clay Hill Road are not part of the public maintainable highway. Therefore, any improvements or upgrades for the steps at this location should be directed to Basildon Borough Council.	R
5	Great Spenders, Pitsea - Signing and lining	Request for lining improvements	Pitsea	Basildon Unparished	Validation (Does not meet criteria)	LBAS252007 (Traffic Management)	N/A	After further investigations, it was concluded that historically, there were white lines at this location, which have now faded. Given that this location only requires a refresh to the lining, all information required to report this issue was provided to the Cllr, as this would fall under the Maintenance department for improvements and not the LHP.	R

#### Schemes that do not meet criteria

**REPORT 2B** 

Total Value of £0

Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
6	Southend Road, Wickford - Safety review	Request for a streetlighting upgrade to improve night time visibility for pedestrians	Wickford Crouch	Basildon Unparished	Validation (Does not meet criteria)	LBAS253003 (Walking)	N/A	Upon further investigation, it has been determined that the scheme request in question does not fall within the new Local Highways Panel remit. As per the findings from our investigation, it was noted that both lamp columns along the alleyway are classified as part-time night lights, which means they are turned off during certain hours. HLO has provided an update to the CIIr regarding this matter and directed them to the Street Lighting department for additional information.	R