

MALDON DISTRICT LOCAL HIGHWAYS PANEL MINUTES

WEDNESDAY 24TH APRIL at 14:00P.M.

COUNTY HALL, CHELMSFORD, ESSEX

Chairman:	Councillor M F L Durham (MD)
Panel Members:	Essex County Council – Councillor J Fleming (JF), Councillor W Stamp (WS) Maldon District Council – Councillor S Morgan (SM)
Officers:	EH Daniel Maclean (DM)– Highways Liaison Officer Team Leader
Secretariat:	Emma Newbury – Maldon District Council

Item		Owner
1.	Welcome and Introductions: The Chairman welcomed all Members to the meeting of the Maldon District Local Highways Panel and advised on the protocol for today' meeting.	Chairman
2.	Apologies for absence: None	All
3.	Minutes of Previous Meeting: The minutes of the meeting held on the 27 th September were received and confirmed.	All
4.	Matters Arising from Minutes of the previous meeting: 20 July 2023 A review of the actions was undertaken: JF raised a query regarding the action point on page 5 – MFD will write to cabinet member to suggest a written position – should be point 5 of the scheme. MD has spoken to a cabinet member. WS had a copy of this but does not recall a response. WS raised that it is important we chase this up as information is not being received. Action: MD made a note to chase and to send out the response from the cabinet member to members of this panel.	All

	<p>Typing error on page 3 item 5. Budget summary says 22/23. Action: To be amended by DM.</p>																									
5.	<p>Report on Funded Schemes 2023/24</p> <p>The Highways Liaison Officer drew the Panel's attention to page 8 of the report which identified all the requests that have been received for the consideration of the Maldon Local Highways Panel.</p> <p>The panel are asked to review the schemes making their funding recommendation for those schemes they wish to see delivered and remove any which they would not want to consider for future funding.</p> <p>The breakdown of scheme types available for consideration is as below:</p> <table border="1"> <thead> <tr> <th colspan="3">Budget Summary</th></tr> <tr> <th>Ref.No.</th><th>Category</th><th>Budget</th></tr> </thead> <tbody> <tr> <td>1</td><td>Footway Improvements - Additional footway schemes</td><td>£100,000</td></tr> <tr> <td>2</td><td>Footway Improvements - Footway Minor Works</td><td>£100,000</td></tr> <tr> <td>3</td><td>Carriageway improvements</td><td>£70,750</td></tr> <tr> <td>4</td><td>Countywide Casualty Reduction Schemes</td><td>£29,250</td></tr> <tr> <td>5</td><td>LHP scheme funding 2023/24</td><td>£100,000</td></tr> <tr> <td colspan="2">Total</td><td>£400,000</td></tr> </tbody> </table> <p>JF asked DM to confirm what budget we are making decisions on. DM confirmed that we are agreeing programme of 24/25.</p> <p>WS feels at a disadvantage as they were asked not to put in any schemes. WS raised that they haven't had a say or had communication to represent their residents in the schemes. MD didn't put any forward as he felt this was unfair on residents as he could not promise they could be delivered. After the result of the LHP in March, the new criteria is now known as well as timescales. WS – Wanted it noted that the residents need to know that it is not the members fault. WS voiced that it is a failure of this Highways panel. WS feels it is unfair the way money has been allocated to different areas. Wants to put a proposal forward that when these agendas are produced we have the information available regarding how much money has been allocated. Feels at a disadvantage and £13,500 is not enough for the amount of residents.</p> <p>CLr stamp has expressed her disappointment that the Maldon budget has been removed. If you go back to April 2023 minutes you can see what has been taken away from the budget - £180,000. Maldon has been disadvantaged.</p>	Budget Summary			Ref.No.	Category	Budget	1	Footway Improvements - Additional footway schemes	£100,000	2	Footway Improvements - Footway Minor Works	£100,000	3	Carriageway improvements	£70,750	4	Countywide Casualty Reduction Schemes	£29,250	5	LHP scheme funding 2023/24	£100,000	Total		£400,000	<p>Highways Liaison Officer</p>
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	<p>DM – All 12 panels had the 50% reduction in capital funding for the LHP schemes but then had that matched for the footway improvement. Plus the additional programme.</p> <p>JF raised that it is fair to acknowledge that delivery in the Maldon area has been poor, compared to other panels. DM said that other panels have had less. Any scheme not being delivered is frustrating.</p> <p>Action: DM to check and confirm details. Would need to go back and look at which were listed.</p> <p>JF was looking at the 20th July Meeting and the papers relating to that meeting. There were 12 listed carry over schemes and 2 listed as funded schemes. The concern is schemes being dropped off.</p> <p>JF is referencing the July papers and querying how accurate the statement is.</p> <p><u>Funded Schemes 2023 - 2024</u></p> <p>Discussion around Dragons teeth. This is now not found.</p> <p>DM - This was initially not required but with frustrations it went to surgery and agreed could come into the programme. The scheme progressed to what was funded this year, police speed checks etc. This is still the main scheme – now something the panel can bring into programme this year. JF Was told this needs to be on the chairman's panel. Says clearly in Julys papers. WS – we put something in but then told we haven't followed correct procedure.</p> <p>DM asked if the panel want to fund dragons teeth?</p> <p>Agreed by members.</p> <p>JF can this be done asap. This could be done within 4 months.</p> <p>Build out and design can go to the chairmans panel.</p> <p>Agreed: Panel will fund dragons teeth.</p>	
6.	<p>Report on Schemes Awaiting Funding</p> <p>The Highways Liaison Officer drew the Panel's attention to page 10 of the report which identified all the requests that have been received for the consideration of the Maldon Local Highways Panel.</p> <p>The panel are asked to review the schemes making their funding recommendation for those schemes they wish to see delivered and remove any which they would not want to consider for future funding.</p> <p>The breakdown of scheme types available for consideration is as below:</p>	

Budget Summary	
Traffic Management	£363,750
Walking	£56,500
Passenger Transport	£15,500
Total	£435,750

Below is a summary of those schemes that the panel chose to recommend for funding via the LHP, and those that were chosen to be promoted to the Chairmen's Panel.

LHP schemes:

- LMAL212004 – Hackman's Lane, Cock Clarks (Phase 2) – Dragons Teeth - £4,000
Action: DM to confirm whether this includes implementation and if so, to arrange ASAP to coincide with road closure.
- LMAL202015 – Vicarage Road, Tillingham – Traffic Management Improvements – Implementation - £20,000
- LMAL212024 – Victoria Road, Maldon – One Way Street – Total Scheme - £4,000
Action: to confirm the scope of this scheme – will this include advisory 20mph signage?
- LMAL212018 – Asheldham Brook Bridge – Signage – Total Scheme - £4,000
- LMAL202018 – Basin Road, Heybridge Basin – Gateways – Total Scheme - £9,000
- LMAL212019 – Maldon Road, Steeple – Barriers – Design - £5,000
- LMAL222008 – Fambridge Road, Maldon – Zebra Crossing – Design - £8,000
- LMAL222001 – Wantz Chase, Maldon – 'No Through Road' Signage – Total Scheme - £5,000
- LMAL222003 – Chimney Pot Lane, Maldon – Weight Restriction Signage – Total Scheme - £6,500
- LMAL222023 – Mill Road, Maldon – 20's Plenty – Total Scheme - £8,500

	<p>11. LMAL222010 – Maldon Road, Burnham on Crouch – Pedestrian Crossing – Feasibility Study - £4,000</p> <p>12. LMAL222011 – B1010 Lower Burnham Road, Latchingdon – Speed Reduction – Preliminary Design Work - £1,750</p> <p>13. LMAL222038 – St Stephens Road, Cold Norton – 20's Plenty – Design - £6,500 Action: DM to confirm whether this budget can cover implementation).</p> <p>14. LMAL222046 – Steeple Road, Southminster – Horse Warning Signage – Total Scheme - £6,500</p> <p>15. LMAL225001 – High Street, Maldon – Kerb Line and Bus Stop Cage – Design - £6,500</p> <p>TOTAL - £99,250</p> <p><u>Chairmen's Panel schemes:</u></p> <p>1. LMAL213001 – A414 Maldon Road, Woodham Mortimer – Pedestrian Refuge – Finalisation of Design and Implementation - £130,500</p> <p>2. LMAL242004 - Hackman's Lane, Cock Clarks – Build Outs / Chicanes – Design - £8,000</p> <p>3. LMAL222029 – Blacksmiths Lane, Wickham Bishops – Footway Resurfacing / Upgrade - £116,500</p> <p>4. LMAL203010 – Southminster Road, Burnham on Crouch – Footway Improvements – Design - £8,500</p> <p>TOTAL - £263,500</p>	
7.	<p>Any Other Business</p> <p>Chairmans list: MD asked members to email him a paragraph in support of each item.</p> <p>DM will send a list of what is agreed to fund and what to go to chairman's panel.</p> <p>JF requested that the minutes to be sent asap.</p> <p>Action: EN to send out to panel members once done. Check details with DM before sending out.</p>	

8.	Date of next meetings Not discussed.	

The meeting closed at 12pm.