

LOCAL HIGHWAYS PANEL – MINUTES AND ACTIONS

	PRESENT:
Date: 7th March 2013	Panel Members: CC Member Michael Skeels, CC Member Derek Robinson, CC Member Ricky Callender, CC Member Chris Griffiths, Tendring Cllr Peter Halliday, Cllr Paul Honeywood, Tendring Cllr N Turner
Venue: Weeley Council Offices	
Apologies: CC Member Linda Mead, CC Stephen Mayzes, CC Member Sarah Candy CC Member Mick Page	Other Attendees: CC Member Penny Channer ECC, Officer Alan Lindsay Principal Area Transportation Co-Ordinator, ECC Officer Rob Macdonald Highways Liaison Officer, Highways Technical Advisor, Peter Miles Essex Highways Principal Engineer, Tendring Officer, June Clare

Item:	Action:	Action Owner:
1.	Welcome and Introductions: In Cllr Sarah Candy's absence Cllr Skeels welcomed us all to the meeting	
2	Minutes of meeting held on December 13th 2012 All Agreed	
3.	A133 – Peter Miles Peter produced a Briefing note on the proposed roundabout which outlined three options and provided designs. The Roundabout is currently over capacity and the scheme will make it under capacity. It was recommended that money was allocated and that further reviews and costing can be completed. The Panel had concerns that this may move the problem further along the network and felt that such a scheme should not come out of the LHP budget and instead become a major scheme. Deputy Chair, Cllr Skeels plans to write to Cllr Louis	Cllr Skeels
4.	Potential Schemes for consideration of Panel: RM outlined that we have £332,281 budget remaining and reminded the Panel that any unallocated money is at serious risk of being returned. The Panel were firmly of the mind that they should not be considering schemes they did not fully support merely as a way of allocating the remaining LHP budget from 2012/13 and felt that they should be able to retain any	

	<p>unallocated budget.</p> <p>The panel were not prepared to allocate funds to bus stops where Local Members had not been approached. The Panel did not feel that they should be funding bus shelters, Cllr Channer explained that there is no other pot of money for bus stop improvements and that the schemes are part of the LHP budget. There were concerns raised over the costing and requests made for a breakdown of costs.</p> <p>It was asked if the remaining budget could be used for Rangers, a highway cleaning programme or TRO's which it was explained that it could not.</p> <ul style="list-style-type: none"> • A137 Station Road Lawford – Sign removal, renewal/replacement - £55,000 Agreed • A137 Station Road – two VAS £20,000 agreed • Bus stop Home Farm Lane, Harwich Road - £5,000 agreed • Bus Stop St Marys Primary School, Colchester Road, - £6,000 agreed • Cycle scheme – Hangings to Harwich International Port - £20,000. There is an application to turn into footpath. Scheme on hold pending further investigation. • Cycle scheme – Ipswich Road to Ardleigh – the panel did not feel that this was not needed and asked where the scheme had come from. It was raised by Sustrans and supported by an ECC cycling officer. • It was agreed to allocate the remaining £246,281 to A137 Station Road Lawford – Widening of the carriageway to create an additional lane. This scheme cost is estimated as £400,000 - £500,000. Initial £10,000 investigation is required before any money is spent. 	
5.	<p>AOB</p> <ul style="list-style-type: none"> • Speed survey Constable Avenue Clacton was agreed • Cllr Halliday discussed a potential scheme at Crockleford Hill with regards to Horse Rider Safety. This scheme will be validated • Cllr Halliday discussed Hedignham coach park yellow lines and would like to know when they are due to get painted. • Cllr Griffiths discussed Ellis Road. RM and AL had recently visited the site and it was agreed that we were unable to understand why people were not stopping. A scheme to look at the signage and 	<p>Rob Macdonald</p> <p>Rob Macdonald</p>

	<p>lining is being processed.</p> <ul style="list-style-type: none"> • Other new schemes were brought up, RM asked that new schemes are sent in via e-mail on the new request form so they can be validated in preparation to panel meetings. • It was suggested that the new LHP scheme request template was on the internet 	<p>All Members</p> <p>Rob Macdonald</p>
	<p>Date of next meetings</p> <p>It was agreed to hold the next meeting in late June due to upcoming elections. Thursday, 20 June 2013 at 6.</p>	

ID	Location	Scheme	Problem	Justification / Comments	Requested By	Estimated Cost (£)	Estimated Timescale Assuming smooth progress	RAG	Recommended by LHP	Approved by Cabinet member	
1	IT471	A133 (j/w Haggars Lane), Frating	Right turn lane in hatching for turning and arrows - junction Haggars lane	Congestion on PR1	Waiting vehicles block through traffic.	Parish Council	£2,000	6 months	Green	Jul-12	Jul-12
2	IT626	A133 j/w Heckford Rd	Widen junction / create slip road.	Congestion on PR1	Investigate on site. Land may be required. Investigation cost only	Historic - Origin Unknown	£2,000	1/2 years	Green	Jul-12	Aug-12
4	IT473	Area of Cox's Hill Roundabout, Mistley	Improvements to Mistley quay signing	Inconsistent route signage.	Only gap in freight route	Parish Council	£1,000	6 months	Amber	Jul-12	Jul-12
11	Ten01	Springfields, Richards Ave, Brightlingsea	pram ramp (dropped kerbs)	The car park is surrounded by a kerb. There are a number of residents who rely on mobility	no issues	MOP (historic)	£3,000	3 months	amber	Sep-12	Sep-12
12	Ten02	Hadleigh road, Frinton on sea	School signs to be erected and parking restrictions.	Retirement flats being built opposite school, concern that this will generate extra traffic and parking	Open to objections. Parking restrictions need to go to Parking Partnership	County Councillor	£4,000	6 months	Amber	Sep-12	Sep-12
	Ten09	Various - sites to be identified	Mobile Vas Sign	Speeding concerns that the Panel wish to rotate the VAS where they receive concerns	Panel to provide locations that can be assessed for the VAS to be used.	LHP	£6,000	2 months	amber	Sep-12	Oct-12
18	Ten08	Weeley Bridge , Weeley Bypass	speed reduction	not provided	reduction in the speed limit is not appropriate given the road environment and that it would not be warranted on road safety grounds as there is not a reoccurring collision problem. The highway was not considered to be at fault for the fatality. Speed	Cllr Skeels	£5,000	5 months	red	Sep-12	signed of Oct-12

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2	Ten11	A133 j/w A133, Frating	Feasibility Design	congestion during peak times; in particular at weekends over the summer when a large number of visitors going to Clacton and Walton pass through the junction from the A13 to	Local Highways Panel	£3,900	2 months	green	Oct-12	Dec-12
4	Ten13	Holland Road, Little Clacton	1m wide hatching along centre of road.	speeding cars along Gorse Lane Gt Clacton Holland Road Little Clacton Harwich Road Little Clacton	Cllr Skeels	£10,000	3 months	green	Oct-12	Dec-12
5	Ten14	Harwich Road, Little Clacton	1m wide hatching along centre of road	speeding cars along Gorse Lane Gt Clacton Holland Road Little Clacton Harwich Road Little Clacton	Cllr Skeels	£10,000	3 months	green	Oct-12	Dec-12
6	Ten15	Ramsey and Parkeston	advisory 20mph limit signs erected. X2	Speed of vehicles	Cllr Skeels	£4,000	6 months	amber	Oct-12	Dec-12
8	IT487	Steam Mill Rd, Bradfield	New footway	No footway	Historic - Origin Unknown	£100,000	2/3 years	Amber	Oct-12	Dec-12

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12 Ten19	The Soils, Great Oakley	HGV signs either end of the soils	HGV causing some distress as still using this single lane road and continue to get stuck	A prohibition of large vehicles will still permit access so will not address issue. 'Unsuitable for heavy vehicles' signage can be upgraded. No current Weight limit	Parish Council	£4,000	3 months	Amber	Oct-12	Dec-12
15 Ten22	Ingestre street and Alexandra Road, Harwich	road markings and give way signs	no road markings, confusion over priority	This may set precedent for other locations with this issue. Give way signs will require illumination (could be done with lining alone) 5000, £1000 for just lining	Town Council	£1,000	5 months	amber	Oct-12	Dec-12
1 Ten10	Lower Marine Parade, Dovercourt	Zebra crossing (Promenade to the Blue Flag Café)	extremely busy crossing point during summer months	Speed and flow surveys required. Zebra crossing likely to be most appropriate. No 106 money available	County Councillor	£45,000	6 months	green	Speed and flow surveys agreed Oct-12 Scheme agreed in principal providing surveys are agreeable Nov 12	Dec-12
2 Ten12	Gorse Lane, Clacton-on-Sea	Remove centre line and install 1m wide hatching along centre of road	speeding cars along Gorse Lane Gt Clacton Holland Road Little Clacton Harwich Road Little Clacton	Speed humps/physical installations unacceptable due to residential properties and PR2 road	Cllr Skeels	£10,000	3 months	green	Nov-12	Feb-13

ID	Location	Scheme	Problem	Justification / Comments	Requested By	Estimated Cost (£)	Estimated Timescale Assuming smooth progress	RAG	Recommended by LHP	Approved by Cabinet member	
3	Ten26	Ellis Road, Clacton on sea	Refresh all road markings within 50m of the junction, Replace the existing advanced Junction ahead controlled by give-way sign and distance plate with yellow backed equivalent signage.	There have been a number of injury and damage only collisions at this location resulting from road users approaching the junction, predominantly from the Town Centre	Raise driver awareness of the priority at the junction in order to reduce the number of failure to give-way type collisions	Cllr Griffiths	£5,000	3-4 months	green	Nov-12	Feb-13
5	Ten16	Dead Lane, Ardleigh	Dead Lane junction with Colchester Rd (A137) be made one way	Lack of visibility for drivers turning from dead lane on to Colchester road	introducing one way road likely to have adverse effect on safety and likely to receive objections. Alternative: cut back vegetation; improve signage of bend. Vegetation work has been completed by rangers. One slight accident since Oct 2009	Parish Council	£4,000	3 months	amber	improved signage agreed. Nov 12	Feb-13
9	Ten21	Old Harwich	20 MPH zone, Signage placed on Harwich Quay for traffic entering from the bypass and West Street for traffic entering from Dovercourt	Number of tourists in area and narrow streets in location	Area study and careful consultation required. Obtain speed data. Scheme likely to be relatively low cost but intensive regarding officer time due to sensitivity. Some parts of proposed 20mph zone against policy.	Town Council	10,000 for investigation	1 year	Amber	Oct-12	Dec-12
13	Ten25	Bentley road opposite the junction to Church road, little Bromley	Warning signs	the hedge is fairly mature now you cannot see around the corner	An inspector visited 19/07. He found that the hedge does not encroach on highway and as such we cannot take any action at this time. This is a sharp bend, but advanced warning signs are present. There is no evidence of any accidents at this location	County Councillor	£3,000	4 months	amber	Nov-12	Feb-13
1	Ten27	Plough Rd, Great Bentley	Dropped kerb	No footway, difficult to access opposite footway.	Would be beneficial. May require warning signs to accompany crossing point.	historic	£5,000	3 months	Amber	Dec-12	Jan-13

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Ten28	Foulton Hall, Dovercourt/Great Oakley	Review the existing signing arrangement and re-design to give drivers a better message on the approach to both bends. Consider complete removal of all existing	vehciels hitting tree	Approximate cost to remove and replace signs - £11,750, to include Design and Supervision, removal and disposal of five signs, supply and installation of eight signs, plus any making good or accommodation works.	Cllr Skeels	£11,750		amber	Dec-12	Jan-13
Ten32	Tenpenny Hill Thorrington	install a footpath	no pathway forcing residents and people walking from the villages to walk in the roadway	A footway installed would be close to moving traffic including large vehicles. For this reason, it is suggested that taking the footway off carriageway would be an appropriate solution. It is, of course, possible to include lighting as part of the scheme, although this would dramatically	Cllr Robinson	£3500 investigation		amber	Dec-12	Jan-13
Ten29	Church Road Thorrington	Construction of footpath	Footpath ends at the last house in the road but still leaves about 265 meters of roadway with no pathway	The carriageway does not have enough width to support a footway. Compulsory Purchase of land required. To construct a footway from scratch will cost in the region of £93,000 including Design, Supervision, potential accommodation works and an	Cllr Robinson	£3000 for investigation		amber	Dec-12	Jan-13

ID	Location	Scheme	Problem	Justification / Comments	Requested By	Estimated Cost (£)	Estimated Timescale Assuming smooth progress	RAG	Recommended by LHP	Approved by Cabinet member
Ten30	Brook Street, Manningtree	request for speed bumps - investigation recommended	Vehicles speeding down the hill in Brook Street	This will however create a noise issue, increase pollution if vehicles were to slow down and accelerate, and can lead vehicles nearer to the footway to 'straddle' the cushions. Often such schemes have been put in at the request of residents only to have a follow up request to have them removed once the residents have to live with the results. However, there is potential to make improvements to the road in question. The issue is perhaps not one of speeding traffic, but the issue of vehicle speed in relation to the feeling of safety on a narrow footway. The proposal would be to investigate the potential for widening the footway, thus reducing the available width of carriageway. Vehicles drive slower in narrower roads. Recommendation is to commission a design to provide	Manningtree Town Council	£1600.00 including safety audit.		amber/red	Dec-12	Jan-13
Ten33	A133 - next stage - modeling	modeling of junction				£7,600		green	Dec-12	Jan-13

ID	Location	Scheme	Problem	Justification / Comments	Requested By	Estimated Cost (£)	Estimated Timescale Assuming smooth progress	RAG	Recommended by LHP	Approved by Cabinet member
Ten35	A137, Station Road, Lawford	sign removal, renewal/replacement and consideration, to gaintries (to provide advance height restrictions	the existing signs need a redesign & replacement	Between 2004/5 and 2012/13 there has been 25 recorded bridge strike incidents. In addition to these personal injurues the incidents have casued over 3000 hrs of train time delays esulting in estiamted commerical costs of over £87k	Lawford Parish Council - ECC Option study	£55,000		green	Mar-13	Apr-13
Ten36	A137, Station Road, Lawford	two VAS	to be installed on the A137 Approach	Between 2004/5 and 2012/13 there has been 25 recorded bridge strike incidents. In addition to these personal injurues the incidents have casued over 3000 hrs of train time delays esulting in estiamted commerical costs of over £87k	Lawford Parish Council - ECC Option study	£20,000		green	Mar-13	Apr-13
Ten34	A137, Station Road, Lawford	widening of the carriageway to create an additional lane	congestion on station road	If the LHP wish to pursue this scheme then funding should be provided for a more detailed site investigation and outline option design which will enable a more accurate cost estimate	Lawford Parish Council	£400,000 to £500,000 +		amber		01/04/2013 £246k pallocated however want to see Mar-13 drawings first

KEY

- A high priority scheme against strategic criteria
- A low priority scheme against strategic criteria
- A scheme which is against Essex Policy or there is no appropriate engineering solution.
- Scheme pending validation

ID	Location	Scheme	Other issues / comments	Timescale	Requested By	Estimated Cost	RAG	Recommended by LHP	Approved by Cabinet member
1	IT477	B1414, Beaumont-Cum-Naze	Move existing playground sign to before chappel road junction	3 months	Historic - Origin Unknown	£500	Amber	Approved Jul 12	Approved Jul-12
2	IT479	Church Road, Little Bentley	S bend signs on both approaches to bridge	3 months	Historic - Origin Unknown	£500	Amber	Approved Jul 12	Approved Jul-12
3	IT482	Holland Road/The Street, Little Clacton	Relocate directional flag and chevrons	3 months	Historic - Origin Unknown	£500	Amber	Approved Jul 12	Approved Jul-12
4	IT486	Spring Valley Lane, Ardleigh	Farm traffic warning signs	3 months	Parish Council	£500	Amber	Sep-12	Sep-12
5	IT489	Various, Ardleigh	Horse warning signs	3 months	Historic - Origin Unknown	£500	Amber	Approved Jul 12	Approved Jul-12
6	Ten03	At the end of Turnstall Close/ j/w pavement on B1027 - St Osyth	extra bollards to be placed to prevent vehicles Accessing onto main road.	3 months	Parish Council	£250	amber	Sep-12	Sep-12
7	Ten04	Station Road	dropped kerb to be installed to allow access to the Golf club (Harwich & Dovercourt Golf Club)	3 months	MOP mobility scooter user-historic	£2,000	amber	Sep-12	Sep-12
		Constable Avenue Clacton	speed survey			£200	amber	Mar-13	Apr-13

KEY
Green A high priority scheme against strategic criteria
Amber A low priority scheme against strategic criteria
Red A scheme which is against Essex Policy or there is no appropriate engineering solution.
 Pending validation

	Location	Details of Scheme	Issues / Comments / Reason for Scheme	Scheme Origination	Approx Timescale	Estimated Cost	Priority (RAG)	Recommended by LHP	Approved by Cabinet member
2	Bus Stop: 1500WEELYb, The Street, Address; The Street, Weeley,	5m of raised kerb and 21m yellow bus cage	cars parking on bus stop buses unable to use stop, problem identified by FEB and MoP	Identified by First Essex Bus, requested by Passenger Transport.	3 months	£3,500	Green	Sep-12	Sep-12
5	Bus Stop: 150032005003, The Red Lion, Address; Clacton Road, Thorrington	formally mark the stop with a pole and flag	Requested by First Essex Buses	Requested by First Essex Buses	3 months	£750	Green	Jul-12	Aug-12
6	Bus Stop: 1500320050y3, The Red Lion, Address; Clacton Road, Thorrington	formally mark the stop with a pole and flag	Requested by First Essex Buses	Requested by First Essex Buses	3 months	£750	Green	Jul-12	Aug-12
8	Bus Stop: 150044008006, Martello Inn. Address: Marine Parade West.	new shelter, 2 bay cantilever seating	.	Requested through Cllr	9 months	£5,000	Amber	Jul-12	Aug-12
9	Bus Stop: 1500IM61AA, Clacton Road. Address: Clacton Road.Wix	fill in head end of the current bus pull in, install shelter	request from PC unable to see bus approach from current location	Requested by Parish Council	6 months	£10,000	Amber	Sep-12	Sep-12
1	Bus Stop: 1500IM61, Clacton Road. Address: Clacton Road.Wix	formally mark the bus stop raised kerbs and shelter	request from PC	Requested by Parish Council	6 months	£8,000	Green	Oct-12	Dec-12
3	Bus Stop: 150044003001, Cavendish Avenue . Address: Flatford Drive, Gt Clacton.	5m of raised kerbs to be installed just before the current bus to aid the elderly get on and off the bus	the bus stop is located on a grass verge, when location is dangerous to the elderly when wet	Requested by Passenger Transport.	3 months	£3,000	Green	Oct-12	Dec-12
2	Bus Stop: 150029017006, Earlham Close . Address: Earlham Close.	request from an care complex for a shelter	shelter and raised kerbs required	Request from Care Complex	3 months	£4,500	Green	Nov-12	Feb-13
8	Bus Stop: 1500290060y5, Home Farm Lane, Address: Home farm Ln, Harwich Rd.	relocate the passenger shelter away from the junction, stop is increasing the danger of turning out of home farm Ln.	Identified by Passenger Transport as a dangerous location.	Identified by Passenger Transport as a possible dangerous location.	new area of hardstanding and kerbs, Total £5k	£5,000	Green	Mar-13	Apr-13
9	Bus Stop: 150029006007, St. Mary's Primary School, Colchester Road, Ardleigh	install DDA raised kerbs, protect current passenger shelter with bollards to stop cars parking in front of the bus stop, install a standard yellow bus box with waiting restriction and new bus infrastructure	cars are being parked on the pavement and grass verge in front of the passenger shelter blocking access to bus	problem identified by the Parish Council and supported by Passenger Transport	5m of raised kerbing, £3k; hard standing and bollards, £2k; and standard bus infrastructure, £1k. Total £6k	£6,000	Green	Mar-13	Apr-13

KEY
Green A high priority scheme against BSI criteria
Amber A low priority scheme against BSI criteria
Red A scheme which is against Essex Policy or there is no appropriate engineering solution.

	Site No	School	Location of patrol	Work required	Problem	Origin of request	Total Estimated Costs	Timescale	RAG	Recommended by LHP	Approved by Cabinet member	
1	Ten06	20385	Holland Park Primary School	Holland Rd, Clacton	The school crossing patrol site does not have any tactile paving and due to the lack of pedestrian guardrail on the opposite side from the school, pedestrians frequently cross the road behind the patrol. Installation of guardrail would serve to channel pedestrians to the safest crossing point	Risk of pedestrians crossing behind or away from the patrol.	Site safety assessment	£3,540	3 months	Green	Sep-12	Sep-12
2	Ten07	20341	St Andrews CE Primary School	Clacton Rd, Weeley	Parents park or drop off children on the school keep clear markings and there are currently no formal traffic regulation orders on the existing markings which makes it impossible to enforce. Parking restrictions need to be formalised	Inconsiderate parking, causing conflict between pedestrians and vehicles.	Site safety assessment	£1,180	6 months	Green	Sep-12	Sep-12
3	Ten05		Coppins Green Primary	Old Road, near junction with Knox Road, and Old Road near junction with Severn Rd, Clacton	Redundant patrol site. Either complete removal of 2x Children crossing/patrol signs/posts 545/547.1, or replace 547.1 Patrol subplates with 547.2 Playground subplates	Site has been redundant for several years. Incorrect signage gives drivers misleading information, removal reduces unnecessary street furniture	Site safety assessment	£2,000	3 months	Green	Sep-12	Sep-12
1		20374	Holland Haven Primary School	Frinton Rd, Holland-on-Sea	Site would benefit from footway extension across grass verge to Aylesbury Drive, to improve accessibility and reduce wear and damage to the verge	Slip/trip hazard, discourages walking in wet weather	Site safety assessment	£3,540	3 months	Amber	Oct-12	Dec-12
							Total Cost	£6,720				

KEY

Green	A high priority scheme against SCP criteria
Amber	A low priority scheme against SCP criteria
Red	Further information required before a decision can be made
Pending validation	Pending validation

Ref No.	Location	Proposed Solution	Timescale	Cost (£)	RAG	Recommen ded by LHP	Approved by Cabinet member
1	A120 Pellens Corner & A120 jw Harwich Road	Change to speed limit on Little Bromley Road, vegetation clearance, and improvements to signing and lining	TBC	£8,000	Green	Jul-12	Jul-12
2	Holland Rd east of Little Clacton	40mph speed buffer, parking restrictions and improved signing on Tan Lane	TBC	£5,700	Green	Jul-12	Aug-12
3	B1027 north of St Osyth	Warning signs, chevrons and bollards	TBC	£8,400	Green	Jul-12	Aug-12
4	B1414 Great Oakley to Thorpe-le-Soken	Signing, vegetation clearance, possible surfacing works depending on FYRR	TBC	£25,740	Green	Jul-12	Jul-12
5	B1035 South of j/w A120 Horsley Cross	Signs and lines	TBC	£24,500	Green	Jul-12	Jul-12
6	A133 j/w Shair Lane	Surfacing, traffic islands, right turn lanes and improvements to signing and lining	TBC	£60,000	Green	Jul-12	Aug-12
7	London Road j/w Old Road, Clacton	Tactile Paving and road markings	TBC	£10,000	Green	Jul-12	Aug-12
Total cost				£142,340			

KEY

Green	A high priority based on Collision history
Amber	A medium priority based on Collision History
Red	A scheme which is against Essex Policy or there is no appropriate engineering solution.
	Scheme pending Validation