

**ROCHFORD DISTRICT LOCAL HIGHWAYS PANEL
NOTES OF MEETING HELD 17 DECEMBER 2015**

County Councillors: Cllrs T C Cutmore, K Gibbs, and C G Seagers
District Councillors: Cllrs K H Hudson, B T Hazlewood, J R Lumley and M J Steptoe

Officers: S Church (ECC Highways Liaison Manager), G Speller (ECC Highways Liaison Officer), A Dave (RDC Chief Executive), S Scrutton (RDC Director) and M Power (RDC Minutes)

Agenda Item	Key observations	Decision/Action
Apologies for Absence	Apologies were received from Cllr C I Black.	
Declarations of Interest	The following non-pecuniary interests were declared: Cllr M Steptoe by virtue of being a Member of Barling Magna Parish Council; Cllr J Lumley by virtue of being a Member of Rayleigh Town Council; Cllr B Hazlewood by virtue of being a Member of Hockley Parish Council.	
Notes of the meeting on 24 September 2015	<p>The notes of the meeting of 24 September 2015 were agreed as a correct record. The following was noted:-</p> <ul style="list-style-type: none"> • <u>Page 5</u> Websters Way from Eastwood Road at the zebra crossing – the advertising sign is still on the raised bed on the central island, which obscures the crossing. This is responsibility of Rayleigh Town Council. • <u>Page 8</u> The site visit to inspect the installation of village gateways in Barling had not yet been arranged. 	RTC to be advised
Rochford LHP 2015-16 Budget Summary Safer Roads	GS advised that all items classified as 'Red' (the scheme request is against ECC criteria) in the report to the last meeting had been removed.	

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<p>Walking</p> <p>Passenger Transport</p>	<p>Shoplands Road– Request for 3 VAS units at 3 different locations along Shoplands Road – To go into possible validation following Cllr Seagers’ support. Road surface anti skid to be determined. Accident database will be used to look into historic issues at these locations.</p> <p>Hall Road, Rochford – there is no footway internally between the Parish and the District cemetery entrances. Discussion between Parish/District Councils to find a solution could be arranged. This would remain on the scheme list.</p> <p>Rebels Lane, Barling Road, Great Wakering – new bus shelter required as current one is in bad state of repair.</p>	
<p>Potential Schemes for Consideration of the Panel</p>	<p>Magnolia Road 20 mph limit – this is now completed.</p> <p>Byway 39, Hawkwell (runs between Rectory Road and White Hart Lane). Complaints received that the road surface has already started to break up. It would be checked that this route had not been used as a diversion during the recent road closure.</p> <p>Lower Road j/w Watery Lane – to change junction control to a mini – design £1,000 (item 11 of the report). GS to provide further information on Casualty reduction scheme £6,500 (item 32 of the report).</p> <p>Hullbridge Road, Hullbridge (Lubbards Farm).</p>	<p>GS to remove completed schemes from report for next meeting.</p> <p>GS</p> <p>GS to provide further information to Cllr Hudson.</p> <p>GS to email Panel when information received on phase 2 of design works for drainage/ditch.</p>

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	<p>Fountain Lane, Hockley – (item 21 of the report) GS to establish the works to which this item relates.</p> <p>Improvements to the Car park signs within the Rochford District</p> <p>Ashingdon Road j/w Dalys Road, Rochford – casualty reduction scheme</p> <p>Golden Cross Parade, Rochford</p> <p>Ferry Road and Pooles Lane, Hullbridge – install a 20mph limit. CMA has been passed and the works will now be progressed.</p> <p>Fairglen Interchange – junction of A1245 and A127. Install yellow box markings at the junction of A1245 (southbound) and A127. Currently in CMA process, Hoping for sign off within next few weeks leading to implementation ASAP.</p> <p>Rawreth Lane and Laburnum Way - design study for highway and drainage improvements - £10,000. Information requested in time for budget discussions. Costings would be available at March meeting - Panel can then make a decision on priorities for 2016/17.</p>	<p>GS</p> <p>GS to establish when the signs will be installed.</p> <p>GS to provide information to Cllr Cutmore</p> <p>GS to discuss precise location with Cllr Cutmore.</p> <p>GS to advise on progress as a matter of urgency.</p>
<p>Rayleigh Modelling</p>	<p>The modelling was not complete. £6,000 from the LHP Revenue budget could be used to incorporate a further survey into the modelling. GS to email the amount remaining in the revenue budget to the Panel; the further survey could then be progressed. This would ensure that every possible option available had been explored.</p>	

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Any other business	<ul style="list-style-type: none"> • Parish Councils that wish to purchase and install brown tourist signs should follow the procedure that is set out on the ECC website. The remit of the LHP does extend to installation of tourist direction signs. • The ECC maintenance policy gives clear criteria on how long it should take to repair street lighting faults that have been reported. • GS to advise how the surrey bus shelters are labelled. 	GS to provide Cllr Steptoe with the relevant Highways practice note.
Date of next meeting	Thursday 17 March at 2 pm.	

The meeting started at 2 pm and ended at 3.55 pm.