

**ROCHFORD DISTRICT LOCAL HIGHWAYS PANEL
NOTES OF MEETING HELD 30 JANUARY 2014**

County Councillors: Cllrs T C Cutmore, M Hoy, M Maddocks and C G Seagers
District Councillors: Cllrs C I Black, Mrs G A Lucas-Gill, M J Steptoe and T E Mountain

Officers: S Scrutton (RDC Head of Planning & Transportation), B Gould (Senior Strategy & Engagement Officer (Transportation))
M Valentine (ECC Highways Liaison Officer), and M Power (RDC Minutes)

Agenda Item	Key observations	Decision/Action
Apologies for Absence	Apologies were received from Cllr K H Hudson. Apologies also received from P Wright and J Bartley (ECC).	
Notes of the meeting on 10 October 2013	The notes of the meeting of 10 October 2013 were agreed as a correct record, subject to the following amendment:- Page 4.1: Mucking Hall Lane should be Mucking Hall Road.	
Rochford LHP 2013-14 Allocated Budget	£9,900 of unallocated funds remains in the revised 2013/14 capital budget. This can be used for design and feasibility studies for schemes in 2014/15.	
Potential Schemes for Consideration of the Panel	Fountain Lane, Hockley: the cost of feasibility and design of the junction layout would be £4,000, which is in addition to the £1,000 already approved by the Panel (making a total of £5,000). This includes a topographical survey, liaison with statutory undertakers regarding utility	

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	<p>services that may be affected, and the cost of the engineers' time. There was concern that this money would be wasted if it was deemed costly to remove/reposition statutory pipes etc.</p> <p>An alternative of improving signage was suggested. Generally yellow-backed signs cannot be erected where there are no personal injury collision incidents. This item would be deferred pending a report to the next meeting on what signage might be possible and the cost.</p> <p>Crown Hill, Rayleigh: The cost of upgrading the existing zebra crossing to a signalised crossing would be in the region of £140,000. Regarding the issue of congestion in the area, it was noted that the air quality management scheme in this location needs to be considered. It was requested that it be established whether all the traffic signals in the centre of Rayleigh could be co-ordinated to establish a linked traffic management system.</p> <p>The option of using the £4,000 allocated for capital expenditure on the Fountain Lane, Hockley feasibility study (see above) was discussed.</p> <p>M Valentine to provide Panel members with the following: updated figures clarifying the amount allocated in each year and the schemes that have been completed; information on each scheme, what has been spent and how much of each budget remains. This will provide the Panel with a definitive amount of what</p>	<p>M Valentine to provide information and costings on erecting signage in this area.</p> <p>MV to investigate the options for linking the crossing signals in central Rayleigh.</p> <p>MV to provide budget figures to the Panel.</p>
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	<p>remains to be spent. It was confirmed that money allocated to schemes will be carried forward and that any underspend of LHP 2013/14 budgets will be carried forward to 2014/15.</p> <p>Plumberow Avenue, Hockley. A speed survey would be carried out to assess if speed is an issue and if a Speed Information Display (SID) can be installed.</p> <p><u>Bus Stop Improvements.</u></p> <p>Holt Farm School. A request to upgrade the existing shelter request from Rochford PC was declined by the Panel as there was already a bus stop in this location.</p> <p>Doggetts Close. The request for an additional £600 for an overspend on the original budget to complete the works for installing a new wooden bus shelter was approved.</p> <p>Ashingdon Road near j/w Boswell Avenue, Ashingdon – Casualty Reduction Site Investigation If the road condition is in a bad state of repair it may be necessary to re-surface: the design and investigation undertaken (at a cost of £3,000) will indicate any additional cost that may be incurred. It may be advisable to tie in the proposed scheme with the Ashingdon Road resurfacing works scheduled for 23-29 August 2014.</p>	<p>MV to ask the Parish Council where they would like the SID placed and advise Cllr Maddocks.</p> <p>Additional £600 for completion of installation of a new wooden bus shelter agreed</p> <p>Preliminary design and investigation cost estimate £3,000 agreed</p>
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<p>Indicative Programme for Schemes Approved and Delivered during 2012-13 and 2013-14</p>	<p>Hullbridge Road Bus Stop Relocation and Improvements – the designs were due to be completed by end of February; Cllr Seagers would be notified of any changes.</p> <p>Lower Road between Abbey Road and Burnham Road Church Road – request that the speed survey data from engineer be sent to Panel members.</p> <p>Barling Road – village gateways – the design is now complete and being programmed for delivery.</p> <p>Magnolia Road, Hawkwell 20mph limit. A TRO will be put in place in 2014/15. There was concern around how a new speed limit would be enforced. It was felt that the scheme may be unsuitable as large lorries that use the road damage and knock down the signs. An alternative scheme could be considered.</p> <p>London Road j/w Vernon Avenue A request was made by Cllr Mountain that the bollards be instated as a matter of urgency. It was noted that there is a maintenance element in relation to the junction, which may impact on installing the bollards.</p> <p>The Panel was advised that under the new ECC contract, there is a different method of costing jobs, and a preference for undertaking jobs at the same time that are in proximity to each other. Although this provides an opportunity for economies of scale, it can result in works</p>	<p>Speed survey data to be sent to Panel (MV)</p> <p>A copy of the scheme to be given to Cllr Steptoe to verify locations. (MV)</p> <p>BG/MV to look into alternative solutions to the speeding issue in this area.</p> <p>MV to liaise with engineers and email Cllr Mountain with an update.</p>
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	<p>taking longer than was previously the case.</p> <p>It was confirmed that those schemes on the list with a finish date of 31/03/14 are scheduled to be completed on time.</p>	
Ashingdon Road j/w The Chase	A site visit with Cllr Gunn and a senior Engineer took place to discuss safety concerns. It has now been agreed that work at this location will continue.	
Shopland Road j/w Barling Road – Stonebridge Bridge Railings	The Panel was shown a google map of the junction. Although accidents had occurred, they had not been reported; the railings were regularly repaired. An Automatic Traffic Counter (ATC) could be placed on each of the three arms of the junction, as well as a camera, which would monitor the speed of traffic and the turning movements. This can be funded from the Revenue budget (a week's ATC survey would cost £2,000 approximately). An update would be provided.	MV to update Panel on progress.
Any other business	<ul style="list-style-type: none"> Cllr Hudson had sent a note to the meeting voicing his concern at the lack of scheme delivery since the inception of the LHP. He requested that the number of schemes delivered in Braintree and Maldon be provided, by way of comparison. It was suggested that the level of scheme implementation is partly dependent on when during the year the respective Panels allocated funding, although a shortage of staff in the ECC Design department may also be a factor. 	MV to send scheme delivery figures for all Districts in the County to Panel Members by email.

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	<ul style="list-style-type: none">• Casualty reduction measures in respect of the A1015 Eastwood Road in the vicinity of Webster's Way, Rayleigh. There had been five Personal Injury (PI) collisions in this area over three years. The cost of the scheme was £26,000 in total; the £24,000 underspend would be carried forward to be used in 2014/15. The cost of repairing bollards that had been damaged by large lorries on two occasions would be charged to the HGV company in question.• It was requested that the missing chevrons on the sharp bends in Lower Road, Hockley be looked into, as two further incidents had occurred recently. <p>Signal crossing on the Hullbridge Road near Lubbards Farm. The two PV² surveys undertaken showed that the proposed scheme for a crossing in this area did not satisfy DfT guidelines and was contrary to ECC policy. In addition it also raised concerns regarding safety and traffic flow at this location.</p> <p>The safety concerns related to the lack of footpath on the western side of Hullbridge Road, as the only access to the proposed crossing is on the Eastern side.</p> <p>The Panel asked to be advised of the dates the PV² surveys had been undertaken.</p>	<p>MV to advise the Panel by email when the PV² schemes had been carried out.</p>
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	The funds originally allocated for the crossing will be used for a footway on the other side of the road. The design for this footway was now complete and had been passed to the commercial team for costing. It was requested that the Panel be advised of the extent of the footway.	MV to advise on the extent of the proposed footway.
Date of forthcoming meeting	The next Rochford LHP meeting date is Thursday 17 April from 10am - 12pm.	

The meeting started at 10 am and ended at 11.50 pm.