



**HARLOW LOCAL HIGHWAYS PANEL  
Thursday, 14 January 2016 at 7.00 pm  
Council Chamber, Civic Centre**

**Members**

Councillor Eddie Johnson, Essex County Council (Chairman)  
Councillor Mike Danvers, Essex County Council (Vice-Chair)  
Councillor David Carter, Harlow District Council  
Councillor Karen Clempner, Essex County Council  
Councillor Tony Durcan, Essex County Council  
Councillor Tony Hall, Harlow District Council  
Councillor Danny Purton, Harlow District Council  
Councillor Clive Souter, Harlow District Council

**Officers**

Rissa Long, Essex County Council  
David Sprunt, Essex County Council  
Joe McGill, Harlow Council  
Lisa Purse, Harlow Council

**AGENDA**

1. Introductions and apologies  
To receive any apologies for absence from Councillors.
2. Declarations of interest  
To receive Councillor's declarations of interest (if any) in relation to any matters on the agenda.
3. Minutes of last meeting and matters arising (Pages 3 - 5)  
To agree the minutes of the meeting held on 16 October 2015.
4. Public questions
5. Update on schemes approved 2013/14, 2014/15 and 2015/16 (Pages 6 - 9)
6. Potential Scheme List (Pages 10 - 14)  
Summary of schemes for potential consideration in 2016/17.

7. Major Capital Schemes (Verbal Report)

8. Any other business

9. Date of next meeting

24 March 2015, 10am

**MINUTES OF THE HARLOW LOCAL HIGHWAYS PANEL  
HELD ON**

16 October 2015

10.00 - 10.28 am

**PRESENT**

**Committee Members**

Councillor Eddie Johnson, Essex County Council (Chairman)  
Councillor Karen Clempner, Essex County Council  
Councillor Danny Purton, Harlow District Council  
Councillor Clive Souter, Harlow District Council

**Officers**

Rissa Long, Highways Liaison Officer, Essex County Council  
Sonia Church, Highways Liaison Manager, Essex County Council  
Joel West, Governance Support Officer

**Other Members**

Councillor Simon Carter

110. **APOLOGIES FOR ABSENCE**

Apologies of absence were received from Essex County Councillor Mike Danvers and Harlow Councillors David Carter and Tony Hall; and Harlow Officer Joe McGill.

111. **DECLARATIONS OF INTEREST**

None.

112. **MINUTES OF LAST MEETING AND MATTERS ARISING**

**RESOLVED** that the minutes of the meeting held on 16 June 2015 are agreed as a correct record.

The Panel again requested an update on possible physical measures to prevent right hand turns into the Aldi supermarket.

113. **PUBLIC QUESTIONS**

No public questions had been submitted.

Councillor Simon Carter presented a petition on behalf of residents at Albert Gardens regarding inconsiderate and dangerous parking in the vicinity of Henry Moore School, Church Langley.

Councillor Danny Purton suggested such parking problems are a town-wide phenomenon and traffic regulation orders would not be effective in preventing them, due to the need for additional resources to enforce them, amongst other factors. He urged public authorities to look to alternative solutions to address this problem.

The Chairman advised the petition will be referred to the North Essex Parking Partnership, which has responsibility for all parking matters in Harlow.

114. **UPDATE ON SCHEMES APPROVED 2013/14, 2014/15 AND 2015/16**

The Panel received a report from Essex County Council on the status of minor schemes previously approved by the Panel for 2013/14, 2014/15 and 2015/16. Rissa Long, Highways Liaison Officer provided some further detail on several of the listed schemes.

Rissa advised of an error on the report submitted. Item 61 – Howard Way at the Junction with Altham Grove, this scheme has not been approved by the ECC Cabinet member as erroneously suggested in the ‘comments’ column. A safety audit of the proposal has revealed additional factors that will need to be considered before determining whether the scheme can be progressed.

Further to Appendix 1 of the report submitted (Pram Crossings), Rissa confirmed that crossings were suitable for wheelchair users and invited suggestions for other areas which might benefit from crossings. The Panel suggested the entrance to St. Mark’s School. Suggestions can be sent to [Rissa.Long@essexhighways.org](mailto:Rissa.Long@essexhighways.org).

**RESOLVED** that the report is noted.

115. **POTENTIAL SCHEMES FOR CONSIDERATION 2016/17**

The Panel received a report from Essex County Council on potential minor schemes for 2016/17. The report stated that the budget for the Panel is fully committed.

The Panel made two suggestions for schemes that could be included in the future:

Safety features outside of Pemberley Academy (the new primary school in Rivermill) such as barriers.

Replacement/alternative traffic calming measure for the chicane feature on Parnall Road near junction with Longbanks. It was also suggested signage at this location be reviewed.

**RESOLVED** that the report is noted.

116. **MAJOR CAPITAL SCHEMES (VERBAL REPORT)**

The Chairman confirmed that an update on major capital schemes would be received at the next Panel meeting.

117. **ANY OTHER BUSINESS**

Rissa Long agreed to forward by email results of the Tendring Road speed survey to Councillor Karen Clempner.

118. **DATE OF NEXT MEETING**

To be confirmed. The next meeting will be held in the evening around January 2016.

CHAIRMAN OF THE PANEL

**HARLOW DISTRICT COUNCIL WITH ESSEX COUNTY COUNCIL**  
**LOCAL HIGHWAYS PANEL - 14TH JANUARY 2016**  
**REPORT 1 - UPDATE ON SCHEMES APPROVED**

Key:	Completed schemes
	Cancelled schemes

REF	Scheme Name	Finish	CMA approved	Cost Code	Works Description	Allocated Budget	Comments
<b>2013/14 Approved</b>							
1	Passmore Area Cycle Improvements	Sep 2016	08/04/13	LHAR004002	Cycling facilities	£100,000	issues surrounding some of the land required have been resolved
2	Manston Road	Mar 2016	12/09/13	LHAR002008	ADDITIONAL FUNDING extension to 20mph limit	£17,000	
3	Various Locations, Harlow	Sep 2016	26/09/12	LHAR004001	Cycling facilities	£69,000	the locations for the cycle storage facilities have been identified.
4	Mulberry Green / Gilden Way	Mar 2016	19/07/13	LHAR132014	amendment to confusing signage at the junction	£10,000	
<b>2014/15 Approved</b>							
5	Southern Way junction with Tawneys Road	Aug 2015	16/04/14	LHAR142001	removal of existing traffic signals to be replaced with a mini roundabout	£105,485	Construction works were completed during the summer holidays.
6	Partridge Road	Mar 2015	16/04/14	LHAR142002	replacement of ineffective rubber speed cushions with a more durable alternative	£20,000	
7	Town wide	Apr 2015	16/04/14	LHAR143001	continuation of pedestrian drop kerb scheme undertaken in previous two years	£20,000	
8	Main bus terminal	Jan 2015	16/04/14	LHAR145001	introduction of electronic passenger information sign	£25,000	
9	Town wide	Jan 2016	16/04/14	LHAR142003	implementation of the trial for the taxis to use the bus lanes	£52,000	the trial period for the taxis using the bus lanes has now been concluded and the final process of consulting on making the scheme permanent is underway.
10	Howard Way at the junction with Altham Grove	Jun 2015	16/04/14	LHAR142005	FEASIBILITY STUDY for the introduction of a mini roundabout	£5,000	study complete and distributed to members for consideration as a potential scheme.
11	Abercrombie Way / Penlow Road	May 2015	16/09/14	LHAR141001	signage improvements for CR scheme	£3,000	
12	Velizy Avenue northbound approach to Terminus Street signals	Jun 2015	16/09/14	LHAR141005	assessment of the traffic signals	£3,000	design complete and available to consider the funding for the implementation
13	Parsloe Road	May 2015	25/06/14	LHAR142006	VAS sign to deal with speeding coming from the Epping boundary	£8,500	post installed In May and the sign is scheduled to be installed early June
14	Moorfields	May 2015	25/06/14	LHAR142007	design works for echelon parking scheme	£5,000	study complete but no workable design could be established.

REF	Scheme Name	Finish	CMA approved	Cost Code	Works Description	Allocated Budget	Comments
15	Parsloe Road	Mar 2016	25/06/14	LHAR142008	design works for gateway feature on the Harlow / Epping boundary to try to slow traffic down	£5,000	
16	Church Langley Way	May 2016	25/06/14	LHAR142009	2 x VAS signs to deal with speeding through the estate	£17,000	
17	town wide - Parking Signage	Feb 2016	25/06/14	LHAR142010	implementation of the parking signage scheme from the 2013-14 feasibility study	£25,000	highway boundary information is awaited before the works can be programmed
18	Howard Way junction with Momples Road and Maddox Road	Jun 2015	25/06/14	LHAR142014	FEASIBILITY STUDY for the introduction of mini roundabouts at junctions off Howard Way	£15,000	initial reports indicate that to progress with mini roundabouts at these locations would have a begative effect on the network. The Harlow Members agreed not to progress this at the June panel meeting
19	Town wide - Cycling Signage	May 2016	25/06/14	LHAR142017	scheme to look at improving the cycling signage across the district	£25,000	
20	Howard Way j/w A414 Edinburgh Way Roundabout	Apr 2016	22/10/14	LHAR141006	visibility improvements in vicinity of roundabout	£3,000	

2015/16 Approved							
21	Hobtoe Road ID 35046003	Dec 2015	31/03/15	LHAR155001	Replace old metal shelter with new metal shelter	£5,500	
22	Hobtoe Road ID35046005	Nov 2015	31/03/15	LHAR155002	Replace old metal shelter with new metal shelter	£6,500	
23	Hobtoe road IM1408	Feb 2016	31/03/15	LHAR155003	Replace old metal shelter with new metal shelter	£5,500	
24	Water Lane ID WATERLN1	TBC	31/03/15	LHAR155004	Replace old metal shelter with new metal shelter	£5,500	objection received relating to the proposed location. Officers trying to resolve
25	The red Lion 35002004	Nov 2015	31/03/15	LHAR155005	Replace old metal shelter with new metal shelter	£5,500	
26	Brockles Mead 35017005	Nov 2015	31/03/15	LHAR155006	replace old metal shelter with new metal shelter	£6,500	
27	Joyners Field IM1450B	Nov 2015	31/03/15	LHAR155007	replace old metal shelter with new metal shelter	£6,500	
28	Joyners Field IM1450	Nov 2015	31/03/15	LHAR155008	replace old metal shelter with new metal shelter	£5,000	
29	Rundells Flats IM1413	Nov 2015	31/03/15	LHAR155009	replace old metal shelter with new metal shelter	£6,500	
30	Dunstalls 35020002	Nov 2015	31/03/15	LHAR155010	replace old metal shelter with new metal shelter	£6,500	
31	Kiln Lane, Bentley Drive	CANCELLED	31/03/15	LHAR155011	Install new shelter	£6,500	
32	The Dashes 35049011	Nov 2015	31/03/15	LHAR155012	Bus cage to restricted parking	£3,000	
33	Golden Tiger	Nov 2015	31/03/15	LHAR155013	Bus cage to restricted parking	£3,000	
34	Heart and Club IM1035	Nov 2015	31/03/15	LHAR155014	Bus cage to restricted parking IM1035	£3,000	
35	Quarry Springs 35051008 Momples Rd	Nov 2015	31/03/15	LHAR155015	Bus build out	£1,000	

REF	Scheme Name	Finish	CMA approved	Cost Code	Works Description	Allocated Budget	Comments
36	Ladyshot 35051011 Momples Road	Nov 2015	31/03/15	LHAR155016	Bus cage to restrict parking	£3,000	
37	Third ave 35030002	TBC	31/03/15	LHAR155017	replacement shelter	£6,500	
38	Ram Gorse 35047001	Nov 2015	31/03/15	LHAR155018	replacement shelter	£6,500	
39	Bentley Drive 35005007	Oct 2015	31/03/15	LHAR155019	relocation of shelter	£2,000	
40	Long ley 35049001	Nov 2015	31/03/15	LHAR155020	Replacement metal shelter	£6,500	
41	A414 fifth Avenue j/w Burntmill Lane	Mar 2016	31/03/15	LHAR151001	implementaiton of CR scheme designed in 2014-15	£18,788	
42	Casualty reduction design works	TBC	31/03/15	LHAR151005	casualty reduction design works	£12,000	CR for 2016 will be identified soon with monies for the implementation required in the March LHP
43	A414 Hamburger roundabout at Southern Way	Feb 2016	31/03/15	LHAR151006	Designs works for to look at collision pattern	£3,000	
44	Church Langley Way	Nov 2015	31/03/15	LHAR152022	relining the approaches from roundabouts leading to Church Langley	£3,200	
45	Harlow congestion parking	Jun 2016	31/03/15	LHAR155021	design works for Harlow congestion parking PHASE 2	£10,000	Pottersfield and The Oxleys have been identified for design as part of congesiton parking phase 2. The Pottersfield land belongs to Harlow District Council so the necessary permissions is being sought to enable the land to be used
46	Howard Way at the junction with Altham Grove	-	25/06/15	LHAR152001	introduction of a mini roundabout	£80,000	As the installation of a mini roundabout at this location was against ECC recommendations approval was required from the Cabinet Member. This has not been signed off and the project is unable to proceed
47	Parsloe Road	Apr 2016	25/06/15	LHAR152003	gateway feature on the Harlow / Epping boundary to try slow traffic down	£10,000	
48	Velizy Avenue northbound approach to Terminus Street signals	Jul 2016	25/06/15	LHAR151002	progression of Casualty Reduction designs funded in 2014-15 for minor signing	£5,000	
49	Howard Way j/w A414 Edinburgh Way Roundabout	Apr 2016	25/06/15	LHAR151003	progression of Casualty Reduction designs funded in 2014-15 for minor signing	£2,500	
50	Abercrombie Way / Penlow Road	May 2016	25/06/15	LHAR152028	implementation of right turn lane as identified in Casualty Reduction report	£88,000	
51	Town wide	Apr 2016	25/06/15	LHAR153001	Pedestrian drop kerbs phase 3	£20,000	
52	Parsloe Road junction with Phelps Rd and Markwell Wood	Feb 2016	25/06/15	LHAR152027	feasibility and design for amendments to the roundabout to better deal with the speed of approaching traffic	£5,000	
53	Old Harlow		25/06/15	LHAR152023	continuation of lamp post painting in Old Harlow at 5 sites identified	£10,000	
54	Kingsland		25/06/15	LHAR152024	study to look at possible ways the parking can be improved on Kingsland to maximise space,	£3,000	highway boundary information returned indicating that the land suggested to be used for off road parking is not in ECC ownership



REF	Scheme Name	Finish	CMA approved	Cost Code	Works Description	Allocated Budget	Comments
55	Malkin Drive, Church Langley	May 2016	25/06/15	LHAR152007	removal of existing traffic calming 'feature'	£20,000	
56	Second Avenue	TBC	25/06/15	LHAR152026	feasibility study into the workings of the traffic signals in the vicinity of the lesiure centre	£10,000	
<b>Revenue Schemes</b>							
Revenue	Harlow general		31/03/15	LHAR152022	pot of money to undertake surveys	£3,000	

## HARLOW DISTRICT COUNCIL WITH ESSEX COUNTY COUNCIL LOCAL HIGHWAYS PANEL 14<sup>th</sup> JANUARY 2016 REPORT 2 – POTENTIAL SCHEME LIST FOR 2016-17

The Harlow Panel members will be able to make recommendations against the potential schemes at the March panel meeting when we will also know what the budget for 2016-17 will be.

The following Potential Scheme List identifies all of the scheme requests which have been received so far for the consideration of the Harlow District Local Highways Panel for funding.

Councillors and Harlow Residents Associations are encouraged that now is the opportunity to be submitting scheme suggestions so that we can undertake the validations and surveys if necessary ahead of prioritising the funding.

The RAG column acknowledges what the status of the scheme request is as below:



= The scheme has been validated as being feasible and is available for consideration



= The scheme has previously been approved for a feasibility study and the results are awaited before the scheme can be fully considered



= A scheme request has been received and is in the initial validation process

## Safer Roads

Total Value of schemes	£38,000
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Ref	Location	Description	Scheme stage	Cost Code	Allocated Budget	Comments	RAG
1	Third Avenue j/w Access into Water Gardens Car Park	installation of CR scheme designed in 2014-15 for amendments to traffic signal and various signage etc	Implementation		£38,000	Detailed design currently being progressed	<b>G</b>

## Traffic Management

Total Value of schemes	£3,000
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Ref	Location	Description	Estimated cost	Comments	RAG
1	Second Avenue	possible measures following on from feasibility study undertaken in 2015-16	TBC	the study work is in progress	<b>R</b>
2	Harlow boundaries	new 'Harlow' boundary signage at all entrance points into the Town	TBC	design currently being finalised by HDC with the agreed sign being rolled out across all the entry points	<b>R</b>
3	Parsloe Road junction with Phelips Rd and Markwell Wood	Implementation of scheme following on from feasibility study undertaken in 2015-16	TBC	scheme currently in design	<b>R</b>
4	Pottersfield	implementation of possible congestion parking utilising grassed areas and parking restrictions to help keep the estate clear	TBC	the land required for usage is in the ownership of Harlow District Council so permission is required before a scheme can proceed	<b>A</b>

5	The Oxleys	implementation of possible congestion parking utilising grassed areas and parking restrictions to help keep the estate clear	TBC		<b>A</b>
6	Hobbs Cross Road	study to look at speeding concerns and lack of signage	£3,000	speed survey has been requested to assess if there is a generic problem. Subject to validation a signage review of the area would be the recommendation.	<b>G</b>

## Walking

Total Value of schemes	<b>£30,000</b>
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Ref	Location	Description	Problem	Estimated cost	Comments	RAG
1	Harlow general	phase 4 pedestrian drop kerbs	lack of pedestrian crossing facilities	£30,000	suggestions are welcomed for potential sites where pedestrian drop kerbs are required	<b>G</b>