

LOCAL HIGHWAYS PANEL – MINUTES AND ACTIONS

	PRESENT:
Date: 17 December 2012	Panel Members: Cllr Sandra Hillier (Chairperson) (SH), Cllr Kay Twitchen (KT), Cllr Tony Hedley (TH), Cllr Terri Sargent (TS), Cllr John Schofield (JS)
Venue: Board Room, Endeavour Drive, Basildon	
Apologies: Cllr John Dornan Cllr Iris Pummell Cllr Don Morris Cllr David Abrahall	Other Attendees: Sean Perry – Principal Area Transportation Co-Ordinator (SP) Natalie Szpigelman – Highways Liaison Officer (NS) Rosemary Wilkins – Cycling Officer (RW) Andy Dellar – Traffic Management Engineer (AD)

Item:	Action:	Action Owner:
1.	Welcome and Introductions: Chair Cllr Sandra Hillier opened the meeting and welcomed everyone to the meeting of the Local Highways Panel and invited all attendees to introduce themselves.	
2	Minutes of the last meeting: Panel pointed out some spelling corrections to the minutes – these to be corrected and KT asked that future minutes be page numbered.	NS
3	NS Advised approx. £150K of £1Million budget already spent – approx. £850K left to be allocated. SP Advised that the Green status are schemes that fall within policy. Cycling Schemes: RW Advised many of the schemes were historic. Schemes IT540a , IT540b , IT540c and IT540d are all cycle ways to update the National Cycle Network. These are mainly off road and are National routes. The schemes are broken down in 4 sections for budgeting purposes, but when finished will complete the cycle way from Basildon to Billericay. KT Due to the narrowing of footway in Noak Hill Road, she was concerned that the scheme could not be completed.	

<p>RW to email a copy of the design of the scheme to KT and advised that the minimum width required for a shared space is 2.5 metres for the full length.</p> <p>TH Felt there is potential for accidents on Noak Hill Road with cyclists using cycleway on the footway.</p> <p>RW Cycle ways are used to encourage young and inexperienced cyclists to cycle in safety.</p> <p>SP ECC is looking at more sustainable modes of transport. Signs and lines are important on the cycle ways as well as the marketing to encourage cyclists to use them.</p> <p>SH Panel agree to fund above cycling schemes – cost £255K – to complete cycleway from Basildon to Billericay.</p> <p>KT advised that she had received complaints regarding the work at Wash Road – the grass verge has been damaged due to the cycleway work. Why is there no cycleway, and residents have lost their grass verge and have been left with a large areas of tarmacked footway ?</p> <p>RW This is an on-going scheme and there is no further funding available at the moment to continue the scheme.</p>	<p>RW</p>
<p>SH IT761 – B1007 Staneway – Langdon Hills to Mandeville Way - missing link – SH asked RW to investigate.</p>	<p>RW</p>
<p>SH IT850 - Vange Primary School and London Road - RW advised this is a historic scheme and Anna Hughes had advised at a previous meeting that she is working with the school and will produce a short report to see what the school want outside their premises. JS agreed it was not a cycling scheme, but wanted to discuss it with RW. RW to give JS more info on the scheme.</p>	<p>RW</p>
<p>TS IT785 – Leinster Road – could cycle path be fitted into the traffic calming scheme ? RW to look into this.</p>	
<p>TS IT722 - Enquired what is the update of Church Road, Basildon – missing link (historic scheme with originating officer unknown).</p>	
<p>SP Regarding most of the historic schemes – very little information is available from the original request.</p>	
<p>RW Advised that automatic counts are being used in the main towns as to how well the cycle routes are used.</p>	

	<p>SH IT788 – Church Road, Basildon – Church Road to Long Riding (through bus lane past Fairhouse School) panel agreed – cost £20K</p> <p>SH IT789 – Church Road, Basildon – from Holy Cross Church to New Holland Tractor Plant - panel agreed – cost £30K.</p>	
4	<p><u>Potential Schemes:</u></p> <p>SH IT838 – Vicinity of Brightside School, Upland Road, Billericay, new footways – panel agreed – cost £63K</p> <p>NS BAS2 – Wash Road junction with Noak Hill Road, Basildon roundabout –cost of scheme approx. £200K.</p> <p>SP reminded panel that ECC has a duty of care to treat Casualty Cluster sites as a priority to reduce casualties.</p> <p>NS advised that engineers looked at installing traffic lights at this junction, but a Signals Expert said this was not viable. NS to make available the Signals Experts report which was available at a previous meeting. KT recalled if a “banned right hand turn onto Noak Hill Road, except for buses” was installed that the Bus companies reported that they could not carry out right turns at this junction due to the length of the buses. NS to ask a Road Safety Engineer at the next Panel meeting to explain. KT asked for a more simplified plan on the scheme to be available for next meeting. NS to arrange. TS said before the scheme is agreed, she would like to see the affects this scheme would have on surrounding areas.</p> <p>NS BAS6 – Bridge Street, Noak Bridge – Engineers suggested pinched point priority working with raised table. Panel suggested Zebra Crossing be put on raised table. Panel agreed updated cost of £70K to install raised table with Zebra Crossing on so that process is sped up if scheme is deliverable. NS to take suggestion back to Engineers to see if suggestion is deliverable.</p> <p>NS BAS7 – Church Road, Southend Road, Ramsden Bellhouse – scheme submitted for validation.</p> <p>JS BAS8 – Valence Way, Basildon – install footway for full length of Valence Way – cost of £115K – panel agreed.</p> <p>NS BAS9 – Western Road, Billericay – traffic calming - waiting for costs and feasibility.</p>	NS

	<p>NS BA10 – Janet Duke School – Zebra Crossing - waiting for costs and feasibility. Engineers looking at extending existing Waiting Restrictions out the school. If this works, Zebra Crossing may not be required. KT advised that these waiting restrictions need to be rigorously enforced. SH said safety issue has arisen because the School Crossing Patrol Officer (SCPO) has been removed. TH said it would be better if the SCPO is reinstated. NS said it was ECC policy not to recruit more SCPO's, but she would check with the Road Safety team to see if this can be changed. Another idea is to look at moving the 2 x bus stops at a cost of £12K, which may help with the congestion. Panel agreed to review the various proposed schemes.</p>	<p>NS and SP</p>
	<p><u>Bus Stop Schemes:</u></p> <p>TS Abbey Field / Bramble Tye, Noak Bridge – wood bus shelters to be installed as this is in a conservation area. Total for supply, installation of wooden bus shelter and associated raised kerbs - £10K. KT suggested asking the Parish Council for a contribution for the bus shelter. NS to look into this. This scheme is dependent upon the agreement of the land owner.</p> <p>NS Durham Road Scheme – painting of yellow bus stop boxes - panel agreed – cost of £10K.</p>	<p>NS</p>
	<p><u>School Crossing Patrol Sites:</u></p> <p>NS Advised panel that the costs have been checked and these are accurate.</p> <p>JS When he next visits the Kingswood School site, he requested that JS accompany him. NS agreed.</p> <p>30198 – Wickford Infant and Junior Schools, London Road, Wickford - not discussed.</p> <p>30200 – Sunnymede Infant & Junior School, Greens Farm Lane, Billericay – Dropped kerbs and tactile paving – cost £2.9K – panel agreed.</p> <p>30193 – Janet Duke Primary School, Markhams Chase, Basildon – pedestrian guardrail – to be submitted to South Essex Parking Partnership</p>	<p>NS</p>

	<p>(SEPP).</p> <p>30205 – Vange Primary School, London Road, Vange – extending TRO and School Keep Clear markings to be submitted to SEPP.</p> <p>Brightside Primary School, Mountnessing Road, Billericay- replacing signs – already agreed by panel – KT suggested putting signs on telegraph pole (otherwise if the telegraph pole requires relocating this will add to the cost).</p> <p>30203 – Quilters Infant & Junior Schools, Laindon Road, Billericay – replace signs – panel agreed. Cost of £1K.</p> <p>Panel agreed that as child safety is a priority, the following “amber” schemes are also agreed:</p> <p>30192 – Cherry Tree Primary School, Clay Hill Road, Basildon – Tactile paving – cost £2.95K – panel agreed.</p> <p>30199 – South Green Infant & Junior Schools, Hickstars Lane, Billericay – dropped kerbs, tactile paving and pedestrian guardrail – cost £3.54K – panel agreed.</p> <p>30207 – Brightside Primary School, Rose Bay Avenue, Billericay – additional pedestrian guardrail – cost £1.18K – panel agreed.</p> <p>30210 – Ghyllgrove Infant & Junior School, The Gore, Basildon – barrier or bollards opposite school to prevent parking on pavement – cost £2.6K – panel agreed.</p> <p>30239 – Janet Duke Primary School, Great Knightleys, Basildon – tactile paving – cost £2.36K – panel agreed.</p>	
	<p><u>Public Rights of Way:</u></p> <p>Not discussed.</p>	
	<p><u>Essex Intelligence Traffic Schemes:</u></p> <p>SP Essex Intelligence Traffic Schemes are signals that react to the current traffic flow.</p> <p>IT677 Fairglen Interchange – installation of traffic information signal. Cost £150K.</p>	

	<p>IT683 A130 north of A13, south of A1245 – installation of VMS – cost £95K – Panel agreed to defer scheme until later date.</p> <p>IT684 – Nevendon Interchange – installation of additional loops with congestion alarms – cost £5K – panel agreed.</p> <p>IT688 A127 between A128 and B148 – installation of VMS westbound – cost £95K – panel agreed.</p>	
	<p><u>Casualty Reduction Schemes:</u></p> <p>Panel request an engineer attend next meeting to go through the schemes in detail.</p>	NS
5	<p><u>Update on TROs:</u></p> <p><u>Verbal update given by AD</u></p> <p>All schemes are part of Basildon DC216</p> <p>London Rd Service Rd/Mountnessing Rd, Billericay - Cabinet Member Action Form - awaiting signing by Cllr Louis.</p> <p>A129 London Rd/Ramsden View Rd, Wickford - No objections, implement with above scheme once CMA signed off as above.</p> <p>Azalea Avenue/Bridge House Close/Keats Way/Lavender Way, Wickford – Cabinet Member Action Form - awaiting signing by Cllr Louis. Recommendation made that only junction protection to be implemented, other restrictions dropped.</p> <p>Athelstan Gardens/Alfred Road/Edward Gardens/Hengist Gardens/Hereward Gardens/The Hastings, Wickford – Objections received to original proposal for no waiting Mon – Fri 10am – 11am restriction. Investigations were carried out to see whether a residents parking scheme could be incorporated with the advertised proposal. Due to the numbers and positions of driveways, it was very difficult to find suitable locations for parking bays, and in numbers that would satisfy resident's needs and demands, and did not interfere with resident's driveways. It was therefore recommended that this option be dropped.</p>	

	<p>Members were advised that we have 3 options available as follows:-</p> <ol style="list-style-type: none"> 1. Do nothing 2. Implement the advertised proposal. (And consider extending the proposal to Harold Gardens as requested by residents) 3. Consider staggered time restrictions on either side of these roads. This option would require re-advertising and would need to be referred to SEPP. <p>Valence Way/Westmede/Stebbings/Mildmayes/Longwick/Fern Hill/Motehill/Puckleside, Langdon Hills. AD and JS met with representatives from the Residents Association on 6 December 2012. They withdrew their objection to the advertised proposals, but want their request for proposals to be extended to the remainder of Valence Way/Debden Green/Breams Field/Manning Grove/Albyns and Rye Mead Langdon Hills . This request is to be progressed as a matter of urgency, so AD can report back to the Residents Association on progress and any projected timescales.</p>	Panel and AD
6	<p><u>Update on Maintenance Programmes:</u></p> <p>NS Advised all completed.</p>	
7	<p><u>AOB:</u></p> <p>JS Advised that he is passing onto other Councillors the details to obtain free rock salt to non parished areas. The rock salt is stored at Barleylands Salt Depot and non parished areas need to complete a form to get a supply. JS advised that he has a storage of 1 tonne (in 20ks bags) in his home garage for distribution in his area.</p> <p>SP To ask Catherine Gaywood to send a pack to TS.</p> <p>JS In parished areas, rock salt is only available through the Parish Councils.</p> <p>TS to speak to NS outside of the meeting regarding Laindon traffic issues, by the Police Garage (as advised by Cllr Derrick Louis).</p> <p>NS Advised Timberlog is £8K over budget – panel agreed</p> <p>Moat Hill – cost £20K – panel agreed</p> <p>NS To advise organiser of Locality Panel meeting on 4 February that LHP Panel meeting will follow theirs and KT and TS requested a start time for the Locality Panel meeting of 09:30. NS also to ensure Committee Room 2 at County Hall is booked till 14:00 for the LHP meeting.</p>	SP NS

	<p style="text-align: center;"><u>Date, time and location of next meeting:</u></p> <p style="text-align: center;">Monday 4 February, 2013 11:30 to 13:30 - Following on from Locality Panel meeting · Committee Room 2, County Hall</p>	