

**ROCHFORD DISTRICT LOCAL HIGHWAYS PANEL
NOTES OF MEETING HELD 17 APRIL 2014**

County Councillors: Cllrs T C Cutmore, K Gibbs, M Hoy, M Maddocks and C G Seagers
District Councillors: Cllrs K Hudson, C I Black, Mrs G A Lucas-Gill, M J Steptoe and T E Mountain

Officers: S Scrutton (RDC Head of Planning & Transportation), A Buston (ECC Senior Transport Strategy and Engagement Officer), J Bartley (EH PROW Engineer), P Wright (EH Design and Consultancy Manager), M Valentine (ECC Highways Liaison Officer), J Crawford (RDC Transportation Manager) and M Power (RDC Minutes)

Agenda Item	Key observations	Decision/Action
Apologies for Absence	Apologies were received from Cllrs C I Black and M Maddocks. Apologies also received from B Gould (ECC).	
Declarations of Interest	Cllr M J Steptoe declared an interest in Item 9 of the Agenda, Indicative Programme list for Schemes Approved and Delivered 'Barling Road Village Gateways' by virtue of being a Barling Magna Parish Councillor and living in the village.	
Notes of the meeting on 10 October 2013	The notes of the meeting of 30 January 2014 were agreed as a correct record. Total underspend and abortive costs for the Rochford LHP (including the underspend in respect of the casualty reduction measures at Websters Way, Rayleigh) will be carried forward to 2014/15; the total amount to be advised at the July meeting of the Panel.	Underspend/abortive costs carried forward to be confirmed (MV)

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<p>Rochford LHP 2014/15 Budget Summary</p>	<p>The capital budget allocation for 2014/15 will be £427,808 plus the abortive costs from 2013/14. The revenue allocation will be £130,000, split between the Highways Rangers and validation surveys. The possibility of a further £50,000 for Highways Rangers had not been confirmed. There is potentially a further £50,000 for drainage work in the District, which will be outside the remit of the Panel (MV to confirm the role of the Panel in this respect).</p>	<p>MV to confirm the role of the Panel in respect of any additional monies for drainage works.</p>
<p>Schemes approved for design during 2013/14 for top ups 2014/15</p>	<p>The Panel had allocated funding for design elements of four schemes in 2013/14, to be delivered in 2014/15.</p> <p>(1) A127 eastbound off-slip, Rayleigh (relocation of existing lamp column, installation of new traffic signs) – Panel recommended that the scheme be delivered.</p> <p>(2) North Street and Weir Pond Road, Rochford (review and design enhancements to the two traffic islands). The RDC Ward Councillor and Head of Planning had not been included in the site visit (only County Highways and Parish Council representatives). The Panel felt that the proposed designs are not appropriate for the conservation area and that the road signs are too easily knocked down, then not replaced quickly. A T-junction and appropriate road markings may be an appropriate solution to replace the traffic island in North Street, which vehicles currently find it difficult to negotiate.</p>	<p>Scheme to be delivered as per design (£10,000)</p>

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	<p>Vehicles fail to see the build-out in North Street; hatching on the road would make this clearer. A site meeting would be held with the engineer, Cllr Lucas-Gill and S Scrutton to discuss design options; revised options to be referred back to the Panel for consideration.</p> <p>Vehicles are parking regularly on the double yellow lines adjacent to the traffic island at Weir Pond road – SEPP to be advised.</p> <p>(3) Thames Close, Rayleigh (verges to be paved with kerb edges. Damaged kerbs to be replaced). Panel recommended delivery of scheme.</p> <p>(4) Ashingdon Road j/w Daly’s Road (casualty reduction scheme). The viability of undertaking these works at the same time as the Ashingdon Road resurfacing works (scheduled to take place 23 July to 29 August 2014) would be investigated. Road closure will not be necessary as a traffic light system can be used. A request that the Panel be advised of the original diversion route planned (MV). The Panel agreed to allocate £1,000 revenue funding to complete the design. The Chairman was given authority to decide whether these works should be carried out at the same time the Ashingdon Road is closed for resurfacing works.</p>	<p>Site meeting with Cllr Lucas-Gill and S Scrutton to discuss design options; revised options to be referred back to the Panel for consideration. (PW)</p> <p>MV to investigate</p> <p>Funds (£9,000) recommended to be allocated for paving works. (MV)</p> <p>A request that the Panel be advised of the diversion route originally planned be provided (MV).</p> <p>Revenue funding of £1,000 agreed to complete design outcome.</p>
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<p>Rochford Car Park Signing Report</p>	<p>A sign for a car park in Spa Road, Hockley that no longer exists to be replaced with a sign showing the correct location.</p> <p>Car park signage would not include 'Pay and Display' text as this would increase the size of the signs and make them more cluttered and less clear; only the number of spaces allocated in the car park would be included on the sign.</p> <p>The Panel approved £3,000 expenditure for completion of design of signs and determination of their location. Cllr Hudson and J Crawford (RDC Transportation Manager) to discuss with engineers a detailed design and a cost estimate for the preferred signs.</p>	<p>Authority be given to Cllr Hudson and J Crawford determine which style of sign would be used: the Panel to be advised by email of outcome. (MV)</p>
<p>Potential Schemes for consideration by the Panel</p>	<p>London Road, Rayleigh. Requests had been received from residents for a crossing in the vicinity of the new estates at Gunn Close and the EON development. There are a primary school and shops in this location. This is particularly pertinent with the ECC decision to no longer fund crossing patrols outside schools. A PV2 survey would be undertaken, during term time, from which it could be decided the type of crossing most suited to this location. The timeframe for the crossing installation works would be available at the July 2014 Panel meeting. The 30mph signs in this location are obscured by vegetation.</p>	<p>PV2 survey agreed. Survey result and timeframe for crossing installation works to be provided to July Panel. (MV)</p> <p>Highways Rangers to be advised that signs are obscured by vegetation (MV).</p>

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	<p>Little Wheatley Chase, Rayleigh –. A traffic calming measure had been requested by residents as drivers speed along this road: there is a school and a Children’s Centre in this location. A speed survey would be undertaken, during school term time to assess speed along the Chase. Correspondence had also been received from the Louis Drive Association indicating parking by non-residents, which at times had obstructed the bus route</p> <p>Pooles Lane, Ferry Road, Hullbridge. A speed survey would be undertaken to see if the area meets the criteria.</p> <p>Sutton Road, j/w Purdeys Way, Rochford. Although improvement of this junction will be funded as part of the JAAP, the timescale involved is likely to be 8-10 years. Traffic measures are needed at this junction because of safety concerns. It was requested that opportunities for altering pavement width be looked at as part of the study.</p> <p>Bus Stop Improvements - Ashingdon Road, Rochford – Golden Cross Shops</p> <p>LROC145002 A request from Hawkwell Parish Council that the current shelters be replaced and hardstand instated. The shelter is owned by the Parish Council; the</p>	<p>A speed survey to assess speed along the Chase agreed.</p> <p>Two speed surveys to be undertaken to assess speed and ascertain whether a 20 mph limit/zone is viable (along Ferry Road to stop at j/w ‘The Drive’)</p> <p>The Panel recommended the allocation of £3,000 for a feasibility study and video survey to be undertaken at this junction.</p> <p>Proposed location to be clarified and responsibility for maintenance of shelters (MV)</p>
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	<p>Passenger Transport Officer to be asked to ascertain who would have liability for maintenance of new shelters. MV to clarify exactly the proposed location. A decision to be deferred to the next meeting.</p> <p>LROC145001 New bus stop (flag and pole) Funding not agreed by Panel.</p> <p><u>Public Rights of Way</u></p> <p>Byway 22 Ashingdon (Granville Road leading into Woodside Road) to a level surface, which can be used all year round – agreed</p> <p>Byway 39 Hawkwell (runs between Rectory Road and White Hart Lane) - agreed.</p>	<p>£12,000 allocated to improve the surface of this stretch of byway.</p> <p>£5,000 allocated to improve surface of this stretch of byway.</p> <p>J Bartley to look into why the byway from the north end of Plumberow Avenue where it enters Lower Road, Hockley has not been made good as it is currently not passable.</p>
<p>Indicative Programme for Schemes Approved and Delivered during 2012-13, 2013-14 and 2014-15</p>	<p>London Road j/w Vernon Avenue This has been cancelled from the LHP scheme list as it is being funded by Tesco.</p>	

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	<p>Hullbridge Road, Hullbridge (Lubbards Farm). Lubbards Farm to Rawreth Lane. It was requested that the proposal in the report to construct a footway on the east side of the road be expanded to include a cycle path. The footway is the only walking/cycling route between Hullbridge and Sweyne Park secondary school for residents. The Panel recommended that the £150,000 to construct the footway be agreed with an additional £75,000 to cover the additional work for a cycle path.</p> <p>Hullbridge Road bus stop relocation – Highways engineers are currently looking at signage at this junction. Detailed design/costings report on signage is being prepared and discussions taking place with Passenger Transport. An update will be provided at the July meeting of the Panel.</p> <p>DC1660 Barling Magna Village gateways. Although this has been marked as completed, there appear to be a few details that are yet to be done.</p> <p>DC1662 Spa Road, Hockley. It appeared from a photo of the location that the pedestrian guard rail did not extend the length planned. Engineers to investigate and report back.</p>	<p>£225,000 to be allocated for construction of footway/cyclepath Lubbards Farm to Rawreth Lane, Hullbridge.</p> <p>Update on the Hullbridge Road bus stop relocation to come to July meeting of the Panel. (MV)</p> <p>Ascertain if there are any outstanding items (MV).</p> <p>Spa Road, Hockley – investigate why guard rail does not extend the length as planned (MV)</p>
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	<p>LROC131012 Lower Road, between Abbey Road and Burnham Road. The reasons for cancellation of this scheme for a mini roundabout from Ferry Road to Abbey Road would be discussed with Cllr Hoy.</p> <p>LROC132023 Poynters Lane, Great Wakering – Complete the footpath through the most dangerous section of Poynters Lane at its Cupids Corner junction with Shoebury Road. MV asked to investigate whether CIF funding had been originally allocated for these works. The footpath had been only partly completed, due to an issue of land acquisition with the MOD (although it may be the case that the MOD had agreed that the land could be used free of charge). It was queried whether a footpath continued on the north side would be preferable.</p> <p>LROC132029 Rayleigh Town Centre – to look at Rayleigh town centre congestion. An update would be provided at the next meeting.</p>	<p>Information on issues around the Poynters Lane, footpath to be provided (MV)</p> <p>Update on Rayleigh town centre to be provided at July’s meeting (MV)</p>
Any other business	<p>Shopland Road junction with Barling Road. Surveys had been undertaken at the three junctions; results showed an average speed of below 30 mph (29.3, 29.1, 27.2). The issue was not speed related but in respect of turning vehicles cutting over to the wrong side of the road as they turn into Shopland Road. It was felt that it was likely that a bollard placed in the middle of the junction to slow vehicles would be hit before long. A</p>	<p>An update to be provided at July’s meeting (MV)</p>

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	validation to build out the kerb in this area would be brought back to next meeting. A copy of the video footage from the speed surveys would be provided to Cllr Steptoe.	Speed survey information to be given to Cllr Steptoe (MV)
Date of forthcoming meeting	The next Rochford LHP meeting date is Thursday 17 July from 10am - 12pm.	

The meeting started at 10 am and ended at 12.39 pm.