

# Minutes

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## Local Highways Panel 22 October 2013

### Membership/Attendance

- |                                     |                       |
|-------------------------------------|-----------------------|
| * Cllr Parker (BBC) (Chair)         | * Cllr Hossack (BBC)  |
| * Cllr Dr Naylor (ECC) (Vice-chair) | * Cllr Kendall (ECC)  |
| * Cllr Aspinell (ECC)               | * Cllr Russell (BBC)  |
| * Cllr Hirst (ECC)                  | * Cllr Sparling (BBC) |

\*present

### Also Present

Cllr Baker  
Cllr Mrs Cohen  
Cllr Mynott  
Cllr Mrs Pound  
Jon Cloke – Ingatestone and Fryerning Parish Council

### Officers Present

Jean Sharp – Governance and Member Support Officer  
Adrian Tidbury – Assets and Technical Manager  
Steven Bickers – Highways Liaison Officer (ECC)  
Chris Stoneham – Senior Customer Officer (ECC)  
Hannah Neve – Strategy and Engagement Manager (ECC)

### **1. Minutes from the 1 July 2013 LHP meeting.**

The minutes were agreed as a correct record.

### **2. Update on schemes approved**

ECC HLO advised that the reports before Members included the latest information available from ECC's strategic partner - Essex Highways. Precise dates were not all available but the expectation was that all schemes/studies/designs would be completed in 2013/14. Specifically, the Panel decided:

*DC1512c - Danes Way bus stop:*

- Not to move the stop 8m – to avoid objection from further resident
- To close current stop to mitigate existing objection from near resident (buses on this route already stop anywhere on request)
- A new scheme request for a lay-by outside shops  
**Action:** ECC HLO to request stop closure from bus stop team  
**Action:** ECC HLO to discuss new scheme request details with Cllr Aspinell and submit for validation

(Cllr Sparling declared a non-pecuniary interest under the Council's Code of Conduct by virtue of having a business in Danes Way)

*DC1522 – Cycle Study:*

- Given BBC had submitted its own study was the £25k overpriced  
**Action:** ECC S&EO to clarify with Transport Planning Team

*DC1877 – Old Church Rd, Mounthessing – signs:*

The Panel agreed to fund a £1300 top up to complete this scheme.

*DC1868 – Ashwells Rd (j/w A128 & Mores Lane):*

- Given the history of this location could the feasibility study/design into parking solutions be prioritised
- Could we ensure assessment of extending the 40mph limit and flashing school signs/VAS was included

**Action:** ECC HLO & SCSO to stress importance to D&C and inclusion of assessment of extending the 40mph limit and flashing school signs/VAS

NB: ECC HLO and TO visited site with Solagen re VAS. Owing to the proliferation of mature trees at the site, solar equipment would be unlikely to work without a complex relay system.

### **3. Schemes Requests**

Members received a report giving an update on scheme requests.

#### **A: Scheme requests - survey results received**

##### **A1: Station Road, West Horndon – zebra crossing**

The CDPV<sup>2</sup> score was 0.06, where the threshold for eligibility was 0.2. Therefore the site did not meet the criteria for a crossing.

**Action:** ECC HLO to discuss implications with Cllr Hirst

#### A2: Tescos, Warley Hill – zebra crossing

The CDPV<sup>2</sup> score was 0.08, where the threshold for eligibility was 0.2. Therefore the site did not meet the criteria for a crossing. There was the option of a further survey once the store was open when actual pedestrian volumes and the desire line for crossing could be ascertained and tested. Panel recommended £890 for survey.

Tesco had informally indicated they might contribute £20k towards the estimated £50k cost, should a post opening survey meet eligibility. For ECC to accept funds, a legal agreement would be required (approx. £750) which the LHP may have to fund from revenue.

**Action:** ECC HLO to arrange survey once store was open

#### A3: 3 x Estates – 20 mph limit

The Panel agreed with Network Management's suggestion to trial a 20 mph limit on one residential estate (Hogarth) to use as a test case to see if the imposition of a 20 mph limit actually reduced speeds compared to the pre 20 mph surveys.

The Panel recommended a design and Traffic Regulation Order (TRO) - £5k.

#### A4: School Rd, Kelvedon Hatch – 20 mph limit

The Panel agreed with Network Management's suggestion to trial this 20 mph limit to use as a test case for local roads with schools, to see if the imposition of a 20 mph limit actually reduced speeds compared to the pre 20 mph surveys.

The Panel recommended a design and Traffic Regulation Order (TRO) - £4k.

#### A5: Chase Rd, Brentwood – speeding concerns

The results indicated good compliance of drivers observing the existing 30mph speed limit (mean av. 21.1 mph). No further action.

#### A6: Warley Hill – speeding concerns

The results indicated good compliance of drivers observing the existing 30mph speed limit (mean av. 27.2 mph). No further action.

#### A7: Mountnessing Lane, Doddinghurst – speeding concerns – 40 request

The results indicated good compliance of drivers observing the existing 60mph speed limit (mean av. 31.2 mph). No further action.

The Panel noted that this was a narrow twisty road where high speeds would be dangerous.

Network Management had advised that this was investigated under the County's speed limit review and no action was recommended at that time as the existing limit was appropriate and it would not be policy to change the recommendation. This was a standard rural road where de-restricted speed limits were the default and drivers were expected to drive with respect to road context and conditions.

#### A8: Devil's Head crossroads – safety concerns

Data suggests that since the 2 VAS signs (junction warning) on The Avenue and Eagle Way became fully functional as of 17 January 2012, Personal Injury Collisions (PICs) and speeds had reduced.

PICs from 11 (40 months prior to 17.1.12) to 2 (20 months since)

Speed survey results indicated good compliance of drivers observing the existing 60mph speed limit (34.5 - 37.5 mph) with an average reduction of 1.3 mph since installation.

The Panel noted that many constituents still favoured a roundabout or signalisation but such a scheme would be prohibitively expensive.

A casualty reduction report (2012) was presented to the LHP previously. An option for a £33k feasibility study/design into roundabout and signalisation options, to enable informed decision making by Engineering, Council and residents with regard to definitive costs and environmental impacts, was not recommended by the LHP.

The Panel requested an assessment of previous BBC research and plans (held at ECC) to ascertain whether a full feasibility study and design was a viable and more affordable option to fund. Such a study/design could at least establish clearer viability, options and costs for a scheme

The contractors who installed the VAS would be rectifying a minor problem with the pixels in the near future.

**Action:** ECC HLO to submit a validation request for a re-assessment of the viability and cost of a feasibility study including an assessment of previous BBC research and plans.

#### A9: 3 x Safety Assessments for Brentwood zebra crossings

These were requested following concerns regarding visibility of 3 zebra crossings (Kings Rd, Pondfield Lane, Hartswood Rd).

**Action:** ECC HLO would circulate in due course and report at the next Panel.

## **B: Scheme requests sent for validation - awaiting update**

### **B2: Tabors Corner – traffic signal phasing**

During peak periods drivers regularly ran the red light obstructing or driving through pedestrians during the period the green man was displayed.

The Panel recommended £3.8k, on advice from the Traffic Signals Team to a feasibility study including video evidence to investigate; modifying crossing to a stagger; changing the signal sequencing, relocating crossing or introduce some form of enforcement.

### **B3: Hall Lane – Shenfield – speeding concerns**

Network management advised to extend the existing 30mph speed limit to include the properties that were currently outside the 30mph speed restriction.

The Panel recommended funds for design and Traffic Regulation Order (TRO) = £4k.

## **C: New Scheme requests**

### **C1: Childerditch Lane – advance give way sign before Devil's Head**

**Action:** ECC HLO to discuss with Cllr. Hirst and submit a validation with regard to installing an advance give way sign.

### **C2: Shenfield Rd near Nuffield Hospital – zebra crossing**

Note that recent utility works and resurfacing has removed the existing pedestrian refuge. A request has been sent to Highway Enquiries regarding its re-instatement.

The Panel recommended £890 from revenue for a pre-validation pedestrian vehicle survey (CDPV<sup>2</sup>) to establish eligibility.

### **C3: Seven Arches Rd – zebra crossing for County High School**

The Panel recommended £890 from revenue for a pre-validation pedestrian vehicle survey (CDPV<sup>2</sup>) to establish eligibility.

**Action:** Cllr. Kendall to advise ECC HLO proposed location.

(Cllr Kendall declared a non-pecuniary interest under the Council's Code of Conduct by virtue of a family member being struck by a car in Seven Arches Road).

### **C4: Great Warley St, Warley – speed related issues**

A guest Cllr noted that Police had recently set up speed traps in the 40mph. Could we obtain data?

The Panel recommended £210 from revenue for a pre-validation speed survey.

**Action:** ECC HLO to liaise with Cllr. Kendall to prepare validation requests.

**Action:** ECC SCSO to enquire with Police for speed trap data.

C5: Bird Lane, Warley – HGV concerns

The Panel recommended £210 from revenue for a pre-validation speed survey.

**Action:** ECC HLO to liaise with Cllr. Kendall to prepare validation request.

C6: Church Rd, Kelvedon Hatch – 40 to 30 mph request

The Panel recommended £210 from revenue for a pre-validation speed survey.

C7: Park That Bike - cycle scheme

Given funding constraints the Panel decided not to recommend this.

**Action:** ECC HLO to advise ECC Cycling Officer

**4. Schemes to Consider for Funding**

Report 4 - SCHEMES FOR FUNDING

The following capital schemes were recommended by the Panel:

ID	Location	Description	Allocated Budget	Capital / revenue
<b>Works for 2013/14 delivery</b>				
LBRE136003	Rose & Crown, A128, 390 Ongar Road, Kelvedon Hatch, CM15 9JH	<b>WORKS</b> - New wooden shelter for elderly residents. Straight forward installation	£9,000	Capital
LBRE132013	Old Church Lane j/w Mountnessing Rd, CM12	<b>WORKS</b> top up to complete in 2013-14 - Signage to improve junction safety. Give way and advance give way on OC Ln. Side Rd ahead on M Rd - both directions. Original estimate insufficient (pre Essex Highways)	£1,300	Capital
<b>Feasibility Studies &amp; Speed Surveys:</b>				
LBRE132017	Hogarth Estate (Hogarth Ave, Riseway, Shenfield Cres) - used as a shortcut between Priests lane and A128 Ingrave Rd	<b>Detailed study/design and TRO.</b> Pilot for 20 limit on residential estate (local roads) which Brentwood BC would like to promote across the borough. Estate includes school. 3 estates were requested supported by local petition. Network Management suggested a pilot to test the before and after impacts on 1 estate. ECC policy is mean speeds must be below 29mph. 3 speed surveys (on streets above) all met this criteria with a combined mean of 23.3 mph for 12 hour 5 weekday results.	£5,000	Capital
LBRE132015	School Rd, Kelvedon Hatch	<b>Detailed study/design and TRO.</b> Pilot for 20 limit on local road with school which Brentwood BC would like to promote across the borough. Network Management suggested a pilot to test the before and after impacts. ECC policy is mean speeds must be below 29mph. Speed surveys met this criteria with a combined mean of 24.2 mph for 12 hour 5 weekday results.	£4,000	Capital
LBRE132018	Hall Lane, Shenfield	<b>Detailed study/design and TRO</b> for extending 30 limit on local road with school to incorporate residential properties outside the existing 30 and assess village gateway option. Network Management agreed.	£4,000	Capital
LBRE132019	Tabors Corner - junction A1023 Chelmsford - Shenfield Rds w Hutton Rd	<b>Feasibility study</b> including video evidence to investigate; modifying crossing to a stagger; changing the signal sequencing, relocating crossing or introduce some form of enforcement (camera). During peak periods drivers regularly run the red light obstructing or driving through pedestrians during the period the green man.	£3,800	Capital
LBRE136004	A128, Ongar Rd, Nuclear Bunker entrance, Kelvedon Hatch	<b>Feasibility study</b> - for 2 new stops for visitors. Nearest stops are 100m north with no footway or off road stand on busy road. May require land purchase.	£2,000	Capital
LBRE132020	Shenfield & Brentwood rail stns, A129 Raleigh Rd/Alexander Lane mini RAB	<b>Feasibility study and designs</b> - Station and passenger transport improvements and mini RAB capacity improvements to tie in with the implementation of Crossrail as part of the Crossrail urban design study.	£25,000	Capital
		<b>SUB TOTAL - TOTAL CAPITAL APPROVED BY Cabinet Member 31.10.13</b>	<b>£54,100</b>	
<b>Works for 2014/15 delivery</b>				
LBRE136002	Garden Centre on A128, Ongar Rd, just south of River Roding bridge.	<b>WORKS (2014-15 DELIVERY)</b> - Raised and drop kerbs and new hardstand to prevent standing in road. Stop on opposite side of road already installed from 2012-13 budget. Risk assessment recommended same treatment for this side to prevent standing in a busy road. To be approved by Cabinet Member Q4 2013-14	£ 9,000	Capital
		<b>TOTAL CAPITAL RECOMMENDED BY LHP 22.10.13</b>	<b>£ 63,100</b>	

The following revenue surveys were recommended by the Panel:

ID	Location	Description	Allocated Budget	Capital / revenue
<b>SURVEYS - revenue</b>				
LBRE132021	Great Warley St	Speed survey for speeding concerns	£ 210	Revenue
LBRE132021	Bird Lane, Warley	Speed survey for speeding & HGV concerns	£ 210	Revenue
LBRE132021	Church Rd, Kelvedon Hatch	Speed survey for speeding concerns	£ 210	Revenue
LBRE132021	Hanging Hill Lane, near Sylvia Avenue	Pedestrian vehicle (PV2) survey for validation of zebra crossing proposal	£ 890	Revenue
LBRE132021	Seven Arches Rd near County High School	Pedestrian vehicle (PV2) survey for validation of zebra crossing proposal	£ 890	Revenue
LBRE132021	Shenfield Rd near Nuffield Hospital	Pedestrian vehicle (PV2) survey for validation of zebra crossing proposal	£ 890	Revenue
LBRE132021	Warley Hill, Tescos Express forthcoming	Pedestrian vehicle (PV2) survey for validation of zebra crossing proposal. To be conducted after store opens	£ 890	Revenue
<b>TOTAL - Revenue APPROVED BY Cabinet Member 31.10.13</b>			<b>£ 4,190</b>	

**Action:** ECC HLO to submit recommendations for Cabinet Member approval

## **5. Highway Rangers Report**

### *Report 5*

ECC HLO advised that this was the latest information available from the Ranger service operated by Brentwood Borough Council and that a fuller report would be circulated to Panel Members in due course.

Panel Members expressed satisfaction with the work of the Rangers but were keen to see a fuller report including some photographic examples.

**Action:** ECC HLO to liaise with BBC Rangers' supervisor for fuller report.

## **6. Capital Maintenance Programme**

### *Report 6 – Maintenance Report*

ECC HLO advised that this was the latest information available from the ECC's strategic partner - Essex Highways' website on resurfacing and that more comprehensive information was expected on the website in due course.



## **7. Items for Future Meeting**

Panel Members requested a breakdown of cost estimates for bus stop schemes:

- Garden Centre stop, A128 Ongar Rd near river Roding bridge £9k
- Wooden bus shelters, e.g. Rose and Crown, A128 Ongar Rd, Kelvedon Hatch £9k

**Action:** ECC HLO to arrange with ECC Bus Stop Officer

Panel Members requested a Section 106 report

**Action:** ECC HLO to arrange with ECC S106 Officer

Cllr Aspinell requested a speed survey for Canterbury Tye, Pilgrims Hatch, be added to the next list of recommendations for funding.

**Action:** ECC HLO to liaise with Cllr. for location and add to next list

## **8. AOB**

Cllr Aspinell requested an update on planned parking restrictions for Worrin Rd

**Action:** ECC HLO to liaise with Essex Highways and advise Cllr.

Cllr Mynott, local ward Member, reported the phasing of the lights were possibly altered recently at the Weald Rd/High St junction and added the junction appeared to be working better than it had previously.

However, he suggested the phasing of the lights had reverted back to the previous timings and requested this be investigated.

**Action:** ECC SCSO to liaise with Essex Highways and advise Cllr.

Cllrs Aspinell and Cohen requested HLO accompany them on divisional site visits.

**Action:** ECC HLO to liaise with Cllr. Cohen for date

## **9. Date of Next Meeting**

Monday 20<sup>th</sup> January 2014 at 19.00 hours

**Summary of ECC Officer Actions:**

	<b>Who</b>	<b>Action</b>	<b>Survey/ validation/ report</b>	<b>completed</b>
1	ECC S&EO - Strategy & Engagement Manager	Confirm 2012-13 unallocated budget was no longer available		Confirmed as per Key Decision
2		Clarify £25k cost for cycle study with Transportation Planning Team		Requested clarification from TPT
3	ECC SCSO - Senior Customer Officer	Stress importance to D&C to prioritise Ashwells Rd study/design		COMPLETE 23.10.13 acknowledged
4		Enquire with Police for speed trap data on Gt. Warley St	data	TBC
5		Liase with Essex Highways re Weald Rd/ High St lights phasing and advise Cllr. Mynott		COMPLETE Lights fixed. Cllr advised 11.11.13
6	ECC HLO – Highway Liaison Officer	Request Danes Way stop closure from bus stop team		COMPLETE 19.12.13 agreed see Report 1
7		Discuss new Danes Way scheme request details with Cllr Aspinell	validation	COMPLETE sent for validation 11.12.13
8		Liase with D&C to ensure Ashwells Rd study/design includes assessment of extending the 40mph limit and flashing school signs/VAS		COMPLETE 30.10.13 confirmed
9		Discuss implications of Station Rd, West Horndon CDPV <sup>2</sup> survey for zebra crossing request with Cllr Hirst		COMPLETE advised 20.12.13
10		Arrange CDPV <sup>2</sup> survey for Tesco's Warley Hill once store was open	Survey and potential validation	Not open yet
11		Request re-assessment of the viability and cost of a feasibility study for roundabout or signalisation at Devils Head including an assessment of previous BBC research and plans.	validation	COMPLETE sent for validation 11.12.13

12		Circulate 3 zebra crossing safety assessments when complete.	reports	COMPLETE sent for validation 11.12.13
13		Discuss with Cllr. Hirst installing an advance give way sign on Childerditch Lane	validation	COMPLETE sent for validation 11.12.13
14		Liaise with Cllr. Kendall to prepare validation requests for Gt. Warley St	Survey & validations	COMPLETE sent for validation 20.12.13
15		Liaise with Cllr. Kendall to prepare validation request Bird Lane	Survey & validation	COMPLETE sent for validation 11.12.13
16		Advise ECC Cycling Officer that Panel did not recommend funds for "Park That Bike"		COMPLETE 1.11.13
17		Submit recommendations for funding for CM approval		COMPLETE 23.10.13
18		Liaise with BBC Rangers' supervisor for fuller report	report	COMPLETE 20.12.13
19		Arrange with ECC Bus Stop Officer breakdown of costs for Garden Centre stop and shelter at Rose and Crown	report	1.11.13 requested 20.12.13 Agreed
20		Arrange with ECC S106 Officer for a S106 report	report	COMPLETE 20.12.13
21		Liaise with Cllr. Aspinell for Canterbury Tye speed survey	add to next recommendation list	Added - Cllr to advise location at LHP meet
22		Liaise with Essex Highways re Worrin Rd parking restrictions update and advise Cllr. Aspinell		COMPLETE. To be installed by 20.12.13
23		Liaise with Cllr. Cohen for date		COMPLETE