

ECC/EFDC LOCAL HIGHWAY PANEL MINUTES

Committee: ECC/EFDC Local Highways Panel **Date:** Thursday, 5 September 2013

Place: Committee Room 2, Civic Offices, High Street, Epping **Time:** 6.30 - 8.10 pm

Members Present:

County Councillors:

Councillors J Knapman, (Chairman), Mrs R Gadsby, J Knapman, V Metcalfe, Mrs M McEwen, J M Whitehouse and E Johnson

District Councillors:

Councillors R Bassett, K Chana, T Church, P Keska, Mrs J Lea, L Leonard, Ms S Watson and G Waller

Other Councillors: Councillor G Waller and County Councillor E Johnson

Apologies: County Councillors A Jackson and C Pond

Officers Present: J Simmons (Highways Liaison Officer, ECC), D Sprunt (Principal Transportation Co-Ordinator - ECC), S Bickers (Highways Liaison Officer, ECC), K Durrani (Assistant Director (Technical)), S G Hill (Senior Democratic Services Officer) and J Leither (Democratic Services Assistant)

Guest: P Wright (Design and Consultancy Manager – Essex Highways)

11. SUBSTITUTE MEMBERS

No substitute members had been appointed to the meeting.

12. DECLARATIONS OF INTEREST

There were no declarations of interest pursuant to the Council's Code of Member Conduct.

13. MINUTES

RESOLVED:

That the minutes of the meeting held on 6 June 2013 be taken as read and signed by the Chairman as a correct record.

14. WORKS PROGRAMME

The ECC Highways Liaison Officer (HLO) reported that the Works Programme report was a download of scheme data from the project IT server. It was not organised by division and the main purpose was for the HLO to check that the LHP schemes were in the system for progress and to obtain information on expected dates. The HLO

would transfer the relevant information to the more user friendly scheme recommendations reports which were organised by division.

Members advised that they would prefer to see the information in the format that had been presented to them originally i.e. the scheme recommendation reports.

Members queried why a scheme would take so long to finish an example being a scheme put through in September 2012 had a finish date of 2015. County Officers advised that this did not necessarily mean that the scheme would be finished in 2015 it was more likely to be finished in 2014 but the final risk assessment would be finished one year after as work was normally guaranteed for a year.

The Design and Consultancy Manager (Essex Highways) advised that the year add on should not have been added to the scheme works programme. This had been an oversight. Members agreed that they only needed to be aware of the date the scheme works would be finished.

The Chairman asked Officers for clarification on cost increases. If a scheme came in at £179,000 how could the price now be £199,000 an extra £20,000 from the original figure quoted. The Design and Consultancy Manager and HLO advised that ECC Highways had been restructured and they and their new strategic partners "Essex Highways" (provided by Ringway Jacobs) had to adopt new working processes. Staff that had previously been working on schemes had left and a new Essex Highways Design and Consultancy team had to be assembled. There was now a team of 18 design engineers (including temporary staff) working for 12 districts on over 600 schemes all over Essex. The new structure would mean that less was done in-house by ECC and more done by Essex Highways. Therefore the current price of schemes now covers more of the process which was why their feasibility studies and work was costing more to the LHP budget.

Members enquired how many schemes in the Epping Forest District had been completed since 2012. County Officers advised that at least one scheme was completed. Members also asked County Officers why schemes that had been approved at the design stage did not seem to progress any further. County Officers explained that there was a backlog and Councillor Bass had advised that schemes should go through in the order that they were signed off.

15. SCHEME RECOMMENDATIONS 2012/13

S Bickers (HLO) reported that he had met with all the divisional pairs in pre-meetings where they discussed the reports and specific local issues. It was agreed by Members that there would be no need to cover them in this meeting. An updated version of report 2 would be circulated before the next meeting.

16. SCHEME LISTS BY DIVISION

S Bickers (HLO) presented the Scheme list by division. He advised that he had met with each divisional pair recently to discuss the current schemes.

17. SCHEMES FOR RECOMMENDATION 2013/14

Steven Bickers (HLO) presented the Schemes for Recommendation schedule 2013/14 for the Panel to consider new scheme recommendations for Cabinet Member approval. An updated version of report 3 would be circulated before the next meeting.

18. HIGHWAY RANGERS

S Bickers reported on the Highways Rangers Works Summary for June 2013 (page 70). He advised Members that this was their monthly job sheet of works that the Highways Rangers would do and the time taken to complete. Any requests for Highway Rangers works could be sent to S Bickers or Members could email directly to highway.enquiries@essex.gov.uk marked for the attention of the Highway Rangers.

19. SECTION 106

Members suggested that the Highways Officer for S106 agreements be invited to the next meeting to explain what S106 monies could be used for.

20. MAINTENANCE SCHEMES

The maintenance schedule was noted.

21. ANY OTHER BUSINESS

(1) Councillor Bassett advised the Panel that the sign for the weight restriction in Dobb's Weir Road, Nazeing was wrong. This had been noticed approximately 2 years ago and to date had not been changed. He advised the County Officers that the sign was on the border of Essex and Hertfordshire and could not be enforced because it came under Hertfordshire and although reported, the sign was still incorrect.

County Officers advised that they had contacted Hertfordshire Highways department but had not received a reply.

(2) Councillor Metcalfe stated that she would like clarification on what the Highways Panel Monies could be used for. There were three roads near Loughton Underground Station that would like a CPZ in those roads to stop commuters parking. A successful CPZ in Meadow Road, Loughton had recently been installed to the satisfaction of the residents. She requested Councillor Bass be approached to see if such schemes could be funded through the Local Highways Panel.

AGREED:

(1) That County Officers would again contact Hertfordshire Highways regarding the sign.

(2) The Chairman would write to Councillor Bass asking if the Panel could have more flexibility on the way the monies could be spent.

22. DATE OF NEXT MEETING

It was agreed that the next meeting would be held on Thursday 21 November 2013 at 6.30pm in Committee Room 2 at the Civic Offices, Epping.

CHAIRMAN

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Local Highways **Date: 5.9.13** **Epping 2013-14**

District	Scheme Type	ID	Location	Description	Allocated Budget	Capital / revenue?	District Budget	Date approved by panel	How Approved?	Meets Policy? Yes/No	DIV
Capital (works & design)											
Epping Forest	Passenger Transport (PT) Bus Stops	LEPP005012	Oakwood Hill, near Chigwell Lane, Loughton	TOP UP - WORKS - Bus cage. Original budget of £600 not sufficient	£ 600	Capital	£ 699,550	5.9.13	Unanimous	Yes	CLB
Epping Forest	Passenger Transport (PT) Bus Stops	LEPP005013	Oakwood Hill, other direction	TOP UP - WORKS - Bus cage. Original budget of £600 not sufficient	£ 600	Capital	£ 699,550	5.9.13	Unanimous	Yes	CLB
Epping Forest	Passenger Transport (PT) Bus Stops	LEPP005015	Station Approach, Loughton	TOP UP -WORKS - Bus cage. Original budget of £600 not sufficient. An extensive area of marking needing to be undertaken out of hours increasing costs.	£ 2,400	Capital	£ 699,550	5.9.13	Unanimous	Yes	BHLS
Epping Forest	Safer Roads (Casualty Reduction)	LEPP131022	B181 Lindsey St - Epping Rd j/w B182 Bury Lane	CASUALTY REDUCTION - Traffic assessment, DESIGN to redesign junction to mitigate collisions (est. £36k incl works)	£ 3,500	Capital	£ 699,550	5.9.13	Unanimous	Yes	ETB / NWN
Epping Forest	Public Rights of Way (PROW)	LEPP138001	PRoW 18 Coopersale to Epping. Between Vicarage Road, Coopersale and Stonards Hill Recreation Ground	WORKS - Resurface with planings. Well-used Footpath 18 in my division. This is a "working" as opposed to a leisure footpath that provides a convenient, shorter, and safer alternative to walking along Coopersale Common and the B181 (and to using the car) and is used in particular by older residents and parents with buggies. We regularly receive complaints about how uneven and muddy the path can become, especially in winter.	£ 20,000	Capital	£ 699,550	5.9.13	Unanimous	Yes	ETB
Epping Forest	Passenger Transport (PT) School Crossing Patrols (SCP)	LEPP006002	Epping Primary School, Coronation Hill.	TOP UP WORKS - DC 1519 - Signs and lines changes to prevent parking outside school. Top up to complete scheme including works. Original budget of £1770 not sufficient	£ 2,480	Capital	£ 699,550	5.9.13	Unanimous	Yes	ETB
Epping Forest	Passenger Transport (PT) Bus Stops	LEPP136011	King Harolds Head, Nazeing Common	WORKS - Bus pole and timetable case. Formally mark designated bus stop as buses are often refusing to stop.	£ 1,000	Capital	£ 699,550	5.9.13	Unanimous	Yes	NWN
Epping Forest	Public Rights of Way (PROW)	LEPP001016	PRoW 36, North Weald Bassett	TOP UP - WORKS - Surface and drainage improvements. Original £30k insufficient. Latest assessment shows track further deteriorated and requires road closures and orders. Extra works £8k, traffic management £10k, orders £2k. Top up of 20k required.	£ 20,000	Capital	£ 699,550	5.9.13	Unanimous	Yes	NWN
Epping Forest	Passenger Transport (PT) Bus Stops	LEPP136012	Saxon Way, Waltham Abbey	DESIGN & WORKS - 2 bus cages to prevent parked cars blocking access to stops.	£ 2,000	Capital	£ 699,550	5.9.13	Unanimous	Yes	WA
Epping Forest	Traffic Management Improvements (TMI)	LEPP002010	B184 Ongar Rd/ Dunmow Rd, Fyfield	TOP UP - WORKS - DC 1513 - 2 solar powered VAS . Original budget (£9k) insufficient. 1 VAS with 5 year warranty = £7k. 7x2=14-9= £5k	£ 5,000	Capital	£ 699,550	5.9.13	Unanimous	Yes	OR

Local Highways Date: 5.9.13 Epping 2013-14

Epping Forest	Traffic Management Improvements (TMI)	LEPP002009	near school, Church Rd, Moreton	TOP UP - WORKS - DC 1646 - 1 VAS with 5 year warranty = £7k. 7-3.5= £3.5k	£ 3,500	Capital	£ 699,550	5.9.13	Unanimous	Yes	OR
Epping Forest	Traffic Management Improvements (TMI)	LEPP132042	B184 Dunmow Rd, Abbess Beauchamp/Berners Roding	WORKS - 1 solar powered VAS to reduce speeders.	£ 7,000	Capital	£ 699,550	5.9.13	Unanimous	Yes	OR
Epping Forest	Traffic Management Improvements (TMI)	LEPP132043	Chipping Ongar, Primary Sch. Greensted Rd	Survey, DESIGN and WORKS - validated scheme - flashing lights sign to diagram 545 and sub plate with new combination sign 545 plus "School 20 when lights show" plate. Part time advisory 20 mph limit. Solar if possible. (2 similar schemes approved 25.6.13)	£ 3,700	Capital	£ 699,550	5.9.13	Unanimous	Yes	OR
Epping Forest	Traffic Management Improvements (TMI)	LEPP132015	Millsmead Way & Harwater Dr. junction, IG10	DESIGN - corner protection - vehicles mounting kerb and parking irresponsibly causing verge damage & congestion	£ 2,000	Capital	£ 699,550	5.9.13	Unanimous	Yes	LC
Epping Forest	Walking	LEPP133013	Cleland Path & England's Lane junction	DESIGN - dropped kerbs and tactile paving for disabled access	£ 1,000	Capital	£ 699,550	5.9.13	Unanimous	Yes	LC
Epping Forest	Walking	LEPP133014	Chigwell Primary School, 50 High Rd, IG7 6DW	DESIGN & TRO -To provide access from disabled bay to path. Relocate disabled bay and install dropped kerb and connecting path.	£ 1,000	Capital	£ 699,550	5.9.13	Unanimous	Yes	CLB
Sub total (Capital not FS / survey)					£ 75,780						

Feasibility studies and surveys

Epping Forest	Traffic Management Improvements (TMI)	LEPP132038	Former Epping College entrance off Newmans Lane, Loughton	FEASIBILITY STUDY & prelim. DESIGN - for potential S106 funded scheme (S106 cannot be used for study) gate solution to detachable bollards that keep getting knocked down	£ 2,000	Capital	£ 699,550	5.9.13	Unanimous	Yes	LC
Epping Forest	Traffic Management Improvements (TMI)	LEPP132039	A113 Romford Rd, Bridge Farm, Stanford Rivers	FEASIBILITY STUDY - to a drainage scheme re flooding at bridge	£ 2,000	Capital	£ 699,550	5.9.13	Unanimous	Yes	OR
Epping Forest	Traffic Management Improvements (TMI)	LEPP132040	Bobbingworth Mill, Bovinger	FEASIBILITY STUDY - for village gateways/speed signage for village	£ 2,000	Capital	£ 699,550	5.9.13	Unanimous	Yes	OR
Epping Forest	Traffic Management Improvements (TMI)	LEPP132041	B172 Abridge Rd, bridge over Roding	FEASIBILITY STUDY - to investigate priority working/ road markings. Congestion at peaks.	£ 2,000	Capital	£ 699,550	5.9.13	Unanimous	Yes	OR
FEASIBILITY STUDY/ SURVEYS					£ 8,000						
CAPITAL NOT FS					£ 75,780						
SUB TOTAL 5.9.13					£ 83,780						
PREVIOUS TOTAL					£ 83,400						
SUB TOTAL to date					£ 167,180						
REMAINDER 2013-14 budget							£ 532,370				

Local Highways **Date: 5.9.13** **Epping 2013-14**

2012-13 budget - re recommendation												
Epping Forest	Traffic Management Improvements (TMI)	LEPP002013	Crooked Mile between St Clements Ct and Saxon Way, Waltham Abbey (DC1518)	DESIGN: Signalised staggered puffin crossing with centre refuge and railings. Changes to lanes, lines, markings, signs, kerbs, tactile paving, bollards Has met PV2 criteria. Feasibility study DC1518 complete. 2012-13 funds recommended by LHP Feb 2013 but not approved by previous CM pending PV2. Total scheme provisionally estimated at £177k including £20k for designs and associated work. I am informed this funding is still available. LHP recommended whole amount £20k for design, plus £31.62k towards a pot for works. LHP agreed to they would recommend balance for works from 2013-14 or 2014-15 budget once design has recosted total scheme cost.	£	20,000	Capital	2012-13 budget	5.9.13	Unanimous	Yes	WA
Epping Forest	Traffic Management Improvements (TMI)	LEPP002013	Crooked Mile between St Clements Ct and Saxon Way, Waltham Abbey (DC1518)	WORKS - See above - LHP recommended whole amount £20k for design, £31.62k towards a pot for works. LHP agreed to they would recommend balance for works from 2013-14 or 2014-15 budget once design has recosted total scheme cost.	£	31,620	Capital	2012-13 budget	5.9.13	Unanimous	Yes	WA

REVENUE													
Epping Forest	Traffic Management Improvements (TMI)	LEPP132044	Epping Forest District	REVENUE - To settle outstanding way leave invoices for the Corp. of London who are not granting further way leaves until settled. No other relevant budget exists at ECC.	£	2,000	Revenue	£	50,875	5.9.13	Unanimous	Yes	
				PREVIOUS TOTAL				£	1,000				
				Remaining revenue budget				£	47,875				

Local Highways Date: 5.9.13 Epping 2013-14

Capital for Jan/Feb 2014 CM Approval:

Epping Forest	Traffic Management Improvements (TMI)	LEPP132015	Millsmead Way & Harwater Dr. junction, IG10	WORKS - corner protection - vehicles mounting kerb and parking irresponsibly causing verge damage & congestion	£ 10,000	Capital	£ 699,550	5.9.13	Unanimous	Yes	LC
Epping Forest	Walking	LEPP133013	Cleland Path & England's Lane junction	WORKS - dropped kerbs and tactile paving for disabled access including moving utilities	£ 5,000	Capital	£ 699,550	5.9.13	Unanimous	Yes	LC
Epping Forest	Walking	LEPP133014	Chigwell Primary School, 50 High Rd, IG7 6DW	WORKS -To provide access from disabled bay to path. Relocate disabled bay and install dropped kerb and connecting path.	£ 2,500	Capital	£ 699,550	5.9.13	Unanimous	Yes	CLB
Epping Forest	Safer Roads (Casualty Reduction)	LEPP131022	B181 Lindsey St - Epping Rd j/w B182 Bury Lane	CASUALTY REDUCTION - WORKS to redesign junction to mitigate collisions (est. £36k incl works)	£ 32,500	Capital	£ 699,550	5.9.13	Unanimous	Yes	ETB / NWN
			Capital works (to be submitted for CM approval Jan/Feb 2014)		£ 50,000						
				PREVIOUS TOTAL	£ 8,000						
				SUB TOTAL 5.9.13	£ 58,000						
				All recommended inc not approved yet	£ 225,180						
				REMAINDER 2013-14 budget			£ 474,370				

Not recommended pending further information

Epping Forest	Passenger Transport (PT) Bus Stops	LEPP005014	Station Rd, Chigwell	TOP UP -WORKS - Bus cage. Original budget of £600 not sufficient. £600 more required. Cllr. reported these works have been done. Rejected pending confirmation from BSI Officer. UPDATE. Done by unknown party in wrong location. LHP to re-consider top up for correct location.		Capital	£ 699,550			Yes	CLB
Epping Forest	Traffic Management Improvements (TMI)	LEPP2013	Crooked Mile between St Clements Ct and Saxon Way, Waltham Abbey (DC1518)	Option if 2012-13 budget not available. £20k for design from 2013-14 budget. LHP agreed 2012-13 budget should be recommended for approval.		Capital	£ 699,550			Yes	WA
Epping Forest	Passenger Transport (PT) Bus Stops	TBC	Church, The Street, High Ongar	WORKS - Wooden bus shelter for elderly residents (£8.5k). LHP deferred pending confirmation that buses still use route and assessment of non wooden shelter costs. Notify BSI Officer. UPDATE. Bus route still valid. Metal shelter £5.5k but Parish want wooden shelter in conservation area. LHP to re-consider top up.		Capital	£ 699,550			Yes	OR

NEW SURVEYS (for info only):

Epping Forest		n/a	Nazeing Common near Back Lane	Speeding vehicles on NC make it dangerous for traffic pulling out of Back Lane. £210 from £1000 approved 6.6.13	n/a					Yes	NWN
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