

**ROCHFORD DISTRICT LOCAL HIGHWAYS PANEL  
NOTES OF MEETING HELD 26 MARCH 2015**

**County Councillors:** C G Seagers (Chairman) T G Cutmore, K Gibbs, M Hoy  
**District Councillors:** B T Hazlewood, K H Hudson

**Officers:** P Wright (Essex Highways - Highways Improvement Design Team Manager), K Shenton (Essex Highways - Highways Liaison Officer), M Valentine (Essex Highways - Highways Liaison Officer) and M Power (RDC Minutes)

Agenda Item	Key observations	Decision/Action
Apologies for Absence	Apologies were received from Cllrs R Howard (ECC), Mrs G A Lucas-Gill, M Maddocks, M J Steptoe and S Church (Essex Highways - Highways Liaison Manager), B Gould (ECC Principal Transport Strategy and Engagement Officer)	
Notes of the meeting on 29 January 2015  Actions arising from the notes	The notes of the meeting of 29 January 2015 were agreed as a correct record.  Funding from the Revenue budget had been allocated for the purchase of winter support and weed control equipment for Rochford District Council (RDC).  <b>Briar Close/Hawkwell Park Drive.</b> At its last meeting the Panel had refused the request for the installation of dropped kerbs at the junction. Hawkwell Parish Council had now submitted a request for one dropped kerb to match the kerb on the other side of the road. Cllr Cutmore supported the Parish Council request and a scheme validation of the road would be undertaken.  <b>Bus stop improvements.</b> SELEP funding would be used	<b>Agreed</b> Scheme validation

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	<p>for two of the schemes proposed (White Hart – Main Road, Hawkwell and Tudor Way – Main Road, Hawkwell);</p> <p>Bus shelter at The Victory – Ashingdon Road, is supported by Cllr Cutmore providing it relates to the shelter on The Victory side of the road (KS to confirm).</p> <p>Pagelsham Chapel, Pagelsham Road - request to replace old wooden shelter agreed.</p> <p>Request that “before” and “after” photos be taken and provided to the Chairman.</p> <p><b>Spa Road, Hockley</b> – pedestrian guard rail has been installed.</p> <p><b>Lower Road j/w Watery Lane.</b> Due to potential S106 funding, improved road markings only will be undertaken at the junction at this time.</p> <p><b>Ashingdon Road j/w Daly’s Road, Rochford.</b></p> <p><b>Sutton Road j/w Purdey’s Way, Rochford.</b> Options are being considered: additional modelling is required. Results are due by end of May and an update will be provided at the June meeting.</p> <p><b>Hambro Hill/Rawreth Lane roundabout.</b> LHP to fund design – estimated at £250,000. The LHP will be approached to provide a funding contribution towards this.</p>	<p>KS to confirm location of Ashingdon Road shelter.</p> <p><b>Agreed £10,000</b></p> <p><b>Completed</b></p> <p>KS to confirm that works undertaken are according to plans</p> <p>Completion scheduled for 27/3/15</p> <p>Update to be provided at June meeting</p> <p>KS to liaise with B Gould for more information.</p>
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	<p>Further information to be provided and discussed at June meeting.</p> <p>Improvement of the roundabout is necessary for which ECC will need design approval and funding contribution from RDC.</p>	<p>Update to be provided at the June meeting, with full costings for design.</p>
<p>Rochford LHP 2014/15 Budget Summary</p>	<p>Funding for Rochford LHP in 2015/16 is likely to be at the same level as allocated in 2014/15. The Panel must submit a potential schemes list in June. Schemes will be designed one year and delivered the following year. Schemes approved this financial year, but not completed, will be carried forward to next year.</p> <p><b>Magnolia Road – 20mph speed limit.</b> Much of the road is unadopted – the extent of the adopted road needs to be clarified.</p>	<p>The extent of the adopted part of Magnolia Road to be established (PW)</p>
<p><b>Report 1</b> - Indicative Programme list for Schemes Approved 2012/13, 2013/14 and 2014/15</p>	<p><b>Ferry Road and Pooles Lane, Hullbridge</b> – speed surveys to establish if 20 mph limit is viable (from Ferry Road, north of The Drive, along Pooles Lane until junction with Crouch Meadows). Request that the 20 mph limit be extended. Additional road markings and signage in the area of the caravan park and recreation ground in this area was requested – this can be looked at separately and tied in with other works if appropriate.</p> <p>Information on the circumstances where Zeebrite crossings can be installed to be provided to Members.</p>	<p>KS</p> <p>KS</p>

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<p><b>Report 2 – Potential Schemes for consideration by the Panel</b></p> <p><b>Traffic Management Schemes</b></p>	<p>Scheme request received for consideration by the Panel to date – estimated cost of £183,500. It is likely that more requests will be received. Design and investment costs for casualty reduction scheme site will cost an additional £12,000 approximately: locations will be available at the June meeting.</p> <p><b>Fairglen Interchange – install yellow box markings –</b> scheme validation showed this junction does not qualify for installation of yellow box markings. Nevertheless, the Panel wished to put forward the scheme for yellow box markings to the Cabinet Member, Cllr Bass, for support. (It could be included as part of the maintenance programme.)</p> <p><b>High Street, Great Waking – extension of yellow lines</b> (10m either side of Co-op). SEPP has responsibility for single yellow lines. Double yellow lines are the responsibility of ECC.</p> <p><b>High Street, Great Waking – install pedestrian refuge</b> Validation showed there is insufficient room for a refuge.</p> <p><b>Rectory Road and Cornwall Gardens, Hawkwell –</b> horse inhibitor.</p> <p><b>Canewdon, Ashingdon and Stambridge – signage and TRO Review.</b></p>	<p>Update to be provided at the June meeting</p> <p><b>Agreed</b> £10,000 - the scheme be designed and put to Cllr Bass for agreement to implement.</p> <p>Need to establish extent of lining requested and whether single or double yellow lines are appropriate.</p> <p>Cllr Hudson to look into possible alternative solutions and advise Cllr Seagers.</p> <p><b>Agreed in principle</b>, subject to County Highways land search.</p> <p><b>Agreed</b> £5,000. Appropriate signage to be installed.</p>
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	<p>Brays Lane signs– report of posts sinking into the verge.</p> <p><b>Boston Avenue, Rayleigh, jt with Cheapside West.</b> The Panel refused option of change of priority and signage at the junction with the new housing estate (cost £65,000). It also declined the option of spending £4,000 on a detailed design in this area.</p> <p><b>Station Crescent, Rayleigh</b> – signing and lining on bend. Request that lining extend further than the bend to be forwarded to SEPP.</p> <p><b>Rayleigh Town Centre Modelling</b> – modelling completed and traffic management options identified. The Panel requested that a further option be put through the computer modelling process (details of the proposed option to be emailed to KS). (This option would make Webster’s Way one-way, Castle Way one-way, traffic lights at Castle Road/High Road where traffic could turn left and right.)</p> <p>Funding for the works will be allocated from the Potential Schemes list and an update provided at the June meeting.</p> <p><b>Rawreth Lane and Laburnum Way</b> – Flow in the ditch is restricted by the heightened level of the road and willow tree roots clogging it. As a result, Rawreth Lane floods. A detailed design to lower the culvert under Rawreth Lane is required.</p>	<p>KS to contact Customer team for further information</p> <p><b>Refused</b></p> <p><b>Agreed.</b> £3,000 for design and installation of additional signage and carriageway markings.</p> <p><b>Agreed.</b> £50,000 for design works once agreed from the modelling.</p> <p>Update at the June meeting</p> <p><b>Agreed</b> £10,000 for a detailed design and topographical study. Cllr Seagers to email KS with details of proposals.</p>
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<p><b>Walking Schemes</b></p>	<p><b>Clements Hall Way, Hawkwell</b> – dropped kerb.</p> <p><b>Lower Road, Hullbridge</b> – to provide footway from the allotments to Wadham Park</p> <p><b>Ferry Road, Hullbridge opposite Waxwell Road</b> – excessive footway gradient from building line down to kerblines. Reconstruction needed to address the issue.</p> <p><b>Upper Lambricks junction with Hambro Hill</b> – provision of a salt bin</p> <p><b>Leecon Way near to the junction with Ashingdon Road, Rochford</b></p>	<p>To be removed from Potential Capital Schemes list.</p> <p>Cllr Hoy to email KS with further information</p> <p><b>Agreed</b> £4,000 for feasibility study</p> <p><b>Agreed</b> £500</p> <p><b>Agreed</b> £3,000 design and installation of dropped kerbs and tactile</p>
<p><b>PROW</b></p>	<p><b>Byway 9 Hawkwell</b> (runs between Rectory Road and White Hart Lane)</p>	<p>Update to be provided at June Panel meeting</p>
<p><b>Potential Revenue</b></p>	<p><b>Lower Road, Coventry Hill, Hullbridge</b> – to investigate the possibility of a crossing facility</p> <p><b>Eastwood Road j/w Clarence Road, Rayleigh</b> – to assist pedestrians crossing the road</p> <p><b>Ad hoc surveys in the District</b> - £2,500 to be available each quarter for surveys (following consultation with the Chairman)</p>	<p><b>Agreed</b> £900 PV<sup>2</sup> survey (Cllr Hoy to advise KS of exact location)</p> <p><b>Agreed</b> £900 survey</p> <p><b>Agreed</b> £2,500 from revenue</p>
<p><b>Any Other Business</b></p>	<p><b>6 Humber Close, Rayleigh</b> - request for funding towards</p>	<p><b>Refused</b></p>

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	<p>removal of a green island in the middle of the road that prevents vehicle access to the property. Refused – this does not fall under the Panel’s remit.</p> <p><b>Main Road, Hawkwell</b> Traffic speeds down the hill, turning right past the village hall. There need to be signs in advance of the zebra crossing so that traffic slows. A vehicle has crashed into the garden of 124 Main Road – can erection of barriers be considered? The belisha beacon needs maintenance – request to be submitted by Cllr Cutmore.</p> <p><b>Ashingdon Parish Council</b> – a request for zeebrite signs at the crossing at King George’s field .</p> <p><b>St Mary’s Church, Hawkwell.</b> The PV<sup>2</sup> speed survey did not meet criteria for a crossing. There is a crossing point opposite the Hawkwell Baptist Church.</p> <p>Request for scheme to allow vehicles to park with their wheels on the central island (which would allow vehicles to pass in the road) to ease congestion around Hockley Primary School.</p> <p><b>School Way, Hullbridge Road</b></p> <p><b>Car Parking Signs</b> – there is no car park at Hockley Station; therefore, the signage is wrong.</p>	<p>Cllr Cutmore to submit request form to Essex Highways.</p> <p>Cllr Cutmore to submit request form.</p> <p>Cllr Cutmore to submit request form</p> <p>A scheme validation request form to be submitted (Cllr Hoy)</p> <p>Due for completion 31/3/15 – KS to advise Cllr Hoy</p> <p>KS to investigate and report back</p>
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Dates of next meetings	Future Rochford LHP meeting dates agreed as follows:-  Thursday 25 June 2015 from 2 pm to 4 pm. Thursday 24 September 2015 2 pm to 4 pm Thursday 10 December 2015 2 pm to 4 pm	
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The meeting started at 2 pm and ended at 4.10 pm.