

## LOCAL HIGHWAY PANEL – MINUTES AND ACTIONS

	<b>PRESENT:</b>
<b>Date:</b> 20 June 2013	<b>Panel Members:</b> Chair CC Member Mick Page, CC Member Roger Lord, CC Member Pierre Oxley, CC Member Andy Wood, CC Member Paul Honeywood, CC Member Ivan Henderson, CC Member Andrew Erskine, CC Member Carlo Guglielmi, TDC Cllr Peter Halliday, TDC Cllr Nick Turner
<b>Venue:</b> Weeley Council Offices	
<b>Apologies:</b> none	<b>Other Attendees:</b> Alan Lindsay Strategy & Engagement Manager, ECC Rob Macdonald Highways Liaison Officer, ECC Corinne Pickett Highways Technical Advisor, Ian Davidson Chief Executive TDC

Item:	Action:	Action Owner:
1.	<p><b>Welcome and Introductions:</b></p> <p>Rob Macdonald welcomed us to the Local Highway Panel Meeting.</p>	
2.	<p><b>Declaration of interest</b></p>	
3.	<p><b>Election of Chairman/Deputy Chairman</b></p> <p>The panel appointed: -</p> <p>Chairman: Cllr Page</p> <p>Deputy Chairman: Cllr Henderson</p>	
4.	<p><b>Local Highway Panels - Governance</b></p> <p>All agreed</p> <p><b>Terms of reference</b></p> <p>Take a lead role in liaison with Parish/Town Councils – agreed this was an important issue. The Panel maintain that Parish/Town Councils should cascade schemes through their County Councillor.</p> <p>Cllr Oxley asked about the meetings being public and suggested that this would be good practice in the future.</p> <p>Concerns were raised with regards to the North Essex Parking Partnership. Further discussions are required and these will be picked</p>	

	<p>up with LHP processes.</p> <p>Rangers – What is their remit? Cllr Page talked through the process etc. Rob to send round a list of Ranger Services.</p> <p><b>Local Highway Panel Requests Process and new request form</b></p> <p>Rob and Cllr Page explained that general highway complaints do not go through this panel and discussed what will go through.</p> <p><b>Budget - £790,481</b></p>	<b>Rob Macdonald</b>
5.	<p><b>Minutes of meeting held on 7<sup>th</sup> March 2013 to be agreed as correct record</b></p> <p>The A137 Station Road, Lawford scheme is not a scheme the panel wish to take forward. The panel wish to reallocate the money against new schemes this year.</p> <p>Rob Macdonald/Cllr Page to liaise with Cllr Bass to see if the allocation of money can be carried over to this year.</p>	<b>Rob Macdonald/Cllr Page</b>
6.	<p><b>Priority Decisions for the Panel: Casualty Reduction Schemes</b></p> <ul style="list-style-type: none"> <li>• B1034 Sneating Hall Lane North of Thorpe Cross <b>£7,500</b></li> <li>• B1032 Clacton road between Great Holland and Holland-on-sea <b>£15,000</b></li> <li>• B1027 Brightlingsea Road between j/w Elmstead Road and Tye Lane <b>£10,000</b></li> </ul> <p>All <b>Agreed</b> however Cllr Halliday wanted renewal of lining works included in the current maintenance works and not in the scheme itself. Schemes agreed on this occasion however in future any maintenance should not come out of the LHP budget.</p>	
7.	<p><b>Potential Schemes for consideration of Panel</b></p> <p><b>Improvement scheme</b></p> <ul style="list-style-type: none"> <li>• George Street, Harwich – <b>Agreed (investigation) £2,000</b></li> </ul> <p><b>Small Works</b></p> <ul style="list-style-type: none"> <li>• Beaumont Road, Great Oakley <b>Agreed £210 Speed survey</b></li> <li>• Parkeston Road, Harwich <b>Agreed £210 Speed survey</b></li> <li>• Kings Avenue, Holland on Sea <b>Agreed £210 Speed survey</b></li> <li>• Frinton Road, Holland on Sea <b>Agreed £890 PV2 survey</b></li> <li>• Rectory Road, Little Oakley <b>Agreed £210 Speed survey</b></li> </ul>	

	<p><b>Bus Stop/Route Improvements</b></p> <p><b>None agreed</b>  Commented that none of these schemes have gone through County Councillor. In future these need to come through the County Councillor and not Parish Councils or Members of the Public. The schemes are all to be removed and brought back through the County Councillors,</p> <p><b>Cycling Schemes</b></p> <ul style="list-style-type: none"> <li>• Ipswich Road to Ardleigh <b>Not agreed and removed from scheme list</b></li> <li>• Hangings to Harwich International Port –would like more information for next meeting, further investigation regarding footpath works, see minutes from previous meeting.</li> <li>• Clinghoe Hill to Elmstead Market – <b>Not agreed and removed scheme list</b></li> </ul> <p>Rob Macdonald explained that we need to encourage parishes and town councils to bring forward new schemes to repopulate our scheme list. The panel members asked that a letter is sent to the parishes to help promote this.</p>	<p><b>Rob Macdonald</b></p> <p><b>Rob Macdonald</b></p> <p><b>Rob Macdonald</b></p>
8.	<p><b>AOB</b></p> <p>Request to circulate clarity on what consideration we can have for 20mph limits/zones.</p> <p>Rob Macdonald explained to the Panel that schemes prioritised last year will be delivered in 2013/14 against the programmes now being presented. Anything that is prioritised this year will be investigated/designed in 2013/14 but with delivery expected in 2014/15.</p> <p>Cllr Halliday asked when the scheme for Hedingham bus depot lining is due to take place.</p> <p>Cllr Henderson requested some contact details for the officers.  This will be supplied for LHP matters that arise to members of the LHP.</p>	<p><b>Rob Macdonald/Alan Lindsay</b></p> <p><b>Rob Macdonald/Alan Lindsay</b></p> <p><b>Rob Macdonald/Alan Lindsay</b></p>
	<p><b>Date of next meetings:</b>  19<sup>th</sup> September 2013 - Weeley Council Offices at 18:00</p>	

	12 <sup>th</sup> December 2013 - Weeley Council Offices at 18:00 –Venue not available - TBC 13 <sup>th</sup> March 2014 - Weeley Council Offices at 18:00	
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