| **TENDRING LOCAL HIGHWAYS PANEL – MINUTES AND ACTIONS**  **THURSDAY 16 JUNE 2016 – 5PM**  **COUNCIL CHAMBER, THORPE ROAD, WEELEY** | |
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| **Chair**  **Panel Members**  **Other attendees**  **Secretariat** | **CC Member Mick Page**  **CC Alan Goggin, CC Member Andy Wood, CC Member Paul Honeywood, CC Member Ivan Henderson, CC Member Andrew Erskine, CC Member Carlo Guglielmi, CC Member Colin Sargeant,**  **Sonia Church – Highways Liaison Manager**  **Joe Hazelton – Highways Liaison Officer**  **Lizzie Ridout** |

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| **Item:** | **Action:** | **Owner:** |
| **1.** | **Welcome and Introductions:**  Cllr Page welcomed all to meeting. | **Cllr Page** |
| **2.** | **Apologies for absence**  Cllr Turner and Mike Badger | **Cllr Page** |
| **3.** | **Declarations of interest**  None. | **All** |
| **4.** | **Minutes of meeting held on 7th April 2016 to be agreed as correct record:**  Agreed. | **All** |
| **5.** | **Statement from Essex Highways Road Safety Team**  *‘Following the fatal collisions that occurred on 12/05/2015, 29/08/2015, 20/02/2016 and 20/03/2016 along the A133 Weeley Bypass, in Tendring.*  *Essex Highways is currently in the process of undertaking a detailed route analysis of the whole length of the A133 to ascertain the potential causes and contributory factors to all of these collisions and whether they can be treated using safety engineering measures.*  *Part of the detailed route analysis will include a section on the options of potential remedial measures to address these collisions.*  *The most recent fatal collision which occurred yesterday (12/06/2016) along the A133 will also be incorporated into this detailed route analysis.’*  The Panel requested that Joe establish where the report will be sent to. Joe advised the report should be in time for the next meeting. Cllr Page advised that he had invited Cllr Rodney Bass to visit the A133. | **Joe Hazelton** |
| **6.** | **Public Questions**   * Frank Belgrove, Alresford PC – The PC remains concerned with speeding on B1027. Still need VAS. Request for 30mph limit. Thanks to Cllr Goggin for support.   Cllr Goggin spoke in favour of application. Cllr Page advised to book meeting with Cllr Johnson at County Hall to discuss and to Frank Belgrove to accompany as Chair of Alresford PC.   * Mr Hancock –Section of one-way system in Wellesley Road, Clacton. Advised of a local petition (submitted to the Panel) for a camera to evidence constant speeding. Sonia advised LHP can’t pay for the camera but can pass to ECC. * Mr & Mrs Sharp - Speeding St Johns Road, Clacton. Their wall constantly being hit by vehicles and there have been 20 incidents in 2½ years. Rob McDonald was looking into. Cllr Wood has forwarded details to Essex Highways.   Sonia advised Essex Highways is the data lead. Discussed traffic calming measures. Update at next meeting.   * Mr & Mrs Barrett – One-way system in Meadow Way, Jaywick. Concerns over vehicles going through Meadow Way the wrong way. They had undertaken their own survey and counted 76 vehicles driving through the no entry sign. They requested that kerbs should be extended. Cllr Page has worked with Cllr Honeywood and Essex Highways on this issue. Timescale needed for resolution to give reassurance. Cllr Page instructed Sonia Church and Joe Hazelton to visit site with Cllr Honeywood. * Andy Baker – Lawford Parish Council. Re report 2 - A137 Station road VAS – asked where the VAS will be located. Also report 2 no. 12 - A137 update. Joe advised currently with design team. Joe will chase update and report back to Cllr Guglielmi.   Re No.71, bus shelter – cost of £9,500. There’s been a condition attached to a Planning Application to provide a bus shelter therefore negating this scheme - Can those funds be spent on another scheme within the area? Sonia advised it would be a Panel decision. Essex Highways would also need to confirm the scheme with developer. Discuss at next meeting.  Cllr Henderson asked if the Panel can request TDC to provide up to date information on section 106 schemes.   * Mr Sharp - Crossing at Burcarts corner, Clacton. Design of puffin crossing is underway and expected end of June. * Barry Shimell – Raised ongoing issue of motorbikes, quad bikes need funding for signs. Cllr Honeywood advised TDC has agreed signage. Cllr Honeywood will chase TDC and liaise with Mike Badger. | **Cllr Goggin**  **Cllr Sargeant**  **Cllr Sargeant/ Sonia Church**  **Cllrs Page, Honeywood, Sonia Church and Joe Hazelton**  **Cllr Guglielmi / Joe Hazelton / Sonia Church**  **Joe Hazelton**  **Cllr Honeywood / Mike Badger** |
| **7.** | **Tendring Local Highways Panel Budget for 2016/17**  Since the 2016/17 capital recommendations at the March LHP meeting, Officers have been working hard to set the programme for the 2016/17 financial year. The panels did well to allocate over 160% of their budget and developed a rolling programme of works. The programme now consists of 100% of 2016/17 capital budget and an additional amount to take into consideration some ‘roll over’ from last year. | **Joe Hazelton** |
| **8.** | **Approved Works Programme Update**  Joe asked the Panel if the would agree to scheme no.5 being cancelled and those funds being used elsewhere due to confirmation received from the Director of Commissions (NHS) that the Holland surgery will be moving to Kennedy Way, Clacton. The Panel agreed.  Cllr Erskine requested that parking and access be considered prior to Kennedy Way surgery going ahead.  Re. scheme no 11 – Elm Tree Avenue, Walton. School Crossing Officer has advised that if the zebra crossing is installed, the school crossing patrol will be removed. Cllr Page to look into.  Cllr Erskine – Clacton Road, concerns over crossing. Is mindful that the crossing is used all day, not just school crossing patrol. Cllr Page to look into.  Re schemes 16 and 17 – Cllr Guglielmi requested that ward member to be advised when Casualty Reduction scheme is in place.  Re scheme no. 40 – Cllr Wood queried the necessity of – Joe to look in to. | **Joe Hazelton**  **Joe Hazelton**  **Sonia Church**  **Cllr Page / Joe Hazelton**  **Joe Hazelton**  **Joe Hazelton** |
| **9.** | **Potential schemes for consideration in 2016/17**   1. Cycling – Cllr Page advised that Abellio Great Anglia are updating cycle storage across stations. 2. Passenger transport – Joe to establish which type of bus shelter – Cllr Erskine would prefer the wooden Essex-style shelter.   Flag Hill, Great Bentley – Cllr Goggin reported offer of financial help from a local hub to replace the bus stop. The Creek public house has offered to site the stop outside their premises. Joe to update.   1. Traffic management – Scheme no. 5. Cllr Erskine asked if the scheme meets the criteria, Joe advised it has not. Joe to look into further solutions. **ACTION** -Cllr Page to look into TDC and ECC providing a more joined-up approach in respect of S106 agreement   Scheme no.17 – Joe to get speed surveys back.  Scheme no.18 – Cllr Goggin requested his thanks to be minuted for undertaking the speed survey, the facts have been hugely revealing.  Scheme no.19 - Cllr Erskine wished to point out that although he supports the scheme, it was not requested by him. Joe to check origin of request.   1. Quiet lanes – Cllr Erskine expressed disappointment that no other schemes had been proposed. 2. Walking – noted. | **Joe Hazelton**  **Joe Hazelton**  **Joe Hazelton / Cllr Page**  **Joe Hazelton**  **Joe Hazelton** |
| **10.** | **Appendix**   1. Section 106 update – clarify area of Little Clacton Road - Joe to send revised copy of report. 2. Rangers’ report – Good to see what the Rangers do. Might be good to see a regular TDC Rangers report with before and after images. **ACTION** Also concerns over Mike Badger retiring, and losing expertise. Keen for succession planning. Maybe invite James Ennos. 3. Completed casualty reduction designs | **Joe Hazelton**  **Lizzie Ridout** |
| **11.** | **Any other business**  Woodrows Lane, Clacton – Cllr Wood reported that the path had been completed to a good standard but would request for bollards as paths destroyed by one-stop lorries. Joe to email.  Drains – Clearance and maintenance is needed – need to raise with Cllr Johnson.  Cllr Goggin – Raised the issue of microphones not functioning – Lizzie to raise with Kai Aberdeen..  Cllr Goggin asked if a list of completed projects could be compiled - Sonia to bring to next meeting.  Cllr Goggin expressed his thanks to Sonia Church and Joe Hazelton for attending an urgent site visit at St Osyth. The Parish Council were very appreciative also.  Cllr Wood also requested his thanks to Joe Hazelton be minuted – twice Joe has been pit on site with him and always reacted quickly to his concerns. | **Joe Hazelton**  **Lizzie Ridout**  **Sonia Church** |
| **12.** | **Date of next meeting:**  Thursday 20 October 2016 commencing at 5pm.  The pre-meet will commence at 4pm on the same date in Room 34. | **All** |