

**MALDON DISTRICT
LOCAL HIGHWAYS PANEL
MEETING – 12 SEPTEMBER 2014**

Council Chamber, Maldon District Council Offices, Princes Road, Maldon – at 9.00am

MINUTES

Present:

Representing Essex County Council – Councillors R L Bass (Chairman), R G Boyce and Mrs P A Channer

Representing Maldon District Council – Councillors A J Cussen, Miss M R Lewis, R Pratt and Rev A E J Shrimpton

Officers: J Simmons (Highways Liaison Officer), M Robinson (Senior Transport Strategy and Engagement Officer), Simon Walker (Essex Highways) Essex County Council.

1. Apologies for absence

Apologies for absence were received from Councillors F A Delderfield and Mrs M Thompson.

2. Minutes of Meeting – 20 June 2014

RESOLVED that the Minutes of the meeting of the Panel held on 20 June 2014 be approved and confirmed.

3. Approved Works Programme

The Approved Works Programme contained scheme descriptions and allocated budgets for schemes. Appendix 1 to these Minutes shows the Approved Works Programme and scheme status as discussed at the meeting. Also shown in the Appendix are details of discussions held relating to individual schemes.

It was noted that those schemes shaded grey were completed and would be removed from the programme and the Red, Amber, Green (RAG) status column was an indication as to the confidence in achieving the scheduled end date. Where an update had been provided by Officers, this was shaded in Yellow.

LMAL141002 - Casualty Reduction Scheme – funding for design of Casualty Reduction Schemes for 2015/16. Jon Simmons circulated a report setting out four proposed casualty reduction schemes. It was noted that the design of the four schemes would cost a total of £16,000, rather than the £10,000 originally allocated. The Panel agreed the inclusion of the four schemes on the Approved Works Programme for 2015 / 16.

The schemes were:

- **A414 Spital Road, Maldon** – install new signs, replace bollard and cut back vegetation. It was noted that resurfacing may also be required even though the road had been machine surfaced in November 2013. This was because there may be underlying problems with the road structure beneath the surface.

- **B1010 Lower Burnham Road near Ulehams Farm, Latchingdon** – relocate existing signs, erect new signs, provision of road studs, vegetation clearance and consider machine surfacing.
- **B1012 Woodham Road j/w Lower Burnham Road, South Woodham** – additional sign, relocate existing signage, potential narrowing of junction and inclusion of traffic islands, study of road surface and construction, consider resurfacing.
- **B1018 Southminster Road j/w Dairy Farm Road, Southminster** – relocate existing sign, remarking of lines, cut back vegetation and replace signs.

4. **Potential Schemes List 2014 / 15**

The Panel received a summary of the funding available and the costs of schemes on the Potential Schemes List. The Panel agreed to fund all the schemes on the Potential Schemes List.

Appendix 2 to these Minutes shows the Potential Schemes List and scheme status as discussed at the meeting.

It was noted that all Parish and Town Councils had been asked for nominations for schemes to be considered by the Panel for inclusion on the Potential Schemes List. 29 schemes had been included with some late requests to be included for the next meeting. Jon Simmons to send a follow up letter requesting further schemes to be nominated. Members were also reminded that they should bring forward requests for any schemes to be included by mid-November.

Councillor R Pratt asked that the request for no overtaking signs between Althorne and North Fambridge be included on the list. Jon Simmons to chase.

In discussing this item, the Chairman advised that the policy for VAS signs would be changed to ensure that when a speed limit was changed that the accompanying VAS sign would be altered at the same time, not after 12 months as the current policy stated.

5. **Scheme Feasibility Studies/Design/Briefing Notes**

The Panel received details of feasibility studies, design or briefing notes on the following schemes, which informed their decisions as shown below and in Appendices 1 and 2:

- **LMAL002026 Walden House Road, Great Totham** – Passing places to relieve congestion. It was agreed that this scheme would be discussed at the next Panel meeting, when Councillor F A Delderfield could be present.
- **LMAL003004 Wycke Hill, Maldon** – Pedestrian refuge island. Panel agreed that the pedestrian refuge should be located north of the bus stops as although this was off of the desire line it was the only practical location.
- **LMAL14201 Braxted Park Road, Little Braxted** – signing and lining improvements. Agreed. In discussing this item it was noted that the

installation of a VAS would be added to the Potential Schemes List for future consideration.

- **LMAL002007 A12 Coleman's Bridge j/w Little Braxted Lane, Little Braxted** – junction improvements. It was noted that a planning application had been received by ECC for gravel extraction in the vicinity of Coleman's Bridge and this could have an impact on any junction improvements scheme. Therefore, this scheme could not be progressed until the planning application had been determined and if approved, any conditions applied regarding highways issues.

Councillor Mrs P A Channer declared a non-pecuniary interest in this item as she was a County Councillor.

6. Section 106 Funding Summary 2014 / 15

The Panel received a summary of the present position regarding monies arising from Section 106 Agreements.

Tesco Stores, Fullbridge Road, Maldon – it was noted that the trial holes were being undertaken on the day of the meeting. It was noted that a complaint had been made to the Highways Rangers regarding the condition of the steps from the car park to the sea wall. Jon Simmons to chase this up.

7. Highway Rangers Work Summary July to September 2014

The Panel received a summary of the work undertaken by the Highways Rangers from July to September 2014.

In discussing this item the Panel agreed that all vegetation should be cut back where it obstructed signs or sight lines as a matter of course. Jon Simmons to report back to the Highways Rangers that in these cases they did not need to report back before undertaking the works.

The Panel asked for future summary reports to provide more detailed and updated information. Jon Simmons to progress.

8. Items requested by Panel Members

On behalf of Councillor Mrs M Thompson, Councillor A J Cussen summarised an email from Goldhanger Parish Council regarding the speed limit in Maldon Road, Goldhanger. Jon Simmons confirmed that this related to Scheme 12 on the Approved Works Programme – LMAL002018 and that he had received a copy of the email and it had been passed to the Highways Engineers.

9. Any other Urgent Business

Councillor R G Boyce advised the Chairman that the Council had discussed ECC's offer of match funding of up to £50,000 for additional highway verge maintenance funding but had declined the offer. He apologised for the delay in not responding formally to the Chairman. In response to a question, the Chairman confirmed that the offer of match funding was not at the expense of the existing arrangement via the SLA for programmed cuts. Members also expressed concern that individuals or

Parish Councils had received letters from ECC advising them that they were not insured to undertake grass cutting on a voluntary basis and should not be doing it.

The Chairman advised that Maldon District Council (MDC) had been chosen for a pilot scheme to rigorously enforce cutting back of hedges and drainage clearance on private land. After undertaking the works at their own expense, ECC would serve notices to landowners to undertake on-going maintenance. It was agreed that there would be joint publicity between MDC and ECC and it was noted that a report would be made to the Panel on work undertaken under the pilot scheme.

The meeting closed at 10.05 a.m.

Approved Works Programme – agreed actions at Local Highways Panel on 12 September 2014 (see Minute 3)

N.B. Updates are highlighted in yellow

APPENDIX 1

2012 / 13 Budget

	Deliverability RAG status	Reference	Location	Scheme Type	Notes	Status
1	Green	LMAL006001	Spital Road, Maldon	School Crossing Patrol - Parking restrictions	TRO being processed.	End date 30/01/15
2	Green	LMAL001003	A414 Maldon Bypass	Casualty Reduction measures – additional works	New finish date – Cabinet Member's Action required to change speed limit - due September 2014. Reduction in speed limit to 50mph as part of a standardisation of speed limits in the location.	End date 31/03/15
3	Green	LMAL002009	Green Lane / Highlands Hill / Foxhall Road, Southminster	LHP Minor scheme -Signage works (including design)	New finish date - Traffic count to be undertaken after the Wind Farm works have completed. Parish Council are disappointed that a temporary sign has not been put in place and requested that a Highways Officer attend a future Parish Council meeting.	End date 29/08/14
4		LMAL004001	District Cycling Improvements - DC 1744 NCN1 Signing improvements & DC1745 Goldhanger Road	Cycling Improvements - signage	Completed.	Completed

2013 / 14 Budget

	Deliverability RAG status	Reference	Location	Scheme Type	Notes	Status
5	Green	LMAL002017	Braxted Park Road j/w Maldon Road, Great Braxted	LHP minor scheme - Verge works		End date 01/10/14
6		LMAL002027	Summerhill / Burnham Road, Althorne	LHP minor scheme - Junction improvement	Completed.	Completed
7	Green	LMAL002028	Summerhill, Althorne	LHP minor scheme – SIDS		End date 02/12/14

	Deliverability RAG status	Reference	Location	Scheme Type	Notes	Status
8	Amber	LMAL002022	Walden House Rd B1012, Great Totham	LHP minor scheme - Lay-by	Awaiting details from statutory undertakers diversion costs to feed back to the Panel. UKPN to be chased.	Scheme investigation ongoing
9	Green	LMAL002026	Walden House Rd, Great Totham	LHP minor scheme - Passing spaces to relieve congestion	New finish date – Study being written to include AM and PM site visits. Briefing Note provided to the Panel – see Minute 5 above.	End date 31/12/14
10	Green	LMAL004003	Mill Lane junction leading to Anchorage Hill, Maldon	Cycling - Infrastructure Improvements	New finish date – TRO being processed. Jon Simmons to provide Panel members with a drawing showing exact location.	End date 01/07/14.
11	Green	LMAL004004	Maldon / Heybridge - 6 locations	Cycling - Signage Improvements	New finish date – legal status of shared cycleway / footways being established.	End date 03/04/15
12	Green	LMAL002018	Maldon Road, Goldhanger	LHP minor scheme - Traffic calming improvements		End date 01/10/14.
13		LMAL004002	Maldon Town Cycle Parking - 8 locations	Cycling - Cycle Parking	Completed.	Completed
14	Green	LMAL135002	High Street (opposite clock tower)	Bus Stop Improvements - new stop	New finish date - Disabled bay needs to be relocated.	End date 07/11/14.
15	Green	LMAL132039	Maypole Road, Heybridge FEASIBILITY	LHP minor scheme - Piping in ditch	Design Team scoping alternative solutions covering Panel's suggestions. Topographical survey of existing ditch to be undertaken. Results to be reported to next Panel meeting.	End date 09/12/14
16	Green	LMAL003004	Wycke Hill, Maldon WORKS	LHP minor scheme - Pedestrian Refuge Island	The need to locate pedestrian refuge north of bus stops could affect their use. Panel's view to be considered – see Minute 5 above.	2015/16
17		LMAL008005	D'Arcy Road, Tolleshunt Knights WORKS	LHP minor scheme -Pedestrians in Road Ahead signage	Completed.	Completed

2014 / 15 Budget

	Deliverability RAG status	Reference	Location	Scheme Type	Notes	Status
18	Green	LMAL142003	Viking Road / Dorset Road/ Wordsworth Road	LHP minor scheme - Verge improvements to prevent parking		End date 09/02/15
19	Green	LMAL142004	B1021 Southminster Road / Tillingham Road Asheldham - Design	LHP minor scheme - Asheldham bends improvements - detailed design works		End date 29/10/14
20	Green	LMAL002017	B1026 Maldon Road Goldhanger	LHP minor scheme - Bend Improvements – signing / lining		End date 19/01/15.
21	Green	LMAL142005	Witham Road/Mill Lane / Tudwick Road, Tolleshunt Major	LHP minor scheme - Junction improvements – signing / lining		End date 29/10/14
22	Green	LMAL142016	Captains Wood Road / Maypole Road, Great Totham	LHP minor scheme - Junction improvements – signing / lining		End date 23/12/14
23	Green	LMAL142006	Fambridge Road, Maldon (Limebrook Way roundabout to Royal Oak Public House)	LHP minor scheme - Detailed design of footpath		End date 02/02/15
24	Green	LMAL142007	Church Hill, Purleigh (Fairfields to Church)	LHP minor scheme - Construction of footpath and lay-by	New finish date – Supportive responses received from school and church. Residents to be consulted and Parish Council advised of school/church views and report back to next Panel meeting.	To be programmed for 2015/16
25	Green	LMAL142008	Maypole Road, Heybridge	LHP minor scheme - Drainage improvement scheme - Verge reconstruction, bollards, kerbing	New finish date – linked to outcome of feasibility study LMAL132039 (scheme 15 above).	End date 02/03/15.
26	Amber	LMAL142002	B1026 Goldhanger Road, Heybridge near Spicketts Brook	LHP minor scheme - Drainage improvement scheme - Verge reconstruction, bollards, kerbing	Waiting on results of consultation with ECC Flood Team to finalise scope of works. Jon Simmons to chase.	Scheme investigation ongoing
27	Green	LMAL142009	Roundbush Road, Purleigh (Bend at Lower Barn Farm)	LHP minor scheme - Bend improvements - signing		End date 27/01/15.
28	Amber	LMAL142010	Bridge near Drapers Chase, Goldhanger Road, Heybridge	LHP minor scheme - Drainage improvement scheme - Verge reconstruction, bollards, kerbing	Waiting on results of consultation with ECC Flood Team to finalise scope of works. Jon Simmons to chase.	Scheme investigation ongoing

	Deliverability RAG status	Reference	Location	Scheme Type	Notes	Status
29	Green	LMAL142011	Braxted Park Road, Great Braxted (j/w Tiptree Road to Appleford Bridge)	LHP minor scheme - Advanced junction signage improvements – j/w Lea Lane, j/w Sextons Lane and j/w Braxted Park Estate entrance	See Minute 5 above.	End date 23/02/15.
30	Amber	LMAL142012	Maypole Road Wickham Bishops - opposite Gun Farm and near Captains Wood Road	LHP minor scheme - Drainage improvement scheme - Verge reconstruction, bollards, kerbing	Waiting on results of consultation with ECC Flood Team to finalise scope of works. Jon Simmons to chase.	Scheme investigation ongoing
31	Green	LMAL142013	Maypole Road, Great Totham opposite Langford Park	LHP minor scheme - Drainage improvement scheme – investigation / clearing vegetation		End date 16/02/15
32	Green	LMAL142014	Charity Farm Bends, Maldon Road, Goldhanger	LHP minor scheme - Drainage improvement scheme - Verge reconstruction, bollards, kerbing		End date 09/02/15.
33	Green	LMAL142015	B1010 Burnham-on-Crouch to Cold Norton	LHP minor scheme - Technical review of route (with speed surveys) and Signage works		End date 01/02/15.
34	Green	LMAL145001	Head Street, Goldhanger	Bus Stop improvement - Two bus cages		End date 07/04/15.
35	Green	LMAL144001	Park Drive, Maldon	Cycling - Widening of footway to link existing widened footway to nearby leisure facilities	Leisure facilities at Blackwater to be extended. Need to ensure work is coordinated.	End date 01/02/15.
36	Green	LMAL141001	Beckingham Road j/w Festival Gardens, Tolleshunt D'Arcy	Casualty reduction scheme - Study to look at possible junction improvements		End date 01/02/15.
37	Green	LMAL142029	King Street / Queens Avenue, Maldon	LHP Minor Scheme – implementation of 20mph speed limit		To be programmed for 2015/16
38	Green	LMAL142022	B1022 Maldon Road, Great Totham	LHP Minor Scheme – implementation of Phase 2 of walkable verge		To be programmed for 2015/16
39	Green	LMAL142018	Tolleshunt D'Arcy Road, Tolleshunt Major	LHP Minor Scheme - scheme to pipe 20m section of ditch to improve pedestrian safety		To be programmed for 2015/16

	Deliverability RAG status	Reference	Location	Scheme Type	Notes	Status
40	Green	LMAL142026	Tolleshunt D'Arcy Village Hall, Tolleshunt D'Arcy Road, Tolleshunt Major	LHP Minor Scheme – scheme to sign car park for Village Hall		To be programmed for 2015/16
41	Green	LMAL142020	B1021 Tillingham Road, Tillingham	LHP Minor Scheme – potential scheme to extend 30mph speed limit – needs speed survey and scheme to install additional bends signs / SLOW road markings		To be programmed for 2015/16
42	Green	LMAL142035	Maldon Road (The Grange to Beacons Chase), Bradwell-on-Sea	LHP Minor Scheme – scheme for 30mph speed limit between j/w B1021 and Delameres Farm and Give Way sign		To be programmed for 2015/16
43	Green	LMAL142036	Midguard Way, Maldon	LHP Minor Scheme – guard rail to prevent pedestrian / cyclist conflict		End date 12/01/15
44	Green	LMAL145002	Washington Road, Maldon	Bus stop improvement – new bus stop flag and pole, required due to new service		End date 18/09/14
45	Green	LMAL148002	Bridleway 8, Purleigh	PROW – drainage / surface improvements for 1100m		End date 27/02/15

Revenue Schemes

	Deliverability RAG status	Reference	Location	Scheme Type	Notes	Status
46	Green	LMAL002008	Mill Road, Maldon	LHP Minor Scheme – bus priority measures		End date 01/12/14
47	Amber	LMAL002007	Little Braxted Lane, Little Braxted	LHP Minor Scheme – junction improvement	See Minute 5 above.	End date 01/12/14
48	Green	LMAL148001	Bridleway 29, Cold Norton	PROW – drainage / surface improvements for 200m		End date 27/02/15
49	Green	LMAL148003	Bridleway 51, Purleigh	PROW – drainage / surface improvements for 50m		End date 27/02/15
50	Green	LMAL148004	Bridleway 41, Purleigh	PROW – drainage / surface improvements for 20m		End date 27/02/15
51	Green	LMAL148005	Bridleway 25, Tolleshunt D'Arcy	PROW – drainage / surface improvements for 300m		End date 27/02/15

	Deliverability RAG status	Reference	Location	Scheme Type	Notes	Status
52	Green	LMAL142030	Wantz Road (between High Street and Queens Street), Maldon	LHP Minor Scheme – feasibility study / consultation into one-way system and associated residents parking scheme		End date 27/02/15
53	Green	LMAL142031	B1010 Fambridge Road (The Wash to Roundbush), Purleigh	LHP Minor Scheme – feasibility study into speed reduction measures		End date 27/02/15
56	Green	LMAL142024	Fish Street, Goldhanger	LHP Minor Scheme – one speed survey to assess road for possible 20mph speed limit	Automatic traffic counts being carried out after summer School holidays. Report back to next Panel meeting.	Completed – Sept 2014
57	Green	LMAL142024	Crouchman’s Farm Road, Utling	LHP Minor Scheme – one speed survey to assess road for possible 20mph speed limit	Automatic traffic counts being carried out after summer School holidays. Report back to next Panel meeting.	Completed – Sept 2014
58	Green	LMAL142032	B1018 Burnham Road (near j/w Rectory Lane towards village), Latchingdon	LHP Minor Scheme – feasibility study into provision of footway		End date 27/02/15
59	Green	LMAL142033	B1021 North Street / South Street, Tillingham	LHP Minor Scheme – two speed surveys to assess road for possible 20mph speed limit	Automatic traffic counts being carried out after summer School holidays. Report back to next Panel meeting.	Completed – Sept 2014
60	Green	LMAL142025	B1021 High Street / Station Road / B1021 North Street/ Burnham Road, Southminster	LHP Minor Scheme – four speed surveys to assess road for possible 20mph speed limit	Automatic traffic counts being carried out after summer School holidays. Report back to next Panel meeting.	Completed – Sept 2014
61	Green	LMAL142028	Main Road, St Lawrence	LHP Minor Scheme – two speed surveys to assess speed/volume of traffic within 30mph posted speed limit	Automatic traffic counts being carried out after summer School holidays. Report back to next Panel meeting.	Completed – Sept 2014
62	Green	LMAL142019	Marsh Road / Church Road/ Southminster Road, Burnham-on-Crouch	LHP Minor Scheme – three speed surveys to assess speed/volume of traffic within 30mph posted speed limit	Automatic traffic counts being carried out after summer School holidays. Report back to next Panel meeting.	Completed – Sept 2014
63	Amber	LMAL141002	District wide	Casualty Reduction Scheme – funding for design of Casualty Reduction Schemes for 2015/16	Casualty Reduction Team working on sites and schemes to design under this funding. Four sites proposed - See Minute 3 above for detail.	Completed - Scheme investigation ongoing

Potential Scheme List – agreed actions at Local Highways Panel on 12 September 2014 (see Minute 4)

APPENDIX 2

Scheme Validation:

New request			Reference	Location	Scheme	Comments/agreed action
	1		LMAL142024	Fish Street, Goldhanger	20 mph speed limit	Speed survey data being collected in September to feed into validation process.
New	2	Red	LMAL142038	Birchwood Road, Cock Clarks	Improvements to cast iron signs	Scheme validation – this would be regarded as a maintenance issue.
New	3	Green	LMAL142039	East Street, Tollesbury	Scheme validation requires speed survey	Two speed surveys - £420.
New	4	Green	LMAL142040	Church Street, Tollesbury	Scheme validation – four dropped kerbs needed	Four dropped kerbs and lining - £6,500.
New	5		LMAL142041	Recreation Ground, Fambridge Road, North Fambridge	20mph speed limit	Scheme being validated.
New	6	Green	LMAL142042	Fambridge Road (Lower Burnham Road to Rectory Road), North Fambridge	Footway creation	Feasibility study and video survey - £5,000.
New	7	Green	LMAL142043	The Avenue, North Fambridge	New footway	Feasibility study - £3,000.
New	8	Green	LMAL142044	B1010 Woodham Road j/w Martins Lane, Stow Maries	Drainage / flooding issues	Feasibility study- £5,000.
New	9		LMAL142045	Honey Pot Lane, Stow Maries	Drainage / flooding issues	Parish Council to confirm location on problem.
New	10	Green	LMAL142046	Chapel Lane (Near Four Elms and Glebelands), Stow Maries	Carriageway improvements	Feasibility study - £3,000.
New	11	Green	LMAL142047	Loamy Hill Road / Plains Road, Tolleshunt Major	Improved signage to Beckingham Business Park	Feasibility Study - £2,500.
New	12		LMAL142048	Beckingham Street / Tolleshunt D'Arcy Road, Tolleshunt Major	Remodel junction	Scheme to be validated.
New	13	Green	LMAL142049	Tudwick Road, Tolleshunt Major	Unsuitable for HGV signage	Scheme validation – two signs/posts can be added to junction.
New	14	Green	LMAL142001	B1018 Station Road (at Maldon District / Braintree District boundary), Wickham Bishops	Village nameplate	Scheme validation – sign including design - £2,000.
New	15		LMAL142059	Witham Road, Maypole Road, The Street, Kelvedon Road, Wickham Bishops	Road narrowing with priority signage	Scheme to be validated.
New	16		LMAL142060	Witham Road, Maypole Road, Church Road, Beacon Hill, Wickham Bishops	White gates to be added to village entry points	Scheme to be validated.

New request			Reference	Location	Scheme	Comments/agreed action
New	17		LMAL142061	Beacon Hill, Kelvedon Road, Maypole Road, The Street, Witham Road, Wickham Bishops	Replace VAS with SID on rotation	Scheme to be validated.
New	18		LMAL142062	Church Road, Wickham Bishops	Extension of 30mph limit	Scheme to be validated.
New	19	Amber	LMAL142064	Braxted Park Estate entrance, Braxted Park Road, Great Braxted	VAS	Scheme would require specific Cabinet member sign off - £9,000.
New	20	Green	LMAL142052	Wentworth Primary School, Viking Road, Maldon	VAS	Scheme validation requires speed survey - £210.
New	21	Green	LMAL142053	Plume School, Fambridge Road, Maldon	VAS	Scheme validation requires speed survey - £210.
New	22	Green	LMAL142054	All Saints C of E Primary School, Highlands Drive, Maldon	VAS	Scheme validation requires speed survey - £210.
New	23	Green	LMAL142055	St Francis Catholic School, London Road, Maldon	VAS	Scheme validation requires speed survey - £210.
New	24	Green	LMAL142056	Maldon Primary School, Wantz Road, Maldon	VAS	Scheme validation requires speed survey - £210.
New	25	Green	LMAL142057	Sunbury Way, Maldon	Traffic calming	Scheme validation requires speed survey - £210.
	26		LMAL142020	Crouchman's Farm Road, Utling	30mph speed limit	Speed survey data being collected in September to feed into validation process.
	27		LMAL132080	B1021 North Street / South Street, Tillingham	20mph speed limit	Speed survey data being collected in September to feed into validation process.
	28		LMAL132081	B1021 Tillingham Road, Tillingham	Extension of 30mph limit	Speed survey data feeding into validation process.
	29		LMAL142025	B1021 High Street / Station Road / B1021 North Street / Burnham Road, Southminster	20mph speed limit	Speed survey data being collected in September to feed into validation process.
	30		LMAL142028	Main Road, St Lawrence	Speed reduction proposal	Speed survey data being collected in September to feed into validation process.
	31		LMAL142019	Marsh Road / Church Road / Southminster Road, Burnham-on-Crouch	20 mph speed limit	Speed survey data being collected in September to feed into validation process.

New request			Reference	Location	Scheme	Comments/agreed action
New	32	Green	LMAL142037	Southminster Road (Old Heath Road to Mangapps Manor), Burnham-on-Crouch	Walkable verge/footway	Feasibility study - £3,000.
New	33		LMAL142050	Bradwell Road j/w Church Road, St Lawrence	Finger post improvements	Scheme to be validated.
New	34	Green	LMAL142051	Main Road, St Lawrence	Improvements to existing traffic calming	Addition of solar lights to existing signs - £7,000.
New	35	Green	LMAL142021	Village Hall, Steeple Road, Mayland	Improvements to village hall signage	Feasibility study - £3,000.
New	36		LMAL142058	Vicarage Road j/w B1021 South Street and Marsh Road j/w B1021 South Street, Tillingham	Improvements to parking	Scheme to be validated.

Minor Schemes:

New request			Reference	Location	Scheme	Comments/agreed action
New		Green	LMAL142063	Royal Oak Roundabout, Woodham Mortimer	Lane designation signs (x4)	Validated - £3,500.

School Crossing Patrol Sites:

New request			Reference	Location	Scheme	Comments/agreed action
New		Green	LMAL146001	Tollesbury Primary School, East Street, Tollesbury	Infrastructure improvements	£4,000.