

BRAINTREE DISTRICT LOCAL HIGHWAYS PANEL



THIS MEETING IS OPEN TO THE PUBLIC

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AGENDA

Date: Thursday 19th March 2015

Time: 6.00pm

Venue: Committee Room 1, Causeway House, Braintree, CM7 9HB

Membership:-

Essex County Council	Braintree District Council	Braintree Assoc of Local Councils
Councillor D Louis	Councillor J Abbott	Councillor J Bendall
Councillor Lady Newton	Councillor M Banthorpe	Councillor J Clark
Councillor J Pike	Councillor M Lager	Councillor M Fincken
Councillor R Walters	Councillor R Mitchell	Councillor A Hayward

1. **Apologies for Absence**
2. **Declarations of Interests.** To declare the existence of any interests relating to items on the Agenda having regard to the Code of Conduct for Members and having taken appropriate advice (where necessary) before the meeting.
3. **Minutes.** To approve as a correct record the Minutes of the meeting of the Braintree District Local Highways Panel held on 22nd January 2015 (copy previously circulated).
4. **Matters Arising.** To consider matters arising from the Minutes which are not covered on the Agenda.
5. **Question Time.** (See paragraph on page ii of the Agenda)
6. **Braintree District Local Highways Panel Budget.** (Summary of the 2015/16 capital budget) (Page 1)
7. **Schemes for Consideration by the Panel.** To consider a schedule of schemes and to determine those which should be approved from the 2015/16 financial budget (Page 2)
8. **Schemes Already Recommended for Approval and Programmed for Delivery.** Schemes recommended for approval which have been programmed for delivery, or delivered (Report attached) (Page 23)
9. **Flooding, Leather Lane, Great Yeldham - Collapsed Culvert.** (Report to be circulated at the meeting)

Cont'd

10. To consider any other items which the Chairman has decided are urgent.
11. **Dates for Meetings of the Panel.** To note the following dates of forthcoming meetings of Braintree District Local Highways Panel:-
 - 25th June 2015 (changed from 18th June 2015)
 - 8th October 2015 (to be confirmed)
 - 21st January 2016 (to be confirmed)
 - 17th March 2016 (to be confirmed)

QUESTION TIME

Immediately after the Minutes of the previous meeting have been approved there will be a period of up to 30 minutes when members of the public can speak for up to three minutes each on items on the Agenda. Members of the public wishing to speak should contact both matthew.valentine@essexhighways.org and alison.webb@braintree.gov.uk at least two working days prior to the meeting. Members of the public can remain to observe the whole of the public part of the meeting.

Councillors who are not Members of the Panel are reminded that if they wish to speak at the meeting they should contact Matt Valentine and Alison Webb as indicated above and below.

Health and Safety

Any persons attending meetings at Causeway House are requested to take a few moments to familiarise themselves with the nearest available fire exit, indicated by the fire evacuation signs. In the event of a continuous alarm sounding during the meeting, you must evacuate the building immediately and follow all instructions provided by a Council officer who will identify him/herself should the alarm sound. You will be assisted to the nearest designated assembly point until it is safe to return to the building.

If you require any further information relating to this Agenda, or wish to forward your apologies for absence, please contact either Matt Valentine on 01245 435335 email matthew.valentine@essexhighways.org or Alison Webb on 01376 552525 email alison.webb@braintree.gov.uk

E WISBEY
Governance and Member Manager