

Uttlesford Local Highway Panel Meeting Agenda

Date: Monday 5th January 2015
Time 19:00 hrs
Venue: Uttlesford District Council Offices, Saffron Walden

Chairman Cllr Alastair Walters

Panel Members CC Member Ray Gooding, CC Member Susan Barker,
CC Member John Lodge, CC Member Simon Walsh,
UDC Member John Salmon (Vice Chairman), UDC Member Christina Cant, UDC Member John Freeman, Town/parish representative Mel Sullivan, Town/parish representative Alan Townsend.

Other Attendees ECC Officer David Sprunt Principal Area Transportation Co-ordinator,
Essex Highways Officer Rissa Long Highways Liaison Officer, UDC Officer J Pine, UDC Officer Adam Rees, UDC Officer Andrew Taylor.

Page no		Item	Lead:	Papers:
	1.	Welcome and Introductions	Chairman	Verbal
	2.	<ul style="list-style-type: none"> o Apologies and declarations of interest o Opportunity for public speaking 	All	Verbal
	3.	Minutes of meeting held on 8th September and matters arising	Chairman	Verbal
	4.	Update on capital and revenue schemes approved <ul style="list-style-type: none"> o Verbal update on Wenden Road cycleway and Uttlesford cycle strategy o Update on capital and revenue schemes approved 	DS RL	Report 1
	5.	Potential scheme list <ul style="list-style-type: none"> o Summary of potential schemes for prioritization in 2015-16 	RL	Report 2
	6.	Highway Rangers and Revenue expenditure <ul style="list-style-type: none"> o Rangers report o Revenue expenditure items 	RL	Report 3
	7.	Any other business	Chairman	Verbal
	8.	Dates of next meeting: - 9 th February 7.00pm Please would Members advise UDC Democratic Services tel: 01799 510548/433 or email: committee@uttlesford.gov.uk if they are unable to attend any of these meetings.	Chairman	Verbal

UTTLESFORD DISTRICT COUNCIL WITH ESSEX COUNTY COUNCIL

LOCAL HIGHWAY PANEL – 5th JANUARY 2015

REPORT 1 – UPDATE ON SCHEMES APPROVED

Capital expenditure

The items below identify all of the capital schemes which have been approved by the Uttlesford LHP with the current position of the scheme. Items highlighted in red require additional funding.

Key:	Completed schemes
	Cancelled Schemes

LOCATION	SCHEME	Estimated completion	Allocated Budget	Comments
2012/2013 Budget				
Various Roads Great Chesterford	20mph Speed limit	02/06/2015	£11,000	The detailed design has identified a need for a number of new electrical connections for the terminal signs. This has increased the cost estimate to £27,000 . The traffic regulation order is being prepared to allow the scheme to be formally advertised.
2013/2014 Budget				
B1383 Cambridge Road Littlebury	Reflector posts and signage improvements	24/11/2013	£6,000	
Thaxted Road Debden VAS	VAS sign to help speeding issues	03/03/2014	£8,500	

Village Hall, Stortford Road, Leaden Roding	Replacement of deteriorating bus shelter	18/10/2013	£9,000	
Bus stop 1500IM2188, The White Horse,	install new wooden shelter	04/03/2014	£8,500	
Warwick Rd, East & West Bound	Install two new bus shelters; one at the West bound stop and one at the East bound stop	20/02/2014	£17,000	
The Street Takeley	Traffic calming	09/04/2015	£50,000	Design agreed with the Parish Council and approved by Essex Highways Network Management team. Priorities for the initial funding to be agreed with the PC and target costing has been requested
High Roding	Long term maintenance. Heavily rutted and waterlogged area. Only passable to motorised users	05/09/2013	£37,000	
High Street Hempstead	New footway	16/02/2015 start	£150,000	£50,000 approved in 2012 and a further £100,000 was approved from the 2013-14 budget. The provisional start date for the vegetation works will be early January once the land issues have been resolved. The civil construction works have been provisionally agreed for mid February 2015.
Bellrope Meadows, Thaxted	New Footway design	19/09/2014	£3,000	The design is complete though some of the legalities of diverting the existing footpath to the point that would potentially be surfaced is still being explored
B1383 London Rd jct with B1039	Design for various safety improvements	28/03/2014	£1,500	
Bus stop 1500IM1139 Church Hill Ashdon	Replace existing shelter with new wooden shelter and install raised kerbs	03/07/2014	£12,000	
B1256 Braintree Rd Gt Dunmow	Design works for various safety improvements	31/03/2014	£3,000	

Stortford Road, Great Dunmow	Design works for pedestrian refuge to link two bus stops outside Tesco	31/03/2014	£3,000	
Great Dunmow	2 new 76mm post to house the mobile VAS sign	31/03/2015	£1,000	
Bran End Stebbing	Relocation of VAS sign with 1 x new wide based post	09/06/2014	£1,000	A second speed survey has been undertaken and the average speed is 39mph. The mean speed needs to be 5mph over the posted limit to meet the criteria for a VAS whereas the results indicate good compliance of the 40 limit.
Dunmow Road, Little Canfield	Relocation of VAS sign with 1 x new wide based post	03/08/2015	£1,000	The speed survey results indicate that the average speed here is 44.2mph so after consultation with the County Member a separate report will be submitted to the Cabinet Member to consider progressing this as a scheme
Chelmsford Road, Barnston	Relocation of existing VAS to new location in village	30/04/2014	£1,000	
Barnston Road, High Easter	New post for mobile VAS and deer warning signage	31/03/2015	£2,000	
Church Road Gt Hallingbury	VAS sign in the vicinity of The Grove	30/04/2014	£8,500	
Byway 63 Debden	Installation of new drainage pipe to help deal with flooding problems on the byway	14/02/2014	£10,000	
Wenden Road, Saffron Walden - design only	Design works for cycleway	30/01/2015	£21,000	
Dunmow Road, High Roding	New 76mm post to house the mobile VAS sign	07/03/2014	£500	
A1060 Lower Road Little Hallingbury	Permanent VAS sign	25/04/2013	£8,500	
B1054 Hempstead	Funding required to conclude a signage scheme looked at by the Casualty reduction team following a fatal accident.	03/10/2014	£2,500	

London Rd j/w Station Rd	Signage and lining improvements due to accidents at junction	01/10/2014	£10,500	
Cambridge Rd/London Rd	additional signage to deal with vehicles failing to negotiate the bends	05/12/2014	£3,000	
Bran End Stebbing	feasibility and design for possible new footway	31/12/2014	£3,500	
Mill Lane Littlebury	pedestrian drop kerb for mobility scooters	31/12/2014	£3,000	The pedestrian drop kerb was installed in November as below and included a small stretch of new footway.



Before



After

Byways 13 and 55 High Roding	new surface to link up with byway 14 (byways are included as part of the trial for seasonal closures)	to be programmed	£50,000	
Byway 50 Clavering	new surface (byway is included in the season trial closures)	to be programmed	£35,000	

Aythorpe Roding 21	repair the extensive rutting and ditch works	to be programmed	£45,000	
A1060 j/w Sawbridgeworth Rd	FEASIBILITY AND DESIGN for possible junction realignment works	27/02/2015	£5,000	
Carters Hill Manuden	VAS sign to deal with speeding	20/08/2014	£8,500	
Broadbridge Rd High Roding	flood warning signage to deter drivers from using the road during the extreme weather	31/03/2015	£1,000	
The Street Manuden	signage on the approach to the sharp bends where vehicles repeatedly leave the road	04/08/2014	£1,500	The Parish decided not to pursue signage
Cambridge Rd Quendon	top up for VAS sign	20/08/2014	£4,000	
Gatehouse Farm Braintree Rd	install raised kerbs to allow safer embarkment for passengers	03/12/2014	£5,000	
Wicken Rd Clavering	Install new bus shelter	16/01/2015	£9,000	
Windmill Hill Saffron Walden	Install dropped kerb for pedestrians crossing the road and provide a better surface in the bus stop layby	to be programmed	£20,000	Top up required on the initial estimate due to the existing surface not being structurally sound. Additional £7,000 required
High Street Saffron Walden	new bus shelter	03/07/2014	£8,000	
Newbiggen Street, Thaxted	footway parking scheme following on from feasibility and design in 2012-13	16/12/2014	£10,000	The implementation of the lining for the Newbiggen Street footway parking scheme was completed on the 16 th December as pictured below. The Parish Council have undertaken consultation with the residents and will be monitoring the success of what is on the ground



Newport Road, Debden	road realignment works	12/10/2015	£82,000	
Castle Street, Saffron Walden	new post for mobile VAS sign	31/01/2015	£750	
Little Larchmount, Saffron Walden	conclusion of parking scheme which was started prior to the function transferring to NEPP	21/04/2015	£3,000	
Main Road, Felsted	VAS sign to deal with speeding	04/05/2015	£8,500	
Chelmsford Road, Felsted	VAS sign to deal with speeding	04/05/2015	£8,500	

Chelmsford Road, Margaret Road	Feasibility study into possible options to deal with access problems to the church	27/02/2015	£3,000	
Chelmsford Road, Hatfield Heath	VAS sign to deal with speeding	04/05/2015	£8,500	
Ashdon Road, Saffron Walden	feasibility study into a build out to help improve the visibility for pedestrians trying to cross the road	27/02/2015	£3,000	
Bridleway 36, Clavering	surface improvements and improved revetment works	10/10/2014	£11,000	
Byway 3 Gt Canfield	scheme to deal with ponding of water	to be programmed	£5,000	
Byway 13 Radwinter	drainage problems affecting accessibility for non-motorised users	to be programmed	£3,500	
B1256 Braintree Road, Gt Dunmow	CR scheme that the feasibility was approved for in 2013-14. Scheme = vegetation and signage works etc	24/04/2015	£34,320	
A1060 j/w B183 Hatfield Heath	implementation of a mini roundabout	11/09/2015	£80,000	Design in progress
B1256 Hoblongs junction Gt Dunmow	design works for safety improvements	02/04/2015	£7,000	
B184 Springwell Road north of Saffron Walden	design works for safety improvements	02/04/2015	£4,000	

Revenue expenditure

Various Locations Uttlesford	6x speed surveys	to be programmed	£1,260	
various adhoc sites	funding for 10 adhoc speed surveys to facilitate the assessment of potential schemes	to be programmed	£2,300	

UTTLESFORD DISTRICT COUNCIL WITH ESSEX COUNTY COUNCIL LOCAL HIGHWAY PANEL – 5th JANUARY 2014 REPORT 2 – POTENTIAL CAPITAL SCHEMES

The following list identifies all of the scheme requests which have fed into the Uttlesford LHP. The RAG column acknowledges what the status of the scheme request is as below:



= The scheme has been validated as being feasible and is available for consideration



= The scheme has previously been approved for a feasibility study and the results are awaited before the scheme can be fully considered



= A scheme request has been received and is in the initial validation process

The budget which will be available for the Uttlesford LHP for the 2015-16 financial year will again be **£472,041**.

CAPITAL FUNDING

SAFER ROADS						
REF	Location	Scheme	Problem	Cost	RAG	notes
1	B1256 junction with Chelmsford Road just north of A120 Dunmow south turnoff	Improvements at the Hoblongs junction as designed in 2014-15	Identified collision pattern at the junction	TBC		
2	B184 Springwell Road, north of Saffron Walden	Improved signage and carriageway as designed in 2014-15	Identified collision pattern at the junction	TBC		

WALKING						
REF	Location	Scheme	Problem	Cost	RAG	notes
1	High Street, Hempstead	new footway as started in 2012	no footway linking one end of Hempstead to the other	£150,000		£150,000 already allocated. The design has been sent for target costing so we know what the overall estimate is.
2	Thaxted recreation ground footway	Diversion of existing public footpath to the edge of the rec with a new surface	no official footway for pedestrians to walk from Bellrope Meadows to the main part of the town.	TBC		There is an existing public right of way through the middle of the recreation ground so this scheme would incorporate diverting this footpath to run at the edge of the rec where we are proposing the new surfaced footpath.
3	Ashdon Road, Saffron Walden	feasibility study into a build out to help improve the visibility for pedestrians trying to cross the road	lack of visibility for pedestrians to cross the road due to the parked vehicles	TBC		
4	various locations, Barnston	VALIDATION for possible footway widening in Barnston	lack of width for pedestrians to walk safely	TBC		
5	Stortford Road, Gt Dunmow	Feasibility and design for a pedestrian refuge from the bus stop over to Tesco	Passengers experiencing problems crossing the road	TBC		
6	Bran End, Stebbing	Possible new footway to link the recreation ground to the village	Currently no footway within the 40mph speed limit	TBC		
7	Jacksons Lane jct with Carmel Street, Gt Chesterford	Pram crossings	No drop kerbs to allow pushchairs or mobility scooters to mount the footway	TBC		

PASSENGER TRANSPORT						
REF	Location	Scheme	Problem	Cost	RAG	Notes
1	Windmill Hill, Littlebury	ADDITIONAL FUNDS REQUIRED - resurfacing the layby and new pedestrian step for BSI scheme funded in 2014- 15		£7,000		£20,000 already allocated but investigations have identified a structural problem with the surface within the layby which will need further works and additional funding
2	The Moors (opp), Little Dunmow	Install new wooden shelter. Limited footway width,	lack of coverage for pedestrians	£9,750		
3	Fleur-de-Lys - Widdington village Hall	Install new wooden shelter. Requested by Parish Council.	lack of coverage for pedestrians	£9,000		
4	Opposite The Elms, White Roding	Install new wooden shelter	lack of coverage for pedestrians	£9,000		
5	o/s Blue House Farm, Chelmsford Road Margaret Roding	install new wooden shelter	lack of coverage for pedestrians	£8,000		
6	Station Street, Saffron Walden	New bus shelter	Existing shelter is in a bad state of repair and has no seating	-		Request recently received so being assessed by the Passenger Transport Team

PUBLIC RIGHTS OF WAY						
REF	Location	Scheme	Problem	Cost	RAG	Notes
1	Byway 30 and 31 Debden and 36 Wimbish	Resurfacing of this entire network	Widespread deterioration of the surface	£87,681		Scheme can be completed in three stages at a cost of £29,227 for each section
2	Bridleway 52 Stansted	improvement works to the Bridge structure over the River Bourne, Improvement works to the side wall and embankments of the structure along with Improved drainage and surfacing	General deterioration of bridleway infrastructure. As it currently stands the lane becomes highly waterlogged, rutted and boggy and is very difficult to negotiate	£15,000		
3	Bridleway 1 Barnston	Site assessment and feasibility required for possible design and construction of a New Bridleway Bridge at one of the two key locations.	A new bridge along with a diversion and upgrade of the footpath will allow for an extended ride from the flitch way down into High Easter.	£5,000		See appendix 1

TRAFFIC MANAGEMENT IMPROVEMENTS						
REF	Location	Scheme	Problem	Cost	RAG	Notes
1	The Street, Takeley	traffic calming	speeding throughout the route	£175,000		£50,000 already committed and final design agreed with the parish. Target costing has been requested
2	Various Roads Gt Chesterford	20mph speed limit across various roads within Gt Chesterford	Speeding	£16,000		£11,000 already allocated but top up required to complete
3	Feathers Hill, Hatfield Broad Oak	New 30mph VAS sign	speed limit changed so existing VAS became redundant	£8,500		speed survey undertaken and site does meet the criteria
4	Wicken Road, Clavering	New 30mph VAS sign	speed limit changed so existing VAS became redundant	£8,500		speed survey undertaken and site does meet the criteria
5	Stortford Road, Hatfield Heath	drainage improvement scheme	pipes not dealing with the capacity of water and overflowing onto the highway	£17,162		
6	Sawbridgeworth Road j/w Stortford Road Hatfield Heath	Possible junction realignment options	Lack of visibility for vehicles exiting the Sawbridgeworth Rd junction			Feasibility and options study underway
7	Chelmsford Road, Margaret Roding	Feasibility study into possible options to deal with access problems to the church	Visitors to the church are experiencing difficulties due to the nature of the A1060 at this location. Options into improving this location are being explored	TBC		
8	various locations, Hatfield Broad Oak	VALIDATION - reinstatement / protection of the grassed triangles at the junctions	over-run from large vehicles cutting the corners	TBC		

9	Walden Road B184, Gt Chesterford	VALIDATION - possible layby to enable the buses to pull in off the road to disembark passengers	visibility for traffic exiting Jacksons Lane obscured when bus stops on the B184	TBC		
10	Margaret Street, Thaxted	VALIDATION - possible relining or junction realignment at jct with Weaverhead Lane	possible relining of the junction to help improve the visibility, possible kerb realignment works	TBC		
11	Lodge Road / Old Mead Road Little Henham	VALIDATION - signage improvements for the low bridge	signage in the area not constructive enough for alerting drivers to the low bridge and also in general the signage is considered confusing	TBC		
12	Rickling Green Road, Quendon	VALIDATION - 20mph limit in the vicinity of the primary school	survey results obtained and forwarded onto Essex Highways for analysis	TBC		
13	Marks Hall Lane, Margaret Roding	VALIDATION for 30mph speed limit	survey results obtained and forwarded onto Essex Highways for analysis	TBC		
14	Rookery Lane, Wendens Ambo	VALIDATION for passing places on Rookery Lane	insufficient width to allow two vehicles to pass if they meet on Rookery Lane	TBC		

SAFER ROADS						
REF	Location	Scheme	Problem	Cost	RAG	notes
1	B1256 junction with Chelmsford Road just north of A120 Dunmow south turnoff	Improvements at the Hoblongs junction as designed in 2014-15	Identified collision pattern at the junction	TBC		
2	B184 Springwell Road, north of Saffron Walden	Improved signage and carriageway as designed in 2014-15	Identified collision pattern at the junction	TBC		

UTTLESFORD DISTRICT COUNCIL WITH ESSEX COUNTY COUNCIL

LOCAL HIGHWAY PANEL – 5th JANUARY 2015 REPORT 3: HIGHWAYS RANGERS

RANGERS WORKS

SUMMARY OF REQUESTS FOR RANGER SERVICES

The table below shows the total number of requests received for the Highways Rangers service from Parish Councils since between April and November 2014.

No Requests for the Rangers service were recorded during the month of May 2015 due to the administration of the requests switching to Essex Highways.

	jobs completed	jobs outstanding	passed to maintenance	total
Apr	3	7	1	11
May	-	-	-	0
June	1	13	0	14
July	18	5	0	23
Aug	6	8	0	14
Sept	21	1	0	22
Oct	1	7	0	8
Nov	14	8	0	22

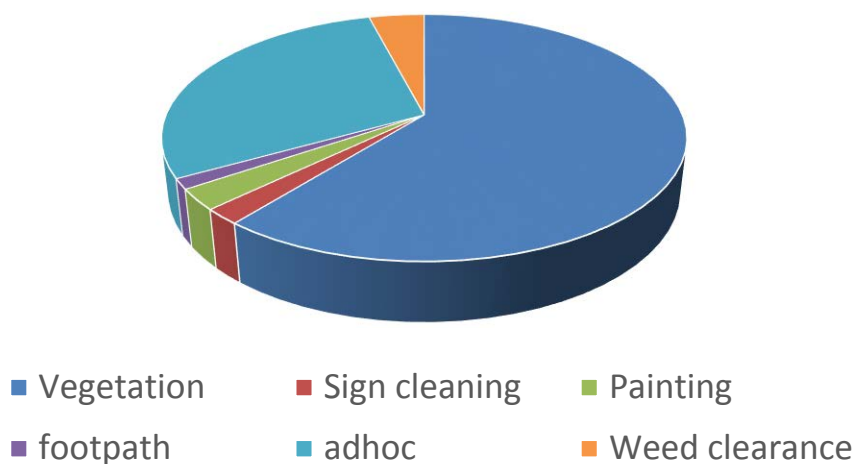
The figures do not account for adhoc jobs which the Rangers have identified themselves and also urgent jobs which have not filtered through the normal system.

A number of job requests received are also of a larger scale some of which can take several days, so the number of jobs received is not reflective of the workload for the Rangers.

Some of the jobs which remain outstanding are for painting works. As this is for aesthetic purposes it will always take a lower priority if vegetation works are put forward.

The chart below indicates that the majority of requests received are in the vegetation category but there are now a number of jobs submitted by parishes of an adhoc nature.

Rangers work breakdown



The table below indicates the breakdown of the requests received by each individual parish in the Uttlesford District up to the end of October.

PARISH	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	TOTAL
	No of requests	No of requests	No of requests	No of requests	No of requests	No of requests	No of requests	
Arkesden	0	0	0	0	0	0	0	0
Ashdon	0	0	0	1	0	0	0	1
Aythorpe Roding	0	0	0	0	0	0	1	1
Barnston	0	0	0	0	0	0	0	0
Berden	0	0	0	0	0	0	0	0
Birchanger	0	0	0	0	0	0	2	2
Broxted	0	0	0	0	1	0	0	1
Chickney	0	0	0	0	0	0	0	0
Chrishall	0	0	2	0	0	0	0	2
Clavering	0	0	0	5	0	0	0	6
Debden	0	0	0	0	0	0	1	1
Elmdon	0	0	0	0	0	0	0	0
Elsenham	1	0	0	0	1	0	2	4
Farnham	0	0	0	0	0	0	0	0
Felsted	0	0	0	0	0	0	0	0
Flitch Green	0	0	0	0	0	0	0	0
Great Canfield	0	0	0	0	0	0	0	0
Gt Chesterford	0	0	0	0	0	2	0	4
Gt Dunmow	0	0	3	4	0	2	0	12

Great Easton	0	0	0	0	0	0	0	1
Gt Hallingbury	0	0	0	0	0	0	0	0
Gt Sampford	0	0	0	0	0	0	2	2
Hadstock	0	0	1	2	0	0	0	4
Hatfield Broad Oak	0	0	0	0	0	0	0	2
Hatfield Heath	0	0	0	1	0	0	2	3
Hempstead	0	0	0	4	1	0	0	6
Henham	0	0	0	0	1	0	0	1
High Easter	0	0	0	0	0	0	0	0
High Roding	0	0	0	3	0	0	4	7
Langley	0	0	0	1	1	0	0	2
Leaden Roding	0	0	0	0	0	0	0	0
Lindsell	0	0	0	0	0	0	0	0
Little Bardfield	0	0	0	0	0	0	0	0
Little Canfield	0	0	0	0	0	0	0	0
Little Chesterford	0	0	0	0	0	0	0	0
Little Dunmow	0	0	0	0	0	0	0	1
Little Easton	0	0	0	1	0	0	0	2
Little Hallingbury	0	0	0	0	0	0	0	0
Little Sampford	0	0	0	0	0	0	0	0
Littlebury	0	0	0	0	0	0	0	0
Manuden	0	0	0	0	1	1	0	3
Margaret Roding	4	0	0	0	0	0	0	4
Newport	0	0	0	0	0	0	0	6
Quendon	0	0	1	0	1	0	0	2
Radwinter	0	0	0	0	1	0	0	2
Saffron Walden	2	0	5	4	8	8	1	35
Sewards End	0	0	0	0	1	1	0	2
Stansted	0	0	0	1	1	4	2	8
Stebbing	0	0	1	0	0	1	0	3
Strethall	0	0	0	0	0	0	0	0
Takeley	1	0	1	1	0	0	0	3
Thaxted	2	0	0	2	0	0	0	4
Tilty	0	0	0	0	0	0	0	0
Ugley	0	0	0	0	0	3	0	3
Wenden Lofts	0	0	0	0	0	0	0	0
Wendens Ambo	0	0	0	0	0	1	0	1
White Roding	1	0	0	0	0	1	0	2
Wicken Bonhunt	0	0	0	0	0	0	0	0
Widdington	0	0	0	1	0	0	0	3
Wimbish	0	0	0	0	0	0	0	0
	11	0	14	31	18	24	17	146

Before and after photos

The job below was a labour intensive job which took the Rangers almost a week to complete. The pictures illustrate what a beneficial job this was as a footpath which has not been seen for a number of years is now uncovered providing a usable link between Great and Little Chesterford.

The path leading from Great to Little Chesterford	
BEFORE	AFTER
 <p>A photograph showing a narrow, overgrown footpath. A yellow measuring tape is laid across the path. The path is flanked by tall grass and weeds. A date stamp '30 10 2014' is visible in the bottom right corner.</p>	 <p>A photograph showing a worker in orange overalls using a red machine to clear the path. The machine is a small, red, motorized device with a cutting head. The path is now clear of grass and weeds. A date stamp '19 11 2014' is visible in the bottom right corner.</p>



RANGERS REQUESTS

Members are encouraged to continue to submit requests for the Highways Rangers as per the instructions below.

Pothole fixing does not fall within the remit of the Highway Rangers, but the types of minor maintenance works that can be undertaken are:

- **Cleaning and minor repairs to non-electrical road signs**
- **Cleaning and minor repairs to street furniture**
- **Reinstatement of posts and bollards (minimal excavation)**
- **Trimming of vegetation and removal of cuttings**
- **Adhoc grass cutting and strimming**
- **Localised cleaning and minor excavation of roadside water channels**
- **Removal of weeds or vegetation from pavements**
- **Clearing roadkill/removal of litter and small fly tips from highway land**
- **Removal of illegal signs and fly posting**
- **Minor block/flag paving repairs**

Requests for the services of the Highway Rangers should be made by Parish/Town Councils by email to highway.enquiries@essex.gov.uk with **HIGHWAY RANGERS** in caps written in the **Subject** box.

If more than one request is made at any one time, please number each one rather than use bullet points, as this makes it easier to track what has, or has not, been done.

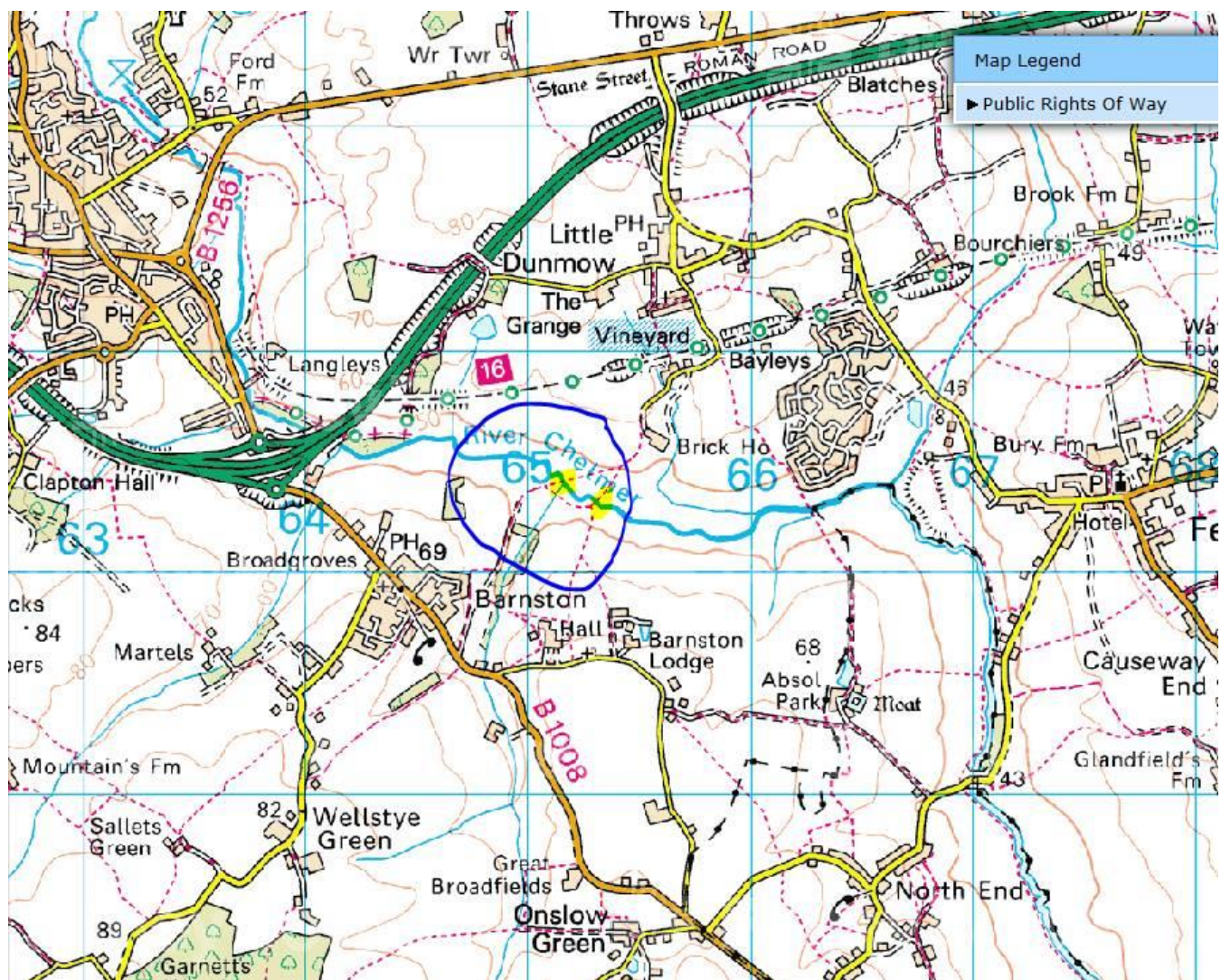
Exact locations need to be provided together with a contact name and tel/mobile number so, if need be, the Rangers Team can call a specific person for clarification of the work requested.

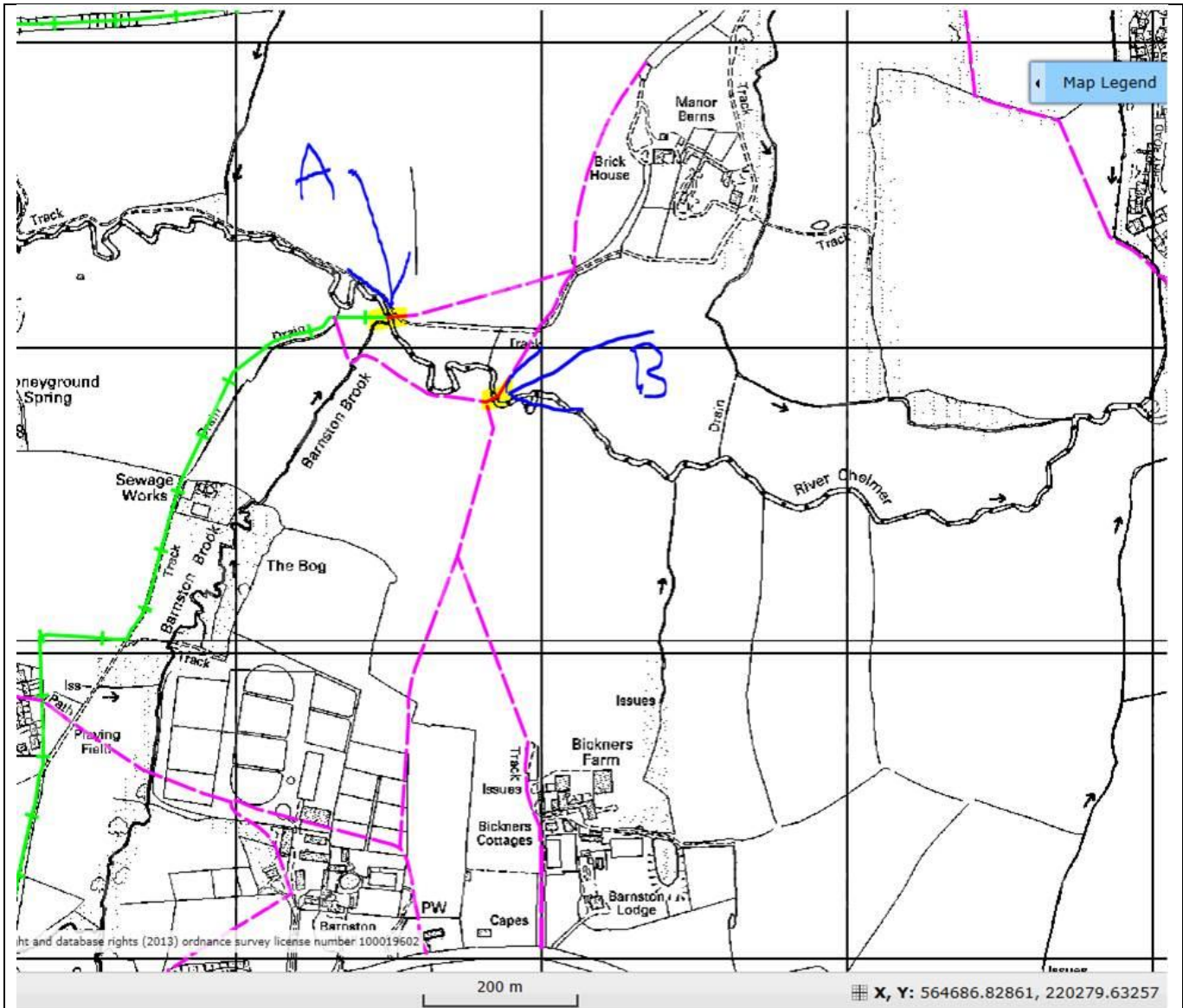
Each email will automatically receive a **standard acknowledgement** (please ignore the text directing you to website), and then it will be forwarded to the Highway Ranger section for action.

Please note that requests for Highway Ranger Services can take up to 6 weeks to complete from date of receipt although this can be longer dependant on the nature of the work requested and the current workload.

APPENDIX 1

LOCATION:	Barnston, Little Dunmow
PROBLEM:	Site assesment and feasability required for possible design and construction of a New Bridleway Bridge at one of the two key locations.
SCHEME DETAILS:	Bridleway 1 Barnston stops at the River Roding where the Ford once was but the embankments iof the river have since been altered some time ago. A new bridge along with a diversion and upgarde of a Footpath will allow for an extended ride from the flitch way down into High Easter.
LOCATION PLAN:	





ESTIMATED COST:	£5,000
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Uttlesford Local Highway Panel Meeting Agenda

Date: Monday 5th January 2015
Time 19:00 hrs
Venue: Uttlesford District Council Offices, Saffron Walden

Chairman Cllr Alastair Walters

Panel Members CC Member Ray Gooding, CC Member Susan Barker,
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	4.	Update on capital and revenue schemes approved <ul style="list-style-type: none"> ○ Verbal update on Wenden Road cycleway and Uttlesford cycle strategy ○ Update on capital and revenue schemes approved 	DS RL	Report 1
	5.	Potential scheme list <ul style="list-style-type: none"> ○ Summary of potential schemes for prioritization in 2015-16 	RL	Report 2
	6.	Highway Rangers and Revenue expenditure <ul style="list-style-type: none"> ○ Rangers report ○ Revenue expenditure items 	RL	Report 3
	7.	Any other business	Chairman	Verbal
	8.	Dates of next meeting: - 9 th February 7.00pm Please would Members advise UDC Democratic Services tel: 01799 510548/433 or email: committee@uttlesford.gov.uk if they are unable to attend any of these meetings.	Chairman	Verbal

UTTLESFORD DISTRICT COUNCIL WITH ESSEX COUNTY COUNCIL

LOCAL HIGHWAY PANEL – 5th JANUARY 2015

REPORT 1 – UPDATE ON SCHEMES APPROVED

Capital expenditure

The items below identify all of the capital schemes which have been approved by the Uttlesford LHP with the current position of the scheme. Items highlighted in red require additional funding.

Key:	Completed schemes
	Cancelled Schemes

LOCATION	SCHEME	Estimated completion	Allocated Budget	Comments
2012/2013 Budget				
Various Roads Great Chesterford	20mph Speed limit	02/06/2015	£11,000	The detailed design has identified a need for a number of new electrical connections for the terminal signs. This has increased the cost estimate to £27,000 . The traffic regulation order is being prepared to allow the scheme to be formally advertised.
2013/2014 Budget				
B1383 Cambridge Road Littlebury	Reflector posts and signage improvements	24/11/2013	£6,000	
Thaxted Road Debden VAS	VAS sign to help speeding issues	03/03/2014	£8,500	

Village Hall, Stortford Road, Leaden Roding	Replacement of deteriorating bus shelter	18/10/2013	£9,000	
Bus stop 1500IM2188, The White Horse,	install new wooden shelter	04/03/2014	£8,500	
Warwick Rd, East & West Bound	Install two new bus shelters; one at the West bound stop and one at the East bound stop	20/02/2014	£17,000	
The Street Takeley	Traffic calming	09/04/2015	£50,000	Design agreed with the Parish Council and approved by Essex Highways Network Management team. Priorities for the initial funding to be agreed with the PC and target costing has been requested
High Roding	Long term maintenance. Heavily rutted and waterlogged area. Only passable to motorised users	05/09/2013	£37,000	
High Street Hempstead	New footway	16/02/2015 start	£150,000	£50,000 approved in 2012 and a further £100,000 was approved from the 2013-14 budget. The provisional start date for the vegetation works will be early January once the land issues have been resolved. The civil construction works have been provisionally agreed for mid February 2015.
Bellrope Meadows, Thaxted	New Footway design	19/09/2014	£3,000	The design is complete though some of the legalities of diverting the existing footpath to the point that would potentially be surfaced is still being explored
B1383 London Rd jct with B1039	Design for various safety improvements	28/03/2014	£1,500	
Bus stop 1500IM1139 Church Hill Ashdon	Replace existing shelter with new wooden shelter and install raised kerbs	03/07/2014	£12,000	
B1256 Braintree Rd Gt Dunmow	Design works for various safety improvements	31/03/2014	£3,000	

Stortford Road, Great Dunmow	Design works for pedestrian refuge to link two bus stops outside Tesco	31/03/2014	£3,000	
Great Dunmow	2 new 76mm post to house the mobile VAS sign	31/03/2015	£1,000	
Bran End Stebbing	Relocation of VAS sign with 1 x new wide based post	09/06/2014	£1,000	A second speed survey has been undertaken and the average speed is 39mph. The mean speed needs to be 5mph over the posted limit to meet the criteria for a VAS whereas the results indicate good compliance of the 40 limit.
Dunmow Road, Little Canfield	Relocation of VAS sign with 1 x new wide based post	03/08/2015	£1,000	The speed survey results indicate that the average speed here is 44.2mph so after consultation with the County Member a separate report will be submitted to the Cabinet Member to consider progressing this as a scheme
Chelmsford Road, Barnston	Relocation of existing VAS to new location in village	30/04/2014	£1,000	
Barnston Road, High Easter	New post for mobile VAS and deer warning signage	31/03/2015	£2,000	
Church Road Gt Hallingbury	VAS sign in the vicinity of The Grove	30/04/2014	£8,500	
Byway 63 Debden	Installation of new drainage pipe to help deal with flooding problems on the byway	14/02/2014	£10,000	
Wenden Road, Saffron Walden - design only	Design works for cycleway	30/01/2015	£21,000	
Dunmow Road, High Roding	New 76mm post to house the mobile VAS sign	07/03/2014	£500	
A1060 Lower Road Little Hallingbury	Permanent VAS sign	25/04/2013	£8,500	
B1054 Hempstead	Funding required to conclude a signage scheme looked at by the Casualty reduction team following a fatal accident.	03/10/2014	£2,500	

London Rd j/w Station Rd	Signage and lining improvements due to accidents at junction	01/10/2014	£10,500	
Cambridge Rd/London Rd	additional signage to deal with vehicles failing to negotiate the bends	05/12/2014	£3,000	
Bran End Stebbing	feasibility and design for possible new footway	31/12/2014	£3,500	
Mill Lane Littlebury	pedestrian drop kerb for mobility scooters	31/12/2014	£3,000	The pedestrian drop kerb was installed in November as below and included a small stretch of new footway.



Before



After

Byways 13 and 55 High Roding	new surface to link up with byway 14 (byways are included as part of the trial for seasonal closures)	to be programmed	£50,000	
Byway 50 Clavering	new surface (byway is included in the season trial closures)	to be programmed	£35,000	

Aythorpe Roding 21	repair the extensive rutting and ditch works	to be programmed	£45,000	
A1060 j/w Sawbridgeworth Rd	FEASIBILITY AND DESIGN for possible junction realignment works	27/02/2015	£5,000	
Carters Hill Manuden	VAS sign to deal with speeding	20/08/2014	£8,500	
Broadbridge Rd High Roding	flood warning signage to deter drivers from using the road during the extreme weather	31/03/2015	£1,000	
The Street Manuden	signage on the approach to the sharp bends where vehicles repeatedly leave the road	04/08/2014	£1,500	The Parish decided not to pursue signage
Cambridge Rd Quendon	top up for VAS sign	20/08/2014	£4,000	
Gatehouse Farm Braintree Rd	install raised kerbs to allow safer embarkment for passengers	03/12/2014	£5,000	
Wicken Rd Clavering	Install new bus shelter	16/01/2015	£9,000	
Windmill Hill Saffron Walden	Install dropped kerb for pedestrians crossing the road and provide a better surface in the bus stop layby	to be programmed	£20,000	Top up required on the initial estimate due to the existing surface not being structurally sound. Additional £7,000 required
High Street Saffron Walden	new bus shelter	03/07/2014	£8,000	
Newbiggen Street, Thaxted	footway parking scheme following on from feasibility and design in 2012-13	16/12/2014	£10,000	The implementation of the lining for the Newbiggen Street footway parking scheme was completed on the 16 th December as pictured below. The Parish Council have undertaken consultation with the residents and will be monitoring the success of what is on the ground



Newport Road, Debden	road realignment works	12/10/2015	£82,000	
Castle Street, Saffron Walden	new post for mobile VAS sign	31/01/2015	£750	
Little Larchmount, Saffron Walden	conclusion of parking scheme which was started prior to the function transferring to NEPP	21/04/2015	£3,000	
Main Road, Felsted	VAS sign to deal with speeding	04/05/2015	£8,500	
Chelmsford Road, Felsted	VAS sign to deal with speeding	04/05/2015	£8,500	

Chelmsford Road, Margaret Road	Feasibility study into possible options to deal with access problems to the church	27/02/2015	£3,000	
Chelmsford Road, Hatfield Heath	VAS sign to deal with speeding	04/05/2015	£8,500	
Ashdon Road, Saffron Walden	feasibility study into a build out to help improve the visibility for pedestrians trying to cross the road	27/02/2015	£3,000	
Bridleway 36, Clavering	surface improvements and improved revetment works	10/10/2014	£11,000	
Byway 3 Gt Canfield	scheme to deal with ponding of water	to be programmed	£5,000	
Byway 13 Radwinter	drainage problems affecting accessibility for non-motorised users	to be programmed	£3,500	
B1256 Braintree Road, Gt Dunmow	CR scheme that the feasibility was approved for in 2013-14. Scheme = vegetation and signage works etc	24/04/2015	£34,320	
A1060 j/w B183 Hatfield Heath	implementation of a mini roundabout	11/09/2015	£80,000	Design in progress
B1256 Hoblongs junction Gt Dunmow	design works for safety improvements	02/04/2015	£7,000	
B184 Springwell Road north of Saffron Walden	design works for safety improvements	02/04/2015	£4,000	

Revenue expenditure

Various Locations Uttlesford	6x speed surveys	to be programmed	£1,260	
various adhoc sites	funding for 10 adhoc speed surveys to facilitate the assessment of potential schemes	to be programmed	£2,300	

UTTLESFORD DISTRICT COUNCIL WITH ESSEX COUNTY COUNCIL LOCAL HIGHWAY PANEL – 5th JANUARY 2014 REPORT 2 – POTENTIAL CAPITAL SCHEMES

The following list identifies all of the scheme requests which have fed into the Uttlesford LHP. The RAG column acknowledges what the status of the scheme request is as below:



= The scheme has been validated as being feasible and is available for consideration



= The scheme has previously been approved for a feasibility study and the results are awaited before the scheme can be fully considered



= A scheme request has been received and is in the initial validation process

The budget which will be available for the Uttlesford LHP for the 2015-16 financial year will again be **£472,041**.

CAPITAL FUNDING

SAFER ROADS						
REF	Location	Scheme	Problem	Cost	RAG	notes
1	B1256 junction with Chelmsford Road just north of A120 Dunmow south turnoff	Improvements at the Hoblongs junction as designed in 2014-15	Identified collision pattern at the junction	TBC		
2	B184 Springwell Road, north of Saffron Walden	Improved signage and carriageway as designed in 2014-15	Identified collision pattern at the junction	TBC		

WALKING						
REF	Location	Scheme	Problem	Cost	RAG	notes
1	High Street, Hempstead	new footway as started in 2012	no footway linking one end of Hempstead to the other	£150,000		£150,000 already allocated. The design has been sent for target costing so we know what the overall estimate is.
2	Thaxted recreation ground footway	Diversion of existing public footpath to the edge of the rec with a new surface	no official footway for pedestrians to walk from Bellrope Meadows to the main part of the town.	TBC		There is an existing public right of way through the middle of the recreation ground so this scheme would incorporate diverting this footpath to run at the edge of the rec where we are proposing the new surfaced footpath.
3	Ashdon Road, Saffron Walden	feasibility study into a build out to help improve the visibility for pedestrians trying to cross the road	lack of visibility for pedestrians to cross the road due to the parked vehicles	TBC		
4	various locations, Barnston	VALIDATION for possible footway widening in Barnston	lack of width for pedestrians to walk safely	TBC		
5	Stortford Road, Gt Dunmow	Feasibility and design for a pedestrian refuge from the bus stop over to Tesco	Passengers experiencing problems crossing the road	TBC		
6	Bran End, Stebbing	Possible new footway to link the recreation ground to the village	Currently no footway within the 40mph speed limit	TBC		
7	Jacksons Lane jct with Carmel Street, Gt Chesterford	Pram crossings	No drop kerbs to allow pushchairs or mobility scooters to mount the footway	TBC		

PASSENGER TRANSPORT						
REF	Location	Scheme	Problem	Cost	RAG	Notes
1	Windmill Hill, Littlebury	ADDITIONAL FUNDS REQUIRED - resurfacing the layby and new pedestrian step for BSI scheme funded in 2014- 15		£7,000		£20,000 already allocated but investigations have identified a structural problem with the surface within the layby which will need further works and additional funding
2	The Moors (opp), Little Dunmow	Install new wooden shelter. Limited footway width,	lack of coverage for pedestrians	£9,750		
3	Fleur-de-Lys - Widdington village Hall	Install new wooden shelter. Requested by Parish Council.	lack of coverage for pedestrians	£9,000		
4	Opposite The Elms, White Roding	Install new wooden shelter	lack of coverage for pedestrians	£9,000		
5	o/s Blue House Farm, Chelmsford Road Margaret Roding	install new wooden shelter	lack of coverage for pedestrians	£8,000		
6	Station Street, Saffron Walden	New bus shelter	Existing shelter is in a bad state of repair and has no seating	-		Request recently received so being assessed by the Passenger Transport Team

PUBLIC RIGHTS OF WAY						
REF	Location	Scheme	Problem	Cost	RAG	Notes
1	Byway 30 and 31 Debden and 36 Wimbish	Resurfacing of this entire network	Widespread deterioration of the surface	£87,681		Scheme can be completed in three stages at a cost of £29,227 for each section
2	Bridleway 52 Stansted	improvement works to the Bridge structure over the River Bourne, Improvement works to the side wall and embankments of the structure along with Improved drainage and surfacing	General deterioration of bridleway infrastructure. As it currently stands the lane becomes highly waterlogged, rutted and boggy and is very difficult to negotiate	£15,000		
3	Bridleway 1 Barnston	Site assessment and feasibility required for possible design and construction of a New Bridleway Bridge at one of the two key locations.	A new bridge along with a diversion and upgrade of the footpath will allow for an extended ride from the flitch way down into High Easter.	£5,000		See appendix 1

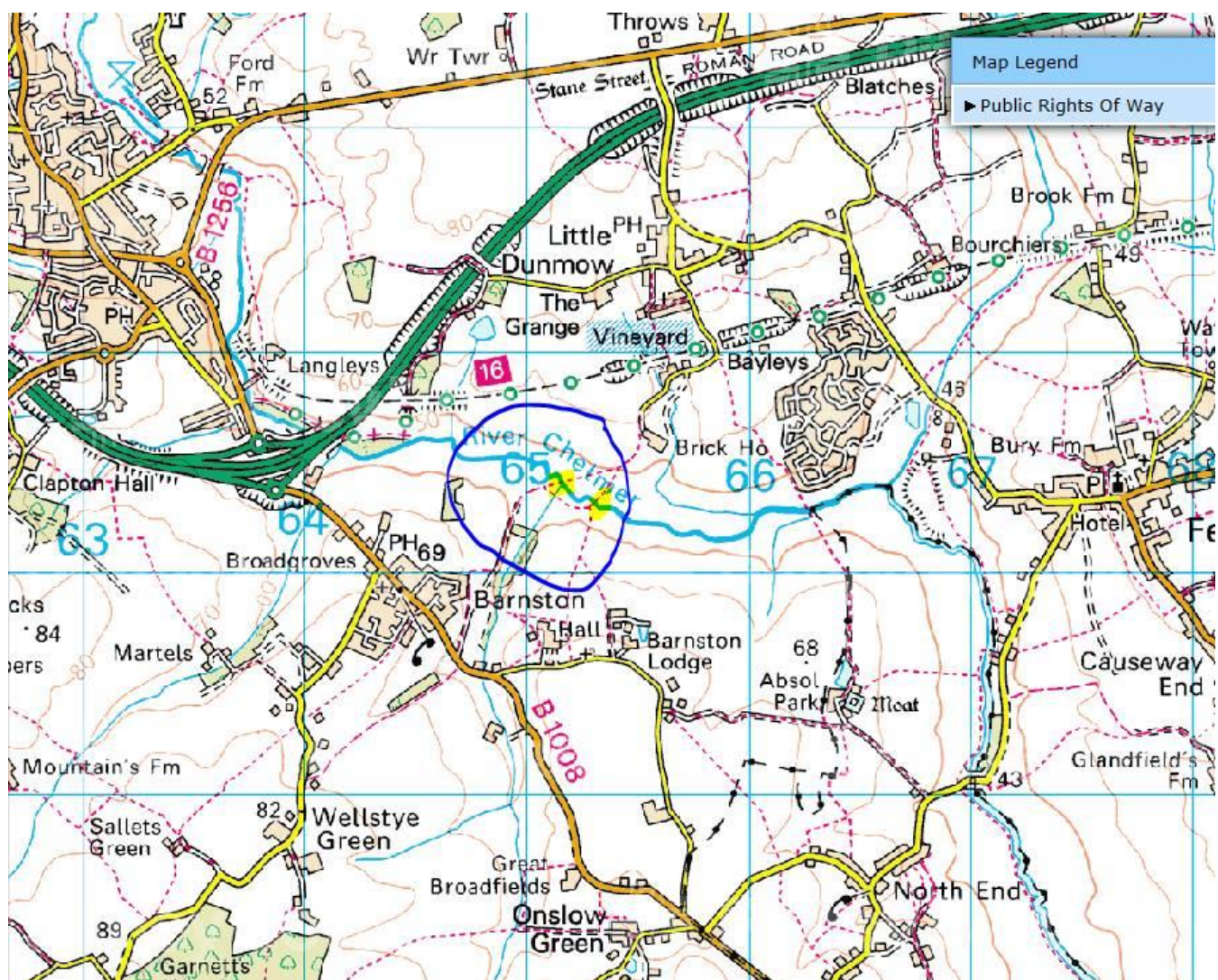
TRAFFIC MANAGEMENT IMPROVEMENTS						
REF	Location	Scheme	Problem	Cost	RAG	Notes
1	The Street, Takeley	traffic calming	speeding throughout the route	£175,000		£50,000 already committed and final design agreed with the parish. Target costing has been requested
2	Various Roads Gt Chesterford	20mph speed limit across various roads within Gt Chesterford	Speeding	£16,000		£11,000 already allocated but top up required to complete
3	Feathers Hill, Hatfield Broad Oak	New 30mph VAS sign	speed limit changed so existing VAS became redundant	£8,500		speed survey undertaken and site does meet the criteria
4	Wicken Road, Clavering	New 30mph VAS sign	speed limit changed so existing VAS became redundant	£8,500		speed survey undertaken and site does meet the criteria
5	Stortford Road, Hatfield Heath	drainage improvement scheme	pipes not dealing with the capacity of water and overflowing onto the highway	£17,162		
6	Sawbridgeworth Road j/w Stortford Road Hatfield Heath	Possible junction realignment options	Lack of visibility for vehicles exiting the Sawbridgeworth Rd junction			Feasibility and options study underway
7	Chelmsford Road, Margaret Roding	Feasibility study into possible options to deal with access problems to the church	Visitors to the church are experiencing difficulties due to the nature of the A1060 at this location. Options into improving this location are being explored	TBC		
8	various locations, Hatfield Broad Oak	VALIDATION - reinstatement / protection of the grassed triangles at the junctions	over-run from large vehicles cutting the corners	TBC		

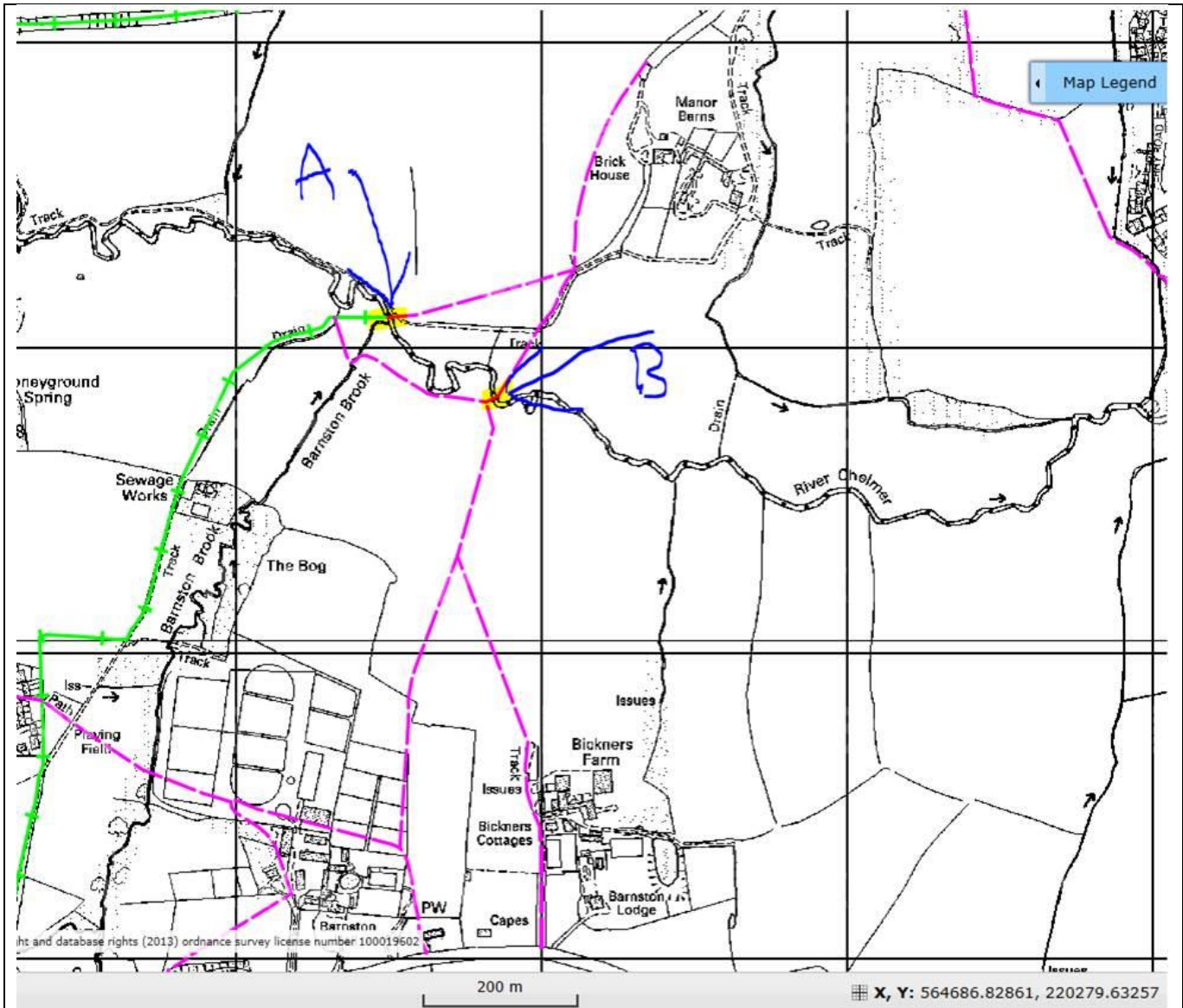
9	Walden Road B184, Gt Chesterford	VALIDATION - possible layby to enable the buses to pull in off the road to disembark passengers	visibility for traffic exiting Jacksons Lane obscured when bus stops on the B184	TBC		
10	Margaret Street, Thaxted	VALIDATION - possible relining or junction realignment at jct with Weaverhead Lane	possible relining of the junction to help improve the visibility, possible kerb realignment works	TBC		
11	Lodge Road / Old Mead Road Little Henham	VALIDATION - signage improvements for the low bridge	signage in the area not constructive enough for alerting drivers to the low bridge and also in general the signage is considered confusing	TBC		
12	Rickling Green Road, Quendon	VALIDATION - 20mph limit in the vicinity of the primary school	survey results obtained and forwarded onto Essex Highways for analysis	TBC		
13	Marks Hall Lane, Margaret Roding	VALIDATION for 30mph speed limit	survey results obtained and forwarded onto Essex Highways for analysis	TBC		
14	Rookery Lane, Wendens Ambo	VALIDATION for passing places on Rookery Lane	insufficient width to allow two vehicles to pass if they meet on Rookery Lane	TBC		

SAFER ROADS						
REF	Location	Scheme	Problem	Cost	RAG	notes
1	B1256 junction with Chelmsford Road just north of A120 Dunmow south turnoff	Improvements at the Hoblongs junction as designed in 2014-15	Identified collision pattern at the junction	TBC		
2	B184 Springwell Road, north of Saffron Walden	Improved signage and carriageway as designed in 2014-15	Identified collision pattern at the junction	TBC		

APPENDIX 1

LOCATION:	Barnston, Little Dunmow
PROBLEM:	Site assesment and feasability required for possible design and construction of a New Bridleway Bridge at one of the two key locations.
SCHEME DETAILS:	Bridleway 1 Barnston stops at the River Roding where the Ford once was but the embankments iof the river have since been altered some time ago. A new bridge along with a diversion and upgarde of a Footpath will allow for an extended ride from the flitch way down into High Easter.
LOCATION PLAN:	





ESTIMATED COST: £5,000

UTTLESFORD DISTRICT COUNCIL WITH ESSEX COUNTY COUNCIL

LOCAL HIGHWAY PANEL – 5th JANUARY 2015 REPORT 3: HIGHWAYS RANGERS

RANGERS WORKS

SUMMARY OF REQUESTS FOR RANGER SERVICES

The table below shows the total number of requests received for the Highways Rangers service from Parish Councils since between April and November 2014.

No Requests for the Rangers service were recorded during the month of May 2015 due to the administration of the requests switching to Essex Highways.

	jobs completed	jobs outstanding	passed to maintenance	total
Apr	3	7	1	11
May	-	-	-	0
June	1	13	0	14
July	18	5	0	23
Aug	6	8	0	14
Sept	21	1	0	22
Oct	1	7	0	8
Nov	14	8	0	22

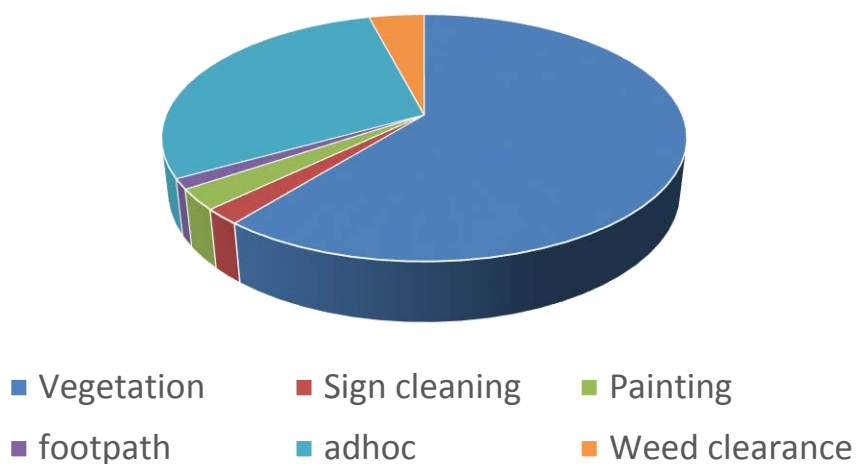
The figures do not account for adhoc jobs which the Rangers have identified themselves and also urgent jobs which have not filtered through the normal system.

A number of job requests received are also of a larger scale some of which can take several days, so the number of jobs received is not reflective of the workload for the Rangers.

Some of the jobs which remain outstanding are for painting works. As this is for aesthetic purposes it will always take a lower priority if vegetation works are put forward.

The chart below indicates that the majority of requests received are in the vegetation category but there are now a number of jobs submitted by parishes of an adhoc nature.

Rangers work breakdown



The table below indicates the breakdown of the requests received by each individual parish in the Uttlesford District up to the end of October.

PARISH	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	TOTAL
	No of requests	No of requests	No of requests	No of requests	No of requests	No of requests	No of requests	
Arkesden	0	0	0	0	0	0	0	0
Ashdon	0	0	0	1	0	0	0	1
Aythorpe Roding	0	0	0	0	0	0	1	1
Barnston	0	0	0	0	0	0	0	0
Berden	0	0	0	0	0	0	0	0
Birchanger	0	0	0	0	0	0	2	2
Broxted	0	0	0	0	1	0	0	1
Chickney	0	0	0	0	0	0	0	0
Chrishall	0	0	2	0	0	0	0	2
Clavering	0	0	0	5	0	0	0	6
Debden	0	0	0	0	0	0	1	1
Elmdon	0	0	0	0	0	0	0	0
Elsenham	1	0	0	0	1	0	2	4
Farnham	0	0	0	0	0	0	0	0
Felsted	0	0	0	0	0	0	0	0
Flitch Green	0	0	0	0	0	0	0	0
Great Canfield	0	0	0	0	0	0	0	0
Gt Chesterford	0	0	0	0	0	2	0	4
Gt Dunmow	0	0	3	4	0	2	0	12

Great Easton	0	0	0	0	0	0	0	1
Gt Hallingbury	0	0	0	0	0	0	0	0
Gt Sampford	0	0	0	0	0	0	2	2
Hadstock	0	0	1	2	0	0	0	4
Hatfield Broad Oak	0	0	0	0	0	0	0	2
Hatfield Heath	0	0	0	1	0	0	2	3
Hempstead	0	0	0	4	1	0	0	6
Henham	0	0	0	0	1	0	0	1
High Easter	0	0	0	0	0	0	0	0
High Roding	0	0	0	3	0	0	4	7
Langley	0	0	0	1	1	0	0	2
Leaden Roding	0	0	0	0	0	0	0	0
Lindsell	0	0	0	0	0	0	0	0
Little Bardfield	0	0	0	0	0	0	0	0
Little Canfield	0	0	0	0	0	0	0	0
Little Chesterford	0	0	0	0	0	0	0	0
Little Dunmow	0	0	0	0	0	0	0	1
Little Easton	0	0	0	1	0	0	0	2
Little Hallingbury	0	0	0	0	0	0	0	0
Little Sampford	0	0	0	0	0	0	0	0
Littlebury	0	0	0	0	0	0	0	0
Manuden	0	0	0	0	1	1	0	3
Margaret Roding	4	0	0	0	0	0	0	4
Newport	0	0	0	0	0	0	0	6
Quendon	0	0	1	0	1	0	0	2
Radwinter	0	0	0	0	1	0	0	2
Saffron Walden	2	0	5	4	8	8	1	35
Sewards End	0	0	0	0	1	1	0	2
Stansted	0	0	0	1	1	4	2	8
Stebbing	0	0	1	0	0	1	0	3
Strethall	0	0	0	0	0	0	0	0
Takeley	1	0	1	1	0	0	0	3
Thaxted	2	0	0	2	0	0	0	4
Tilty	0	0	0	0	0	0	0	0
Ugley	0	0	0	0	0	3	0	3
Wenden Lofts	0	0	0	0	0	0	0	0
Wendens Ambo	0	0	0	0	0	1	0	1
White Roding	1	0	0	0	0	1	0	2
Wicken Bonhunt	0	0	0	0	0	0	0	0
Widdington	0	0	0	1	0	0	0	3
Wimbish	0	0	0	0	0	0	0	0
	11	0	14	31	18	24	17	146

Before and after photos

The job below was a labour intensive job which took the Rangers almost a week to complete. The pictures illustrate what a beneficial job this was as a footpath which has not been seen for a number of years is now uncovered providing a usable link between Great and Little Chesterford.





RANGERS REQUESTS

Members are encouraged to continue to submit requests for the Highway Rangers as per the instructions below.

Pothole fixing does not fall within the remit of the Highway Rangers, but the types of minor maintenance works that can be undertaken are:

- **Cleaning and minor repairs to non-electrical road signs**
- **Cleaning and minor repairs to street furniture**
- **Reinstatement of posts and bollards (minimal excavation)**
- **Trimming of vegetation and removal of cuttings**
- **Adhoc grass cutting and strimming**
- **Localised cleaning and minor excavation of roadside water channels**
- **Removal of weeds or vegetation from pavements**
- **Clearing roadkill/removal of litter and small fly tips from highway land**
- **Removal of illegal signs and fly posting**
- **Minor block/flag paving repairs**

Requests for the services of the Highway Rangers should be made by Parish/Town Councils by email to highway.enquiries@essex.gov.uk with **HIGHWAY RANGERS** in caps written in the **Subject** box.

If more than one request is made at any one time, please number each one rather than use bullet points, as this makes it easier to track what has, or has not, been done.

Exact locations need to be provided together with a contact name and tel/mobile number so, if need be, the Rangers Team can call a specific person for clarification of the work requested.

Each email will automatically receive a **standard acknowledgement** (please ignore the text directing you to website), and then it will be forwarded to the Highway Ranger section for action.

Please note that requests for Highway Ranger Services can take up to 6 weeks to complete from date of receipt although this can be longer dependant on the nature of the work requested and the current workload.