

Uttlesford Local Highway Panel Meeting Agenda

Date: Monday 21st September 2015
 Time 18:00 hrs
 Venue: Uttlesford District Council Offices, Saffron Walden

Chairman CC Member Simon Walsh

Panel Members CC Member Susan Barker (Vice-Chairman) CC Member Ray Gooding, CC Member John Lodge,
 UDC John Freeman, UDC Member Alan Mills, UDC Member Robert Chambers, UDC Member Geoffrey Sell, Parish Rep Alan Townsend, Parish Rep John Davey

Other Attendees Essex Highways Officer Rissa Long Highways Liaison Officer,
 UDC Officer J Pine, UDC Officer Adam Rees,
 UDC Officer Andrew Taylor

Page no		Item	Lead:	Papers:
	1.	Welcome and Introductions	Chairman	Verbal
	2.	<ul style="list-style-type: none"> o Apologies and declarations of interest o Opportunity for public speaking 	All	Verbal
1	3.	Minutes of meeting held on 22nd June and matters arising	Chairman	Verbal
6	4.	Update on capital and revenue schemes approved	RL	Report 1
9	5.	Potential scheme list <ul style="list-style-type: none"> o Summary of potential schemes for prioritisation in 2016-17 	RL	Report 2
14	6.	Highway Rangers and Revenue expenditure <ul style="list-style-type: none"> o Rangers report 	RL	Report 3
	7.	Any other business	Chairman	Verbal
	8.	Dates of next meeting: <ul style="list-style-type: none"> - January 18th 2016 at 6pm - March 21st 2016 at 6pm Please can Members advise Adam Rees tel: 01799 510548 or email: arees@uttlesford.gov.uk if they are unable to attend any of these meetings. Any non-panel members who wish to speak at the Uttlesford Panel meetings must submit their request including the questions to be asked a week before the meeting. Any issues raised must have the support of the relevant County Councillor	Chairman	Verbal

**HIGHWAYS PANEL held at COUNCIL OFFICES LONDON ROAD
SAFFRON WALDEN at 7pm on 22 JUNE 2015**

Present: Councillor S Walsh (Chairman)
Councillors J Freeman and A Mills (Uttlesford District Council).
Councillors S Barker, R Gooding and J Lodge (Essex County Council).
Councillor A Townsend (Uttlesford Association of Local Councils).

Officers in attendance: A Rees (Democratic and Electoral Services Officer – UDC), A Taylor (Assistant Director Planning and Building Control – UDC), S Church (Highways Liaison Manager – ECC) and R Long (Highways Liaison Officer – ECC).

Also Present: Councillor P Arscott (Newport Parish Council), representatives from Hempstead Parish Council and Little Easton Parish Council.

PUBLIC SPEAKING

Councillor Arscott spoke about a potential layby outside Joyce Frankland Academy in Newport. He said the Parish Council had submitted an application and were disappointed it did not appear on the agenda. A path would need to be built around the layby, which would go over land currently owned by the School. Children currently ran straight onto the road so a pedestrian barrier was needed in order to prevent this from happening.

The Highways Liaison Officer explained that the scheme was currently being validated. A legal agreement would have to be reached with the School so the land could be transferred to the County Council.

A representative from Little Easton asked about the 60mph speed limit on Duck Street. The road was narrow, despite having no paths and therefore a 40mph speed limit would be more appropriate.

A representative from Hempstead said there were a number of access points along the B1054 which made the current speed limit too high, which had been highlighted by the recent fatality on the road. This made it imperative that a reduction in the speed limit was looked at.

The Highways Liaison Officer explained that whilst the review into speed limits had occurred fairly recently, the County Council had acknowledged some of the speed limits which had been imposed were inappropriate and needed to be changed. The County Council wanted to work with parish councils to identify roads where the speed limits could be reduced.

HP1

APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Chambers (UDC) and Councillor Johnson (ECC). Mr Sullivan, a previous UALC representative had

written to say that he was no longer a Councillor and a new representative would need to be sourced..

HP2 **ELECTION OF A CHAIRMAN**

Councillor Walsh was nominated and duly elected as Chairman. Councillor Barker was elected as vice-chairman.

HP3 **MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting held on 23 March 2015 were signed by the Chairman as a correct record.

HP4 **UPDATE ON CAPITAL AND REVENUE SCHEMES APPROVED**

The Highways Liaison Officer outlined the following schemes:

(i) The Street, Takeley – Installation of pedestrian refuges

The scheme was close to being installed. If the scheme was installed in one stage the total cost would be £180,000, a saving of £20,000 over completing the scheme in two phases. So far £100,000 had been allocated.

(ii) High Street, Hempstead – New footway

The scheme was close to completion. There was one remaining legal aspect to be dealt with, but that was nearly resolved.

(iii) Wenden Road, Saffron Walden – Design works for cycleway

The design works were nearly finished. A provisional start date of August had been agreed.

(iv) Newport Road, Debden – Road realignment works

If Members decided to install the scheme at Takeley in one stage, this scheme would need to be postponed.

(v) Stortford Road, Hatfield Heath – Drainage improvement scheme

The scheme was now larger than previously indicated. An additional £12,000 of funding was required in order to complete the scheme.

In response to a question from Councillor Gooding, the Highways Liaison Officer explained there was no Section 106 funding available for the scheme in Takeley. She then said, in response to a question by Councillor Barker, that as the drainage improvement scheme at Hatfield Heath now required more work, the estimated date for completion was likely to slip.

POTENTIAL SCHEME LIST

The Highways Liaison Officer outlined the following schemes for consideration:

(i) The Street, Takeley – Traffic Calming - £80,000

An additional £80,000 was required in order to complete the scheme in one phase. This would equate to a £20,000 saving over completing the scheme in two stages.

(ii) Stortford Road, Hatfield Heath – Drainage Improvement scheme - £12,000

The scheme required more work as it now encompassed a larger area. £12,000 of additional funding was needed in order to complete the scheme.

(iii) High Street, Saffron Walden – Relining of approach to traffic lights - £2,000

Some limited parking bays had been removed by the North Essex Parking Partnership (NEPP) to help ease congestion. The provision of lining would help to guide traffic.

(iv) Castle Street, Saffron Walden – 20mph roundel - £750

Residents did not feel the 20mph speed limit was being adhered to. The roundel would re-emphasise the speed limit.

(v) Lodge Road/Old Mead Road, Little Henham – Signage improvements for low bridge - £3,000

The signage was currently confusing and misdirected traffic in the vicinity of the low bridge. It was hoped the bridge in Newport could be incorporated into the scheme.

(vi) Various locations, Hatfield Broad Oak – Reinstatement/protection of the grassed triangles the junctions - £3,000

Due to rutting the road now seemed wider than it actually was. The validation process suggested that kerbing would be beneficial.

(vii) Margaret Street, Thaxted – feasibility study for possible relining or junction realignment at junction with Weaverhead Lane - £3,000

Members would have to decide whether to progress this scheme or the scheme at Hatfield Broad Oak.

Councillor Freeman said this scheme needed to be prioritised as there had been a serious accident at the junction in Thaxted. Members agreed to prioritise the scheme in Thaxted.

(viii) Uttlesford general – Pot of money for undertaking surveys - £3,000

It was recommended that an additional £3,000 was allocated to undertake speed surveys on an ad-hoc basis.

Councillor Barker asked whether schemes which feasibility studies had shown were not viable could be removed from the list of potential schemes in the future. In reply the Highways Liaison Officer said these schemes were included in case it was decided there were grounds for revisiting them.

RESOLVED that the following schemes were funded, in addition to any funding previously agreed, from capital:

Location	Scheme	Cost
The Street, Takeley	Traffic calming	£80,000
Stortford Road, Hatfield Heath	Drainage improvement	£12,000
High Street, Saffron Walden	Relining of approach to traffic lights	£2,000
Castle Street, Saffron Walden	20mph roundel	£750
Lodge Road/Old Mead Road, Little Henham	Signage improvements for low bridge	£2,000
Margaret Street, Thaxted	Feasibility study for possible relining or junction realignment at junction with Weaverhead Lane	£3,000

The following scheme was funded, in addition to funding already agreed, from Revenue; pot of money for undertaking surveys throughout Uttlesford on an ad-hoc basis - £3,000.

Funding, from capital, for the following scheme was postponed; Newport Road, Debden – road realignment works.

HP6

HIGHWAYS RANGERS AND REVENUE EXPENDITURE

The Highways Liaison Officer said she would send out correspondence to parish clerks about how they could contact the Highways Rangers. The County

Council was exploring the possibility of standardising the Rangers service throughout the county.

In response to questions by Members, the Highways Liaison Officer explained the Highways Rangers had been set up to undertake work on an ad-hoc basis meaning separate requests had to be made if follow up work was wanted.

HP7

ANY OTHER BUSINESS

Councillor Freeman said there had been issues with parking on Newbiggen Street. A lady who lived on the street was disabled and had trouble getting into her house because of parked vehicles. The Highways Liaison Officer said the problem would be looked at.

Councillor Townsend raised an issue on the B1256, just off the M11. There was a petrol station just off the junction and bollards had been erected outside to prevent lorries from parking outside. However, lorries had now begun parking further down the road on the path. More bollards were needed to prevent lorries from doing this. He said an application had been sent to Essex Highways but so far no response had been received. In response the Highways Liaison Officer said Councillor Townsend should send the application directly to her.

Councillor Lodge noted the Highways Rangers were often complimented on the service they provided. He asked whether there was any scope for an additional team to be employed.

In response the Highways Liaison Officer said employing a second team was not currently within budget. It was also possible there was not enough work as although there were periods where the Rangers were particularly busy, this workload was not sustained over long periods.

Councillor Gooding said that a number of vehicles were not adhering to the width restriction in place on Pond Lane, Ugley and this was causing damage to the road. Was there anything which could be done to prevent the road from being damaged further?

The Highways Liaison Officer explained that the road had been looked at before and there was no obvious solution. However, a weight scheme in Newport was currently being validated. It was possible that works in Ugley could be incorporated into the potential scheme in Newport. This would cost £5,000.

Councillor Barker invited Members to a highways event which was taking place at Sheering Village Hall on 7 July.

HP8

DATES OF NEXT MEETINGS

The next meetings would be on 21 September 2015, 30 November 2015 and 21 March 2016.

UTTLESFORD DISTRICT COUNCIL WITH ESSEX COUNTY COUNCIL
LOCAL HIGHWAY PANEL - 21st SEPTEMBER 2015
REPORT 1: UPDATE ON SCHEMES APPROVED

Key:	Completed
	Cancelled

Reference	Task Name	Finish	CMA approved	Cost Code	Works Description	Allocated Budget	Comments
2012/13							
1	Various Roads_ Great Chesterford	Jan 2016	01/03/2013	LUTT002008	20mph Speed limit in the central areas of the village	£27,000	The consultation for the 20mph speed limit has been concluded with no objections received.
2013/14							
2	The Street_ Takeley	Nov 2015	15/04/2013	LUTT002009	Pedestrian refuges to be installed	£100,000	At the June LHP members agreed to transfer £80,000 from a scheme which would not be completed in this financial year to the Takeley scheme to enable it to be delivered altogether. Construction works commenced on the 7th September
3	High Street Hempstead	Mar 2016	06/08/2013	LUTT003005	New footway	£300,000	The majority of the construction works have been completed. Delays have been experienced in the completion of the works due to some ongoing complications with the legal process. These now seem to have been resolved and the remaining works will be programmed as soon as is feasible
4	Wenden Road, Saffron Walden - design only	Oct 2015	12/09/2013	LUTT134010	Design works for cycleway previously agreed under revenue money	£21,000	The construction works for the Wenden Road footway commenced in early August with the majority of the works completed during the summer holidays. A small section of footway linking the County High School to the new cycleway is due to be constructed during the October half-term
5	Byways 13 and 55 High Roding	Apr 2015	10/04/2014	LUTT148001	new surface to link up with byway 14 (byways are included as part of the trial for seasonal closures)	£50,000	
6	Byway 50 Clavering	Mar 2015	10/04/2014	LUTT148002	new surface (byway is included in the season trial closures)	£68,500	
7	Aythorpe Roding 21	Mar 2015	10/04/2014	LUTT148003	repair the extensive rutting and ditch works	£45,000	
8	A1060 j/w Sawbridgeworth Rd	Oct 2015	10/04/2014	LUTT142001	FEASIBILITY AND DESIGN for possible junction realignment works	£5,000	
9	Broadbridge Rd High Roding	May 2015	10/04/2014	LUTT142003	flood warning signage to deter drivers from using the road during the extreme weather	£1,000	
10	Wicken Rd Clavering	Mar 2016	10/04/2014	LUTT145002	Install new bus shelter	£9,000	
11	Newbiggen Street, Thaxted	May 2015	25/06/2014	LUTT142007	footway parking scheme following on from feasibility and design in 2012-13	£10,000	
12	Newport Road, Debden	Jun 2015	25/06/2014	LUTT142008	road realignment works	£82,000	scheme temporarily suspended to enable Takeley traffic calming to be completed. Members will be given the opportunity to fund this again in 2016-17
13	Castle Street, Saffron Walden	Feb 2015	25/06/2014	LUTT142009	new post for mobile VAS sign	£750	
14	Little Larchmount, Saffron Walden	Jul 2015	25/06/2014	LUTT142010	conclusion of parking scheme which was started prior to the function transferring to NEPP	£3,000	
15	Main Road, Felsted	Feb 2015	25/06/2014	LUTT142011	VAS sign to deal with speeding	£8,500	
16	Chelmsford Road, Felsted	Feb 2015	25/06/2014	LUTT142012	VAS sign to deal with speeding	£8,500	
17	Chelmsford Road, Margaret Road	Feb 2015	25/06/2014	LUTT142013	Feasibility study into possible options to deal with access problems to the church	£3,000	
18	Chelmsford Road, Hatfield Heath	Feb 2015	25/06/2014	LUTT142014	VAS sign to deal with speeding	£8,500	

**UTTLESFORD DISTRICT COUNCIL WITH ESSEX COUNTY COUNCIL
LOCAL HIGHWAY PANEL - 21st SEPTEMBER 2015**

Reference	Task Name	Finish	CMA approved	Cost Code	Works Description	Allocated Budget	Comments
19	Ashdon Road, Saffron Walden	Feb 2015	25/06/2014	LUTT142015	feasibility study into a build out to help improve the visibility for pedestrians trying to cross the road	£3,000	
20	Byway 3 Gt Canfield	Mar 2015	25/06/2014	LUTT148005	scheme to deal with ponding of water	£5,000	
21	Byway 13 Radwinter	Feb 2015	25/06/2014	LUTT148006	drainage problems affecting accessibility for non-motorised users	£7,000	
22	B1256 Braintree Road, Gt Dunmow	Apr 2015	25/06/2014	LUTT141003	CR scheme that the feasibility was approved for in 2013-14. Scheme = vegetation and signage works etc	£34,320	The vegetation aspect of the works have been completed but the Members agreed at the June LHP that some of the works suggested in the design were overly complicated and did not represent good value for money. It was therefore agreed that only some of the recommendations from the report would proceed.
23	A1060 j/w B183 Hatfield Heath	May 2016	09/07/2014	LUTT142024	implementation of a mini roundabout	£80,000	The detailed design is due to be returned by the end of October so that the contents can be shared with the Parish before the installation works are programmed.
24	B1256 Hoblongs junction Gt Dunmow	Aug 2015	16/09/2014	LUTT141004	design works for safety improvements		
25	B184 Springwell Road north of Saffron Walden	Apr 2015	16/09/2014	LUTT141005	design works for safety improvements		

2015/16

26	Stortford Road, Hatfield Heath	to be programmed	23/03/2015	LUTT152023	drainage improvement scheme	£29,162	
27	The Moors (opp), Little Dunmow	Mar 2015	23/03/2015	LUTT155002	Install new wooden shelter. Limited footway width,	£9,750	
28	Fleur-de-Lys - Widdington village Hall	Jan 2016	23/03/2015	LUTT155003	Install new wooden shelter. Requested by Parish Council.	£9,000	
29	Opposite The Elms, White Roding	Feb 2016	23/03/2015	LUTT155004	Install new wooden shelter	£9,000	
30	o/s Blue House Farm, Chelmsford Road Margaret Roding	Feb 2016	23/03/2015	LUTT155005	install new wooden shelter	£8,000	
31	Station Road, Saffron Walden outside the elderly person flats close to the junction with Audley Road	Mar 2016	23/03/2015	LUTT155007	replacement bus shelter with seating. Scheme to replace previously agreed scheme for The Moors in Little Dunmow (LUTT155002) which is no longer viable	£9,750	
32	Bridleway 52 Stansted	to be programmed	23/03/2015	LUTT158002	improvement works to the Bridge structure over the River Bourne, Improvement works to the side wall and embankments of the structure along with Improved drainage and surfacing	£15,000	
33	High Street, Saffron Walden	May 2016	22/06/2015	LUTT152035	relining the approach to the traffic lights at the bottom of the High Street to facilitate better traffic filtering following the removal of limited waiting bays by NEPP	£2,000	
34	Castle Street, Saffron Walden	May 2016	22/06/2015	LUTT152031	20mph roundel at the entrance into Castle Street to further emphasise the speed limit	£750	
35	Lodge Road / Old Mead Road Little Henham and surrounding areas	Mar 2016	22/06/2015	LUTT152026	study to assess the signage on the approach to the low bridge in Little Henham, the width restriction in Ugley and the low bridge in Newport	£5,000	

UTTLESFORD DISTRICT COUNCIL WITH ESSEX COUNTY COUNCIL
LOCAL HIGHWAY PANEL - 21st SEPTEMBER 2015

Reference	Task Name	Finish	CMA approved	Cost Code	Works Description	Allocated Budget	Comments
36	Margaret Street, Thaxted	Mar 2016	22/06/2015	LUTT152037	feasibility study for possible relining or junction realignment at jct with Weaverhead Lane to improve the visibility for vehicles exiting onto Weaverhead Lane	£3,000	
37	Bridleway 1 Barnston	to be programmed	23/03/2015	LUTT158003	Site assessment and feasibility required for possible design and construction of a New Bridleway Bridge at one of the two key locations.	£5,000	
38	Stortford Road, Hatfield Heath		25/06/2015	LUTT152023	top up for existing drainage improvement scheme	£12,000	
39	The Street, Takeley		25/06/2015	LUTT002009	continuation of ongoing traffic calming scheme	£100,000	

revenue

Schemes

40	Uttlesford CR sites 2015-16	to be programmed	23/03/2015	LUTT151001	design pot for 2015-16 CR sites in Uttlesford	£12,000	
41	Uttlesford general	to be programmed	23/03/2015	LUTT152024	pot of money for undertaking surveys	£2,000	
42	Ashdon Road, Saffron Walden	Sep 2015	23/03/2015	LUTT153001	detailed design following on from feasibility study for pedestrians experiencing visibility issues when trying to cross the road	£3,000	The design has been completed and shared with Saffron Walden Town Council . It is now subject to the final safety audit
43	Bran End Stebbing	to be programmed	23/03/2015	LUTT153004	detailed design for improved pedestrian access to the back of the recreation ground and farm shop using existing public right of way	£3,000	
44	Town Street, Thaxted	Dec 2015	23/03/2015	LUTT155006	amendments to the bus stop layout The bus stop is located outside the Post Office on the corner of Orange street where the junction is very wide. Visibility isn't good and the way the bus has to park restricts parking on Town Street which is already limited	£8,000	
45	Uttlesford general		25/06/2015	LUTT152024	TOP UP FOR pot of money for undertaking surveys	£5,000	

UTTLESFORD DISTRICT COUNCIL WITH ESSEX COUNTY COUNCIL LOCAL HIGHWAY PANEL – 21st SEPTEMBER 2015 REPORT 2 – POTENTIAL CAPITAL SCHEMES

The following list identifies all of the scheme requests which have fed into the Uttlesford LHP. The RAG column acknowledges what the status of the scheme request is as below, although as it currently stands the budget for the 2015-16 financial year is fully committed.

It is the intention that any potential schemes which are in validation or which we are awaiting the results of a feasibility study will be available for the members to consider for funding at either the March or the June 2016 panel meetings.

Parishes and Councillors are encouraged to continue to submit scheme requests in the meantime so that the necessary validations and if needed surveys can be undertaken.



= The scheme has been validated as being feasible and is available for consideration



= The scheme has previously been approved for a feasibility study and the results are awaited before the scheme can be fully considered



= A scheme request has been received and is in the initial validation process

Public Rights of Way

Total Value of schemes	£88,000
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Ref	Location	Description	Problem	Parish	Scheme stage	Cost Code	Estimated cost	Comments	RAG
1	Byway 30 and 31 Debden and 36 Wimbish	Resurfacing of this entire network	severe ruts and major problems for horses at nearby riding school for the disabled	Debden	Total scheme	LUTT158001	£88,000	regular complaints are received about the condition of this byway	G

Public Rights of Way

Total Value of schemes	£88,000
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Ref	Location	Description	Problem	Parish	Scheme stage	Cost Code	Estimated cost	Comments	RAG
1	Byway 30 and 31 Debden and 36 Wimbish	Resurfacing of this entire network	severe ruts and major problems for horses at nearby riding school for the disabled	Debden	Total scheme	LUTT158001	£88,000	regular complaints are received about the condition of this byway	G

Walking

Total Value of schemes	£32,000
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Ref	Location	Description	Problem	Requested by	Parish	Cost Code	Estimated cost	Comments	RAG
1	Thaxted recreation ground footway	New footway across the recreation ground	no direct route for pedestrians to walk to the town so instead cut across the recreation ground		Thaxted		£30,000		A
2	various locations, Barnston	VALIDATION for possible footway widening in Barnston			Barnston	LUTT153002	TBC	the highway boundary information suggests that there would not be sufficient verge width to consider widening the footway	R
3	Cambridge Road (outside Waterbutt Row, Quendon	request to look at dealing with footway parking	footway parking restricting the width of the footway for pedestrians	Parish Council	Quendon and Rickling	LUTT153003	TBC	in validation	R
4	Catons Lane, Saffron Walden	possible footway linking the Car park to existing footpath on Little Walden Road	there is currently no provision for pedestrians to walk safely out of the free car park or from the football club		Saffron Walden	LUTT153005	TBC	awaiting boundary information confirming ownership of the land required for the footway	R
5	Jacksons Lane, Gt Chesterford	installation of pram crossing close to the junction with Carmel Street	currently no facility for mobility impaired pedestrians to mount the footway	UDC		LUTT153007	£2,000	possible walk talk build scheme	G
6	Park Road, Little Easton	request for the introduction of a small section of footway outside the Almshouses	currently no footway linking the almshouses with the road	Little Easton Parish Council	Little Easton	LUTT153006	TBC	validation submitted on 28/08/2015	R
7	Belmont Hill, Newport	Newport PC have requested that consideration is given to look at the width of the footway outside the Joyce Frankland Academy school	lack of safe footway width for pedestrians	Newport Parish Council	Newport	LUTT153008	TBC	highway boundary requested on 28/08/2015	R

8	Ashdon Road, Saffron Walden	installation of pedestrian build out as designed in 2015-16	the visibility for pedestrians crossing from De Bohun Court to the Common is obscured by the parked vehicles	Saffron Walden Town Council	Saffron Walden	LUTT153009	TBC	the design has been completed and shared with the Town Council. Costs for the scheme are awaited	R
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UTTLESFORD DISTRICT COUNCIL WITH ESSEX COUNTY COUNCIL

LOCAL HIGHWAY PANEL – 21st SEPTEMBER 2015 REPORT 3: HIGHWAYS RANGERS

RANGERS WORKS

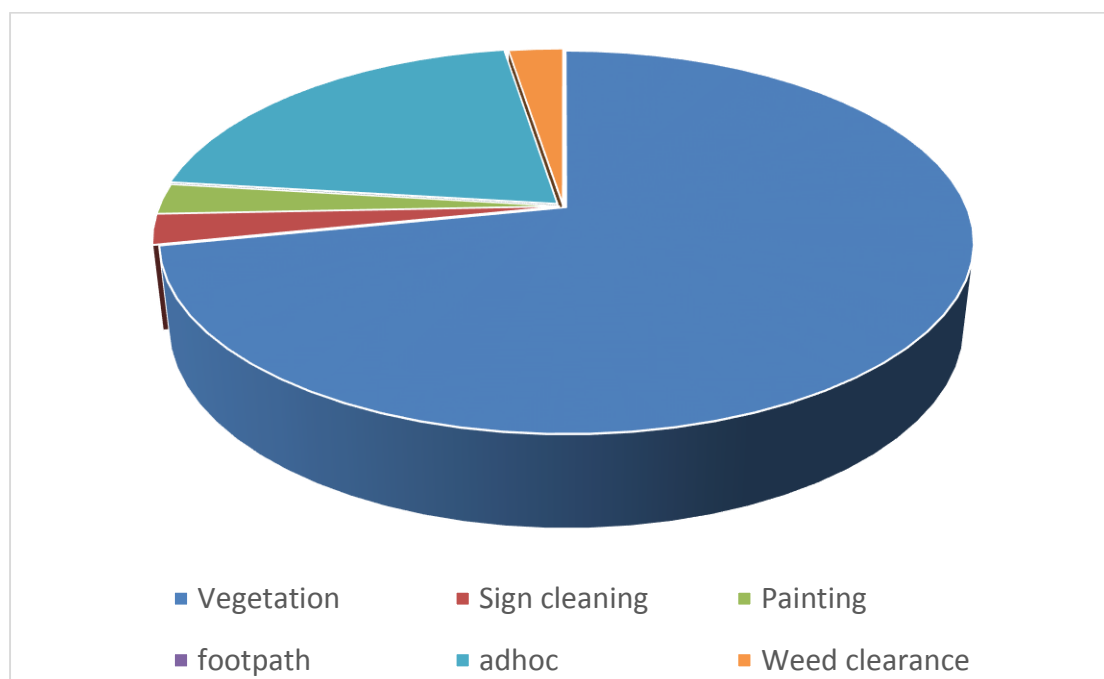
SUMMARY OF REQUESTS FOR RANGER SERVICES

The table below shows the total number of requests were completed and how many remain outstanding for the Highways Rangers service based on requested from Parish Councils in April and August 2015.

The number of requests identified below does not reflect the size of some of the jobs undertaken by the Rangers team. Weed spraying requests for example can incorporate a whole parish therefore labour intensive. The painting of street

	jobs completed	jobs outstanding	passed to maintenance	total
Apr	5	16	0	21
May	16	2	0	18
June	4	13	0	17
July	9	17	3	29
Aug	20	20	0	40
				125

The breakdown of the type of requests which are being received again indicates a dominance of vegetation type works.



	APRIL	MAY	JUNE	JULY	AUG	
PARISH	No of requests	No of requests	No of requests	No of requests	No of requests	TOTAL
Arkesden	0	0	0	0	1	1
Ashdon	0	0	0	1	1	2
Aythorpe Roding	0	0	0	0	1	1
Barnston	1	0	0	0	0	1
Berden	0	3	0	0	0	3
Birchanger	4	0	1	1	0	6
Broxted	6	0	1	0	3	10
Chickney	0	0	0	0	0	0
Chrishall	0	0	0	0	0	0
Clavering	0	0	0	3	0	3
Debden	0	0	0	0	0	0
Elmdon	0	0	0	0	0	0
Elsenham	0	0	0	1	1	2
Farnham	0	0	0	0	0	0
Felsted	0	0	0	0	2	2
Flitch Green	0	0	0	0	0	0
Great Canfield	0	0	0	0	0	0
Gt Chesterford	0	0	0	0	0	0
Gt Dunmow	2	2	1	4	5	14
Great Easton	0	0	0	0	3	3
Gt Hallingbury	1	0	1	0	0	2
Gt Sampford	0	2	0	0	0	2
Hadstock	0	0	0	0	0	0
Hatfield Broad Oak	0	0	0	0	0	0
Hatfield Heath	1	1	1	0	0	3
Hempstead	0	0	0	0	0	0
Henham	0	0	0	0	0	0
High Easter	0	0	0	0	0	0
High Roding	0	0	0	1	1	2
Langley	0	0	0	0	0	0
Leaden Roding	1	0	0	1	0	2
Lindsell	0	0	0	0	1	1
Little Bardfield	0	0	0	0	0	0
Little Canfield	0	0	0	0	1	1
Little Chesterford	0	0	0	1	0	1
Little Dunmow	0	0	0	1	0	1
Little Easton	0	1	0	0	0	1
Little Hallingbury	0	0	3	0	0	3

Little Sampford	0	0	0	0	1	1
Littlebury	0	0	0	1	3	4
Manuden	0	0	0	0	1	1
Margaret Roding	0	0	0	0	0	0
Newport	0	0	1	1	1	3
Quendon	0	0	1	0	1	2
Radwinter	0	0	0	0	0	0
Saffron Walden	0	8	1	8	7	24
Sewards End	0	0	0	0	1	1
Stansted	3	0	1	1	2	7
Stebbing	1	0	1	0	0	2
Strethall	0	0	0	0	0	0
Takeley	1	0	2	1	0	4
Thaxted	0	0	2	0	2	4
Tilty	0	0	0	0	1	1
Ugley	0	0	0	0	0	0
Wenden Lofts	0	0	0	0	0	0
Wendens Ambo	0	0	0	1	0	1
White Roding	0	0	0	0	0	0
Wicken Bonhunt	0	0	0	1	0	1
Widdington	0	1	0	1	0	2
Wimbish	0	0	0	0	0	0
	21	18	17	29	40	125

RANGERS REQUESTS

It is anticipated that there will be a change in the way that Rangers are dealt with across the county going forward but until then, members are encouraged to continue to submit requests for the Highways Rangers as per the instructions below.

Pothole fixing does not fall within the remit of the Highway Rangers, but the types of minor maintenance works that can be undertaken are:

- **Cleaning and minor repairs to non-electrical road signs**
- **Cleaning and minor repairs to street furniture**
- **Reinstatement of posts and bollards (minimal excavation)**
- **Trimming of vegetation and removal of cuttings**
- **Adhoc grass cutting and strimming**
- **Localised cleaning and minor excavation of roadside water channels**
- **Removal of weeds or vegetation from pavements**
- **Clearing roadkill/removal of litter and small fly tips from highway land**
- **Removal of illegal signs and fly posting**
- **Minor block/flag paving repairs**

Requests for the services of the Highway Rangers should be made by Parish/Town Councils by email to highway.enquiries@essex.gov.uk with **HIGHWAY RANGERS** in caps written in the **Subject** box.

If more than one request is made at any one time, please number each one rather than use bullet points, as this makes it easier to track what has, or has not, been done.

Exact locations need to be provided together with a contact name and tel/mobile number so, if need be, the Rangers Team can call a specific person for clarification of the work requested.

Each email will automatically receive a **standard acknowledgement** (please ignore the text directing you to website), and then it will be forwarded to the Highway Ranger section for action.

Please note that requests for Highway Ranger Services can take up to 6 weeks to complete from date of receipt although this can be longer dependant on the nature of the work requested and the current workload.