

## CASTLE POINT LOCAL HIGHWAYS PANEL – MINUTES AND ACTIONS

	<b>PRESENT:</b>	
<b>Date:</b> 9 <sup>th</sup> June 2015	<b>Panel Members:</b> ECC Councillors Ray Howard (Chairman); Alan Bayley, Dave Blackwell, Jamie Huntman and Jill Reeves; CPBC Councillors Steven Cole; Bill Dick; Simon Hart, Tom Skipp and Martin Tucker.	
<b>Venue:</b> Committee Room 1, Castle Point Council Offices, Benfleet		
<b>Apologies:</b>  Trudie Bragg – Head of Environment	<b>Other Attendees:</b> Will Price – ECC Highways Liaison Officer, Sonia Church – Highways Liaison Manager; Anthony Buston – ECC Senior Transport Strategy and Engagement Officer, Mark Evershed - Regeneration Delivery Manager; Stuart Jarvis – CPBC Contracts Manager, Cheryl Salmon – CPBC Minute Taker	
<b>Item:</b>	<b>Action:</b>	<b>Action Owner:</b>
1.	<p><b>Welcome and Introductions</b></p> <p><b>Appointment of Chairman</b> Councillor Howard was elected as Chairman for the forthcoming year.</p>	
2.	<p><b>Declarations of Interest:</b> There were none.</p>	
3.	<p><b>Minutes of meeting held on 24<sup>th</sup> March 2015</b></p> <p>It was reported that apologies had been given by Mark Evershed at the last meeting and therefore should have been included in the Minutes. Subject to the amendment the Minutes were agreed.</p> <p><b>Seaview Road junction with High Street, Canvey Island – School Crossing Patrol</b></p> <p>The Chairman reported that he had undertaken a site visit with Councillor Tucker, Ward Councillor Colin Letchford and Will Price. It had been determined that railings were not possible at the site as there was a vehicle crossover/driveway situated close to the junction. It was also felt that the site would not meet the relevant criteria for a crossing due to visibility at the location and because the ratio of pedestrians crossing versus vehicles would not be sufficiently high enough. It was noted that a Casualty Reduction Scheme had been agreed for the site which included</p>	

	<p>a 20mph zone and improvements to the mini roundabout in the High Street at the junction with Seaview Road. The Chairman stated that he had not received any complaints from the public since the School Crossing Patrol Officer had been removed. It was agreed to monitor the situation for 6 months once the Casualty Reduction Scheme had been installed.</p> <p><b>20mph Limits Outside Schools</b></p> <p>It was explained that a number of criteria would need to be met before a 20mph limit could be installed. There would also need to be an assessment on whether a variable or advisory limit would be suitable. It was noted that Westwood School was in a cul-de-sac so a 20mph limit would not be necessary.</p> <p><b>Cleveland Road, Canvey Island – Speeding</b></p> <p>Councillor Blackwell reported that residents had requested a speed hump to prevent vehicles speeding. It was stated that this was an enforcement issue and therefore a matter for the Police. The Chairman requested that a speed survey be carried out in Cleveland Road. It was also suggested that the mobile VAS could be used in this area.</p> <p><b>Car Park High Road/West Green, Benfleet – Resurfacing</b></p> <p>Stuart Jarvis to obtain an update.</p> <p><b>Thorney Bay Road – Parking Problems</b></p> <p>It was reported that Trudie Bragg had asked SEPP to study the area over the summer.</p> <p><b>Vehicle Activated Signs</b></p> <p>The mobile VAS had been installed in their locations. There was a technical fault with the VAS in Dovervelt Road but the Highway Rangers were resolving the issue. Suggestions on future locations were sought and it was proposed to circulate a list at the next Highway Panel meeting. Bread and Cheese Hill was proposed as a potential location, both at the top and bottom of the hill, and it was suggested that the posts holding the bus lane signs could be used for the VAS once the bus lane had been removed.</p>	<p>WP</p> <p>WP</p> <p>SJ</p> <p>TB</p> <p>WP</p>
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<p>4.</p>	<p><b>Update on Capital and Revenue Schemes Approved</b></p> <p>All of the schemes for which funding was approved in the 2012-13 financial year had now been completed. Details of outstanding schemes which the Panel had approved for funding in both 2013-14 and 2014-15 were set out in the report. Decisions were made on the following schemes:</p> <p><b>Bread and Cheese Hill, Benfleet – Removal of Bus Lane</b></p> <p>It was reported that a top up of £100,000 was required to cover the cost of resurfacing the road. Members were concerned that this money was being taken from the Panel’s budget and not from the highways maintenance budget, particularly as the Panel had a small budget in comparison and they assumed that London Road would be part of a regular programme of resurfacing works. WP and SC advised that resurfacing only takes place from a maintenance perspective when the condition of any road is such that resurfacing is required. The Panel reiterated the view that regardless of this, the scheme should not be LHP funded. Arrangements to be further discussed in the Potential Scheme section of the meeting.</p> <p><b>Hadleigh Bus Lane - Removal</b></p> <p>Mark Evershed reported that any works to remove the bus lane should be consistent with the proposed works by Morrisons to create an entry/exit in London Road. Discussions were ongoing to ensure this was achieved.</p> <p><b>Roscommon Way and Surrounding Area, Canvey Island - Anti-social driving</b></p> <p>Mark Evershed reported that the provision of CCTV at the site was no longer a viable option. It was now considered that a physical restriction on the highway would be more effective. However, it was considered that the provision of a CCTV camera would be beneficial on the Charfleets Estate in Romainville Way to deter vehicles from speeding through the estate. The Panel agreed that the proposal of a physical restriction on the highway should be investigated further and allocated £5,000 towards designs for a scheme (subject to validation). The Panel agreed to fund the CCTV camera at a cost of £4,000.</p> <p>Cllr Cole stated that he had seen anti-skid rumble strips used on some roads in London and suggested that this be investigated as a potential solution.</p>	<p><b>ME</b></p> <p><b>WP/ME</b></p> <p><b>WP</b></p>
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	<p><b>Roscommon Way, Canvey Island – HGV Signage</b></p> <p>Mark Evershed reported that it was necessary to change a total of 45 road signs as far back as Canvey Way. It was therefore likely that the allocated budget of £35,000 would not be sufficient. Discussions were ongoing with a local business for a contribution to the scheme.</p>	<p><b>ME</b></p>												
<p>5.</p>	<p><b>Potential Schemes</b></p> <p>The Panel discussed the following schemes and approved funds where listed:</p> <p><b><u>CAPITAL BUDGET</u></b></p> <p><b><u>Road Safety Schemes</u></b></p> <table border="1" data-bbox="224 688 1263 1898"> <thead> <tr> <th data-bbox="224 688 467 814"><b>Location:</b></th> <th data-bbox="467 688 1073 814"><b>Description</b></th> <th data-bbox="1073 688 1263 814"><b>Budget Allocated?</b></th> </tr> </thead> <tbody> <tr> <td data-bbox="224 814 467 1136"> <p>Essex Way, close to Norwood Drive, Benfleet</p> </td> <td data-bbox="467 814 1073 1136"> <p>1) Install new SLOW marking next to existing bend warning signs.</p> <p>2) Install new chevron signing on right hand bend.</p> <p>3) Install reflector posts around the outside of the sweeping right hand bend to highlight road layout.</p> </td> <td data-bbox="1073 814 1263 1136"> <p>£10,000 Approved</p> </td> </tr> <tr> <td data-bbox="224 1136 467 1583"> <p>Eastern Esplanade/ Furtherwick Road, Canvey Island</p> </td> <td data-bbox="467 1136 1073 1583"> <p>1) Install bend warning signs (unlit) on both approaches to the bend.</p> <p>2) Install new SLOW marking adjacent to the new westbound bend warning sign</p> <p>3) Renew the existing centre lines and southbound slow markings.</p> <p>4) Install a new edge of carriageway marking along the front of the lay-by located at the bend.</p> </td> <td data-bbox="1073 1136 1263 1583"> <p>£4,000 Approved</p> </td> </tr> <tr> <td data-bbox="224 1583 467 1898"> <p>Seaview Road junction with High Street, Canvey Island</p> </td> <td data-bbox="467 1583 1073 1898"> <p>1) Install yellow backed mini roundabout and give way signs adjacent to the give way markings on the eastbound High Street approach to the mini roundabout.</p> </td> <td data-bbox="1073 1583 1263 1898"> <p>£20,000 Approved</p> </td> </tr> </tbody> </table>	<b>Location:</b>	<b>Description</b>	<b>Budget Allocated?</b>	<p>Essex Way, close to Norwood Drive, Benfleet</p>	<p>1) Install new SLOW marking next to existing bend warning signs.</p> <p>2) Install new chevron signing on right hand bend.</p> <p>3) Install reflector posts around the outside of the sweeping right hand bend to highlight road layout.</p>	<p>£10,000 Approved</p>	<p>Eastern Esplanade/ Furtherwick Road, Canvey Island</p>	<p>1) Install bend warning signs (unlit) on both approaches to the bend.</p> <p>2) Install new SLOW marking adjacent to the new westbound bend warning sign</p> <p>3) Renew the existing centre lines and southbound slow markings.</p> <p>4) Install a new edge of carriageway marking along the front of the lay-by located at the bend.</p>	<p>£4,000 Approved</p>	<p>Seaview Road junction with High Street, Canvey Island</p>	<p>1) Install yellow backed mini roundabout and give way signs adjacent to the give way markings on the eastbound High Street approach to the mini roundabout.</p>	<p>£20,000 Approved</p>	
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<p>Seaview Rd cont ..</p>	<ol style="list-style-type: none"> <li>2) Replace the existing mini roundabout sign for westbound High Street traffic with a yellow backed version to increase its conspicuity.</li> <li>3) Add some dome to mini roundabout</li> <li>4) Re-position bus stops to improve visibility.</li> <li>5) Add a 20mph roundel on the carriageway at the existing eastbound gateway into the 20mph zone.</li> <li>6) Renew all existing carriageway markings throughout the junction and on the approaches to the mini roundabout.</li> </ol> <p>It was agreed to not proceed with the proposal for a pedestrian crossing at the current time.</p>		
<p>Thundersley Park Road junction with High Road, Benfleet</p>	<ol style="list-style-type: none"> <li>1) Add new yellow backed junction warning sign.</li> <li>2) Add slow marking on carriageway</li> <li>3) Check skid resistance of road surface on High Road approach to the junction to ensure it meets requirements.</li> </ol>	<p>£15,000 Approved</p>	
<p><b><u>Traffic Management Schemes</u></b></p>			
<p><b>Location:</b></p>	<p><b>Description</b></p>	<p><b>Budget Allocated?</b></p>	
<p>Roscommon Way and surrounding roads, Canvey Island</p>	<p>Investigate possibility of a physical restriction on the highway.</p> <p>Provision of one additional CCTV camera at exit to Romainville Way.</p>	<p>£5,000 Approved</p> <p>£4,000 Approved</p>	

Mitchells Avenue, Canvey Island	Detailed design of pedestrian refuge and associated land ownership/statutory undertaker investigations	£4,000 Approved
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<b>Location:</b>	<b>Description</b>	<b>Budget Allocated?</b>
Mornington Road, Canvey Island	Request to remove build out and replace with speed table. Scheme not yet validated.	£4,000 Approved
Bread and Cheese Hill, Benfleet	Top up to allow for resurfacing after bus lane removal. Panel agreed that funds could be taken from LHP budget only if there were no alternative sources of funding available.	£100,000 Conditionally Approved
District Wide	Design of 20mph restrictions outside appropriate schools.	Not yet ready for consideration
Daws Heath Road junction with Western Road, Hadleigh	Measures to improve safety on bend. Awaiting validation.	Not yet ready for consideration
Waarem Avenue, Canvey Island	Concerns about speeding. Awaiting speed survey results	Not yet ready for consideration
Haven Close, Canvey Island	Request for junction re-alignment. Not yet validated.	Not yet ready for consideration
Strasbourg Road, Canvey Island	Request for no through road sign. Not yet validated.	Not yet ready for consideration
Southview Road junction Cumberland Avenue, Benfleet	Concerns surrounding road markings and junction lay out. Reported by Chairman as a matter of urgency. Not yet validated.	Not yet ready for consideration

	<p><b><u>“Walking” Schemes</u></b></p> <table border="1" data-bbox="224 254 1263 701"> <thead> <tr> <th data-bbox="224 254 467 359">Location:</th> <th data-bbox="467 254 1073 359">Description</th> <th data-bbox="1073 254 1263 359">Budget Allocated?</th> </tr> </thead> <tbody> <tr> <td data-bbox="224 359 467 485">Downer Road North, Benfleet</td> <td data-bbox="467 359 1073 485">Removal of mound and reinstatement as grass verge. Works by Pinnacle.</td> <td data-bbox="1073 359 1263 485">£2,753 Approved</td> </tr> <tr> <td data-bbox="224 485 467 701">Windsor Gardens junction with Elizabeth Way, Benfleet</td> <td data-bbox="467 485 1073 701">Installation of dropped crossing with tactile paving</td> <td data-bbox="1073 485 1263 701">£3,000 Approved</td> </tr> </tbody> </table>	Location:	Description	Budget Allocated?	Downer Road North, Benfleet	Removal of mound and reinstatement as grass verge. Works by Pinnacle.	£2,753 Approved	Windsor Gardens junction with Elizabeth Way, Benfleet	Installation of dropped crossing with tactile paving	£3,000 Approved	
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6.	<p><b>Ranger Update</b></p> <p>Stuart Jarvis gave an update on the recent work of the Highway Rangers. It was stated that ECC had requested a quarterly report on works carried out and it was agreed to also circulate this to the Panel.</p>										
7.	<p><b>AOB:</b></p> <p><b>St Michaels Road, Hadleigh – Road Signage</b></p> <p>Cllr Reeves stated that the 2 signs in St Michaels Road that had been installed to slow down traffic were not sufficient, particularly as one of the signs was completely obscured by vegetation. A chevron in the road would have been more appropriate. Agreed to investigate further.</p> <p><b>Essex Way/Benfleet Road – Bus Shelters</b></p> <p>Cllr Reeves requested to know when the bus shelters were going to be removed as there had been no bus service for a year. Stuart Jarvis to find out and report back.</p>	<p><b>WP</b></p> <p><b>SJ</b></p>									
8.	<p><b>Date of next meetings</b></p> <p>Tuesday 22<sup>nd</sup> September 2015</p> <p>Tuesday 19<sup>th</sup> January 2016</p> <p>Tuesday 22<sup>nd</sup> March 2016</p>										