

# Minutes

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## Essex County Council with Brentwood Borough Council Local Highways Panel (LHP) 21 September 2015

### Membership/Attendance

Cllr Dr Naylor (ECC) - Chair  
Cllr Cloke (BBC)  
Cllr Aspinell (ECC)

Cllr Hirst (ECC)  
Cllr Kendall (ECC)  
Cllr Chilvers (BBC)

### Apologies

Cllr Mrs Squirrell (BBC)  
Cllr Tee (BBC)

### Also present

Cllr Mynott (BBC)  
Cllr Wiles (BBC)

### Officers Present

Sonia Church - Highways Liaison Manager (ECC)  
Jean Sharp – Governance and Member Support Officer (BBC)  
Gregg Speller – Highways Liaison Officer (ECC)

#### 1. Welcome and introductions

Cllr Dr Naylor welcomed all present to the meeting.

#### 2. Declarations of interest

None were received.

#### 3. Apologies for absence

Apologies for absence were received from Cllrs Mrs Squirrell and Tee and under the constitution of the Local Highway Panels no substitutes were allowed.

#### **4. Minutes of the previous meeting**

The minutes of the 8 June 2015 meeting were approved as a true record.

#### **5. Public Questions**

A number of people were in attendance at the meeting and on their behalf Cllr Aspinell expressed concern regarding the closure of a footpath which linked Doddinghurst Road and Sawyers Hall Lane and had previously been used by a large number of school children.

The Chair requested that Cllr Aspinell advise ECC officers of the concerns raised and they would urgently investigate what measures could be undertaken to alleviate the situation.

#### **6. Potential Capital Schemes List**

Members were reminded that at the 23 March 2015 LHP meeting schemes to the value of 146% of the original budget had been recommended and many had now been completed or were in progress. In the same way Members were now encouraged to promote any potential schemes to enable the schemes to go through the validation process in time for funding allocation at the March 2016 LHP meeting.

A list of some potential schemes was before the Panel for consideration and included scheme requests received from all sources. A RAG scheme had been used to indicate schemes which had been validated and were feasible; schemes previously approved for a feasibility study and results were awaited; those which were against ECC criteria and those requests received which were in the initial validation process.

Schemes were divided into the following categories:

- Passenger Transport schemes
- Safer Roads
- Traffic Management
- Walking

ECC officers provided further information on schemes where available and Members noted that full details on each scheme would be given at the March 2016 LHP meeting.

The importance of correct completion of the referral form was highlighted by ECC officers. It was noted that the support of the relevant County Councillor was vital and details of this should be included on the form.

ECC officers noted Panel Members' comments and would provide an updated list at the December 2015 LHP meeting.

## **7. Update on Approved Schemes**

A list was included in the agenda which gave an update on schemes previously approved by the Panel. ECC officers advised that the list included schemes from previous years as well as from the current year. Schemes to the value of £400k would be delivered during 2015/16 and £101,700 worth of schemes would be reprofiled for 2016/17. The list indicated completed works and detailed those which had been cancelled.

Members raised queries on some items on the list:

\*No 7 – Ashwells Road/128 Ongar Road – Bentley St Paul Primary School: Cllr Aspinell requested clarification on whether works undertaken by the church close to the school should have resulted in an underspend. ECC officers would advise Members once actual costs were made known.

No's 18 and 49 – A128 Tilbury Road, West Horndon – ECC officers advised that works currently underway at this location did not relate to the proposed scheme.

\*No 37 – Stocks Lane junction, Kelvedon Hatch – the Chair requested a letter be prepared explaining why the scheme had been cancelled and would liaise with ECC officers in this regard.

No's 43 and 44 – Bridleways 12 and 13 In Ingatestone, Fryerning and Highwood: Members noted works had been completed. The Chair advised the surface was fragile and vehicles speeding along the route needed to be discouraged.

\*No 52 – Brentwood Station – road parallel to Alexandra Road – ECC officers advised that installation of the proposed disabled parking bays had been delayed due to Crossrail and would update Members on progress.

No 53 – Seven Arches Road – the proposed zebra crossing was being progressed.

\*No 55 – Warley Hill pedestrian crossing – Cllr Kendall expressed concern that the £20k funding offered by Tesco might be lost if installation of the crossing was delayed. ECC officers agreed to escalate the project and at the request of Cllr Kendall, agreed to write to Tesco to confirm the crossing would be installed.

\*No 69 – Danes Way, Pilgrims Hatch – Cllr Aspinell would meet with the Chair to discuss the issues.

## **8. Date of next meeting**

The next meeting would take place on Thursday 10 December 2015 at 7.00pm in the Council Chamber at Brentwood Town Hall.