


TENDRING LOCAL HIGHWAYS PANEL MEETING AGENDA

Date:	Thursday 19 th November 2020
Time:	10:00 hrs
Venue:	Video Conference Call due to current Covid-19 restrictions
Chairman:	CC Member Andrew Erskine
Panel Members:	CC Member Alan Goggin, CC Member Carlo Guglielmi, CC Member Andy Wood, CC Member Ivan Henderson, CC Member Paul Honeywood, CC Member Mark Platt, CC Member Mark Stephenson, TDALC Cllr Frank Belgrove
TDC Members:	Cllr Nick Turner, Cllr Zoe Fairley, Cllr Graham Steady, Cllr Gina Placey
Officers:	EH Thomas Eng – Assistant Highway Liaison Officer EH Vicky Presland – Head of Design ECC Chris Stoneham – Strategic Development Engineer
Secretariat:	TDC Lizzie Ridout

Page	Item	Subject	Lead	Paper
	1	Welcome & Introductions	Chairman	Verbal
	2	Apologies for Absence	Chairman	Verbal
P1-4	3	Minutes of meeting held on 17 th September 2020 to be agreed as a correct record	Chairman	Verbal
	4	Matters arising from minutes of previous meeting	Chairman	Verbal
P5-9	5	Report on Funded Schemes 2020/21	Thomas Eng	Report 1
	6	❖ Date of next meeting: 28 th January 2021	Chairman	Verbal

 Any member of the public wishing to attend the Tendring Local Highways Panel (LHP) must arrange a formal invitation from the Chairman no later than 1 week prior to the meeting.
 Any public questions should be submitted to the Highway Liaison Officer no later than 1 week before the LHP meeting date; Thomas.Eng@essexhighways.org

MINUTES OF THE TENDRING LOCAL HIGHWAYS PANEL
THURSDAY 17TH SEPTEMBER 2020 AT 10AM
MEETING HELD VIRTUALLY DUE TO THE ONGOING COVID-19 PANDEMIC

Chairman:	CC Member: Cllr Erskine
Panel Members:	CC Members: Cllrs Goggin, Honeywood, Platt, Stephenson and Wood. TDC Members: Cllrs Placey and Steady. TDALC representative: Cllr Belgrove (Alresford Parish Council)
Officers:	EH - Vicky Presland, Head of Design EH - Thomas Eng, Assistant Highway Liaison Officer
Secretariat:	TDC - Lizzie Ridout, Leadership Support Manager
Also in attendance:	TDC Cllr White

Item		Owner
1	Welcome & Introductions The Chairman welcomed those present to the meeting.	Chair
2	Apologies for absence Apologies for absence had been received from ECC Cllr Henderson, TDC Cllrs Fairley and Turner, and TDC Officer Steve Gove.	Chair
3	Minutes of meeting held on 19th June 2020 to be agreed as a correct record The minutes of the meeting were agreed as a correct record. ECC Officer Chris Stoneham to join all future Tendring LHO meetings. Cllr Platt queried the removal of an item which may have been removed in error. To discuss with officers.	Chair
4	Matters arising from minutes of previous meeting There were none.	Chair
5	Public Questions There were none. Cllr Belgrove spoke on the B1035 Heath Road in Tendring village (LTEN182065). The Parish Council was asking for the speed limit to be reduced to 30mph and are keen for a Cabinet Member Action, via Cllr Guglielmi. Cllr Belgrove reported that TDALC meetings had not taken place recently but a virtual meeting was due to be held in September. Cllr Belgrove had been requested to encourage representatives to attend Passenger Transport	Officers

	meetings, and also ensure that Highway Ranger deployment was being managed properly. Steve Gove to be invited to a future TDALC meeting. Cllr Belgrove also undertook to explain the process for requesting schemes for the LHP.													
6	<p>Report on Funded Schemes 2020/21 List</p> <p>This report provided an update on the current position of all the schemes which the Tendring Local Highway Panel had recommended for inclusion in the 2020/21 programme.</p> <table><tr><th colspan="2">Budget summary 2020/21</th></tr><tr><td>Capital Budget</td><td>£395,000</td></tr><tr><td>Safer Roads Schemes</td><td>£29,000</td></tr><tr><td>Total Value of other Commissioned Schemes</td><td>£401,000</td></tr><tr><td>Remaining Budget to Allocate</td><td>£0</td></tr><tr><td>Schemes Funded by other Revenue Streams</td><td>£44,000</td></tr></table> <p>Members were reminded that the costs supplied were budget allocations only and there was the possibility that a final scheme cost could change dependant on issues which may arise especially during detailed design and construction.</p> <p>Officers advised of the completed schemes for 2019-20. Members asked questions on the following schemes:</p> <ul style="list-style-type: none">LTEN182063 Little Clacton Road, Great Holland. Officers to send criteria of signage to demonstrate compliance. <p>Officers advised of the progress on Funded Schemes for 2020-21, and confirmed that many officers were diverted to provide emergency measures for a number of months, however officers have been more productive following homeworking.</p> <ul style="list-style-type: none">LTEN165048 Colchester Road, Great Bentley. Officers to confirm the length of consultation process.LTEN173001 Long Road, Lawford. CMA has been signed off by Cllr Bentley, and design details being finalised.LTEN152118 Church Road, Brightlingsea. Officers confirmed funding received for the scheme.LTEN173006 Cloes Lane, Clacton. Delay due to electrical connection works. Members to be advised of any delays.LTEN192020 A133 signage review. Officers advised scheme has been funded by another revenue stream.RSA3LTEN Post construction audit for all Tendring schemes. Covers all road safety audits for schemes.	Budget summary 2020/21		Capital Budget	£395,000	Safer Roads Schemes	£29,000	Total Value of other Commissioned Schemes	£401,000	Remaining Budget to Allocate	£0	Schemes Funded by other Revenue Streams	£44,000	All
Budget summary 2020/21														
Capital Budget	£395,000													
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7	<p>Report on Schemes Awaiting Funding</p> <p>The Schemes Awaiting Funding list identified all the scheme requests which had been received for the consideration of the Tendring District Local Highways Panel.</p> <p>Members were asked to review those schemes and consider removing any they would not wish to consider for future funding.</p>	All												

The breakdown of scheme types available for future consideration was as follows:

Budget Summary	
Safer Roads	£0
Traffic Management	£867,500
Walking	£127,000
Passenger Transport	£41,500
Public Rights of Way	£16,500
Cycling	£0
Total	£1,052,500

Costs supplied were estimates only and there was the possibility that a final scheme cost could change significantly dependant on issues which may arise during detailed design and construction.

- LTEN162008 Chapel Lane, Thorrington. Scheme to be removed following Cabinet Member recommending not to proceed with scheme.
- LTEN182018 Heckfords Road, Great Bentley. Scheme to remain and potential appeal in light of a consultative comment.
- LTEN182046 Alton Park Road, Clacton. Cllr Honeywood to submit further documentation to Officers.
- LTEN182021 B1027 Flag Hill, St Osyth. Scheme to be covered under 192023. Draft report end of September. Scheme to be reviewed at next LHP.
- LTEN182041 The Drive, Harwich. Scheme has been reviewed but it doesn't meet the criteria. Officers to update Cllr Henderson.
- LTEN182027 Sladburys Lane, Clacton. The option of carriageway resurfacing has been removed and major works requested to cover cost.
- LTEN182065 Heath Road, Tendring. Scheme agreed not to be progressed. Cllr Belgrove requested the scheme to be reviewed.
- Cllr Placey asked if the criteria for 20's Plenty schemes could be extended to residential areas. Officers advised that all authorities have been asked to review their speed reduction policies.
- LTEN182066 B1035 Thorpe Road, Tendring. Officers to speak with Cllr Guglielmi as scheme is linked to LTEN182065.
- LTEN192010 Bar Corner, St Osyth. The Parish Council is prepared to pay up to an estimated £15k cost for design. David Gollop has agreed to outline design. Cllr White stressed that something must happen on those crossroads. Cllr Wood and Cllr Stephenson suggested to make the scheme a priority. Officers suggested including an agenda item for the next LHP in terms of contributing funds to the scheme, and include images of the area in question. Cllr Goggin requested to include video clips of incidents.

	<ul style="list-style-type: none"> • LTEN192012 Cockaynes Lane, Alresford. Cllr Belgrove thanked officers and Cllr Goggin for recent site visit. Officers advised that Essex Police has been approached for comment, to see if they supported a reduction in speed. • LTEN192013 B1027 St Osyth Road, Alresford. Speed and volume surveys have been reinstated but may have a small backlog. • LTEN192015 Skelmersdale Road, Clacton. Item to be removed and officers to forward the report to Cllr Stephenson. • LTEN172016 The Street, Kirby-le-Soken. Officers advised the scheme is awaiting funding. • LTEN162010 Valley Road, Clacton. Cllr Stephenson to meeting with officers following increase in estimated cost. • LTEN163009 Grange Road, Lawford. Officers to check if any land involved. • LTEN193005 Frinton Road, Holland-on-Sea. Officers to review scheme with the Road Safety Team. • LTEN165049 Church Road, Brightlingsea. Officers to chase update on provision of bus shelters. 	
8	Appendices – to be circulated after the meeting. <ul style="list-style-type: none"> • Rangers • Traffic Surveys • VAS Maintenance - Report to officers if in need of maintenance. • S106 and S278 <ul style="list-style-type: none"> – Cllr Erskine - VAS missing from Great Oakley Road between Dovercourt and Ramsey. Details to be sent to officers. – Officers to send list of VAS to Members. – Officers undertook to send S106 and S278 reports to Members, and advised the difference between the two. – Cllr Steady queried the transfer of S106 to CIL system. Cllr Steady to email the exact query to officers. – Cllr Belgrove queried S106 spreadsheets. Officers confirmed that there will be a map based system on the website. 	All
9	Date of next meeting: Thursday 19 th November 2020 at 10am via MS Teams	All

TENDRING LOCAL HIGHWAY PANEL FUNDED SCHEMES LIST

This report provides an update on the current position of all the schemes which the Tendring Local Highway Panel has recommended for inclusion in their 2020/21 programme.

Budget summary 2020/21

1. Commissioned schemes		
Safer Roads Schemes 2020/21		£29,000
Commissioned Schemes 2020/21		£405,000
	Sub-total	£434,000

2. Schemes requiring additional funding		
LTEN201003 – B1414 Harwich Road, Beaumont-cum-Moze		£6,000
LTEN201001 – A133 Clacton Road, Elmstead		£6,000
LTEN162007 – Marine Parade East, Clacton-on-Sea		£13,000
LTEN173007 – Parkeston Road, Harwich		£10,000
LTEN162010 – Valley Road, Clacton-on-Sea		£15,000
	Sub-total	£50,000

3. Summary		
Total Commissioned Schemes		£434,000
Total Schemes requiring additional funding		£50,000
	Total	£484,000

Members are reminded that the costs supplied are budget allocations only and there is the possibility that a final scheme cost could change dependant on issues which may arise especially during detailed design and construction. The panel will be informed of any budget adjustments required.

Funded Schemes 2020-21

Total Value of Schemes	£435,500	Completed	Update
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Ref	Scheme name	Description	Division	Parish	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est Completion
1	Colchester Road, Great Bentley - Passenger Transport Improvements	Pedestrian refuge Island, Kassell kerbing and pole and flag.	Brightlingsea	Great Bentley	Passenger Transport	Implementation	LTEN165048	£23,500	The Road Safety Engineering team recommended to extend the 40mph limit slightly as part of these works. Therefore this scheme is currently in the consultation process.	Q4
2	Suffolk Street, Walton-on-the-Naze - Width restriction	Width restriction signing.	Frinton and Walton	Frinton and Walton	Traffic Management	Implementation	LTEN172037	£12,000	This scheme is currently in the consultation process.	Q4
3	Tendring Road, Thorpe-le-Soken - Speed reduction	Speed limit reduction.	Tendring Rural East	Thorpe-le-Soken	Traffic Management	Total Scheme	LTEN182031	£6,500	Scheme completed in October 2020.	COMPLETED
4	Various locations around Manningtree - Signing review	Signing improvements	Tendring Rural West	Manningtree	Traffic Management	Total scheme	LTEN162009	£5,000	This scheme has now been passed to the Direct Delivery team for programming and installation.	Q3
5	Main Road, Harwich - 20's Plenty	20s Plenty outside All Saints Primary School	Harwich	Harwich	Traffic Management	Total scheme	LTEN182032	£3,000	Due to the lack of involvement from the school a blank sign will be installed.	Q3
6	Hall Lane, Harwich - 20's Plenty	20's Plenty signage outside Harwich and Dovercourt High School.	Harwich	Harwich	Traffic Management	Total scheme	LTEN182037	£3,000	Due to the lack of involvement from the school a blank sign will be installed.	Q3
7	Marine Parade East, Clacton-on-Sea - Zebra Crossing	Zebra Crossing.	Clacton East	Unparished	Traffic Management	Implementation	LTEN162007	£76,000	Compensation events were submitted during the construction of this scheme.	COMPLETED

Funded Schemes 2020-21

Total Value of Schemes	£435,500	Completed	Update
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Ref	Scheme name	Description	Division	Parish	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est Completion
8	A133 Clacton Road, Elmstead - Casualty Reduction scheme	Junction signage improvements and vegetation clearance.	Tendring Rural West	Elmstead	Safer Roads	Total scheme	LTEN201001	£5,500	Further investigations have concluded that widescale vegetation clearance is required as part of the scheme which is beyond the scope of Direct Delivery.	Q3
9	A133 Main Road j/w B1029 Bromley Road, Frating - Casualty Reduction scheme	Feasibility study to change the signal timings to allow separate northbound and southbound green phases.	Tendring Rural West	Frating	Safer Roads	Feasibility	LTEN201002	£14,500		Q3
10	B1414 Harwich Road, Beaumont-cum-Moze	Junction signage improvements and vegetation clearance.	Tendring Rural East	Beaumont Cum Moze	Safer Roads	Total scheme	LTEN201003	£6,500	Additional works have been identified by the Road Safety Engineering team.	Q3
11	Long Road, Lawford - Zebra Crossing	Zebra Crossing.	Tendring Rural West	Lawford	Walking	Implementation	LTEN173001	£58,500	The CMA has now been considered by Cllr Bentley, with this support this scheme will be implemented in February 2021.	Q4
12	Cloes Lane, Clacton - Zebra Crossing	Zebra Crossing.	Clacton North	Unparished	Traffic Management	Implementation	LTEN173006	£48,000	This scheme has now been programmed for construction.	Q3
13	Valley Road, Clacton-on-Sea - Zebra Crossing	Zebra Crossing.	Clacton East	Unparished	Traffic Management	Implementation	LTEN163007	£57,000	Trial holes have had to be undertaken to determine the depth of the utility apparatus in the footway and carriageway.	Q3

Funded Schemes 2020-21

Total Value of Schemes	£435,500	Completed	Update
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Ref	Scheme name	Description	Division	Parish	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est Completion
14	Parkeston Road, Harwich - Zebra Crossing	Zebra Crossing.	Harwich	Harwich Town Council	Traffic Management	Implementation	LTEN173007	£57,000	Objections have been received during the consultation process.	Q4
15	Church Road, Brightlingsea - Zebra crossing	Concerns raised by the Colne Community College in regards to speed of traffic and for students crossing the road.	Brightlingsea	Brightlingsea	Traffic Management	Design	LTEN152118	£9,500	This design of this scheme has now been funded by the Colne School Expansion Project.	Q4
16	B1032 Kirby Road, Great Holland - Traffic Management Improvements	Clr Platt has requested that a speed and volume survey is undertaken due to reported speeding issues.	Frinton and Walton	Frinton and Walton	Traffic Management	Total scheme	LTEN192007	£10,000	Following Cllr Bentley's support of the scheme via CMA the design will be ready for consideration by December 2020.	Q4
17	A133 Signage Review	Detailed design of signage improvements along the A133.	Various	Various	Traffic Management	Design	LTEN192020	£8,000	This scheme has been funded as part of the Jaywick Infrastructure project.	Q4
18	Wellington Road j/w Church Street, Harwich - Signing	New road layout ahead signing.	Harwich	Harwich Peninsula	Traffic Management	Design	LTEN172010	£1,500	Scheme completed in June 2020	COMPLETED
19	Post Construction Audit for all Tendring schemes	Road safety audits post scheme installation.	Various	Various	Safer Roads	Surveys	RSA3LTEN	£2,500		N/A
20	Clacton Car Park - Signage review	Signage improvements to the car park signage in Clacton town centre.	Various	Non Parished	Traffic Management		LTEN202006	£8,000	This scheme has been funded by Tendring District Council.	Q4
21	Jaywick Crossing Review	Request by ECC to undertake a review of the crossing points within Jaywick.	Clacton West	Non Parished	Walking	Design	LTEN203001	£8,000	This scheme has been funded as part of the Jaywick Infrastructure project.	Q4
22	Jaywick Signage Review	Request by ECC to undertake a review of the signage points within Jaywick.	Clacton West	Non Parished	Traffic Management	Design	LTEN202008	£8,000	This scheme has been funded as part of the Jaywick Infrastructure project.	Q4

Funded Schemes 2020-21

Total Value of Schemes	£435,500	Completed	Update
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Ref	Scheme name	Description	Division	Parish	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est Completion
23	Jaywick Lane, Jaywick - Signage Improvements	Signage improvements to the junction of St John's Road and West Road.	Clacton West	Non Parished	Traffic Management	Total scheme	LTEN202012	£4,000		Q4