

**MINUTES OF THE TENDRING LOCAL HIGHWAYS PANEL
17th DECEMBER 2018 AT 5.00PM
COUNCIL OFFICES, THORPE ROAD, WEELEY CO16 9AJ**

Chairman:	CC Member: Cllr Erskine
Panel Members:	CC Members: Cllrs Goggin, Guglielmi, Henderson, Honeywood and Platt TDC Members: Cllrs Nicholls, Stephenson and Turner. TDALC representative: Cllr Belgrove (Alresford Parish Council)
Officers:	EH Vicky Presland - Head of Design EH Ian Henderson - Senior Road Safety Engineer EH Thomas Eng - Assistant Highways Liaison Officer TDC Steve Gove - Head of Engineering Services
Secretariat:	TDC Lizzie Ridout - Leadership Support Manager

Item		Owner
1.	Welcome and Introductions The Chairman welcomed those present to the meeting, in particular Ian Henderson, Senior Road Safety Engineer, and Cllr Frank Belgrove, representing the Tendring District Association of Local Councils and now a permanent Panel Member. He also welcomed Essex Highways Head of Design Vicky Presland, and Tom Eng, Assistant Highways Liaison Officer to his first meeting of the Panel.	Chair
2.	Apologies for absence Apologies for absence were submitted from CC Members Cllrs Sargeant and Wood, and TDC Member Cllr Everett.	Chair
3.	Declarations of interest There were no interests declared at this time.	Chair
4.	Minutes of meeting held on Thursday 25th October 2018 The minutes of the previous meeting were agreed as a correct record.	Chair
5.	Matters arising from the minutes of the previous meeting <ul style="list-style-type: none"> • Full references now incorporated into reports. • Cllr Turner had not received information relating to bus shelters. Agreed later in meeting that this information was no longer required.. • EHO to give dates to Cllr Nicholls regarding a survey for the B1029, Harwich Road. Post meeting note – this request is not in the system. HLO will contact Cllr Turner to progress request. • Cllr Guglielmi requested a list of S106 agreements secured for highways schemes. Officers undertook to send and also suggested that the S106 officer should attend future meetings. • Cllr Honeywood requested that Beach Road j/w Marine Parade East, Clacton be added to the Potential Schemes list. 	HLO



	<ul style="list-style-type: none">• Cllr Guglielmi raised concern over LTEN172002 Brickmans Hill, Bradfield, and the time it's taken to implement agreed measures.• B1027 Alresford - Cllr Belgrove declared a non-pecuniary interest insofar as he was Chairman of Alresford Parish Council and thanked Cllr Goggin and the Panel for its work on the scheme.• Lower Park Road jw Station Road Brightlingsea - design complete and issued through Direct Delivery team.• A137 Lawford Manningtree - on course to deliver design.• Steam Mill Road, Bradfield - works scheduled to begin on 7th January. Cllr Guglielmi thanked the Panel for patience in delivering the scheme. Officers identified possible issues on site however ECC will defend any legal challenge robustly including recovering costs.• The Street, Little Clacton - Bus shelter supply issues have been resolved.• Ramsey Village HGV route - Works have been issued to the Direct Delivery team.• Valley Road, Clacton - 3-arm junction count completed and results will be fed back to the County Member.• B1027 Flag Hill - re-siting of 40mph sign. Cllr Goggin to submit application.• Luff Way, Walton - completed validation process.• Colchester Road, Elmstead - waiting for contribution of S106 monies.• Oakley Road VAS repair – Officers advised that a site visit is required and that they will investigate in due course.• Thorrington one way system - Cabinet Member Action required and to be finalised by end of January 2019.• St Osyth crossroads - Officers met with Parish Council and Cllr Goggin. Cllr Goggin recorded his thanks to Cllr Bentley for waiving the 12 month waiting period for this scheme due to overwhelming CCTV evidence.• Golf Green Road, Jaywick - Validation completed. Road to be resurfaced next year.• The Street, Kirby-le-Soken - feasibility study to be completed by end of March.• Bromley Road, Slough Lane, Ardleigh - recommended for review. It is recommended to review all TROs within the area, following completion of the Highways England major works on the A120.• Parkeston Road, Harwich - Feasibility undertaken next financial year. The Panel agreed to swap the feasibility study scheduled for Pork Lane, Great Holland for Parkeston Road, Harwich.• B1027 junction Clacton Road, St Osyth - report has been distributed.• Suffolk Street, Walton - validation needs reviewing. Officers to liaise with Cllr Platt on any potential scheme.• A137 Harwich Lawford and School Lane, Lawford - Validation completed and fed back.• Wellesley Road, Clacton - Panel voted to retain scheme until match funding agreed.• Application received dates now included in reports.	
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	<ul style="list-style-type: none"> • Match funding of £50k - Meeting in New Year with Cllr Bentley, Cllr Guglielmi, the Leader of TDC Cllr Stock OBE, Chief Executive Ian Davidson and Steve Gove. • Rectory Road and Ravens Green Road, Little Bentley - Awaiting location of surveys from the Parish Council. • Home Farm Lane, Ardleigh - area in question is not publicly maintainable highway. • Bentley Road, Little Bromley - awaiting speed and volume survey results. 	
	<p>Extra Eyes campaign presentation - Vicky Presland, Head of Design</p> <p>Due to lack of power in the building it was not possible to show the presentation. It was agreed to circulate the presentation via email to all members.</p>	ER
	<p>Casualty Reduction Scheme presentation - Ian Henderson, Senior Road Safety Engineer</p> <p>Ian gave the Panel an overview of his role at Essex Highways, and spoke to the Panel about Casualty Reduction Schemes. Panel Members had been provided with a report relating to the B1035 Clacton Road 10 metres north of junction with Pedlers Corner which covered the Collision Investigation Period from 01/01/2015 – 31/12/2017.</p> <p>Executive Summary of the report: Intervention works: To help to reduce the severity of collisions and to prevent loss of control of motor vehicles and Powered two wheelers on a rural bend. Principle: A study of the personal injury collisions along this section of Clacton Road show that there are issues of road users losing control on a tight rural junction on a bend.</p> <p>The report contained a site plan, along with a Personal Injury Collision Analysis, site photographs and Recommendations.</p> <p>There followed a discussion and questions surrounding the report and the process undertaken.</p> <p>It was agreed to circulate TAG guidelines to Members.</p> <p>Cllr Nicholls requested a visit from Ian's team to the Harwich Road junction at The Courthouse in Great Bromley. Officers undertook to circulate to members how to submit requests for Casualty Reduction reports.</p> <p>Officers thanked Ian for his informative presentation.</p>	IH
6.	<p>Public Questions</p> <p>There were no public questions.</p>	HLO
7.	<p>Approved Works Programme 2018/19 update</p> <p>Members had been provided with a report which contained updates on the current position of all of the schemes which the Panel had recommended for inclusion in the 2018/19 programme.</p>	HLO

	<p>The report reminded that the costs supplied were estimates only and there was the possibility that a final scheme cost could change significantly dependant on issues which may arise during detailed design and construction. The estimated scheme costs on the Rolling Programme/Potential Scheme List would periodically be reviewed and adjusted as necessary to reflect that.</p> <table border="1" data-bbox="525 472 1019 542"> <thead> <tr> <th colspan="2">Budget summary 2018-19</th> </tr> </thead> <tbody> <tr> <td>Expected Capital Budget</td> <td>£398,000</td> </tr> <tr> <td>Safer Roads Schemes</td> <td>£18,000</td> </tr> </tbody> </table> <p>The report was noted.</p>	Budget summary 2018-19		Expected Capital Budget	£398,000	Safer Roads Schemes	£18,000									
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<p>8.</p>	<p>Potential Schemes List for consideration of Panel in 2019/20</p> <p>The Potential Scheme List identified all of the scheme requests which had been received for the consideration of the Tendring Local Highways Panel.</p> <p>Members were asked to review those schemes, and consider funding recommendations for the schemes they wished to see delivered in 2019/20 and remove any schemes the Panel would not wish to consider for future funding.</p> <p>Members were reminded in the report that the costs supplied were estimates only and there was the possibility that a final scheme cost could change significantly dependant on issues which may arise especially during detailed design and construction.</p> <p>Colleagues in the Safer Roads team had advised that in 2019/20 they envisaged there would be one Safer Roads schemes that would need to be progressed within Tendring. The detail of this scheme was being finalised.</p> <p>The breakdown of scheme types available for consideration in 2019/20 was as below:</p> <table border="1" data-bbox="541 1406 1008 1628"> <thead> <tr> <th colspan="2">Budget Summary</th> </tr> </thead> <tbody> <tr> <td>Traffic Management</td> <td>£117,000</td> </tr> <tr> <td>Walking</td> <td>£16,500</td> </tr> <tr> <td>Passenger Transport</td> <td>£87,000</td> </tr> <tr> <td>Cycling</td> <td>£0</td> </tr> <tr> <td>Safer Roads</td> <td>TBC</td> </tr> <tr> <td>Total</td> <td>£220,500</td> </tr> </tbody> </table> <p>Traffic Management</p> <ul style="list-style-type: none"> • Zebra crossing, Church Road, Brightlingsea - Cllr Belgrove requested an update. Commitment in writing is needed from the school. • Golden Lane, Thorpe-le-Soken - TMI - Cllr Turner reported the ditches had been destroyed. • A137 Harwich Road, Lawford - Officers undertook to discuss with Cllr Guglielmi. 	Budget Summary		Traffic Management	£117,000	Walking	£16,500	Passenger Transport	£87,000	Cycling	£0	Safer Roads	TBC	Total	£220,500	<p>HLO</p>
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	<ul style="list-style-type: none"> • B1027 Flag Hill, St Osyth - Cllr Goggin to submit request for speed and volume survey. • Add Beach Road jw Marine Parade East, Clacton. • East Street, Harwich - Officers to review the scheme. • Great Bentley Road, Frating - County member should be Cllr Guglielmi. • Kings Parade, Holland-on-Sea - Scheme in validation. <p>Passenger Transport</p> <ul style="list-style-type: none"> • Church Road, Brightlingsea - Cllr Goggin declared an interest as the scheme was outside his residence. <p>Cycling</p> <ul style="list-style-type: none"> • Rail station to Marine Parade, Clacton - Cycle route - Cllr Stephenson requested an update – Post Meeting Note – Recommended to progress to a Feasibility Study in the first instance. Information has now been fed back to Cllr Sargeant. <p>Speed Surveys and Revenue</p> <p>London Road, Little Clacton - Cllr Belgrove requested update. Currently with the Crossing Patrols team. Interest in 20's Plenty scheme - to be added to budget allocation for next year.</p> <p>B1033 Thorpe Road, Frinton-on-Sea - VAS not working - Officers undertook to repair.</p> <p>B1027 Alresford - VAS not working. Post meeting note – Location not clear so officers will check directly.</p> <p>Officers advised that repairs/upgrades and ongoing costs to VAS's would be explored as requested by the Cabinet Member and Director of EH.</p>	
8.	<p>Tendring Ranger Report</p> <ul style="list-style-type: none"> • Noted • PROW works being moved to district councils however the budget has not been increased. Officers undertook to discuss further. 	HLO
10.	<p>AOB</p> <p>The Panel thanked Vicky Presland for attending the meeting.</p> <p>Cllr Stephenson questioned a previous request to include a separate line to clearly show the uplift costs across all jobs. Officers advised that there would be changes to paperwork next year to streamline the reports to show the work budgets only.</p>	Chair
11.	<p>Date of next meeting - Thursday 14th March 2019</p> <p>Main meeting at 5pm - venue to be decided.</p> <p>The meeting closed at 6.55pm.</p>	Chair

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