

**MINUTES OF THE TENDRING LOCAL HIGHWAYS PANEL
12th SEPTEMBER 2019 AT 5.00PM
COUNCIL OFFICES, THORPE ROAD, WEELEY CO16 9AJ**

Chairman:	CC Member: Cllr Erskine
Panel Members:	CC Members: Goggin, Guglielmi, Henderson, Honeywood and Platt. TDC Members: Cllrs Fairley and Stephenson. TDALC representative: Cllr Belgrove (Alresford Parish Council)
Officers:	EH - Vicky Presland, Head of Design EH - Thomas Eng, Assistant Highways Liaison Officer TDC - Ian Davidson, Chief Executive TDC - Steve Gove, Engineering Operations Manager
Secretariat:	TDC - Lizzie Ridout, Leadership Support Manager

Item		Owner
1.	Welcome and Introductions The Chairman welcomed those present to the meeting.	Chair
2.	Apologies for absence Apologies for absence were submitted from ECC Member Cllr Wood and TDC Member Cllr Turner. Cllr Belgrove requested that his details be added to future agendas and also on the Essex Highways website page for Tendring.	Chair
3.	Declarations of interest There were no interests declared at this time.	Chair
4.	Minutes of meeting held on Thursday 13th June 2019 The minutes of the previous meeting were agreed as a correct record.	Chair
5.	Matters arising from the minutes of the previous meeting <ul style="list-style-type: none"> • Members asked for more detailed comments to be added to schemes; • Bus times had been emailed to Cllr Platt. • Heckfords Road, Great Bentley - validation has been completed and response sent to Cllr Goggin. • More information had been requested on 'red' schemes - Members can contact officers for further information. • Walking schemes - Mistley Walls. Officers were currently liaising with colleagues at NEPP. • Cllr Guglielmi had met with the CEO and Leader at Tendring District Council to discuss match funding. • Cllr Henderson spoke about the removal of item 55, Low Road Harwich TMI, following speed survey showing compliance within speed limit. Officers agreed to out the scheme into validation. 	HLO

<p>6.</p>	<p>Public questions</p> <p>There were no public questions, however the following items were discussed.</p> <ul style="list-style-type: none"> • Cllr Belgrove thanked officers for speed surveys in Alresford. • Ian Davidson, Chief Executive of Tendring District Council, was in attendance to update Members following discussions around match-funding. Historical confusion had caused a dispute over previous match-funding and funding for this year. Mr Davidson had spoken to ECC Cllr Bentley and confirmed that the funding for the roads in Jaywick Sands was not connected to the match-funding for the Local Highways Panel. Mr Davidson confirmed that TDC had £50,000 available immediately for match-funding for schemes, with a further £50,000 subject to schemes fitting the criteria which officers would advise upon. <p>Mr Davidson clarified that Cllr Bentley had confirmed that the main LHP funding was not affected.</p> <p>Officers undertook to check that match-funding for this year was available, and provide an update by email to all Members.</p> <p>Mr Davidson left the meeting at this point.</p> <p>Cllr Erskine advised that following the resignation of Cllr Sargeant, Cllr Platt was now the Vice Chair of the Panel. Cllr Goggin thanked Cllr Sargeant for his time and effort across Tendring as a whole, Members echoed those thoughts and hoped his problems resolved quickly.</p>	<p>Chair</p>
<p>7.</p>	<p>Presentation on 20mph schemes</p> <p>Due to an issue with the IT equipment it was agreed to circulate the presentation to Members. Any questions about the presentation should be submitted to officers for a response. Discuss at next LHP meeting.</p> <p>Cllr Henderson queried the refusal of a 20's Plenty scheme for Mayflower School, Main Road. Officers advised that engineers had assessed the scheme and believed that signs may not be seen.</p> <p>Cllr Guglielmi reported that following a scheme outside Marketfield School in Elmstead, the area had been left without zigzag lines outside the school causing problems. Currently there were three planning applications and it appeared there may be opportunities to use S278 funding to assist in helping to slow traffic down in the area.</p> <p>Cllr Goggin declared a personal interest insofar as he was a director of Marketfield School and had not taken part in the discussion.</p> <p>Cllr Belgrove reported that a single yellow line had been painted by NEPP to both sides of the road, including over the access to a recycling point, which was causing confusion for users.</p>	<p>HLO</p>



<p>8.</p>	<p>2019/20 Funded Schemes List</p> <p>Members had been provided with a report which contained updates on the current position of all of the schemes which the Panel had recommended for inclusion in the 2019/20 programme.</p> <p>The report reminded that the costs supplied were budget allocations only and there was the possibility that a final scheme cost could change significantly dependant on issues which may arise especially during detailed design and construction.</p> <table border="1" data-bbox="395 573 1184 835"> <thead> <tr> <th colspan="2">Budget summary 2019-20</th> </tr> </thead> <tbody> <tr> <td>Capital Budget</td> <td>£395,000</td> </tr> <tr> <td>Safer Roads Schemes</td> <td>£10,000</td> </tr> <tr> <td>Total Value of other Commissioned Schemes</td> <td>£240,500</td> </tr> <tr> <td>Re-profiled schemes from 18/19</td> <td>£150,000</td> </tr> <tr> <td>Remaining Budget to Allocate</td> <td>£-5,000</td> </tr> </tbody> </table> <p>The report containing 39 schemes was noted.</p> <p>The following updates were reported:</p> <ul style="list-style-type: none"> • LTEN173007 - Parkeston Road Harwich, Zebra crossing - Feasibility study had recommended to proceed with design and legal advertising, costing the Panel £9,500. • LTEN 175002 - Stop name - Post Offices, High Street Mistley - funds to be returned to the Panel. • LTEN175003 - Stop name - Rigby Avenue, Harwich Road, Mistley - funds to be returned to the Panel. • LTEN175004 - Stop name - Chapel Cut, Harwich Road, Mistley - funds to be returned to the Panel. • LTEN183007 - Sladburys Lane, Clacton-on-Sea - Confirmation received that the footways team would undertake the works as part of the capital programme. <p>The total value of cancelled schemes was £18,000 which the Panel could now reallocate to other schemes.</p>	Budget summary 2019-20		Capital Budget	£395,000	Safer Roads Schemes	£10,000	Total Value of other Commissioned Schemes	£240,500	Re-profiled schemes from 18/19	£150,000	Remaining Budget to Allocate	£-5,000	<p>HLO</p>
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<p>9.</p>	<p>Schemes Awaiting Funding</p> <p>The Schemes Awaiting Funding List identified all of the scheme requests which had been received for the consideration of the Tendring Local Highways Panel.</p> <p>Members were asked to review those schemes, and consider removing any schemes the Panel would not wish to consider for future funding.</p> <p>The breakdown of scheme types available for consideration in 2019/20 was as below:</p>	<p>HLO</p>												

Budget Summary

Traffic Management	£196,000
Walking	£77,500
Passenger Transport	£3,000
Public Rights of Way	£16,500
Total	£293,000

Members were reminded in the report that the costs supplied were estimates only and there was the possibility that a final scheme cost could change significantly dependant on issues which may arise especially during detailed design and construction.

- LTEN162031 Mill Street, Robinsons Road, Brightlingsea - Traffic management improvements - removed
- LTEN162008 Chapel Lane, Thorrington - One way street - defer to December meeting
- LTEN182018 Heckfords Road, Great Bentley - No right turn - to remain on list.
- LTEN182026 Frinton Road, Holland-on-Sea j/w Primrose Road - Pedestrian crossing - remove
- LTEN182033 Eastern Road, Brightlingsea - 20's Plenty - remove
- LTEN182034 Chase Lane, Harwich - 20's Plenty - remove
- LTEN182036 Plough Road, Great Bentley - 20's Plenty - remove
- LTEN182039 Holland Road, Clacton-on-Sea - 20's Plenty - remove
- LTEN182040 Pound Farm Drive, Harwich - 20's Plenty - remove
- LTEN182042 St Osyth Road East, Clacton-on-Sea - 20's Plenty - remove
- LTEN182043 Beaumont Road, Great Oakley - 20's Plenty - remove
- LTEN182044 Oakleigh Close, Weeley - 20's Plenty - remove
- LTEN182045 Mayes Lane, Ramsey - 20's Plenty - remove
- LTEN182047 Heath Road, Bradfield - 20's Plenty - remove
- LTEN182048 Fifth Avenue, Frinton-on-Sea - 20's Plenty - remove
- LTEN182049 Elm Tree Avenue, Walton-on-the-Naze - 20's Plenty - remove
- LTEN182052 Long Road, Lawford - 20's Plenty - remove
- LTEN182054 Cloes Lane, Clacton-on-Sea - 20's Plenty - remove
- LTEN182057 Hadleigh Road, Frinton-on-Sea - 20's Plenty - remove
- LTEN182058 School Road, Tendring - 20's Plenty - remove
- LTEN182059 Standley Road, Walton-on-the-Naze - 20's Plenty - waiting to hear from ward member
- LTEN182065 B1035 Heath Road, Tendring - Speed reduction - on hold
- LTEN182066 B1035 Thorpe Road, Tendring - Speed reduction - on hold - support from TDALC
- LTEN192003 Steam Mill Road, Bradfield - remove
- LTEN192005 Main Road, Harwich - 20's Plenty - remove
- LTEN192008 Pork Lane, Frinton and Walton - remove
- LTEN192009 Straight Road, Bradfield - Speed reduction - remove

Cllr Goggin flagged the potential use of cameras near schools in order to reduce speed, which appears to be a less preferable option among schools.

	<ul style="list-style-type: none"> • LTEN183006 Colchester Road, Elmstead - Crossing point - funding to be released on completion of 10th dwelling. Scheme to be validated and programmed in to list • LTEN163002 Thorrington Road, Great Bentley - New footway - remove <p>Following the amended budget the Panel agreed to prioritise the following schemes:</p> <ul style="list-style-type: none"> • LTEN173007 Parkeston Road, Harwich, Zebra crossing. • LTEN182035 Walton Road, Clacton-on-Sea 20's Plenty. • Speed survey in Burrs Road, Clacton-on-Sea. • LTEN142079 Bridge over Holland Brook, Church Road, Little Bentley. • LTEN172037 Suffolk Street, Walton-on-the-Naze. 	
9.	<p>Appendix 1</p> <ul style="list-style-type: none"> • Rangers • Traffic Surveys • VAS Maintenance • S106 and S278 <p>Cllr Guglielmi proposed that £50,000 one off funding be used for the Tendring Highways Rangers and the Panel agreed this proposal.</p> <p>Cllr Platt left the meeting at this point.</p> <p>The reports were noted.</p>	
10.	<p>AOB</p> <p>There was none.</p>	Chair
11.	<p>Date of next meeting - 5pm on Thursday 12th December 2019</p>	Chair