

ROCHFORD LOCAL HIGHWAYS PANEL MEETING AGENDA

Date:	16 th September 2019
Time:	14:00
Venue:	Council Chamber, Civic Suite, Rayleigh
Chairman:	CC Malcolm Maddocks
Panel Members:	CC June Lumley (Deputy), CC Mike Steptoe, CC Carole Weston, CC Terry Cutmore, Cllr George Ioannou, Cllr Brian Hazlewood, Cllr Ian Ward, Cllr Cheryl Roe, Cllr Angelina Marriott (EALC representative)
Officers:	EH Sonia Church – Highway Liaison Manager EH Dan Maclean – Highway Liaison Officer
Secretariat:	RDC Michelle Power – Democratic Services Officer

Page	Item	Subject	Lead	Paper
	1	Welcome & introductions	Chairman	Verbal
	2	Apologies for absence & declarations of interest	Chairman	Verbal
P1-6	3	Minutes of meeting held on 10 th June 2019 to be agreed as a correct record	Chairman	Verbal
	4	Matters arising from minutes of previous meeting	Chairman	Verbal
	5	Presentation on 20mph schemes	Dan Maclean	Verbal
P7-12	6	Report on Funded Schemes	Dan Maclean	Report 1
P13-18	7	Report on Schemes Awaiting Future Funding	Dan Maclean	Report 2
	8	Any other business	All	Verbal
	9	Date of next meeting: 16 th December 2019	Chairman	Verbal

Any member of the public wishing to attend the Rochford Local Highways Panel (LHP) must arrange a formal invitation from the Chairman no later than 1 week prior to the meeting.
 Any public questions should be submitted to the Highway Liaison Officer no later than 1 week before the LHP meeting date; Daniel.Maclean@essexhighways.org

ROCHFORD LOCAL HIGHWAYS PANEL MINUTES
10 JUNE 2019 AT 2.00 PM

COMMITTEE ROOM 4, CIVIC SUITE, RAYLEIGH

Civic Suite, 2 Hockley Road, Rayleigh, SS6 8EB

Chairman:	Cllr M Maddocks (ECC)
Panel Members:	Cllrs B T Hazlewood (RDC), G J Ioannou (RDC), Mrs J R Lumley (ECC), Mrs C E Roe (RDC) and M J Steptoe (ECC)
Officers:	S Church – ECC Highways Liaison Manager (ECC) (SC), D Maclean – ECC Highways Liaison Officer (ECC) (DM)
Secretariat:	M Power – RDC Democratic Services Officer

Item		Owner
1.	The Chairman welcomed all to the meeting.	
	Apologies for absence were received from Cllrs T G Cutmore and G J Ioannou.	
3.	Declarations of interest in items on the agenda: Cllrs Mrs J R Lumley and Mrs C E Roe each declared a non-pecuniary interest by virtue of being Members of Rayleigh Town Council; Cllr M J Steptoe declared a non-pecuniary interest by virtue of membership of Barling Magna Parish Council; Cllr B Hazlewood declared a non-pecuniary interest by virtue of membership of Hockley Parish Council and NALC.	
4.	The Minutes of meeting held on 18 March 2019 were agreed as correct record.	
5.	<p>MATTERS ARISING</p> <p>It was confirmed that the speed survey of Victoria Road, Rayleigh has taken place.</p> <p>Eastwood Road/High Street – pedestrian railings. (Crown Hill going towards Rayleigh Weir – right turn). There is very little room on the corner. A Feasibility study is recommended to establish the best option, including looking at the two mini roundabouts to see how the space can be increased for vehicles turning around.</p>	

	<p>Hanover Bridge, Watery Lane/Beeches Road – weak bridge signage. Design recommendation to install various signage and implement restriction. On hold until development is complete. On the schemes awaiting funding list. The design will be shared with the Panel to show the extent of the works.</p> <p>Hall Road, Rochford – speed limit reduction. Results of speed survey to be emailed to Cllr M Steptoe.</p> <p>Clyde Crescent, Rayleigh – one-way system. When response is received from SEPP, Panel will be advised.</p> <p>Zebra Lighting Upgrade: Spa Road, Hockley; Southend Road, opp White Hart, Hockley; Southend Road, Hawkwell. These schemes are in the programme for delivery during the current financial year.</p> <p>A127/A129 Rayleigh Weir roundabout – lane signage and markings. This could be added to the potential schemes list with a recommendation that a feasibility study be carried out on the possibility of change in layout.</p> <p>Lark Hill Road, Canewdon – 40mph speed limit. Informal consultation has taken place and the formal consultation has been flagged as a priority. DM to remind the team of the urgency of this and update the Panel. Providing there are no objections made during the formal consultation, the scheme can be implemented.</p> <p>Sutton Road j/w Shoplands Road – roundabout. Validation has been completed – implementation would be expensive due to requirement for land acquisition. DM to send details to Panel. S106 monies from buildings projects in the area may be available.</p> <p>Speed Survey – Nelson Road, Rayleigh – this is on the list.</p> <p>London Road, Rayleigh. Pedestrian crossing as part of the housing development. The site is located to the left of the BP garage and there is an existing pedestrian refuge, which will be upgraded by the developers. The engineer and DM had visited the site. An additional £50k will be released when the properties are occupied, at which time the site will be re-evaluated and consideration given to upgrading to a signalised crossing.</p> <p>Preston Gardens, Rayleigh – speed survey. A speed survey was carried out (incorrectly) in Preston Gardens. A survey at the correct location - Downhall Road at this junction - had been undertaken and the results shared. The cost of speed surveys is not taken from the Panel's budget. Every request to the LHP</p>	<p>DM</p> <p>DM</p> <p>DM</p> <p></p> <p>DM</p> <p>DM</p> <p></p> <p></p> <p></p>
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	must be on an LHP request form from an ECC Member and not via an email direct to DM; this will ensure that the location is correct. The template request form would be emailed to Members.	DM
	<p>Update Overview of Map Essex and Panel Future Direct Delivery 18/19 Success</p> <p>A link would be sent also to the mapping page of the ECC website, which maps all the LHP schemes. The Direct Delivery gang provided good savings for RDC. Slides would be emailed to Rochford District Councillors. Report sent to ECC Members.</p>	DM
	<p>Report on Funded schemes 2019/20:</p> <p>A129 London Road, Rawreth – traffic island. Completed.</p> <p>Canewdon, Ashingdon and Stambridge – weight limit review. This was not commissioned by the end of 2018/19 and the design team has advised that an additional £4,000 would be required in order to complete the design. Since implementation would cost in the region of £100,000, and there are no other funding streams known of, the Panel agreed that the scheme not be progressed.</p> <p>Scheme Old London Road (from Wickford to Carpenters Arms). The Panel had funded to extend the 40mph limit north and put in extra signage. As part of scheme, vegetation to right of the junction could be cleared to increase visibility. Approve £7,000 (to include vegetation clearance).</p>	<p>Remove</p> <p>Approved</p>
7.	<p>Report on Schemes Awaiting Funding 2019/20:</p> <p>Victoria Avenue, Rayleigh – Traffic Calming – Still in validation. When information is received from the engineers this will be shared with the Panel.</p> <p>Star Lane, Great Wakering – extension to 30mph speed restriction. Site meeting had taken place. The request to implement traffic calming at the entrance to the residential section of Star Lane had been validated: the recommendation was not to progress as the scheme is unfeasible (an alternative scheme (see next item) is in validation).</p> <p>Star Lane, Great Wakering – request to consider installing village gates/traffic calming measures. In validation.</p> <p>Stambridge Road, Stambridge – speed limit reduction. Speed surveys carried out, waiting for recommendations from the engineers.</p>	Remove

A127/A129 Rayleigh Weir roundabout – lane signage and markings. £4,000 to fund feasibility study. Castle Point Borough Council, which has expressed some concerns in respect of the part of the scheme that falls within its area, may need to contribute to the cost. A price for the works will be sought.

Approve

Clyde Crescent, Rayleigh – one-way system. This scheme is in validation.

Golden Cross Road, Ashingdon – Traffic Calming. Speed survey results do not meet relevant criteria.

Remove

Canewdon Directional Signage. This is in validation.

North Street, Great Wakering – HGV Restriction. This is in validation.

Rochford Garden Way, Rochford and Twyford Avenue, Great Wakering – Grasscrete. There is insufficient money in the current budget. This scheme can be put forward for SEPP funding, which has been made available for the implementation of schemes relating to parking.

DM

PROW 285 Improvements – Hockley between Sunny Road and Elizabeth Close, Hockley. This is in validation. Additional funding from SEPP may be available. Details will be provided to the Panel in due course.

High Road, Hockley – Pedestrian Crossing. This will be revisited when the proposed housing development is complete.

Zebra crossing, Great Wakering outside bus stop. Buses stopping on the zig zags. DM liaising with Passenger Transport team. Look into and update Panel.

Remove

Clyde Crescent - work to be undertaken as soon as possible as it has been in validation for some time now. DM has raised with the engineer and will further chase and advise Cllr Mrs Lumley.

Urgent

Lighting in Swayne Court. It has now been confirmed that the street light in question is an Essex Highways asset and as such, works are underway to bring it back into light.

Wigwag lights outside Barling School. This can be taken from the LHP revenue budget.

	There is £15,000 remaining for 2019/20. The Panel will be advised in future as soon as the outcome and cost of validation scheme results are available.	
10.	Report on Revenue Spend (Rangers, Traffic Surveys, VAS Maintenance) The VAS coming into Rochford at the Purdeys Way junction on Sutton Road had been reported via the portal but had not been fed through. VAS maintenance would be funded through the revenue budget. Rochford Market Square. Feasibility Study due for completion in Q4.	DM
	Report on S106 Cycle access route along Rawreth Lane. Contact from Park School regarding safety. DM to provide timescale for works. Members asked whether there was a process whereby RDC planners could be advised of s106 schemes in the programme in advance of developments coming forward to the planning stage. There exists a variety of routes where this information is shared with the planners. Cllr Steptoe would liaise with the District Council Portfolio Holder for Planning.	DM
11.	Any Other Business: Nevern Road and Wyburn School. Complaints received of inconsiderate parking. There is a SEPP surgery on Thursday mornings where this can be raised. Cllr Ioannou requested clarification that the location of the speed survey equipment in Stambridge would be just before the road goes into the national speed limit.	
12.	Date of Next Meeting – 16 September 2019.	

The meeting started at 2.00 pm and closed at 3.40 pm

ROCHFORD DISTRICT LOCAL HIGHWAY PANEL

2019/20 FUNDED SCHEMES LIST

This report provides an update on the current position of all the schemes which the Rochford Local Highway Panel has recommended for inclusion in the 2019/20 programme.

Budget summary 2019-20	
Capital Budget	£214,000
Estimated Value of Commissioned Schemes	£204,000
Remaining Budget to Allocate	£10,000

Members are reminded that the costs supplied are budget allocations only and there is the possibility that a final scheme cost could change dependant on issues which may arise especially during detailed design and construction. The panel will be informed of any budget adjustments required.

Funded Schemes 2019-20

Total Value of Schemes	£203,750
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Ref	Scheme name	Description	Parish	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est completion
1	Rochford Town Centre, Market Square – Aesthetic Improvements	Feasibility to look at improvements to the Rochford Town Centre Market Square as described within Rochford's Area Action Plan	Rochford	Traffic Management	Feasibility	LROC172094	£6,500		Quarter 4
2	Thorpe Road, Hawkwell - HGV Signing	Installation of Not Suitable for HGVs sign at the southern end of Thorpe Road	Hawkwell	Traffic Management	Total Scheme	LROC182003	£4,000	Complete	Quarter 2
3	Church Road, Hockley - HGV Signing	Improve Height restriction warning signage at Alderman Hill and Folly Lane / Review and improve signage for an HGV route towards Hullbridge	Hockley	Traffic Management	Total Scheme	LROC182009	£10,000		Quarter 3
4	New Road / Shoebury Road, Great Wakering - Signing	Advanced junction and sharp bend warning signage and chevron signing	Great Wakering	Traffic Management	Total Scheme	LROC182012	£5,500	Further investigation suggests that the chevron sign would not be suitable unless yellow-backed. Road Safety are reviewing this	Quarter 4
5	Church Lane, Ashingdon - Pedestrian signing	Pedestrians in Road warning sign	Ashingdon	Traffic Management	Total Scheme	LROC182007	£4,000	Complete	Quarter 2

Funded Schemes 2019-20

Total Value of Schemes	£203,750
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Ref	Scheme name	Description	Parish	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est completion
6	Old London Road - 40mph limit	Junction warning sign and 40mph speed limit extended by 75m	Rayleigh	Traffic Management	Total Scheme	LROC182013	£16,000		Quarter 3 / 4
7	Barrow Hall Road, Barling - Signing	Advance warning signs with 20mph speed limit sub plates, upgraded existing chevron signing	Great Wakering	Traffic Management	Total Scheme	LROC182015	£7,000		Quarter 2
8	A129 London Road, Rawreth - Traffic Island	Two traffic islands/bollards and Keep Left arrow with high mast and Keep Left sign	Rawreth	Traffic Management	Implementation	LROC172085	£7,000	Complete	Complete
9	Chestnut Close, Hockley - Pedestrian Railings	Pedestrian guard railings	Hockley	Walking	Total Scheme	LROC183018	£7,000		Quarter 3
10	Tudor Way, Hawkwell - Bus Stop	Reprofile footway to prevent pooling	Hawkwell	Passenger Transport	Implementation	LROC175003	£10,000	The Maintenance Team are carrying out footway works here and have agreed to slurry seal the bus shelter. This should resolve the problem and result in savings for the LHP	Quarter 3

Funded Schemes 2019-20

Total Value of Schemes	£203,750
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Ref	Scheme name	Description	Parish	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est completion
11	Lark Hill Road, Canewdon - Horse warning signs and carriageway markings	40mph speed limit	Canewdon	Traffic Management	Implementation	LROC152044	£5,000	Informal Consultation completed, Formal Consultation currently being progressed	Q3 / 4
12	Rawreth Lane and Laburnum Way - Culvert Works	Drainage works	Rawreth	Traffic Management	Design	LROC152064	£5,000	Financial adjustment to allow finalisation of design	Sep-19
13	Spa Road, Hockley - Zebra Lighting Upgrade	Upgrades to the zebra crossing, including lighting upgrades, to improve pedestrian safety	Hockley	Walking	Implementation	LROC162076	£32,500		Sep-19
14	Southend Road, Hockley - Zebra Lighting Upgrade	Upgrades to the zebra crossing, including lighting upgrades, to improve pedestrian safety	Hockley	Walking	Implementation	LROC162074	£32,500		Sep-19
15	Southend Road, Hawkwell - Zebra Lighting Upgrade	Upgrades to the zebra crossing, including lighting upgrades, to improve pedestrian safety	Hawkwell	Walking	Implementation	LROC162075	£32,500		Sep-19
16	Eastwood Road/High Street - Pedestrian railings	Feasibility study to determine the best options for these two sites	Rayleigh	Walking	Feasibility	LROC182001	£4,000		Quarter 4
17	A127 / A129 Rayleigh Weir Roundabout - Lane Signage and Markings	Feasibility study to look at potential options for alternative lane designation	Rayleigh	Traffic Management	Feasibility	LROC182017	£4,000		Quarter 4
18	Eastwood Road, Rayleigh - Signalised Crossing	Financial adjustment to allow finalisation of design	Rayleigh	Walking	Design	LROC172088	£3,000		Quarter 4
19	Clyde Crescent, Rayleigh - Knee-high Fence	Installation of knee high fence to protect the green area	Rayleigh	Traffic Management	Total Scheme	LROC192007	£6,500		Quarter 4
20	Rochford Post Construction Audits	Road safety audits post scheme installation	District wide	NA	Surveys	LSA3LROC	£1,750		

ROCHFORD DISTRICT LOCAL HIGHWAY PANEL REPORT 2 – SCHEMES AWAITING FUNDING

The following Schemes Awaiting Funding list identifies all the scheme requests which have been received for the consideration of the Rochford Local Highways Panel.

Members are asked to review these schemes and consider funding recommendations for those they wish to see delivered in 2019/20 and remove any they would not wish to consider funding.

The breakdown of scheme types available for consideration in 2019/20 is as below:

Budget Summary	
Traffic Management	£126,000
Walking	£0
Public Right of Way	£16,000
Total	£142,000

Costs supplied are estimates only and there is the possibility that a final scheme cost can change significantly dependant on issues which may arise during detailed design and construction.

On the Schemes Awaiting Funding List, the RAG column acknowledges the status of the scheme request as shown below:

RAG Status	Description of RAG status
G	The scheme has been validated as being feasible and is available for consideration
A	The scheme has previously been approved for a feasibility study and the results are awaited before the scheme can be fully considered
R	A scheme request has been received but is against ECC policy or there is no appropriate engineering solution
V	A scheme request has been received and is in the initial validation process

Report 2: Schemes Awaiting Funding

Traffic Management

Total Value of schemes	£126,000
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Ref	Scheme name	Description	Problem	Parish	Scheme stage	Cost Code	Estimated cost	Comments	Date request received	RAG
1	Stambridge Road, Stambridge - Speed Limit Reduction	Request to make Stambridge Road 30mph throughout its entirety	Stambridge Road is approximately 2.5 miles long. From the junction with Little Stambridge Lane to Apton Hall Lane (approx. 1.9 miles). Residents feel that this causes drivers to exceed the speed limit throughout 30mph sections	Stambridge	Validation	LROC182014	NA	Validation results - Speed data and RTC data do not show an issue at this location. Speed limit is suitable for this road as per ECC policy.	30/10/2018	R
2	Hanover Bridge, Watery Lane / Beeches Road - Weak Bridge Signage	Signage improvements for the weight limit	Current weight limit signage is not up to standard and is inaccurate	Hullbridge	Implementation	LROC162081	£52,500	Design recommendation: Installation of new signing to reinforce the 3t structural weight limit at Hanover Bridge (Watery Lane) at various locations along the alternative route avoiding the low bridge (on hold).	28/12/2016	G
3	Clyde Crescent, Rayleigh - One Way System	Request to consider introducing a one-way system in Clyde Crescent, as this would address the regular obstructive parking	Residents regularly drive over the green to park on their driveways, which damages the footway and the green. Other vehicles park obstructively and dangerously throughout the crescent	Rayleigh	Validation	LROC182019	TBC	In validation - results of consultation being reviewed.	22/02/2019	V
4	Canewdon Directional Signage	Request to consider installing various directional signs to Canewdon	Cllr feels that there is insufficient signage to identify Canewdon	Canewdon	Validation	LROC192001	NA	Validation results - Policy states that we should be looking to reduce signage clutter. There is no clear reason as to why this signage is required and as such, it is recommended that no scheme progress.	03/04/2019	R
5	Star Lane, Great Wakering – Traffic Calming	Request to consider installing village gates/traffic calming measures	Vehicles accelerate toward the national speed limit / do not slow and they leave it and enter the 30mph section (supported by results of recent speed survey). This is a residential street, with a number of families living along this road	Great Wakering	Total Scheme	LROC192002	£13,000	Validation results - Prominent gateway features and additional signage could be implemented.	05/04/2019	G

Report 2: Schemes Awaiting Funding

Traffic Management

Total Value of schemes	£126,000
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Ref	Scheme name	Description	Problem	Parish	Scheme stage	Cost Code	Estimated cost	Comments	Date request received	RAG
6	North Street, Great Woking - HGV Restriction	Request to restrict HGVs from entering North Street at the southern end	Although this is a private street, there are highway rights over it and HGVs are damaging the condition of the carriageway	Great Woking	Total Scheme	LROC192003	£7,000	Validation results - HGV restriction can be introduced here.	09/05/2019	G
7	Rochford Garden Way, Rochford - Grasscrete	Installation of grasscrete	Grass verges are regularly damaged by vehicles	Rochford	Total Scheme	LROC162058	£30,000	Carried over from 2018/19 rolling programme.		G
8	Twyford Avenue, Great Woking – Grasscrete	Installation of grasscrete	Grass verges are regularly damaged by vehicles	Great Woking	Total Scheme	LROC152063	£23,500	Carried over from 2018/19 rolling programme.		G
9	The Chase, Rayleigh - Speed Table	Request to implement speed table at the junction Warwick Road	There have been a number of collisions at this junction in recent weeks	Rayleigh	Validation	LROC192004	TBC	In validation.	05/07/2019	V
10	Ashingdon Road, Rochford - Bollards	Request to install bollards on the grass verge	Drivers regularly park on / drive over the grass verge	Rochford	Validation	LROC192005	TBC	In validation.	26/07/2019	V
11	High Street, Great Woking - Bus Cage	Request to install a bus cage outside of the bus stop/flag	The bus shelter is situated prior to the official stop and as such, the busses are stopping at the shelter, which causes the vehicle to obstruct the pedestrian crossing	Rochford	Validation	LROC192006	TBC	In validation	26/07/2019	V

Report 2: Schemes Awaiting Funding

Walking

Total Value of schemes	£0
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Ref	Scheme name	Description	Problem	Parish	Scheme stage	Cost Code	Estimated cost	Comments	Date request received	RAG
1	Pedestrian Crossing - London Road, Rayleigh	Request to look into possibility of introducing a crossing facility to provide pedestrian access to the BP garage / M&S	Pedestrians currently have no safe way to cross the A129 to gain access to the shop	Rayleigh	Validation	LROC183016	TBC	Validation results - Following the upgrade to the pedestrian refuge by the adjacent developer, the LHP can then consider upgrading it to a pedestrian crossing. HLO to progress this stage of the validation once developers works are complete.	23/07/2018	V
2	Nelsons Gardens, Rayleigh - Footway	Request to look into options to improve the footway leading to the playing field	There is a large tree next to the footway which is causing large cracks and ridges to appear. Wheelchair users now have difficulty accessing the park	Rayleigh	Validation	LROC193001	TBC	In validation	26/07/2019	V

Report 2:
Schemes Awaiting Funding

Public Rights of Way

Total Value of schemes	£16,000
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Ref	Scheme name	Description	Problem	Requested by	Parish	Scheme stage	Cost Code	Estimated cost	Comments	Date request received	RAG
1	PROW 285 Improvements - Hockley	Request to improve the condition of PROW 285, which runs between Sunny Road and Elizabeth Close, Hockley	Many parents/children use this PROW to access Westerings Primary School. It is in a bad state of repair and a request has been made to improve it	Cllr Maddocks	Hockley	Total Scheme	LROC198001	£16,000	Validation results - PROW can be levelled, edged where required, infilled and compacted.	28/02/2019	G