

ROCHFORD LOCAL HIGHWAYS PANEL MEETING AGENDA

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Date: Time: Venue:	16 th December 2019 14:00 Council Chamber, Civic Suite, Rayleigh
Chairman: Panel Members:	CC Malcolm Maddocks CC June Lumley (Deputy), CC Mike Steptoe, CC Carole Weston, CC Terry Cutmore, Cllr George Ioannou, Cllr Brian Hazlewood, Cllr Ian Ward, Cllr Cheryl Roe, Cllr Angelina Marriott (EALC representative)
Officers:	EH Sonia Church – Highway Liaison Manager EH Dan Maclean – Highway Liaison Officer
Secretariat:	RDC Michelle Power – Democratic Services Officer

Page	ltem	Subject	Lead	Paper
	1	Welcome & introductions	Chairman	Verbal
	2	Apologies for absence & declarations of interest	Chairman	Verbal
	3	Minutes of meeting held on 16 th September 2019 to be agreed as a correct record	Chairman	Verbal
	4	Matters arising from minutes of previous meeting	Chairman	Verbal
	5	Presentation: Casualty Reduction sites 2020/21	lan Henderson	Verbal
7 – 10	6	Report on Funded Schemes	Dan Maclean	Report 1
11 – 16	7	Report on Schemes Awaiting Future Funding	Dan Maclean	Report 2
	8	Any other business	All	Verbal
	9	Date of next meeting: 16 th March 2020	Chairman	Verbal

Any member of the public wishing to attend the Rochford Local Highways Panel (LHP) must arrange a formal invitation from the Chairman no later than 1 week prior to the meeting.
 Any public questions should be submitted to the Highway Liaison Officer no later than 1 week before the LHP meeting date; <u>Daniel.Maclean@essexhighways.org</u>



ROCHFORD LOCAL HIGHWAYS PANEL MINUTES 16 SEPTEMBER 2019 AT 2.00 PM

COMMITTEE ROOM 4, CIVIC SUITE, RAYLEIGH

Civic Suite, 2 Hockley Road, Rayleigh, SS6 8EB

Chairman:	Cllr M Maddocks (ECC)			
Panel Members:	CC June Lumley (Deputy), CC Mike Steptoe, CC Carole Weston, CC Terry Cutmore, Cllr George Ioannou, Cllr Brian Hazlewood, Cllr Ian Ward, Cllr Cheryl Roe			
Officers:	D Maclean – ECC Highways Liaison Officer (DM)			
Secretariat:	M Power – RDC Democratic Services Officer			

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1.	The Chairman welcomed all to the meeting.	
2.	Apologies for absence were received from Cllrs G J Ioannou and I H Ward.	
3.	Declarations of interest in items on the agenda: Cllrs Mrs J R Lumley and Mrs C E Roe each declared a non-pecuniary interest by virtue of being Members of Rayleigh Town Council; Cllr M J Steptoe declared a non-pecuniary interest by virtue of membership of Barling Magna Parish Council.	
4.	The Minutes of meeting held on 10 June 2019 were agreed as correct record.	
5.	Presentation on 20mph schemes (by DM) 20s plenty – schemes outside a school or college. These can be raised as potential LHP schemes, through the County Member; engineers would then assess the site for suitability and provide options for the Panel to consider. The Panel could ask DM to provide information in respect of schools in the District. A Member advised that Our Lady of Ransom School, Wheatley Chase, Rayleigh had requested a 20mph limit outside the school but had been advised that it did not fit the criteria – the reasons for the refusal would be revisited, as the criteria may have changed. Any scheme that the Panel commissions would not be funded until the 2020/21 financial year. Potential	DM



	schemes would be validated by way of a 7-day survey undertaken during term time.	
	The Leader and Deputy Leader of RDC had met with the new Chief Inspector of Police to discuss the problem of speeding. Residents should always be encouraged to report speeding to the Police.	
	Flashing part time 20 mph vehicle activated signs. These signs flash up at a specific point or in an existing 20 mph limit; they are advisory only.	
	Speedwatch teams are permitted to work within a 20 mph speed limit. The Police would have to clarify whether speed watch could be set up on a bend in the road.	
	A 20 mph limit is not permitted on PR1 roads. There is often insufficient police capacity to enforce speed limits.	
	A variable 20 mph limit is usually only put in place following a KSI incident.	
	It was confirmed that implementation of speed limit areas would require the use of traffic regulation orders.	
6.	Report on Funded schemes 2019/20:	
	New Road/Shoebury Road, Great Wakering – signing. The road safety team is reviewing whether the chevron sign should be yellow backed. Report back in Q4.	
	Old London Road 40mph limit - vegetation clearance has taken place.	
	Barrow Hall Road, Barling – signing. Complete. Cllr Steptoe reported that the Z bend sign had been put up; however, the advisory 20 mph speed limit sign had not. DM to check with the Direct Delivery Team.	DM
	Tudor Way, Hawkwell - bus stop. Maintenance team had hoped to slurry seal the bus shelter, saving £7,000 from the LHP budget, but the current surface is not suitable. This scheme will therefore carry on as originally planned.	
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	Lark Hill Road, Canewdon – horse warning signs and carriage markings. TRO Schemes are taking longer than planned – the team is aware of the urgency of the scheme.	



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		Spa Road, Hockley – Zebra Lighting Upgrade. Works have started. There have been reports of an extremely bad accident in this location.	
		Southend Road, Hockley – zebra lighting upgrade. Works have started.	
		Southend Road, Hawkwell – zebra lighting upgrade. This will be completed during October 2019.	
		Twyford Avenue - funding available from SEPP for implementation.	
		Clyde Crescent, Rayleigh – knee-high fence. Scheduled for Q4 but may be done earlier. Residents are in approval of the scheme.	
		Eastwood Road/High Street – pedestrian railings. Feasibility study underway.	
		The railings opposite the top of Crown Hill should be replaced with bollards within next two weeks.	
-	7.	Report on Schemes Awaiting Funding 2019/20:	
		North Street, Great Wakering - HGV restriction. This can be introduced in this location.	
		Stambridge Road, Stambridge – speed limit reduction. Does not meet criteria: speed survey data and Rayleigh Town Council data do not show an issue at this location. Speed limit is suitable for this road as per ECC policy.	Remove
		Hanover Bridge, Watery Lane/Beeches Road – weak bridge signage. On hold until development is complete - Development team to advise when that is likely to be.	DM
		Victoria Avenue, Rayleigh – Traffic Calming – no scheme to be progressed.	Remove
		Clyde Crescent, Rayleigh – one-way system. The majority of residents are in favour of having a parking restriction on one side of road. Engineers awaiting a response from SEPP (expected within the next two weeks) as to whether they can support the scheme. If agreed, implementation of scheme would not be until the 2020/21 financial year; costs would be known before this.	
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	The VAS from Purdeys Industrial Estate towards the Anne Boleyn pub is not working. A quote would be sought from the manufacturer for the sign to be repaired. DM to progress and	DM		
	High Road towards Hockley from Rayleigh : the arrow is pointing in the wrong direction to Fountain lane. DM to raise with RDC legal department.	DM		
8.	Any Other Business			
	Nelson Gardens, Rayleigh – Footway. In validation. Cllr Maddocks had visited the site at the end of August. It was noted that this footway did not provide the official access to the playing field. Validation to inspect it to determine responsibility for the proposed scheme. The area could be considered as dangerous and as such, should be inspected. DM advised that it does not meet the criteria for the maintenance team to deal with. DM to investigate whether SEPP may be able to provide funding for this scheme.	DM		
	Pedestrian Crossing – London Road, Rayleigh. This would remain on the list until the upgrade is completed.			
	Ashingdon Road, Rochford – Bollards – in validation. High Street, Great Wakering – bus cage. In validation. Each of the bus companies had been asked to instruct their drivers to stop at the bus stop and not in the shelter. A site visit would be arranged (Cllrs Steptoe and Maddocks, DM).	DM		
	The Chase, Rayleigh – speed table – in validation.			
	Rochford Garden Way, Rochford and Twyford Avenue, Great Wakering – Grasscrete. To be funded by SEPP. DM to submit a report later this week.	DM		
	North Street, Great Wakering – HGV Restriction . Signage into Great Wakering High Street, Star Lane. From the opposite direction there is no HGV restriction sign. Cllr Steptoe to discuss with DM. Implementation Q4.			
	Star Lane, Great Wakering – traffic calming. In Potential Schemes List for funding next year.			
	Canewdon Directional Signage . Validation recommended that there is no scheme to progress.	Remove		
	Cllr Mrs Lumley to send details of an incident that occurred the previous week of damage to the kerb and a driveway by a lorry travelling down the road.			



	 provide a timescale for the works. The cost could be taken from the revenue budget. Concern had been raised by RDC Cllr Mrs Gooding of accidents along Hawkwell Road and Southend Road - towards the Rectory Road end of the High Road. It was noted that some residents had had their front walls knocked down by traffic speeding downhill from the High Road. Any proposed scheme would need to be put forward for validation. Cllr Maddocks would liaise with Cllr Mrs Gooding. 20 mph signs Barrow Road – DM to chase for date works to be undertaken. Large lorries using Lark Hill Road. Cllr Cutmore to discuss with DM. 	DM
9.	Date of Next Meeting – 16 December 2019.	

The meeting started at 2.00 pm and closed at 3.40 pm

ROCHFORD DISTRICT LOCAL HIGHWAY PANEL

2019/20 FUNDED SCHEMES LIST

This report provides an update on the current position of all the schemes which the Rochford Local Highway Panel has recommended for inclusion in the 2019/20 programme.

Budget summary 2019-20	
Capital Budget	£214,000
Estimated Value of Commissioned Schemes	£239,250
Remaining Budget	- £25,250

Members are reminded that the costs supplied are budget allocations only and there is the possibility that a final scheme cost could change dependant on issues which may arise especially during detailed design and construction. The panel will be informed of any budget adjustments required.

Funded Schemes 2019-20

Total Value of	£208,250
Schemes	 00, _ 00

Completed Update Cancelled

Ref	Scheme name	Description	Division	Parish	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est Completion
1	Rochford Town Centre, Market Square – Aesthetic Improvements	Feasibility to look at improvements to the Rochford Town Centre Market Square as described within Rochford's Area Action Plan.	Rochford South	Rochford	Traffic Management	Feasibility	LROC172094	£6,500		Q4
2	Thorpe Road, Hawkwell - HGV Signing	Installation of Not Suitable for HGVs sign at the southern end of Thorpe Road.	Rochford North	Hawkwell	Traffic Management	Total Scheme	LROC182003	£4,000		COMPLETED
3	Church Road, Hockley - HGV Signing	Improve Height restriction warning signage at Alderman Hill and Folly Lane. Review and improve signage for an HGV route towards Hullbridge.	Rochford West	Hockley	Traffic Management	Total Scheme	LROC182009	£10,000		Q4
4	New Road / Shoebury Road, Great Wakering - Signing	Advanced junction and sharp bend warning signage and chevron signing.	Rochford South	Great Wakering	Traffic Management	Total Scheme	LROC182012	NA	Identified during design that there is insufficient space on the highway for signage. This has been passed back to engineers to consider alternative options for this site.	CANCELLED
5	Church Lane, Ashingdon - Pedestrian signing	Pedestrians in Road warning sign.	Rochford West	Ashingdon	Traffic Management	Total Scheme	LROC182007	£4,000		COMPLETED
6	Old London Road - 40mph limit	Junction warning sign and 40mph speed limit extended by 75m.	Rayleigh North	Rayleigh Town	Traffic Management	Total Scheme	LROC182013	£16,000	Vegetation clearance completed. Signage and 40mph extension due for delivery in Q4.	Q4
7	Barrow Hall Road, Barling - Signing	Advance warning signs with 20mph speed limit sub plates. Upgrade existing chevron signing.	Rochford South	Great Wakering	Traffic Management	Total Scheme	LROC182015	£7,000		COMPLETED
8	A129 London Road, Rawreth - Traffic Island	Two traffic islands/bollards and Keep Left arrow with high mast and Keep Left sign.	Rayleigh North	Rawreth	Traffic Management	Implementation	LROC172085	£7,000		COMPLETED

Funded Schemes 2019-20

Total Value of	
Schemes	

£208,250

Completed Update Cancelled

Ref	Scheme name	Description	Division	Parish	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est Completion
9	Chestnut Close, Hockley - Pedestrian Railings	Pedestrian guard railings.	Rochford West	Hockley	Walking	Total Scheme	LROC183018	£10,000		Q4
10	Tudor Way, Hawkwell - Bus Stop	Reprofile footway to prevent pooling.	Rochford North	Hawkwell	Passenger Transport	Implementation	LROC175003	£10,000		Q4
11	Lark Hill Road, Canewdon - Horse warning signs and carriageway markings	40mph speed limit.	Rochford North	Canewdon	Traffic Management	Implementation	LROC152044	£5,000	TRO now finalised. Estimated delivery for scheme is end of January 2020.	Q4
12	Eastwood Road/High Street - Pedestrian railings	A request has been received to look into the possibility of introducing additional pedestrian railings or bollards at the junction of Eastwood Road and High Street, Rayleigh.	Rayleigh South	Rayleigh Town	Traffic Management	Feasibility	LROC182001	£4,000		Q4
13	A127 / A129 Rayleigh Weir Roundabout - Lane Signage and Markings	Request to determine whether any improvements can be made to the lane marking and road signage on the A127 / A129 Rayleigh Weir roundabout.	Rayleigh South	Rayleigh Town	Traffic Management	Feasibility	LROC182017	£4,000		Q4
14	North Street, Great Wakering - HGV Restriction	Request to restrict HGVs from entering North Street at the southern end.	Rochford South	Great Wakering	Traffic Management	Total Scheme	LROC192003	£7,000		Q4
15	Rawreth Lane and Laburnum Way - Culvert Works	Drainage works.	Rayleigh North	Rawreth	Traffic Management	Design	LROC152064	£5,000		Q4
16	Spa Road, Hockley - Zebra Lighting Upgrade	Upgrades to the zebra crossing, including lighting upgrades, to improve pedestrian safety.	Rochford West	Hockley	Walking	Implementation	LROC162076	£32,500		COMPLETED
17	Southend Road, Hockley - Zebra Lighting Upgrade	Upgrades to the zebra crossing, including lighting upgrades, to improve pedestrian safety.	Rochford West	Hockley	Walking	Implementation	LROC162074	£32,500		COMPLETED

Funded Schemes 2019-20

	Total Value of Schemes	£208,250		Completed	Update	Cancelled				
Ref	Scheme name	Description	Division	Parish	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est Completion
18	Southend Road, Hawkwell - Zebra Lighting Upgrade	Upgrades to the zebra crossing, including lighting upgrades, to improve pedestrian safety.	Rochford West	Hawkwell	Walking	Implementation	LROC162075	£32,500		COMPLETED
19	Eastwood Road, Rayleigh - Signalised Crossing	Signalised crossing near Sainsbury's.	Rayleigh South	Rayleigh Town	Traffic Management	Design	LROC172088	£3,000	Financial adjustment to allow finalisation of design.	Q4
20	Rochford Post Construction Audits	Road safety audits post scheme installation.	Various	Various	Surveys	Surveys	LSA3LROC	£1,750		Q4
21	Clyde Crescent, Rayleigh - Knee-high Fence	Request to install a knee-high fence along the edge of the green area.	Rayleigh South	Rayleigh Town	Traffic Management	Total Scheme	LROC192007	£6,500		Q4

ROCHFORD DISTRICT LOCAL HIGHWAY PANEL REPORT 2 – SCHEMES AWAITING FUNDING

The following Schemes Awaiting Funding list identifies all the scheme requests which have been received for the consideration of the Rochford Local Highways Panel.

Members are asked to review these schemes and consider funding recommendations for those they wish to see delivered in 2019/20 and remove any they would not wish to consider funding.

The breakdown of scheme types available for consideration in 2019/20 is as below:

Budget Summary	
Traffic Management	£119,000
Walking	£0
Public Right of Way	£16,000
Total	£135,000

Costs supplied are estimates only and there is the possibility that a final scheme cost can change significantly dependent on issues which may arise during detailed design and construction.

On the Schemes Awaiting Funding List, the RAG column acknowledges the status of the scheme request as shown below:

RAG Status	Description of RAG status
G	The scheme has been validated as being feasible and is available for consideration
А	The scheme has previously been approved for a feasibility study and the results are awaited before the scheme can be fully considered
R	A scheme request has been received but is against ECC policy or there is no appropriate engineering solution
V	A scheme request has been received and is in the initial validation process

Traffic Management

Total Value of £119,000 schemes

Ref	Scheme name	Description	Problem	Division	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	Hanover Bridge, Watery Lane / Beeches Road - Weak Bridge Signage	Signage improvements for the weight limit.	Current weight limit signage is not up to standard and is inaccurate.	Rayleigh North	Implementation	LROC162081	£52,500	Design recommendation - Installation of new signing to reinforce the 3t structural weight limit at Hanover Bridge (Watery Lane) at various locations along the alternative route avoiding the low bridge (on hold).	G
2	Clyde Crescent, Rayleigh - One Way System	Request to consider introducing a one-way system in Clyde Crescent, as this would address the regular obstructive parking.	Residents regularly drive over the green to park on their driveways, which damages the footway and the green. Other vehicles park obstructively and dangerously throughout the crescent.	Rayleigh South	Total Scheme	LROC182019	NA	Validation results - Due to the lack of parking facilities throughout the crescent, residents do not support this proposal. No scheme should progress.	R
3	Star Lane, Great Wakering – Traffic Calming	Request to consider installing village gates/traffic calming measures.	Vehicles accelerate toward the national speed limit / do not slow and they leave it and enter the 30mph section (supported by results of recent speed survey). This is a residential street, with a number of families living along this road.	Rochford South	Total Scheme	LROC192002	£13,000	Validation results - Prominent gateway features and additional signage could be implemented.	G
4	Rochford Garden Way, Rochford - Grasscrete	Installation of grasscrete.	Grass verges are regularly damaged by vehicles.	Rochford South	Total Scheme	LROC162058	£30,000	Currently being considered by SEPP for funding.	G
5	Twyford Avenue, Great Wakering – Grasscrete	Installation of grasscrete.	Grass verges are regularly damaged by vehicles.	Rochford South	Total Scheme	LROC152063	£23,500	Currently being considered by SEPP for funding.	G
6		Request to implement speed table at the junction Warwick Road.	There have been a number of collisions at this junction in recent weeks.	Rayleigh North	Validation	LROC192004	TBC	In validation.	v
7	Ashingdon Road, Rochford - Bollards	Request to install bollards on the grass verge.	Drivers regularly park on / drive over the grass verge.	Rochford South	Validation	LROC192005	ТВС	In validation - Preliminary assessment suggests this scheme would cost in the region of £10,000.	v

Traffic Management

Total Value of £119,000 schemes

Ref	Scheme name	Description	Problem	Division	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
8	High Street, Great Wakering - Bus Cage	Request to install a bus cage outside of the bus stop/flag.	The bus shelter is situated prior to the official stop and as such, the busses are stopping at the shelter, which causes the vehicle to obstruct the pedestrian crossing.	Rochford South	Validation	LROC192006	твс	In validation - Preliminary assessment suggests this scheme would cost in the region of £6,500, providing there is sufficient space for a bus cage on the carriageway.	V
9	Spa Road, Hockley - Safety Improvements	Review of junction with Eldon Way due to fatal collision.	A fatal collision occurred at this junction.	Rochford West	Validation	LROC191001	твс	In validation.	V
10	Cherry Orchard Way, Rochford - Country Park Signage	Request to install direction signage for the new Country Park entrance.	The entrance to the country park is not clear.	Rochford South	Validation	LROC192008	твс	In validation - Preliminary assessment suggests this scheme would cost in the region of £10,500.	v
11	Main Road, Hockley - Bollards	Request to install bollards on the edge of the footway.	There used to be bollards at this site but were removed some time ago and the footway has since been resurfaced. Vehicles now park on the footway and obstruct the view to the junctions either side.	Rayleigh North	Validation	LROC192009	TBC	In validation.	v
12	New Road / Shoebury Road, Great Wakering - Signing	Request to consider options for traffic calming due to a number of RTCs.	Following cancelled scheme, further investigations are required to improve the situation at this site.	Rochford South	Surveys	LROC192010	твс	In validation.	V
13	Rochford Town Centre, Market Square – Aesthetic Improvements	Implementation of recommendations made in Feasibility Study.	Improvements are required to reduce congestion along West Street and to make more effective use of the available space to allow for increased parking facilities within Market Square.	Rochford South	Implementation	LROC172094	TBC	Awaiting completion of feasibility study.	A
14	Eastwood Road/High Street - Pedestrian railings	Implementation of recommendations made in Feasibility Study.	The railings that are currently in place are regularly damaged and this poses a danger to pedestrians.	Rayleigh South	Implementation	LROC182001	TBC	Awaiting completion of feasibility study.	А

Traffic Management

Total Value of £119,000 schemes

Ref	Scheme name	Description	Problem	Division	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
15	A127 / A129 Rayleigh Weir Roundabout - Lane Signage and Markings	Implementation of recommendations made in Feasibility Study.	Residents have complained that vehicles taking the east-bound slip road from A127 onto the A129 Rayleigh Weir roundabout regularly use the left hand lane to travel round the roundabout and then head south onto Hadleigh. Residents would like to see improved road signs/markings to indicate to drivers which lane they should be using.	Rayleigh South	Implementation	LROC182017	твс	Awaiting completion of feasibility study.	A
16	New Road / Shoebury Road, Great Wakering - Signing		A number of cars travelling along Shoebury Road have lost control on the bend and ploughed through the church railings. This section of the road is at the end of the High Street and as such, it is a much used walkway from the centre of the village.	Rochford South	Validation	LROC182012	твс	Previous recommendations for this site were not feasible. This scheme has therefore been passed back to engineers to consider alternative options.	V

Walking

Total Value of £0

Ref	Scheme name	Description	Problem	Division	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	Pedestrian Crossing - London Road, Rayleigh	Request to look into possibility of introducing a crossing facility to provide pedestrian access to the BP garage / M&S.	Pedestrians currently have no safe way to cross the A129 to gain access to the shop.	Rayleigh South	Total Scheme	LROC183016	NA	Validation results - Following the upgrade to the pedestrian refuge by the adjacent developer, the LHP can then consider upgrading it to a pedestrian crossing. HLO to progress this stage of the validation once developers works are complete.	V
2	Nelsons Gardens, Rayleigh - Footway	Request to look into options to improve the footway leading to the playing field.	There is a large tree next to the footway which is causing large cracks and ridges to appear. Wheelchair users now have difficulty accessing the park.	Rayleigh North	Validation	LROC193001	TBC	In validation - Preliminary assessment suggests this scheme would cost in the region of £6,000 but will be dependent upon Arboriculture Team's comments as to whether this is feasible.	V
3	Ashingdon Road, Rochford - Zebra Crossing Upgrade	Zebra crossing upgrade to halo beacons.	Two pedestrians have been injured whilst using this crossing in recent weeks.	Rochford South	Validation	LROC192011	TBC	In validation.	V

Public Rights of Way

Total Value of schemes £16,000

Ref	Scheme name	Description	Problem	Division	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	PROW 285 Improvements - Hockley	Request to improve the condition of PROW 285, which runs between Sunny Road and Elizabeth Close, Hockley.	Many parents/children use this PROW to access Westerings Primary School. It is in a bad state of repair and a request has been made to improve it.	Rochford North	Total Scheme	LROC198001	£16,000	Validation results - PROW can be levelled, edged where required, infilled and compacted.	G