

**BRENTWOOD LOCAL HIGHWAYS PANEL MINUTES –
11th MARCH AT 5.00PM
MEETING HELD VIA ZOOM DUE TO COVID 19**

Chairman:	Cllr Lesley Wagland (ECC)
Panel Members:	Vice-chair - Cllr Jon Cloke (BBC), Cllr David Kendall (ECC), Cllr Fryd (BBC), Cllr Barry Aspinell (ECC), Cllr Hugh Gorton (EALC representative); Cllr Louise McKinlay (ECC)
Officers	EH Dan MacLean – Highways Liaison Officer David Gollop – EEC Highways Design Manager
Secretariat:	Claire Mayhew –Corporate & Democratic Services Manager (BBC)

Item		Owner
1.	<p>Welcome and Introductions: The Chairman Cllr Wagland welcomed all present and asked panel to note:</p> <ul style="list-style-type: none"> Grateful to the contributions made by the Panel on projects and schemes. Thanks was given to officers for their work on these projects. 	
2.	<p>Apologies for absence: There were none.</p>	
3.	<p>Minutes of meeting held on 7th January 2021 to be agreed as a correct record. Agreed</p>	
4.	<p>Matters arising from minutes of previous meeting Cllr Kendall asked about the Surgery meeting Cllr Wagland was planning to have with Cllr Bentley. Cllr Wagland will update the panel during the meeting.</p>	
5.	<p>Update on additional capital founding Cllr Finch confirm that agreement of £200.000 each panel. Just awaiting on rules of criteria on the funding.</p>	
6.	<p>Reports on Funded Schemes 2020/21</p> <p>Traffic Management:</p>	

	<p>Sandpit Lane, South Weald. Feasibility Study complete –Northern width restriction can be removed or northern restriction narrowed, lockable gates installed and southern width restriction be installed close to junction. Requires agreement of residents. Cllr Aspinell made a request relating to the stables on the right hand sided of the junction, may require a gate key, due to the size of the vehicles. Cllr Gorton, expressed concerns relating the moving the width restriction too close to the junction. Cllr Kendall – at the Pilgrims Hatch end, this might encourage vehicles to be a three point turns in the road, when they reach the width restriction. Design to be brought back to the Panel. Dan MacLean to consulted with local residents.</p> <p>Little Warley Hall Lane, A127, Warley - HGV Access Improvements. Scheme abandoned as Parish Council to support a one-way scheme.</p> <p>New Road, Ingatestone. Cllr Cloke asked date timescale on this item. Dan MacLean will confirm this.</p> <p>Thoby Lane/Roman Road, Church Road - Junction Safety</p> <p>Brentwood Post Construction Audits – Annual Assessment of schemes completed in the previous year.</p> <p>Rayleigh Road/Cedar Road, Hutton – Planter Contribution. BBC to plant shortly.</p> <p>Cycling</p> <p>1. Cycle Route Between Brentwood High Street and Shenfield -</p>	
7.	<p>Report on schemes awaiting future funding</p> <p>Safer Roads</p> <p>1. Trueloves Lane/Roman Road – Various improvement along both roads to increase junction safety. <i>Recommendation: To continue with this scheme. AGREED</i></p> <p>Traffic Management</p> <p>1. Kings Road j/w High Street, Brentwood – Signal Phasing. Implementation of fully signalised Right Turn Indicative Green Arrow (RTIGA) stage for vehicles turning right from Weald Road into A1023 High Street. This scheme should be reviewed once traffic volumes are at normal levels, as issue may have been resolved. £19,500. <i>Recommendation: To continue with this scheme. AGREED</i></p> <p>2. Fryerning Lane / Mill Green Road /Blackmore Road - Church Green. Validation results - Double height kerbs tapering to</p>	



	<p>ground level could be installed. £14,500. <i>Recommendation: To continue with this scheme. AGREED</i></p> <p>3. Doddinghurst Road, Brentwood - Parking Issues. Validation results - Residents already have off road parking. Only option would be DYL (for SEPP to consider). Cllr Aspinell asked if an alternative solution could be investigated. Dan MacLean suggested to meet with Cllr Aspinell to discuss. <i>Recommendation: This item will be removed from the Schemes Awaiting Funding. AGREED</i></p> <p>4. Kings Road, Brentwood – Parking Arrangements. Engineers have previously assessed this request. Following further assessment, it was confirmed that there are no engineering solutions and that a scheme cannot progress.</p> <p>5. Various sites, Warley - Village Gateway Features. Validation results - All five locations are feasible (although signs should say 'Little Warley', as Warley ward covers a greater area). Alternative funding maybe available. This was agreed by the panel. £32,000. <i>Recommendation: To continue with this scheme. AGREED</i></p> <p>6. Magpie Lane / Bird Lane, Warley – Bollards. Highway boundary only extends as far as the carriageway. <i>Recommendation: This item will be removed from the Schemes Awaiting Funding. AGREED</i></p> <p>7. Larchwood Gardens, Pilgrims Hatch - Pedestrian Guard Railings. Validation results - PGR can only be installed directly outside of school entrances. <i>Recommendation: This item will be removed from the Schemes Awaiting Funding. AGREED</i></p> <p>8. Larchwood Gardens, Pilgrims Hatch - 20's Plenty. Validation results - 20's Plenty can be implemented. £5,000. <i>Recommendation: To continue with this scheme. AGREED</i></p> <p>9. Carpenter Path, Hutton – Carriageway Widening / Turning Circle. Validation results - parking bays could be installed at this location and also along Whittingdon Road. Design only is recommended to determine most suitable material and to confirm that Brentwood BC are willing to surrender the required land. £9,500. <i>Recommendation: To continue with this scheme. AGREED</i></p> <p>10. Woodland Avenue, Hutton – Dropped Kerb. Validation results - dropped kerbs can be installed. £8,500. <i>Recommendation: To continue with this scheme. AGREED</i></p>	
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11. High Street, Ingatestone – Bollard. Validation results - Lockable bollard can be installed (stats check will be required). £5,000. *Recommendation: To continue with this scheme. AGREED*

12. High Street, Brentwood – Footway Parking. Request for planters or bell bollards to prevent footway parking. Cllr Kendall, will this be the full length of the High Street? Bell bollards, not feasible. Mindful of the visual impaired - suggestion were made by officers. *Recommendation: To continue with this scheme in validation. AGREED*

13. Ongar Road and Doddinghurt Road, Pilgrims Hatch - Gateways Validation and licence in process. Pilgrims Hatch community Group to buy the signs and deliver to ECC stores. Funding deadline by end of March. *Recommendation: To continue with this scheme in validation. AGREED*

14. Mountnessing Road, Mountnessing -Junction Redesign. A further Feasibility Study recommended to look at alternative junction layout, as original option was deemed unsuitable due to high cost for redirecting BT stats. £7,000. *Recommendation: This item will be review against item 15. AGREED*

No other comments were made to validation items. 15-22

23. The Avenue, Warley - Road Safety Audit. Road Safety Audit can be carried out. *Recommendation: To continue with this scheme. AGREED*

No other comments were made to validation items. 24-25

26. Coxtie Green Road, South Weald - Speed Limit Review. Speed surveys to be carried out once current restrictions are lifted. *Recommendation: To continue with this scheme in validation. AGREED*

27. Lincoln's Lane, South Weald – Road Safety Audit. *Recommendation: To continue with this scheme. AGREED*

No other comments were made to validation items. 28-31.

32. Hanging Hill Lane, Hutton – Parking Provisions. Cllr McKinlay asked that the word implement should be removed and replace with reviewed.

No other comments were made to validation items. 32-35

Walking

	<p>1. Sawyers Hall Lane – Access to the Brentwood Centre. Validation results - Feasibility Study, including topographical surveys and ecological reports, can be carried out. £52,000. <i>Recommendation: This item will be removed from the Schemes Awaiting Funding. However, this item will remain on the agenda and a review to source other funding streams. AGREED</i></p> <p>No other comments were made to validation item 2</p> <p>3. Roman Road, Mountnessing - Signalised Pedestrian Crossing. £201,500. <i>Recommendation: To continue with this scheme. AGREED</i></p> <p>4. Ongar Road, Kelvedon Hatch – Pedestrian Crossing Recommendation: To continue with this scheme. PV2 will be carried out as soon as current restrictions are lifted. <i>Recommendation: To continue with this scheme in validation. AGREED</i></p> <p>5. Blackmore Road, Kelvedon Hatch – Footway - This is a Third Party Scheme to provide a footway across the grass verge, allowing access to the newly built property (scheme to be funded by the resident).</p> <p>6. Ongar Road, Pilgrims Hatch – Footway Widening. Implementation of previously designed scheme. £53,500. <i>Recommendation: To review an alternative scheme relating in a footpath behind the trees this item to be brought to LHP in June 2021. AGREED</i></p> <p>No other comments were made to validation items 7-9</p> <p>Passenger Transport</p> <p>Danes Way, Pilgrims Hatch - Bus Shelter 122 Chelmsford Road - Replacement Bus Shelter 2 Chelmsford Road - Replacement Bus Shelter High Street, Ingatestone - Replacement Bus Shelter</p> <p>Public Rights of Ways</p> <p>PROW 223, Mill Green Road, Fryerning - Horse Gates. Request to install horse gates to prevent motorised vehicles from using the bridleway.</p> <p>Byway 165, Pilgrims Hatch - Vehicular Restrictions</p> <p>Cycling</p>	
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	<p>Pilgrims Hatch to Brentwood Town Centre - Cycle Route. Feasibility Study identifies a suitable cycle route which can be implemented. £85,000.</p> <p>Weald Road, South Weald - Cycle Route. Validation results - They may be sufficient space for a pedestrian footway but not a cycle path. Design only is recommended. £7,500.</p> <p>Thorndon CP to Ford Development – Cycle Route. In validation. Engineers to advise whether a feasibility study can be carried out that will establish whether or not an official cycle route can be installed to link Thorndon CP to the Ford Development.</p> <p>Total spend: £206,000 scheme. Balance £256,000</p>	
<p>8.</p>	<p>Any Other Business</p> <p>Cllr Kendall would like to add speed camera to the panel. This is being review at ECC at present.</p> <p>Cllr Gorton – pavement in Ingatestone High Street. Poor condition and this matter should be taken up with Cllr Wagland or Essex Highways.</p> <p>West Horndon Parish Council – complaints have been made about the rubbish on A127/A128. This is the responsible of Highways Essex.</p> <p>Cllr Wagland has asked that the LHP pass on their condolences to the family of Richard Day.</p>	
<p>9.</p>	<p>Date of next meeting: Thurs 10th June 2021 at 5:00pm</p>	