**ROCHFORD LOCAL HIGHWAYS PANEL MINUTES
18 MARCH 2019 AT 2.00 PM**

**COMMITTEE ROOM 4, CIVIC SUITE, RAYLEIGH**

**Civic Suite, 2 Hockley Road, Rayleigh, SS6 8EB**

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| **Chairman:****Panel Members:****Officers:****Secretariat:** | Cllr M Maddocks (ECC) Cllrs B T Hazlewood (RDC), G J Ioannou (RDC), Mrs J R Lumley (ECC), Mrs C E Roe (RDC) and M J Steptoe (ECC)S Church – ECC Highways Liaison Manager (ECC) (SC), D Maclean – ECC Highways Liaison Officer (ECC) (DM)M Power – RDC Democratic Services Officer |

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| **Item** |  | **Owner** |
| **1.** | The Chairman welcomed all to the meeting. |  |
| **3.** | Declarations of interest in items on the agenda: Cllrs Mrs J R Lumley and Mrs C E Roe each declared a non-pecuniary interest by virtue of being Members of Rayleigh Town Council; Cllr M J Steptoe declared a non-pecuniary interest by virtue of membership of Barling Magna Parish Council; Cllr G J Ioannou declared a non-pecuniary interest by virtue of membership of Stambridge Parish Council and Cllr B Hazlewood declared a non-pecuniary interest by virtue of membership of Hockley Parish Council and NALC. |  |
| **4.** | The Minutes of meeting held on 10 December 2018 were agreed as correct record. |  |
| **5.** | **MATTERS ARISING****Speed Surveys** – Speed survey of Victoria Road, Rayleigh – will be undertaken in new financial year.**Creek Ferry Road** – request for ‘Sharp Bend’ signage. Scheme request form to be submitted. | Cllr Ioannou |
| **6.** | **Approved Works Programme Update 2018/19:****Ashingdon Road j/w Rectory Road.** Complete.**Hullbridge Road, Rawreth – zebra lighting upgrade.** The scheme is on hold – footways are being reprofiled as part of the roundabout installation. **Spa Road, Hockley/Southend Road, opp white Hart, Hockley, Southend Road, Hawkwell – zebra lighting upgrade.** The designs have been completed, target costs awaited. **Canewdon – Weight Limit Review -** Design will be complete by end of March 2019.**Sutton Road j/w Shoplands Road – roundabout -** Design will be complete by end of March 2019.**Eastwood Road, opp Sainsbury’s, Rayleigh – signalised crossing.** Design will be complete by end of March 2019.**Rawreth Lane and Laburnum way – Culvert Works.** Works completed.**Great Wakering High Street – tactile paving.** This will complete on 25 March 2019.**Lambourne Hall Road, Canewdon – tactile paving.** Complete.**Hanover Bridge, Watery Lane/Beeches Road – weak bridge signage.** Implementation when development completed. DM to check whether any 106 monies are due from the development.**Lark Hill Road, Canewdon – 40mph speed limit.** Design will be complete end March 2019.**Ferndale Road, Rayleigh – Junction Visibility** (junction of Hambro Hill and Rawreth Lane). Completed. New roundabout. **Ashingdon Road, Ashingdon – Round Roundel** – due for completion 4 June 2019. Direct Delivery team savings had funded these schemes. **Rochford Garden Way, Rochford – grasscrete****Twyford Avenue, Great Wakering – grasscrete**These schemes are in the rolling programme and could be added to the Potential Schemes list subject to Panel wishes. | **DM** |
| **7.**  | **Potential Schemes List for Consideration:**The Panel were asked to review schemes and finalise recommendations to be delivered in 2019/20. The capital budget for 2019/20 remained at £214,000. DM to liaise with Marcus Hotten (RDC) regarding the opportunity for match funding, the terms of which would be RDC and ECC putting in up to £100,000 each, with the LHP making the decision on the schemes that are to be progressed.The Panel was advised that it had the option now of allocating funds from its budget to the direct delivery gang that undertakes small works, such as dropped kerbs, signage and bollards. As it works direct for EH, it can deliver schemes more quickly. The Panel could choose to hold back, for example, 10% of its budget to be allocated to these ‘quick win’ schemes. The Panel was concerned, however, that keeping back money for these smaller schemes (which would have an average cost of from £500 to £5,000) might result in lost opportunity for larger schemes to be undertaken. The matter would be considered by the Panel at its June meeting. **Rochford Town Centre, Market Square regeneration -** Feasibility study to look into possible improvements suggested in the Rochford Town Centre Area Action Plan. **Victoria Avenue, Cheapside West, Rayleigh – Traffic Management Improvement –** two separate letter drops had been undertaken. There was a split, with some residents in favour of traffic calming measures, such as cushions, chicanes, build-outs and others opposed. DM to get appropriate costings and residents to be approached again with the different options available.**Eastwood Road/High Street – pedestrian railings –** A site visit between the Clerk of Rayleigh Town Council, Cllr Mrs Lumley and DM had taken place to look at options for the area - there was insufficient room on the highway for bollards and railings. A site visit would be arranged (Cllr Mrs Lumley, highways engineer, DM) to establish whether in the interim the railings could be moved back further where the lamppost is currently. DM to provide the cost of carrying out a feasibility study for a signalised crossing at the location.**Thorpe Road, Hawkwell – HGV signage** - installation of a ‘Not Suitable for HGVs’ sign to be placed at the southern end of Thorpe Road.**Church Road, Hockley – HGV Restriction and advanced warning signage.** Design and implementation – the whole scheme. DM to establish whether the Direct Delivery team could deliver any of the signs.**Star Lane, Great Wakering – extension to 30mph speed restriction.** The engineer advised that vehicles were likely to accelerate regardless of improved signage; however, there was the possibility of having a 40 mph buffer area. DM to meet on site with Ward Councillors to look at alternatives to moving the speed limit. To remain on the list.**New Road/Shoebury Road, Great Wakering – traffic calming and pedestrian safety.** Location of the chevron sign to be discussed – share design with Cllr Steptoe.**Church Lane, Ashingdon – Pedestrian signage.****Old London Road – Junction Improvements.** Agreed as this was a potential serious accident site. A separate cost for moving the bus shelter is yet to be provided. **Stambridge Road, Stambridge – speed limit reduction.** Speed surveys to be undertaken in the new financial year – results to be reported to the Panel’s June meeting. Any accidents reported that resulted in personal injury would be provided by the Police to the ECC Casualty Reduction team. DM to provide Cllr Ioannou with police report collision data.**Barrow Hall Road, Barling – traffic calming**Advance warning signs to be installed on both approaches, with an advisable 20mph speed limit sub plate. Chevron signage could be reviewed and upgraded where possible.**Hall Road, Rochford – Speed Limit Reduction.** This would be removed but two additional speed surveys would be undertaken in April. DM/Cllr Steptoe to discuss.**Hanover Bridge, Watery Lane/Beeches Road – weak bridge signage.** On hold until development is complete. S106 arrangements.**A127/A129 Rayleigh Weir roundabout – lane signage and markings.** In validation. An update and costing will be provided at the Panel’s June meeting.**Clyde Crescent, Rayleigh – one-way system.** An update and costing to be provided at the Panel’s June meeting. SEPP would be contacted for their comments.**A129 London Road, Rawreth – traffic island.** Implementation agreed.**Hullbridge Road, Rawreth – zebra lighting upgrade.** On hold until development completed - 2019/20 - DM to clarify date. This may be a maintenance issue in the interim.**Zebra Lighting Upgrade: Spa Road, Hockley; Southend Road, opp White Hart, Hockley; Southend Road, Hawkwell.** Feasibility studies. Costs due end of March. To be considered by the Panel at its June meeting. (Street lighting not working (Spa Road, Hockley).)**Canewdon, Ashingdon and Stambridge – weight limit review.** Feasibility study will be complete end of March.**Sutton Road j/w Shoplands Road – roundabout.** Feasibility study complete end March. Serious accidents recently in the area around that junction - accident data to be re-examined.**Eastwood Road, opp Sainsbury’s Rayleigh – signalised Crossing**. Results of design due end of March.**Lark Hill Road, Canewdon - 40mph speed limit.** £6,000 has been allocated to the scheme. When the design has been completed it can be commissioned.**London Road, Rayleigh – pedestrian crossing.** Not suitable for a crossing. DM/Cllrs Lumley and Maddocks to visit site. There will be an additional £50,000 S106 monies on first occupation of the houses - DM to clarify location. DM/SC to liaise with Cllrs Mrs Lumley and Maddocks.**High Road, Hockley – pedestrian crossing.** PV2 survey in new year.**Chestnut Close, Hockley – pedestrian railings to be installed.** Vegetation clearance would be part of the scheme.**Tudor Way, Hawkwell – bus stop.** Levelling of footway/shelter base.  | **Agreed****DM****DM****Agreed****DM****DM****Agreed****Agreed****Agreed****DM****Agreed****Remove****DM****Agreed****DM****Agreed****DM/SC****Agreed** |
|  | The Panel noted that the schemes recommended from the potential schemes list totalled £90,750. |  |
| **9.** | **Speed Surveys**Additional speed surveys will be added to the list carried out from 1 April onward. |  |
| **10.** | **Highway Rangers Update**The Panel wished to pass its thanks to the Rangers for the work done. Any vegetation clearance would be on hold now until September due to bird nesting.**ROC120059 – Sutton Road, between 47 to Purdeys Way** – needs road closure as it is in 40mph speed area. Check to make sure that this part of the road is not within the 30mph limit. |  |
| **11.** | **Any Other Business:*** More detailed explanation to be provided to the Panel in future with traffic speed surveys results. This to include percentages of speeds recorded, rather than just the average speed.
* Cllr Ioannou requested confirmation that the speed survey equipment in Stambridge would be located just before the national speed limit.
* A request for directional signs in Canewdon was received.
* Requests from Stambridge Primary and Infant school in Memorial Hall pedestrian crossing outside two sites because of the speed of the traffic to cross road to the footpath.
* Request from Cllr J Gooding regarding a footpath that needs resurfacing in Westerings. Possible funding available from SEPP – LHP to provide costs.
* Downhall Road is scheduled for 2 speed surveys in April – at a cost of £200 each. Confirmation of the precise location of the surveys would be provided by Cllr Mrs Lumley.
* Scheme for primary school in Little Wheatley Chase. There may be SEPP funding available – to liaise with the LHP if appropriate.
* Speed survey in Preston Gardens, Rayleigh – request to be raised.
* Paperless. A database is being developed which maps all of the LHP schemes across Essex, including footways to be resurfaced (DM to provide link). A survey to be sent to Panel Members asking for comments on the current design of the LHP paperwork and any ideas or requests for training.
* ECC Scrutiny Committee looking into the possibility of introducing 20mph zones outside some schools in the District. Consideration to be given to funding of surveys of schools.
 | **DM** |
| **12.** | **Date of Next Meetings –** to be advised.The meeting started at 2.00 pm and closed at 4.00 pm. |  |