

**BRENTWOOD LOCAL HIGHWAYS PANEL MINUTES –
17 JUNE 2020 AT 5.30PM
MEETING HELD VIA MICROSOFT TEAMS DUE TO COVID 19**

Chairman:	Cllr Lesley Wagland (ECC)
Panel Members:	Vice-chair - Cllr Jon Cloke (BBC), Cllr David Kendall (ECC), Cllr Louise McKinlay (ECC), Cllr Fryd (BBC), Cllr Morrissey (BBC), Cllr Hugh Gorton (EALC representative)
Officers:	Dan MacLean – Highways Liaison Officer (ECC)
Secretariat:	Jean Sharp – Governance and Member Support Officer (BBC)

Item		Owner
1.	Welcome and Introductions: Cllr Mrs Wagland welcomed all present.	
2.	Apologies for absence: Apologies had been received from Cllr Cliff Poppy (BBC); Cllr Aspinell (ECC) had intended to attend but had technical issues joining the meeting.	
3.	Report on funded Schemes 2020/21 Members noted that of the capital budget of £224,000 the total value of commissioned schemes was £54,000 leaving £170,000 left to allocate. Details were provided of four funded schemes: <ol style="list-style-type: none"> 1. Roman Road, Mountnessing – Signalled Pedestrian Crossing design – the cost of the design - £32,500 – had been paid by SEPP. 2. Mountnessing Road, Mountnessing – Junction re-design – cost of feasibility study - £7,000 3. Ongar Road, Kelvedon Hatch – Footway widening – cost of design - £7,000 4. Kings Road/High Street - traffic signal timings – cost of design £7,500. The current plans to close the High Street intermittently as a result of the Covid 19 pandemic would impinge on plans for this junction; however, following a discussion, Members decided to leave it in the programme for the design to be undertaken but to put implementation on hold for the time being. 	

4.	<p>Report on Schemes Awaiting Future Funding</p> <p>Traffic Management:</p> <ol style="list-style-type: none"> 1. Kings Road j/w High Street – see above. 2. Rayleigh Road/Cedar Road junction, Hutton – the design recommended planters on traffic island and parking restrictions: cost £27,500. <u>Agreed.</u> 3. Rayleigh Road/Mount Pleasant Avenue, Hutton – the design recommended implementing a designed layby and 12 planters: cost £59,250. This was endorsed by LMCK. <u>Agreed.</u> 4. Little Warley Hall Lane/ A127 – HGV access improvements. A feasibility study would be required to validate a northbound one way system costing £6,500. Action: LMCK would contact West Horndon Parish Council to ascertain their view. 5. Coxtie Green Road/Chequers Road junction improvements – the design recommended adjusting the junction markings to improve visibility: cost £5,000. <u>Agreed.</u> 6. Sandpit Lane, South Weald – width restriction – the feasibility study recommended removing the northern width restriction. Members were against this proposal. Action: Cllrs Aspinell, Kendall and Wagland would meet with Cllr Bentley to establish a solution to this ongoing issue. <p>Walking</p> <ol style="list-style-type: none"> 1. Sawyers Hall Lane footway improvements – JC had attended an on-site meeting before lockdown at the instigation of the MP and would advise Panel members of the outcome of that meeting and the available options when the report was received. LW advised that expectations for a scheme should be managed then proposals progressed with what was pragmatic and feasible. Action: LW would contact Cllr Aspinell following receipt of the report from JC. It was <u>agreed</u> that the proposed feasibility/design for the scheme should not be progressed for now. 2. Honeypot Lane – it was <u>agreed</u> that the proposed scheme should be progressed. JC advised that the camber of the road had changed due to resurfacing and this had caused the current flooding problem: cost £21,000. 3. Sawyers Hall Lane – Access to the Brentwood Centre. Cllr Aspinell had proposed this scheme following a discussion with Cllr Bentley who advised it might be funded from central government. The feasibility scheme was currently in validation. 	<p>LMCK</p> <p>LW</p> <p>LW</p>

	<p>Action: LW would discuss with Cllr Bentley what funding might be available and would advise Members by email. It was <u>agreed</u> to consider this scheme at a future LHP meeting.</p> <p>Passenger Transport 1, 2 and 3 – Bus shelters at Danes Way, Pilgrims Hatch, 122 Chelmsford Road and 2 Chelmsford Road - A county-wide audit was taking place and should be completed by October – Members would be advised of the results. Action: LW thought the audit results should be available by now therefore DMcL would email to chase them on her behalf.</p> <p>Cycling 1. Cycle route between Brentwood High Street and Shenfield – <u>agreed</u> this should be progressed: cost £35,000. LW asked HG to advise her and DMcL of any concerns within 3 days. 2. Cycle route from Shenfield Road to Shenfield – more detail was needed and the cost was prohibitive. It was <u>agreed</u> to remove this item and it would be proposed again if appropriate. 3. Pilgrims Hatch to Brentwood Town Centre – Cycle route. DMcL advised that only £15k remained of the budget for proposed schemes therefore it would not be possible to commission this scheme at present. Action: LW proposed the scheme be listed as ‘awaiting funding’ and this was <u>agreed</u>.</p>	<p>LW</p> <p>DMcL</p> <p>DMcL</p>
5.	<p>Any Other Business</p> <p>1. LW reminded Members to submit scheme request forms to DMcL to take forward for validation. Speed surveys could not be undertaken at present but it would assist Members if those done within the last three years could be circulated to provide information with which to respond to residents’ questions. Action: DMcL would circulate the speed surveys as requested and remind Members which parts of the survey were relevant to any traffic calming they considered was needed.</p> <p>2. DK asked if there was any update on speed cameras. LW advised that speed camera guidance was being worked on. Action: LW would circulate up to date information to Members.</p> <p>3. HG advised there were loose manhole covers in Station Road, West Horndon. LMck advised she was awaiting a response on this matter from Member Enquiries.</p> <p>4. HG expressed concern regarding potholes in St Anne’s Road, Mountnessing. LW advised that problem is the deterioration of</p>	<p>DMcL</p> <p>LW</p>

	<p>the carriageway edging which requires haunching, but does not meet the maintenance criteria to warrant action. Action: LW would contact Ringway Jacobs.</p> <p>5. HG reported potholes in Fingrith Hall Lane. Action: LW would escalate this matter in the usual way if HG sent her photographic evidence.</p> <p>6. HG reported Doddinghurst Parish Council's concern regarding signage in Solid Lane. LW advised she had responded to the Parish Clerk in relation to this.</p> <p>7. HG advised that parking restrictions were needed at the top end of Priory Mead, Doddinghurst. Action: HG was requested to arrange for information and evidence of the problems to be sent to JC for action to be taken by SEPP.</p> <p>Members were advised that Nisa had agreed to make a contribution to the cost of footway repairs in Church Lane, Doddinghurst caused by HGV's delivering to the shop.</p> <p>8. DK expressed great concern that if the High Street was closed to traffic due to social distancing for pedestrians, traffic in Sandpit Lane would be increased and it was already in a very bad state of repair. Action: LW would discuss the matter with Cllr Bentley.</p>	<p>LW</p> <p>LW</p> <p>HG</p> <p>LW</p>
6.	Date of next meeting: Wednesday 16 September 2020 at 5.30pm.	