

**BRENTWOOD LOCAL HIGHWAYS PANEL MINUTES –
26 SEPTEMBER 2019 MEETING ROOM 3,
1-2 SEVEN ARCHES ROAD, BRENTWOOD, ESSEX**

Chairman:	Cllr Lesley Wagland (ECC)
Panel Members:	Vice-chair - Cllr Jon Cloke (BBC), Cllr Barry Aspinell (ECC), Cllr David Kendall (ECC), Cllr Louise McKinlay (ECC), Cllr Alison Fulcher (Sub - BBC)
Also Present:	Cllr David Jobbins – Parish Council representative - appointed by the Brentwood Borough Parish Councils Association on behalf of the EALC.
Officers:	Dan MacLean – Highways Liaison Officer (ECC) Sonia Church – Highways Liaison Manager (ECC)
Secretariat:	Jean Sharp – Governance and Member Support Officer (BBC)

Item		Owner
1.	Welcome and Introductions: Cllr Mrs Wagland welcomed all present.	
2.	Apologies for absence: Apologies had been received from Cllr Andy Fryd, Cllr Julie Morrissey and Cliff Poppy (BBC)	
3.	Minutes of previous meeting: The minutes of the meeting held on 28 June 2019 were agreed to be a correct record except that Cllr Jobbins was shown to have attended when he was absent.	
4.	Matters arising from minutes of previous meeting Cllr Aspinell advised that he had been made aware by Cllr Bentley that road planings were no longer to be used for bridleways and footpaths as they would be contaminated with oil, diesel etc from the roads. Regarding the Bakers Lane Children in Road signage – Cllr Cloke had not met with the engineer and DMcL on site but the correct location for the sign had been identified.	

	<p>Cllr Aspinell advised that the bus shelter planned to be installed in Danes Way, Pilgrims Hatch had not yet appeared. DMcL advised that following his site visit with Cllr Aspinell, this proposal was put forward for validation but at present, all Passenger Transport schemes/validations are on hold. This will be validated in the coming months.</p>	
5.	<p>Presentation on 20mph schemes: DMcL circulated an information pack which differentiated between ways that 20mph zones could be implemented.</p> <p>Cllr Aspinell advised that he had previously requested that Larchwood Gardens should have a 20mph speed limit but this had been rejected. Action: Cllr Aspinell to send details to DMcL and he would investigate possibilities.</p> <p>There was a discussion about Community Speedwatch which fell within the remit of BBC officer Dan Cannon. Action: DMcL to send a letter to Mr Cannon in the Chair's name to establish if the scheme was effective.</p> <p>SC described the 3PR scheme which rewarded children for walking to school. Cllr Cloke advised there were no such schemes in Brentwood as parents would not support them.</p> <p>Cllr Mrs McKinlay highlighted such a scheme might not be practicable for working parents.</p>	<p>BA/DMcL</p> <p>DMcL</p>
6.	<p>Report on Funded Schemes 2019/20</p> <p>Match Funded Schemes</p> <p>An update was provided on the current position of all the schemes Brentwood LHP had recommended for inclusion in the 2019/20 programme. There was no remaining budget to be allocated.</p> <p>Regarding item 4 – Hall Lane, Shenfield – Sharp bend & 20mph advisory signage, it was noted that signs had been erected and wig-wags would be installed in October 2019. Action: SC would pass on the Chair's concern that the wig-wags had taken such a long time to install.</p> <p>Regarding item 5 – High Street, Brentwood – footway improvements – it was noted that temporary slabs were in situ and that Conservation slabs would be swapped over as soon as they were in stock.</p>	<p>SC</p>

Cllr Cloke advised that there was a quantity of the original slabs at Warley Depot. Cllr Kendall thought there should be supplies of all materials used when the High Street was renovated at the Depot. **Action: Cllr Cloke would send an email to DMcL regarding these materials to ensure the contractors were aware of them.**

SC advised she was writing a report on expanding the remit of LHP's to include aesthetic schemes.

**Action: 1. Cllr McKinlay would circulate a photo of pressed tarmac which might prove a suitable alternative to paving.
2. Panel members to report footways needing urgent attention to the Chair.**

Regarding item 9 – Wigley Bush Lane/Weald Road – improvements for pedestrian school access - it was anticipated that a contribution to the £92,500 cost might be made by St Peter's School. DMcL to liaise with Cllr Wagland Re. contacting the school.

Funded Schemes 2019-20

Action: Cllr Wagland intended to speak to an engineer about the Panel's concerns.

Regarding item 10 – Rayleigh Road, Hutton – planters/bollards – Cllr McKinlay questioned why this simple scheme was to take so long to implement. DMcL advised that as this scheme was commissioned after the 2019/20 budget had already been

7.	<p>committed. Therefore, it would have to wait for consideration until the 2020/21 funding was available.</p> <p>It was noted that the proposed installation of railings outside Tesco's in Hanging Hill Lane would not be implemented as this would result in preventing access for wheelchairs.</p> <p>Schemes Awaiting Funding</p> <p>The list provided included scheme requests received for consideration by the Local Highways Panel. The estimated cost to implement all the proposed schemes was £402,500.</p> <p>Traffic Management</p> <ol style="list-style-type: none"> 1. Pastoral Way/Osbourne Heights, Warley – junction markings – this had been undertaken by SEPP and could therefore be removed from the list. 2. Bakers Lane, Ingatestone – Pedestrian warning signage – the estimated cost was £4,000 and the scheme was feasible. 4. York Close, Shenfield – junction markings – Cllr Aspinell advised there was a question over the highway boundary. SEPP would undertake the road markings. <p>Action: Cllr Aspinell would liaise with DMcL.</p> <ol style="list-style-type: none"> 5. Warley Road, Warley – concealed entry signage on the approach to Warley Cricket Club – this item was to be removed as it related to private land. <p>Walking</p> <ol style="list-style-type: none"> 1. Zebra crossing – Roman Road, Mountnessing – traffic speeds were too high to safely introduce a zebra crossing. A pelican crossing could be installed but needed cabinet member approval and would be too expensive for the LHP to fund. Cllr Cloke said that SEPP could contribute £100k. 2. Crescent Road, Warley - pedestrian crossing and warning signage – it was thought that the PV2 had already been completed. 3. York Close, Shenfield – footway. It had been noted that the cost of removing vegetation and diverting STATS would be too high to implement the requested scheme. <p>Public Rights of Way</p> <ol style="list-style-type: none"> 1. Byway 12, Kelvedon Hatch – improve surface – it had been established that road planings were no longer to be used due to contamination so the proposal for resurfacing the byway with them was questioned. Clarification of the location of the byway was also to be established. 	<p>BA</p> <p>DMcL</p>
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Cycling

2. Shenfield Road to Shenfield – Cycle Route – the estimated cost of £239,500 was prohibitive and the feasibility study recommended a number of improvements and additions to the current cycle infrastructure including signage on existing roads.

Action: DMcL would check out the available route via minor roads.

Cllr McKinlay requested that consideration be given to implementing parking provisions in Kelvedon Close, Hutton on an area of dead land there.

Action: Cllr McKinlay would liaise with DMcL regarding a possible scheme.

Passenger Transport

Cllr Aspinell advised that, according to the ECC website, three bus stops in Doddinghurst Road were to be replaced. In his opinion they did not need replacing and it would be a waste of money.

Action: SC would investigate the situation.

DMcL advised that all funds for 2019-20 were allocated but he now needed to begin to list potential schemes for 2020-21 for validation and requested that proposals for schemes be sent to him as soon as possible.

8.	Any Other Business
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Cllr Jobbins advised that the Parish Clerk for Kelvedon Hatch – Mr Munro – had passed away. Cllr Wagland requested that condolences from the LHP be passed on.

9.	Date of next meeting: 6 December 2019
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