

MALDON DISTRICT LOCAL HIGHWAYS PANEL MINUTES

FRIDAY 17 MARCH 2017 at 09:15hrs

COUNCIL CHAMBER, PRINCES ROAD, MALDON

Vice-Chairman (in the Chair):	Councillor R Pratt
Panel Members:	Councillors R G Boyce MBE, CC, Mrs P A Channer, CC, M F L Durham, Mrs B D Harker, Miss M R Lewis and Mrs M E Thompson
Officers:	Sonia Church – Highways Liaison Manager Jon Simmons – Highways Liaison Officer
Secretariat:	Helen Overton

Item		Owner
1.	Welcome and Introductions: The Chairman welcomed Members and opened the meeting.	Chairman
2.	Apologies for absence: Apologies for absence were received from Councillors R L Bass, CC and M W Helm.	All
3.	Declarations of interest: There were none.	All
4.	Minutes of meeting: The Minutes of the meeting held on 16 December 2016 were agreed as correct record.	Chairman
5.	Matters Arising from Minutes of the previous meeting: The Highways Liaison Officer advised Members that following a request for completion dates of schemes to be in quarters, he had put in an indicative month for completion on the schemes, should the scheme be delivered in 2017/18 – he further advised that he would draw attention to these items when they were considered during the meeting.	All

	<p><u>Minute 7 – Item 34</u></p> <p>In response to a question the Highways Liaison Manager advised Members that a response from the Cabinet Member was awaited and that she would provide feedback to Members within a week of this meeting.</p>	
<p>6.</p>	<p>Approved Works Programme Update 2017/18:</p> <p>The Approved Works Programme, an updated version of which was circulated to Panel Members, contained scheme descriptions and allocated budgets for schemes. It also contained an additional column showing the priorities of schemes. Appendix 1 to these Minutes shows the Approved Works Programme and scheme status as discussed at the meeting.</p> <p>It was noted that those schemes shaded green were completed. Where an update had been provided by Officers, this was shaded in yellow.</p> <p>The Highways Liaison Officer reminded the Panel that a number of schemes had been recommended to be included in the Approved Works Programme and that the latter part of the Programme included schemes to be ratified by the Panel. As requested, an indicative finish date for all schemes had been included in the Approved Works Programme, should the scheme be delivered in 2017/18.</p> <p>The Highways Liaison Officer advised Members that Officers had indicated key schemes they considered should be included for 2017/18, although this was for Members to decide.</p> <p><u>Item 1 – LMAL 142029 – King Street/Queens Avenue, Maldon</u></p> <p>A question was asked as to why this scheme was taking so long to deliver, as residents were dissatisfied with the apparent lack of progress.</p> <p>The Highways Liaison Officer advised that this was a key scheme for delivery in 2017/18. He explained to the Panel that the regulations governing signage had changed in April 2016 and prior to that change this scheme would have been undeliverable. The Highways Liaison Officer had recognised the importance of this scheme and had kept the scheme on the Programme with the knowledge that the regulations would be changing. Therefore, it would be possible to deliver the scheme once the new regulations had come in to force.</p> <p>Some Panel Members were not happy with the explanation given and the Highways Liaison Manager suggested that if they</p>	<p>Jon Simmons</p>



<p>so wished, then they could escalate their concerns.</p> <p>Councillor R G Boyce MBE, CC left the meeting at this point and did not return.</p> <p>The Highways Liaison Manager advised the Panel that she would ascertain when the official order was to be submitted for this scheme and would advise Members accordingly. She was confident that this could be delivered by June 2017 as stated on the Approved Works Programme.</p> <p><u>Item 2 – LMAL 142006 – Fambridge Road, Maldon (Limebrook Way RAB to Royal Oak PH) - Footpath</u></p> <p>The Highways Liaison Officer advised Members that there was an ongoing discussion between Essex County Council Officers and Maldon District Council Officers and the developers. It was likely that there would be a pedestrian route through the development. The developers were aware of the need for this and it was hoped that they would contribute towards the scheme.</p> <p>Councillor Mrs P A Channer, CC thanked Officers for the information and would give feedback to residents.</p> <p><u>Item 4 – LMAL 152002 – Fish Street – 20mph speed limit</u></p> <p>This item was a priority for delivery in 2017/18.</p> <p><u>Item 8 – LMAL 152017 – Church Street – Dropped Kerbs</u></p> <p>This was a reserve scheme that could be brought in to the Programme. A fully populated Approved Works Programme would be brought back to the meeting on 16 June 2017 which would be split into two sections:-</p> <p>Section 1 - schemes to be delivered Section 2 - reserve schemes.</p> <p>It was decided that where schemes were marked “on hold” this would be altered to read “under negotiation”.</p> <p><u>Item 19 – LMAL 162069 – Wantz Road (between J/W Queen Street and J/W High Street), Maldon – one-way road</u></p> <p>This was a key scheme to be delivered in 2017/18, with an estimated completion date of June 2017.</p> <p>The Highways Liaison Manager confirmed that this scheme did not impact on the scheme at Item 1. The aim of the scheme was to facilitate residents’ parking.</p>	
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	<p><u>Item 20 – LMAL 162031 – London Road (Cemetery to start of 30mph limit), Maldon – 40mph buffer</u></p> <p>Objections had been received and residents were unhappy with this scheme. The Highways Liaison Officer confirmed that a report would be taken to the Cabinet Member and he would make a decision based on the information contained therein.</p> <p><u>Item 24 – LMAL 162027 – B1021 Church Road (J/W Maldon Road to J/W Marsh Road), Burnham-on-Crouch – zebra crossing</u></p> <p>Reassurance was requested that the third party contribution would be sufficient. The Highways Liaison Manager advised that some of the money would be funded from the surfacing team rather than being taken from the Panel’s budget. It was understood that the third party contribution would be sufficient and was due by the end of this calendar month. It was possible that to minimise disruption the work may need to be done during school holidays.</p> <p><u>Item 26 – LMAL 162039 – Witham Road/The Street, Wickham Bishops</u></p> <p>This feasibility scheme would be a P1 scheme and with gateway signage to be installed.</p> <p><u>Item 27 – LMAL 161011 – Lower Burnham Road 600m west of J/W Rectory Lane, Latchingdon to Item 52 – LMAL 162085 - Surveys</u></p> <p>The Highways Liaison Officer asked if Members wanted to keep these schemes on the Approved Works Programme. This was confirmed by the Panel.</p> <p>In response to a question, the Chairman advised Members that the Approved Works Scheme was subject to change if the Panel deemed this appropriate. Officers had looked at the schemes to see what is achievable in terms of time/budget and were priorities.</p>	
<p>7.</p>	<p>Potential Schemes List for consideration of Panel in 2017/18:</p> <p>The Highways Liaison Officer advised that any scheme that was on the Potential Schemes List (Appendix 2 to these Minutes) that the Panel had recommended at the December 2016 meeting and ratified at this meeting would be on the Approved Works Scheme and, therefore, would no longer appear on the Potential Schemes List. There were currently no</p>	<p>Jon Simmons</p>

<p>Safer Roads Schemes on the Potential Schemes List.</p> <p>The Highways Liaison Officer understood that there was one Safer Roads scheme to be brought forward for information to the June meeting that had an estimated cost of £10k.</p> <p>The Highways Liaison Officer asked the Panel to note the schemes marked in red on the Potential Schemes List were to be removed.</p> <p><u>Traffic Management</u></p> <p><u>Item 6 – Lawling Avenue, Heybridge</u></p> <p>It was agreed that this scheme be cancelled.</p> <p><u>Item 9 – Market Hill J/W High Street, Maldon</u></p> <p>This scheme was a key scheme to remain on the list.</p> <p><u>Item 10 – Viking Road, Dorset Road, Wordsworth Road, Maldon</u></p> <p>Works on Viking Road had been completed. However, works on Dorset Road had stopped as residents wanted to self-enforce. No residents had been observed parking on the verges.</p> <p>A request was made that this situation continued to be monitored and if there was non-compliance then the scheme could be reinstated.</p> <p>The Highways Liaison Officer confirmed that he would formally contact the Town Council to advise what was happening with this scheme and that compliance was being monitored.</p> <p><u>Item 12 – Essex Road, Maldon</u></p> <p>This was in validation which could be a lengthy process. A feasibility study was suggested with the aim of bringing this scheme back as marked green to the meeting on 16 June 2017.</p> <p><u>Item 13 – Station Road, Maldon</u></p> <p>There were issues about access for lorries etc. and the LHP scheme validation around signage was to be looked at with a full update being provided to the meeting on 16 June 2017.</p>	
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	<p><u>Item 14 – Maldon Town</u></p> <p>A comprehensive signing review for navigation through Maldon was suggested. This would cover a number of schemes suggested and the Highways Liaison Officer recommended that this scheme be brought forward to the Approved Works Programme as a P1 scheme. It would be at a cost of around £10k.</p> <p>It was suggested that Item 26 – LMAL 162039 – Witham Road/The Street, Wickham Bishops be reprioritised for delivery in 2018/19, releasing sufficient funds to deliver the Signing Review in 2017/18. There would then be an overarching review of signage around Maldon and steps could be made to secure assistance with funding from developers.</p> <p>This was agreed provided scheme 26 – LMAL 162039 – Witham Road/The Street, Wickham Bishops was first reserve if more funds were forthcoming in 2017/18.</p> <p><u>Item 15 – Honey Pot Lane, Stow Maries</u></p> <p>The Highways Liaison Officer confirmed that he had spoken to the flood team and there were not currently looking at this. In addition, the maintenance team were satisfied with what was in place.</p> <p><u>Item 18 – B1010 Burnham Road near J/W Marl pits Road, Woodham Walter</u></p> <p>The Highways Liaison Officer advised that once all maintenance issues at this junction had taken place, then a review of what steps to be taken would be considered.</p> <p><u>Quiet Lanes</u></p> <p><u>Item 1 – Old Heath Road, Southminster</u></p> <p>This was going through validation and the initial findings were that it could be subject to a feasibility study. A full report would be brought to the June meeting of the Panel.</p> <p>Councillor R Pratt declared that he lived on Old Heath Road.</p>	
<p>8.</p>	<p>Appendix</p> <ul style="list-style-type: none"> - Highways Rangers - Section 106 Schemes <p>The Highways Liaison Manager advised the Panel that an internal review of Highways Rangers had been implemented</p>	<p>Jon Simmons</p>

	<p>and from 1 April 2017 there would be a different process of submitting requests to Essex County Council. The new process would be forwarded to Members in due course.</p> <p>A request was made that Parish and Town Councils be reminded to put their requests to the Maldon District Council Rangers. The Highways Liaison Officer confirmed that he would do this.</p>	
9.	<p>AOB:</p> <p>Concern was raised about the speed of lorries on Fambridge Road and complaints that vibration was causing damage to buildings. Complaints had been received from residents and the owner of the pub.</p> <p>The Highways Liaison Officer advised that it would be for the owners of the properties to prove that there was a link between the damage caused and the lorries travelling along the road.</p> <p>Mayland Parish Council had claimed that there was a lump on Imperial Avenue that was affecting houses. This had been passed to the relevant County Councillor for the area.</p> <p>The Highways Liaison Officer advised that Councillor Johnson had written to Council Leaders about match funding and Essex County Council had offered to match fund up to £50k. He wanted to ensure that Panel Members were aware of this.</p> <p>As this was the last meeting of the municipal year, the Chairman thanked both Members and Officers for their efforts in doing a difficult job with a limited budget.</p>	All
10.	<p>Date of next meeting:</p> <p>The panel agreed the date of the meetings for the next municipal year to be:</p> <p>Friday 16 June 2017 Friday 15 September 2017 Friday 15 December 2017 Friday 16 March 2018</p> <p>However, it was noted that these dates may be subject to change.</p> <p>All meetings would commence at 09:15hrs</p>	All

Appendices:

- Appendix 1 – Approved Works Scheme
- Appendix 2 – Potential Schemes List