

MALDON DISTRICT LOCAL HIGHWAYS PANEL MINUTES

FRIDAY 16 JUNE 2017 at 09:15hrs

COUNCIL CHAMBER, PRINCES ROAD, MALDON

Chairman:	Councillor M F L Durham
Vice-Chairman:	Councillor R Pratt
Panel Members:	Councillors Mrs B F Acevedo, H M Bass, Mrs P A Channer, CC and M S Heard
Officers:	Sonia Church – Highways Liaison Manager Jon Simmons – Highways Liaison Officer
Secretariat:	Helen Overton

Item		Owner
1.	<p>Welcome and Introductions:</p> <p>The Chairman welcomed Members. He then asked Members and Officers to introduce themselves as there was new membership of the panel.</p> <p>The Chairman nominated Councillor R Pratt, CC as Vice-Chairman of the panel. This was duly seconded and Councillor R Pratt, CC accepted the appointment.</p>	Chairman
2.	<p>Apologies for absence:</p> <p>There were none.</p>	All
3.	<p>Minutes of meeting:</p> <p>Councillor Mrs P A Channer, CC raised concern at the wording of Minute 6 – Item 1 – LMAL 142029 – King Street/Queens Avenue, Maldon – which stated “some Members were not happy” and was of the opinion that this should be changed to read “a Member was not happy”.</p> <p>The Minutes of the meeting held on 16 December 2016 were agreed as correct record.</p>	Chairman

	<p>requested, an indicative finish date for all schemes had been included in the Approved Works Programme, should the scheme be delivered in 2017/18.</p> <p>The Highways Liaison Officer advised Members that the layout of the Approved Works Programme had changed and that those schemes prioritised for delivery in 2017/18 were in a separate section to those schemes that were prioritised for the Rolling Programme 2017/18.</p> <p><u>Item 1 – LMAL 162068 – Green Lanes/Highlands Hill/Foxhall Road, Southminster – HGV route signage</u></p> <p>This had been completed, but a Member was of the opinion that the signs were difficult to see.</p> <p><u>Item 2 – LMAL 162027 – B1021 Church Road (J/W B1010 Maldon Road to J/W Marsh Road) Burnham-on-Crouch – Zebra Crossing</u></p> <p>The Highways Liaison Officer advised Members that this had been completed with funding from a third party and the panel. The next stage was for electrical connection and this was programmed for the end of this month. Following this there would be lining and the Zebra Crossing would then be completed.</p> <p>As a general point, the Highways Liaison Officer advised Members that a lot of the schemes were scheduled for Quarter 4, but it was hoped to bring these forward to the next meeting of the panel with a better indication of dates.</p> <p><u>Item 5 LMAL 142029 – King Street/Queens Avenue, Maldon – 20mph</u> – The Highways Liaison Officer advised Members that locations for the signage were currently being investigated and that following this the design would be finalised and then residents would be consulted. If residents did object, then it could lengthen the process and may have to go to the Cabinet Member for a decision.</p> <p>Members raised concerns that this scheme had been going on for a long time and that advice had been given that it would be delivered in June 2017. It would be helpful if Members could be informed if there were changes to schemes, so that this information could be fed back to residents.</p> <p>The Highways Liaison Officer took on board these comments.</p> <p>In response to a question, the Highways Liaison Manager advised that there was a request through Councillors to do with</p>	
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<p>speed and explained that there is some work at the moment at Essex County Council regarding 20mph speed limits which may alter future requests.</p> <p>With regard to 20mph limits, the Highways Liaison Officer advised Members that this was often self-enforcing.</p> <p>This item was a priority for delivery in 2017/18.</p> <p><u>Item 6 – LMAL 162069 – Wantz Road (between J/W Queens Street and J/W High Street), Maldon – One-Way Road</u> – The Highways Liaison Officer advised that this had originated from a request for residents’ parking. There was a need for the road to be one-way before that could be considered. There had been letters both of support and objection. If objectors were not minded to withdraw their objections, then this would need to go to the Cabinet Member for a decision. The scheme would be for a parking zone.</p> <p><u>Item 7 – LMAL 162031- London Road (Cemetery to start of 30mpn limit), Maldon – 40mph buffer</u> – The Highways Liaison Manager advised that two objections had been received about the rationale behind the request for a 40mph limit. Objections were going to the Cabinet Member for consideration and a decision.</p> <p>Councillor Mrs P A Channer requested that her support for this scheme be passed to the Cabinet Member.</p> <p>The Highways Liaison Manager advised that support would be included, but any specific comments should be sent to the Highways Liaison Officer who would forward them to the Cabinet Member.</p> <p>The views of the panel had been passed to the Cabinet Member.</p> <p><u>Item 8 – LMAL 162120 – Maldon Town – Signing Review</u> – Members advised that Woodham Walter Parish Council had concerns about signing on the A414 and requested that this be looked into. The Highways Liaison Officer advised that he had seen the email and would raise the matter with the Chelmsford Rangers to get the vegetation obscuring the signs cut back. He would email Councillors Mrs P A Channer, CC and M F L Durham, CC for their comments on the position of the signage etc.</p> <p><u>Item 9 – LMAL 161010 – Lower Burnham Road J/W Fambridge Road, North Fambridge – signs/verge marker posts</u> – The Highways Liaison Officer advised Members that a £10,000 top-</p>	<p>Jon Simmons</p>
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<p>up would be required to increase the bollards/signs and suggested that money from Scheme 10 – LMAL 171001 – North Street, north of junction with High Street – pedestrian crossing point – be utilised for this scheme.</p> <p><u>Item 10 – LMAL 171001 – North Street, north of J/W High Street – pedestrian crossing point</u> - The Highways Liaison Officer suggested that this scheme could be monitored for pedestrian accidents and not taken forward this year. He suggested that the monies be used for the top up of £10,000 required to complete the scheme above.</p> <p>Councillor Mrs Channer was in support of this suggestion and it was duly agreed by the Panel.</p> <p>In response to a question, the Highways Liaison Officer advised that he would come back to Members with information on the reduction of incidents on North Street, Southminster. The Highways Liaison Officer advised that this was to be monitored and not removed and it would be kept on the Potential Schemes List.</p> <p><u>Item 12 – LMAL 162083 – Church Road (to J/W Mope Lane) Wickham Bishops – extension of 30mph</u> - A question was asked about this scheme and whether the target of September 2017 was realistic. The Highways Liaison Manager advised that the monies allocated to this scheme may not be sufficient to cover the entire scheme, but the Highways Liaison Manager would update the panel as soon as the target cost was received.</p> <p><u>Item 25 – LMAL 142006 – Fambridge Road, Maldon (Limebrook Way RAB to Royal Oak PH) – Footpath</u> – This scheme was in the rolling programme and discussions were taking place with developers over providing the footway.</p> <p><u>Item 35 – LMAL 162062 – The Street (The Sun and Anchor PH to The Star PH), Steeple – edge of carriage way road markings</u> – The Highways Liaison Officer advised that white lines would be put back when a carriageway resurfacing scheme was completed.</p> <p>Members advised that residents were concerned about resurfacing and potential flooding problems arising from it. The Cabinet Member had been contacted and the Parish Council was advised that this would be looked at before resurfacing was carried out. The Highways Liaison Manager advised that whilst she had not direct involvement with resurfacing, the contractors would be reminded that the surface should be at the same depth as the existing surface. Emails received by</p>	<p>Jon Simmons</p>
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	<p>Members would be forwarded to the Highways Liaison Officer.</p> <p><u>Item 45 – LMAL 162039 – Witham Road/The Street, Wickham Bishops – Priority Working/Build Outs</u> – The Highways Liaison Officer advised that this would be brought into the current year if funding permitted. In response to a question, the Highways Liaison Officer advised that Officers were aware of strong interest and were actively trying to get this put on the current scheme.</p> <p>A Member raised concern that schemes had been removed from the list in favour of other schemes and suggested that fewer schemes be placed on the list.</p> <p>The Highways Liaison Manager advised that the paperwork had been changed to address that issue. Over the years funding had changed, but schemes were still being added to the list. She reiterated that the only schemes that were certain to be delivered in the current year were in the 2017/18 Programme. Outside of that it was not possible to commit to deliver other schemes. Whilst savings were hoped to be made by utilising S106 contributions, the position would only be clear during the last quarter of the current financial year.</p> <p>In response to a question, the Highways Liaison Manager would discuss with Officers if it was possible to fund this scheme from S106 contributions in relation to the North Heybridge Garden Suburb.</p> <p>This was a priority route through Wickham Bishops and there was a limit as to what physical traffic calming could be installed.</p> <p><u>Item 28 – LMAL 155008 – Imperial Avenue, Maylandsea – passenger transport</u> – In response to a question, the Highways Liaison Officer advised that the Passenger Transport Team’s source of improvement funding came from the panel. He further advised that schemes from the rolling programme would be looked at during the December 2017 meeting of the panel with the aim of working on them during 2018/19.</p> <p>The Highways Liaison Manager advised that if a lining gang is in the area, then they were advised of what lining schemes there were in the locality.</p>	
<p>6.</p>	<p>Potential Schemes List for consideration of Panel in 2017/18:</p> <p>The Highways Liaison Officer advised that this would be looked at in more details at the December 2017/January 2018 Meetings when the panel looked at schemes to be brought forward.</p>	<p>Jon Simmons</p>

	<p><u>Traffic Management</u></p> <p><u>Item 1 – Ford Corner to River View Caravan Park, B1010 Lower Burnham Road, Althorne</u> – Councillor B F Acevedo advised that she had received a report from Althorne Community, together with a proposal to put in village gateway signs and that it was crucial that 30mph limit is extended to just past Riverside Park. There had been three fatalities together with a number of reported RTCs.</p> <p>The Highways Liaison Officer advised that the speed limit was 40mph and there had been speed surveys completed which showed good compliance with the existing speed limit. He further advised that drivers tend to drive to a suitable speed for the environment. That section of the road had properties set well back from the carriageway – it did not have the feel of a village environment requiring a 30ph speed limit. Furthermore, Officers did not believe that there would be compliance if a 30mph speed limit was imposed.</p> <p>There was concern about residents of Riverview who used the bus and had to cross the road. Members considered that a Zebra Crossing would be beneficial. The Highways Liaison Officer advised that a degree of pedestrian/vehicle conflict survey would be required to see if a pedestrian crossing was warranted.</p> <p>An increase of signage, repeater signs and village gateway treatment would be required to establish to drivers that their speed should be reduced in the existing 30mph limit as currently speeds were in excess of this.</p> <p>A site meeting was suggested and the Highways Liaison Manager agreed that this was a good idea once there was funding.</p> <p>This scheme would be discussed at the next meeting of the panel.</p> <p><u>Item 6 – B1010 Fambridge Road (Limebrook Way to Bury Farm), Hazeleigh</u> – Residents were frustrated with this site and on one enforcement day there had been 120 offenders. Councillor Mrs P A Channer suggested a site visit and the Cabinet Member would be asked to attend. This item was discussed in some detail and as there was proposed development along that route it was decided to look at this scheme at a future meeting of the panel.</p>	<p>Jon Simmons</p>
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	<p>A Member raised a question about the new roundabout at Morrisons as to why there was no longer a crossing point there. The Highways Liaison Officer advised that the panel had looked at putting in a pedestrian refuge on Wycke Hill, but then changes were made to the roads and the potential development which may include a relief road was looked at. There may no longer be a need for a crossing.</p> <p>There was concern that it may be some time before these arrangements were in place. The Highways Liaison Officer would discuss this with major schemes officers and revert to the panel. The Highways Liaison Manager offered to invite major schemes colleagues to give a presentation to the panel.</p> <p>In response to a question about installing bollards on Maldon High Street at the location of the old bus station to prevent parking, the Highways Liaison Officer advised that the installation of kerb furniture would be offset by 450mm from the edge of the kerb and there would still be room for a car to park there. This could, however, be looked at as a potential scheme and put through the Local Area Highways Panel Scheme Validation Process.</p> <p>Members advised that there were already yellow lines and zig zags in this location. This was a matter for enforcement and it was suggested that the parking partnership be approached. Members had already brought this to their attention, but the problem still persisted.</p> <p>A question was asked as to when an item from panel members or parishes could be brought forward. In response the Highways Liaison Officer encouraged Members to contact him at any time and advised that there was no need to wait until a meeting of the panel.</p> <p>The Highways Liaison Officer would circulate the relevant form to be completed to panel Members.</p> <p><u>Item 20 – Witham Road, Maypole Road, The Street, Kelvedon Road, Wickham Bishops – TMI</u> – A question was asked as to who would be responsible for rotating the SID that had been installed. The Highways Liaison Officer would look into this and revert to Members.</p>	<p>Jon Simmons</p> <p>Jon Simmons</p> <p>Jon Simmons</p>
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7.	<p>Section 106 Schemes Update</p> <p><u>Fullbridge, Maldon – update crossing</u> – The Highways Liaison Officer advised that this was at the design stage only and that the team was looking at the possibility of using S106 monies to upgrade the crossing.</p>	Jon Simmons
8.	<p>Highways Ranger Update:</p> <p>The Highways Liaison Officer advised Members that email requests could be raised by Councillors or Parish Councils. The Inspectors are inspecting roads and it was hoped that in excess of a month's worth of schemes could be brought forward.</p> <p>The role of Highways Rangers is to look at roads with a 30mph limit and undertake simple improvement works. Maldon Local Highways Panel had invested in a jet washer and MDC invested in training for the Highways Rangers.</p> <p>Members raised various questions about work for the Highways Rangers.</p> <p>Members were encouraged to utilise the online reporting tool for damage to the highway which was beyond the scope of the Highways Rangers.</p> <p>The Highways Liaison Manager advised that if new members wished to meet the Highways Liaison Officer to discuss any issues, then he would be happy to do so.</p>	All
9.	<p>Any Other Business:</p> <p>The Highways Liaison Officer introduced the Revenue Budget which was a new report to come before the panel. Whilst it was predominantly for the Highway Rangers service, if there was money left over it could be used for speed surveys/VAS rotation/maintenance.</p> <p><u>3 – LMAL 172006 – D'Arcy Road, Tolleshunt Knights</u> – the results of this would be brought back to the panel.</p> <p>In response to a question that a resident had raised, the Highways Liaison Manager would ask the SEPP for information on recording the amount of accidents that had occurred in an area for parking restrictions to be imposed.</p> <p>The Highways Liaison Officer advised that ECC has a website called traffweb –</p>	All

<p>http://www.essexworkstraffweb.org.uk/main.html</p> <p>Members thanked the Highways Liaison Officer for responding to queries with full information.</p> <p>Councillor H M Bass requested that Bluemills Bridge, Wickham Bishops be included in the list of potential schemes. However, this was in the Braintree District and for their panel to consider. The Highways Liaison Officer would let them know that this did affect the Maldon District.</p> <p>The meetings dates for the remainder of this municipal year were agreed:</p> <p>Friday 15 September 2017 Friday 15 December 2017 Friday 16 March 2018</p> <p>All meetings commence at 9:15am.</p>	
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Appendices:

- Appendix 1 – Approved Works Scheme
- Appendix 2 – Potential Schemes List