

## Epping Forest District LOCAL HIGHWAYS PANEL MINUTES

4 September 2019 AT 17:00

Committee Room 2, Epping Forest District Council, Civic Offices

<b>Chairman:</b>	Councillor V Metcalfe (ECC)
<b>Panel Members:</b>	Councillor C Whitbread (Vice Chairman (ECC)) Councillor M McEwen (ECC) Councillor C Pond (ECC)  Councillor S Kane (EFDC) Councillor P Keska (EFDC) Councillor D Wixley (EFDC)
<b>Other Councillors:</b>	Councillor N Avey (EFDC)
<b>Officers:</b>	S Alcock – Essex Highways, Liaison Officer
<b>Secretariat:</b>	J Leither – Democratic Services Officer (EFDC)

Item		Owner
1.	<b>Welcome and Introductions</b>  The Chairman welcomed Members, Officers and Guests present.	
2.	<b>Apologies for Absence</b>  Apologies had been received from Cllr R Gadsby (ECC), Councillor A Jackson (ECC), Cllr G Mohindra (ECC), Councillor A Lion (EFDC), Councillor B Scruton (Parish Representative), Mr D Gollop (ECC) and Mr Q Durrani (EFDC).  <b>Declarations of Interest</b>  There were no declarations of interest pursuant to the Council's Code of Member Conduct.	
3.	<b>Minutes</b>  <b>RESOLVED:</b>  That the minutes of the meeting held on 10 June 2019, were agreed by the Panel as a true record, subject to page 7, LEPP193002 – Staples Way should read Staples Road.	

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4.	<b>Matters Arising from Minutes of the previous meeting</b>  LEPP182004 – A121 Loughton High Road j/w The Drive and Brooklyn Avenue. The feasibility was being worked on and should be completed by February 2020 so that it could be reported to the March 2020 meeting.  LEPP182021 – Chigwell Lane j/w Oakwood Hill, traffic management improvements. Waiting for the scheme design.	<b>SA</b>								
5.	<b>Presentation on 20mph schemes</b>  The HLO advised that there were five types of 20mph schemes: <ul style="list-style-type: none"><li>• 20mph Speed Limit</li><li>• 20mph Zone</li><li>• Variable 20mph</li><li>• Advisory 20mph when lights flash</li><li>• 20's Plenty</li></ul> Please see the attached presentation for further explanation.	<b>SA</b>								
6.	<b>Funded Schemes</b>  The HLO advised that an update was provided on the current position of all the schemes which the Panel had recommended for inclusion in the 2019/20 programme.  The 2019/20 budget summary was as follows: <table><tr><td>Capital Budget</td><td>£349,774</td></tr><tr><td>Safer Roads Schemes</td><td>£102,500</td></tr><tr><td>Estimated Value of Commissioned Schemes</td><td>£272,000</td></tr><tr><td><b>Remaining Budget to Allocate</b></td><td><b>-£24,726</b></td></tr></table> The Panel noted the budget was in debit and asked the HLO for an explanation.  The HLO advised that schemes had come in higher than the allocated budget, and although the budget was in debit, savings could be made with schemes that were not going ahead and she would point these out as they went through the schemes list.  LEPP172005 – District wide fingerposts (2017-18). To date only one fingerpost out of nine ordered had been delivered from this commission. The HLO will arrange a meeting with the supplier to ascertain what problems they have encountered.  LEPP172005 – District wide fingerposts (2018-19). Due to the supplier setup delays in supplying the fingerposts the Panel agreed to cancel this scheme and no longer take on the responsibility of supplying and installing fingerposts. Therefore, this would save £12,000 to go back into the budget.  <b>AGREED:</b> The Panel agreed to cancel this scheme.	Capital Budget	£349,774	Safer Roads Schemes	£102,500	Estimated Value of Commissioned Schemes	£272,000	<b>Remaining Budget to Allocate</b>	<b>-£24,726</b>	<b>SA</b>
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	<p>LEP172035 – Roebuck Lane – Speed humps. The HLO advised that she was currently collating responses from residents' feedback on what the preferred option was.</p> <p>LEPP181001 – Chigwell Lane A1168, M11. This scheme was still on schedule for the end of December 2019.</p> <p>LEPP181002 – A113 Abridge Road j/w entrance to Virgin Active. The HLO and the Design Manager were arranging a meeting with Top Golf and Virgin Active to discuss how they could improve the visibility for vehicles exiting their premises. The speed limit change to reduce to 40mph was in the process of a consultation period once completed the speed limit change would be implemented.</p> <p>LEPP191004 – Common Road j/w B181 Epping Road. The Chairman stated that this was Councillor Jackson's division and he had spoken with her earlier to ask her to raise some points on his behalf.</p> <p>One of the problems was a garage that park on land they say that they own. The HLO has checked this with Land Registry and the land belongs to ECC. Therefore, to improve the visibility, the cars need to be moved back onto their land. The HLO advised that she would contact the Safety Officer to contact the garage and ask them to move their vehicles from the ECC land.</p> <p>Roydon Parish Council have also put in a request for a VAS. The HLO advised that the speed survey was back and this scheme qualified for a VAS.</p> <p>LEPP182017 – A1168 Chigwell Lane – Traffic Management Improvements, advanced directional signing and right turn lane markings in the direction from Chigwell towards Debden.</p> <p>Councillor Wixley stated that there also needed to be a sign to alert traffic to the crossing just before the right turn.</p> <p>LEPP162032 – Powdermill Lane, j/w Leaview, Waltham Abbey – Overrun area. The HLO advised that this scheme was still on course to be completed by the end of quarter 3.</p> <p>LEPP182009 – Lower Forest Road – Speed limit reduction and deer warning signs. The HLO advised that she had met with the Head Forest Keeper at the City of London and it was recommended that this scheme be put on hold as further discussions with the County Member and the City of London needed to take place to look at options for the lower forest area. Therefore £4,500 would go back into the budget for this year.</p> <p><b>AGREED:</b> The Panel agreed to put this scheme on hold.</p> <p>LEPP182016 – A128 Brentwood Road, Ongar. Install chevron signage on the verge. An existing double-sided directional sign for 'Brentwood A128' would need to be raised or relocated. The HLO stated that she would meet with Councillor Keska at the site and he could inform her where he would like the signage placed.</p> <p>LEPP182021 – Chigwell Lane j/w Oakwood Hill – Traffic Management Improvements. This was budgeted for the design only this financial year. It was</p>	
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	<p>noted that there were utilities in the road at this junction which would likely have to be diverted. The HLO was waiting for the design to come back and what the suggested way forward was.</p> <p>LEPP152086 – The Broadway, Loughton – Central Reservation. This scheme was agreed in June 2019 and the HLO was waiting for the feasibility study to come back.</p> <p>LEPP163001 – Church Lane to The Rabbits bus stop, Stapleford Abbots – Footway. Installation of a footway to make access to The Rabbits bus stop easier for residents who live in Church Lane. The HLO advised that this scheme would be delivered by the Direct Delivery Gang and was likely to be implemented at a reduced cost of approximately £5,000 less than the original estimate.</p> <p>LEPP192015 – District wide fingerposts – installation of 20 fingerposts. The HLO recommended to the Panel that this scheme be cancelled as we were still awaiting delivery of fingerposts commissioned in 2017-18 and 2018-19 order yet to be placed. This would save a total of £6,500 to go back into the budget.</p> <p><b>AGREED:</b> The Panel agreed to cancel this scheme.</p>															
7.	<p><b>Schemes Awaiting Funding</b></p> <p>The Schemes Awaiting Funding list identified scheme requests that had been received for the consideration of the Panel.</p> <p>Members were asked to review these schemes and consider funding recommendations for those they wish to see delivered when funding became available and remove any they did not wish to see progress.</p> <p>The breakdown of scheme types available for consideration in 2019/20 are as below:</p> <table><tr><th colspan="2">Budget Summary</th></tr><tr><td>Traffic Management</td><td>£ 93,500</td></tr><tr><td>Walking</td><td>£130,500</td></tr><tr><td>Passenger Transport</td><td>TBC</td></tr><tr><td>Cycling</td><td>£0</td></tr><tr><td>Public Right of Way</td><td>£0</td></tr><tr><td><b>Total</b></td><td><b>£224,000</b></td></tr></table> <p>The costs supplied were estimated and there was the possibility that a final scheme cost could change significantly dependant on issues which may arise during detailed design and construction.</p> <p>On the list the last column titled RAG acknowledges the status of the scheme requests.</p> <p>Green – The scheme had been validated as being feasible and is available for consideration;</p> <p>Amber – The scheme had previously been approved for a feasibility study and the results are awaited before the scheme can be fully considered;</p>	Budget Summary		Traffic Management	£ 93,500	Walking	£130,500	Passenger Transport	TBC	Cycling	£0	Public Right of Way	£0	<b>Total</b>	<b>£224,000</b>	SA
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	<p>Red – A scheme request had been received but was against ECC policy or there was no appropriate engineering solution; and Validate – A scheme request had been received and was in the initial validation process.</p> <p>LEPP162025 – Watery Lane, Little Laver – Quiet Lane. There was currently a trial underway for Quiet Lanes and 5 sites had been chosen. New sites may be considered after the conclusion of this trial in 2019. The Panel noted that this was not one of the 5 chosen sites.</p> <p>LEPP182013 – All roads in the Loughton Conservation areas – 20mph zone. Councillor Pond advised that the Hills Amenity Society stated that the sites chosen in the Conservation area for the speed test were not satisfactory and he would therefore like this scheme to be kept on the list until further speed surveys were carried out. One in the vicinity of 20 Baldwins Hill and one near to 50 Queens Road. Cllr Pond advised that Queens Road was outside of the conservation area, but residents had raised concerns of speeding.</p> <p><b>AGREED:</b> The Panel agreed to keep this scheme on the list.</p> <p>LEPP162066 – Forest Lane j/w New Forest Lane and Manor Road. Resurfacing of this junction was completed in June 2018. All recorded collisions were prior to the new LED lighting that was installed. The recommendation would be to reevaluate this location in September 2019 and bring it back to a future meeting.</p> <p><b>AGREED:</b> The Panel agreed to this scheme being revaluated and brought back to a future meeting.</p> <p>LEPP192004 – A113 Ongar Road, Abridge – Traffic management improvements. The HLO advised that this scheme should be changed to amber status as there were 2 schemes for this location, the land requirements were being progressed on the passenger transport scheme reference LEPP195001.</p> <p>The land required to install the signage was on Common Land and could not progress until the land issues had been resolved. The Common Land would need to be deregistered at a cost of £9,000 and fees paid to the Secretary of State which would be non-refundable if the answer was no.</p> <p>The HLO advised that any new schemes to be considered for 2020/21 should be sent to her by the end of October 2019 so they can be progressed through the validation process so they can be processed in time to be considered by the Panel at the January and March 2020 meetings for funding in 2020/21</p> <p>The Chairman referred to scheme LEPP183003, Abridge Road – Footway and the cost of this scheme estimated at £72,500. She stated that these very large funded schemes could not be done by the LHP as this would take up too much of the budget. Many more smaller schemes could be done for this amount and would reach more residents.</p> <p>Councillor Whitbread advised that whenever he had a scheme to put forward he was told to put it through the LHP. The LHP had a very limited budget each year and therefore did not have the funds for the very large schemes that are sometimes put forward for consideration. Therefore Members were asked to</p>	
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	<p>inform the Town and Parish Councils that the LHP have very limited funds and the large schemes could not be considered in the future.</p> <p>LEPP133015 – Hemnall Street, Epping – Footway. The HLO advised that she was meeting with the City of London to work with them to try and resolve this scheme and that it should be left on the list for now.</p> <p>LEPP193003 – Rectory Lane, Loughton – Ditch safety. Councillor Pond advised that this scheme could be removed from the list.</p> <p>LEPP193005 – Theydon Road, Epping – Kerb. Councillor Whitbread advised that this scheme could be removed from the list. As HLO advised it would be for the City of London to resolve as this was part of their soft estate.</p> <p>LEPP178001 – Public Bridleway no 14 from Forest Way to Woodbury Hill – Request to resurface the bridleway. Information from PRoW Officer that this is private land, awaiting feedback from County Member.</p> <p>Councillor Pond requested a meeting with the HLO and the PRoW Officer.</p> <p>LEPP154001 – Epping Forest – Cycling. Cycling Action Plan now completed and a link to the plan had been sent to all Panel Members.</p> <p>The HLO advised that cycling scheme requests needed to be put forward and it would be passed onto the Cycling team for a feasibility of costs. Councillor Wixley stated that if cycling schemes go through different divisions then all of the County Members of these divisions would need to agree.</p> <p>The HLO suggested that they invite Kris Radley from the Cycling team to the next meeting so that he could explain. Councillor Pond suggested that the LHP meeting was not an appropriate meeting to attend but asked if he could contact the Panel to advise on Cycling Schemes.</p>	
<b>8.</b>	<p><b>Revenue Funded</b></p> <p>The Chairman asked if EFDC were proceeding to manage their own Highway Ranger team.</p> <p>Councillor Whitbread advised that EFDC had identified extra funding and hoped to have information by April 2020</p>	<b>SA</b>
<b>9.</b>	<p><b>Section 106 (electronically)</b></p> <p>Councillor Pond referred to the recent Goldings Hill accident where there were two fatalities. The road was 40mph but all of the signs that were there have fallen off or the wooden posts had rotted and fallen over. Another hazard on Goldings Hill were deer and there should be warning signs relating to deer.</p> <p>The HLO advised that this location would be assessed by the Road Safety Engineer but as the accident was under investigation by the Police she was not at liberty to speak about it.</p>	<b>SA</b>

	She could however say that the Road Safety Engineer would look at the whole aspect of the area and the signs and if the site was identified as a casualty reduction site then any measures would be funded via the LHP.	
<b>10.</b>	<b>Any Other Business</b>  There was no other business for consideration.	
<b>11.</b>	<b>Date of Next Meeting</b>  The next meeting of the Epping Forest District Local Highways Panel would be on Wednesday 15 January 2020 at 17:00 in Committee Room 2 at the Civic Offices, Epping Forest District Council.  Councillor Whitbread gave his apologies for the next meeting as he would be on annual leave.	

The meeting closed at 18:10