

CASTLE POINT LOCAL HIGHWAYS PANEL MINUTES

06 JULY 2021 AT 15:00

Microsoft Teams Video Call

Chairman:	Cllr Andrew Sheldon (ECC)
Panel Members:	ECC Members Cllrs Blackwell, Reeves, May and Egan (Vice Chairman)
	CPBC Members Acott, Dick, Hart and Skipp
	CITC Members Cllr Anderson
Officers:	ECC: Sarah Alcock - Highway Liaison Officer Sonia Church - Highway Liaison Manager Brad Ellis - Design Engineer
	CPBC: Trudie Bragg - Head of Environment Stuart Jarvis - Contracts Manager
Secretariat:	Loretta Hill – Civic Governance Officer

Item		Owner
1.	Welcome and Introductions: The Chairman welcomed all present and opened the meeting.	Chair
2.	Apologies for Absence & Declarations of interest: Apologies were received from Cllr Acott. There were no declarations of interest.	Chair
3.	Minutes of meeting held on 30th March 2021 to be agreed as correct record: The minutes of the last meeting, 30 th March were agreed as a correct record.	Chair

4.	<p>Matters Arising from Minutes of the previous meeting:</p> <p>None.</p>	Chair																
5.	<p>Report on Funded Schemes – Report 1:</p> <p>HLO provided an update on the current position of all the schemes which the Castle Point Local Highway Panel has recommended for inclusion in the 2021-22 programme.</p> <table border="1" data-bbox="304 595 1275 1155"> <thead> <tr> <th colspan="2">Budget Summary 2020-21</th> </tr> </thead> <tbody> <tr> <td>Capital Budget</td> <td>228,675</td> </tr> <tr> <td>Additional Budget</td> <td>200, 000</td> </tr> <tr> <td>Total Budget for 2021-22</td> <td>£428,675</td> </tr> <tr> <td>Safer Roads Schemes</td> <td>£1,500</td> </tr> <tr> <td>Estimated Value of Commissioned Schemes</td> <td>£204,500</td> </tr> <tr> <td>Estimated Total Value</td> <td>£206,000</td> </tr> <tr> <td>Balance remaining</td> <td>£222,675</td> </tr> </tbody> </table> <p>Members are reminded that the costs supplied are budget estimates only and there is the possibility that a final scheme cost could change dependant on issues which may arise especially during detailed design and construction. The panel will be informed of any budget adjustments required.</p> <p>It is recommended that any budget remaining for 2021-22 is allocated during the June panel meeting. Any budget unallocated will be reported back to ECC.</p> <p>HLO informed that £7675.00 was left over from the March meeting and that one scheme had gone down in value.</p> <p><u>Funded Schemes</u> Funded Schemes List 2021-22:</p> <p><u>LCAS192004 - Point Road, Canvey Island – Buildouts</u> Works programme commenced on 21st June 2021 and is now complete.</p> <p><u>RSA3LCAS - Castle Point Borough Post Construction Audits</u> The Chairman asked for more information regarding the post construction audits. HLO informed that these are Road Safety Audits of schemes that were installed on the highway network via the LHP last year.</p>	Budget Summary 2020-21		Capital Budget	228,675	Additional Budget	200, 000	Total Budget for 2021-22	£428,675	Safer Roads Schemes	£1,500	Estimated Value of Commissioned Schemes	£204,500	Estimated Total Value	£206,000	Balance remaining	£222,675	<p>HLO</p> <p>HLO</p>
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	No further updates to report.																	
6.	<p>Report on Schemes Awaiting Funding – Report 2:</p> <p>The following Schemes Awaiting Funding list identifies all the scheme requests which have been received for the consideration of the Castle Point Local Highways Panel.</p> <p>Members are asked to review these schemes and consider funding recommendations for those they wish to see delivered 2021-22 and remove any they would not wish to consider funding.</p> <p>The breakdown of scheme types available for consideration for future funding is as below:</p> <table border="1" data-bbox="304 797 1275 1323"> <thead> <tr> <th colspan="2" data-bbox="304 797 1275 837">Budget Summary</th> </tr> <tr> <th data-bbox="304 837 991 878">Scheme Type Total</th> <th data-bbox="991 837 1275 878">Estimated Costs</th> </tr> </thead> <tbody> <tr> <td data-bbox="304 878 991 949">Safer Roads</td> <td data-bbox="991 878 1275 949">£0</td> </tr> <tr> <td data-bbox="304 949 991 1021">Traffic Management</td> <td data-bbox="991 949 1275 1021">£134,500</td> </tr> <tr> <td data-bbox="304 1021 991 1093">Walking</td> <td data-bbox="991 1021 1275 1093">£221,500</td> </tr> <tr> <td data-bbox="304 1093 991 1164">Public Rights of Way</td> <td data-bbox="991 1093 1275 1164">£0</td> </tr> <tr> <td data-bbox="304 1164 991 1236">Passenger Transport</td> <td data-bbox="991 1164 1275 1236">£TBC</td> </tr> <tr> <td data-bbox="304 1236 991 1323">TOTAL</td> <td data-bbox="991 1236 1275 1323">£356,000</td> </tr> </tbody> </table> <p>Costs supplied are estimates only and there is the possibility that a final scheme cost can change significantly dependant on issues which may arise during detailed design and construction.</p> <p><u>Traffic Management</u></p> <p><u>LCAS162063 - Parkfields, Hadleigh - Parking bays</u> Installation of perpendicular parking area within the layby, giving 10 parking spaces.</p> <p>It was agreed that this scheme could be deferred until next year. If other schemes were a priority to fund this year.</p> <p><u>LCAS202001 - Watlington Road j/w Loten Road, Benfleet – Kerbing</u> Proposal to realign the kerb line at the location above, to prevent vehicle overrun damage occurring. Recommendation that both sides be adjusted so that kerb radii's match. The kerb alignment should also include dropped kerbs with tactile paving on both</p>	Budget Summary		Scheme Type Total	Estimated Costs	Safer Roads	£0	Traffic Management	£134,500	Walking	£221,500	Public Rights of Way	£0	Passenger Transport	£TBC	TOTAL	£356,000	HLO
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sides. The give way road markings are heavily worn and would benefit from a refresh.

LCAS202007 – Manor Road, Thundersley – Traffic Calming

A review of signage to the Manor Trading Estate, from both the Saddlers Farm roundabout and London Road/Manor Road. The results/findings of the signage review would need to be summarised and evaluated in a Technical Note, together with potential designs and a full set of detailed costings to carry out the works.

LCAS202014 - Long Road jw Thorney Bay Road, Canvey Island - Traffic management improvements

It is recommended that a design only/options study type scheme be taken forward by the Design Team, to identify the full nature of works required and to determine what can and cannot be achieved. The design/study will also include a detailed set of costs for any proposed works deemed feasible.

LCAS202015 - Point Road, Leigh Beck Canvey Island – parking

This scheme has been funded by Passenger Transport as this is to assist the bus operators to be able to turn around for return journeys unhindered by parked cars, making the bus manoeuvres difficult.

LCAS202016 - Knightswick Road jw Elder Tree Road, Canvey Island - Traffic management improvements

Realigning the carriageway at the above junction would not present any obvious issues in terms of design requirements and conformance to standards. suggested that this proposal be taken forward as design only scheme in the first instance so that an accurate set of build costs can be obtained.

Walking

LCAS193004 - Furtherwick Road j/w Foksville Road, Canvey Island - Zebra crossings

Replacement/extension of the existing raised tables to increase vertical deflection and reduce vehicle speeds on the approaches to the crossings. Consideration could be given to providing Halo belisha beacons to improve conspicuity of the crossing to approaching motorists

These costs were detailed in the Canvey Town Centre Technical Note for a series of measures to improve the town centre. However, this may be subject to change as we await target costs.

Due to the cost of this scheme, £162,500.00 it was agreed that it could be linked with Castle Point's regeneration, town centre fund.

Members agreed it would be more cost effective and less disruptive to complete this scheme in one go rather than 2 phases.

	<p><u>LCAS193005 – Thelma Avenue, Canvey Island - Footway</u> Proposal to install a footway along Thelma Avenue, from its junction with Lionel Road to Waarem Avenue</p> <p>Cllr Egan declared an interest as her sister lives in this road.</p> <p>Members felt this item is a priority.</p> <p>Members agreed to implement all schemes with the exception of LCAS193004 Furtherwick Road, which is to be revisited after discussion with Castle Point to look at potential shared costs with ECC, from CPBC regeneration town centre funding.</p>	
7.	<p>AOB</p> <p><u>LCAS202009 - Roscommon Way, Canvey Island - Traffic calming</u> HLO informed another meeting is be arranged with the, Monitoring Officer and Police, provisional dates will be sent to Members.</p> <p><u>LCAS192017 - Borrette Avenue, Canvey - Street lighting</u> HLO informed that the UKPN costs for this scheme has risen by £7,000.00. Panel agreed to this increase.</p>	Chair
8.	<p>Date of next meeting: Tuesday, 28th September 2021 at 3pm</p> <p>The meeting ended at: 3.40pm</p>	Chair