

## CASTLE POINT LOCAL HIGHWAYS PANEL – MINUTES AND ACTIONS

|   |   |                      |
|---|---|----------------------|
|   | <b>PRESENT:</b>   |                      |
| <b>Date:</b> 12 <sup>th</sup> January 2017  | <b>Panel Members:</b><br>ECC Councillors Ray Howard (Chairman); Alan Bayley and Jill Reeves; CPBC Councillors Bill Dick, Allan Taylor, Alan Acott and Councillor Riley (Leader of CPBC).  |                      |
| <b>Venue:</b> Committee Room 1, Castle Point Council Offices, Benfleet                      |   |                      |
| <b>Apologies:</b><br><br>ECC Councillor Huntman, CPBC Councillors Blackwell, Hart and Skipp | <b>Other Attendees:</b><br>ECC: Rissa Long – Highways Liaison Officer, Sonia Church, Highway Liaison Manager. CPBC: Trudie Bragg – Head of Environment, CPBC Stuart Jarvis - Contracts Manager, Cheryl Salmon – Minute Taker.   |                      |
| <b>Item:</b>  | <b>Action:</b>  | <b>Action Owner:</b> |
| 1.  | <b>Welcome and Introductions:</b><br>Councillor Howard welcomed everyone to the meeting.  |                      |
| 2.  | <b>Declarations of Interest:</b><br>There were none.  |                      |
| 3.  | <p><b>Minutes of meeting held on 13<sup>th</sup> September 2016</b><br/>Agreed.</p> <p><b>Vicarage Hill junction with Benfleet Road – Bollards</b><br/>Councillor Reeves reported that there had been an incident at Christmas and the bollard at the junction had been smashed.</p> <p><b>Somnes Avenue, Canvey Island - Bus Stop by Waterside Roundabout</b><br/>It was reported that the suggestion to move the bus layby to land at Waterside to allow buses to pull off the main highway was deemed unviable by the Passenger Transport Department. Firstly the land did not belong to ECC and therefore it would be complicated to provide for the bus to pull off of the highway. Secondly buses in general preferred not to have to pull off the highway as it was often difficult to re-join it again.</p> <p>Following discussion it was agreed that the matter be investigated further and include consultation with a safety engineer on the problems at the site and the inclusion of a full layby and the view of the bus company.</p> <p><b>Canvey Way, Canvey Island – Cyclists</b></p> | <b>SC/RL</b>         |

|                  |   |                                   |
|------------------|---|-----------------------------------|
|                  | <p>The Chairman again raised concern about cyclists using Canvey Way as there was insufficient room on the highway for vehicles to overtake cyclists and it was therefore dangerous. He asked the matter to be investigated to see if cyclists could be prevented from using Canvey Way.</p> <p><b>High Road, Benfleet – Zebra Crossing</b></p> <p>It was stated that works to this location would be completed by the end of the financial year.</p>   | <p><b>SC/RL</b></p>               |
| <p><b>4.</b></p> | <p><b>Update on Capital and Revenue Schemes Approved</b></p> <p>The Panel noted the approved works programme and schemes that been completed. During discussion the following points/issues were raised.</p> <p><b>Roscommon Way, Canvey Island – HGV Signing Scheme</b></p> <p>Mark Evershed reported that the scheme was almost agreed. The provision of signs had been simplified and a more appropriate hierarchy had been created. As a consequence of this some longstanding signs had been removed. The four key areas signposted were the town centre, seafront, business park and nature reserve. Sonia Church reported that work on a strategic route for lorries was being completed and that the design would be shared with the Panel.</p> <p><b>Hadleigh Bus Lane</b></p> <p>It was noted that the bus lane was to be reduced not retained in its current form as had been stated in the report.</p> <p><b>London Road Hadleigh, outside Lidl (No Right Turn)</b></p> <p>Councillor Reeves stated that the works to this location had not been successful and that further enforcement was needed to prevent vehicles turning right out of the site. It was suggested that the matter be raised with Essex Police.</p> <p><b>Seaview Road junction with High Street</b></p> <p>It was reported that the site would be subject to a further safety audit.</p> <p><b><u>Priorities identified by the Panel for 2017/18:</u></b></p> | <p><b>SC</b></p> <p><b>RL</b></p> |

|  | <p><b>All routes surrounding Manor Trading Estate</b> – Feasibility study and detailed design to provide full review of HGV signage in routes leading to and from Manor Trading Estate.</p> <p><b>111 Church Road, Hadleigh</b> – Removal of bollards which are restricting parking.</p> <p><b>44 Mornington Crescent, Canvey Island</b> – Design works for the installation of a new box section drainage grid and connect to existing drainage system to prevent flooding on footway and property.</p>   |  |  |                                  |          |                          |          |                                  |         |         |          |  |
|--|--|--|--|----------------------------------|----------|--------------------------|----------|----------------------------------|---------|---------|----------|--|
| <p><b>5.</b></p>                           | <p><b>Potential Capital Schemes</b></p> <p>It was reported that the Capital budget for the Castle Point Local Highways Panel was likely to remain the same as the 2016-17 allocation meaning that there would be a capital budget of £228,675 for 2017-18. The predicted budget could be subject to change once a decision was reached on the allocation of funding for Casualty Reduction. It was recommended that schemes to the value of 140% of the budget were agreed so as to form a rolling programme.</p> <table border="1" data-bbox="355 1045 1146 1392"> <thead> <tr> <th colspan="2"><b>2017-18 Castle Point Budget Summary</b></th> </tr> </thead> <tbody> <tr> <td>Capital Budget (To be confirmed)</td> <td>£228,675</td> </tr> <tr> <td>Rolling Programme (140%)</td> <td>£320,145</td> </tr> <tr> <td>Schemes re-profiled from 2016-17</td> <td>£85,000</td> </tr> <tr> <td>2017-18</td> <td>£235,145</td> </tr> </tbody> </table> <p>The Panel considered the schemes set out in the report. The value of the schemes currently on the list stood at £196,000.</p> <p>The Panel considered the schemes that had been validated as being feasible and rated them in order of priority, 1 being the highest. It was also agreed to remove some schemes from the list which had not yet been through the validation stage. Details are contained in the attached table.</p> | <b>2017-18 Castle Point Budget Summary</b> |  | Capital Budget (To be confirmed) | £228,675 | Rolling Programme (140%) | £320,145 | Schemes re-profiled from 2016-17 | £85,000 | 2017-18 | £235,145 |  |
| <b>2017-18 Castle Point Budget Summary</b> |  |  |  |                                  |          |                          |          |                                  |         |         |          |  |
| Capital Budget (To be confirmed)           | £228,675   |  |  |                                  |          |                          |          |                                  |         |         |          |  |
| Rolling Programme (140%)                   | £320,145   |  |  |                                  |          |                          |          |                                  |         |         |          |  |
| Schemes re-profiled from 2016-17           | £85,000  |  |  |                                  |          |                          |          |                                  |         |         |          |  |
| 2017-18                                    | £235,145   |  |  |                                  |          |                          |          |                                  |         |         |          |  |
| <p><b>7.</b></p>                           | <p><b>Ranger Update</b></p> <p>Stuart Jarvis reported that the Rangers had been working hard in the</p>  |  |  |                                  |          |                          |          |                                  |         |         |          |  |

|     |  |    |
|-----|--|----|
|     | borough and gave an update on recent works undertaken. The Chairman commended the Rangers for all their hard work.   |    |
| 8.  | <p><b>Any Other Business</b></p> <p><b>Morrisons Store, Hilton Road, Canvey Island – Highway Problems</b></p> <p>Councillor Taylor stated that he had heard there were plans to increase the size of the store and he was concerned as there was already traffic congestion in Hilton Road and Link Road. Mark Evershed explained that Morrisons would need planning permission before any works were undertaken and that it may be possible to impose a S106 obligation to address highway issues in the area. Mark Evershed to look into further.</p> <p><b>Leigh Beck School, Canvey Island – Speeding</b></p> <p>Councillor Acott raised the issue of speeding outside Leigh Beck School. Whilst it was recognised that this was a 20mph zone it was felt that the problem was lack of enforcement of the speed limit and therefore a matter for the Police.</p> <p><b>A13 Tarpots Junction, Benfleet - Left hand turn into Rushbottom Lane</b></p> <p>Councillor Bayley stated that the left hand lane from the A13 into Rushbottom Lane should be left hand only and should not allow vehicles to travel straight on the A13 as it currently did. He believed this caused congestion as two lanes had to merge into one after the traffic lights.</p> <p><b>Road Signs in Town Centre – Canvey Island</b></p> <p>Councillor Acott reported that the road signs around the one-way system in the town centre indicating which way to proceed were not as clear as they should be. Cllr Acott to submit scheme request form.</p> <p><b>Benfleet Station – Congestion</b></p> <p>Mark Evershed raised the ongoing issue of congestion at the station. Following discussion the Panel agreed to allocate funding to undertake a feasibility study so that they could fully assess the various options to resolve the issues. It was also agreed to continue to work with C2C to facilitate a solution.</p> | ME |
| 10. | <b>Date of next meeting:</b> <u>Wednesday</u> 22 <sup>nd</sup> March 2017 at <u>4pm</u>  |    |

Chairman