

## Epping Forest District LOCAL HIGHWAYS PANEL MINUTES

20<sup>th</sup> March 2018, 17:30

Committee Room 2, Epping Forest District Council Civic Offices

<b>Chairman:</b>	Councillor V Metcalfe (ECC)
<b>Panel Members:</b>	Councillor C Whitbread (Vice Chairman (ECC)) Councillor A Jackson (ECC) Councillor C Pond (ECC) Councillor P Keska (EFDC) Councillor G Mohindra (EFDC)
<b>Other Councillors:</b>	Councillor S Kane (EFDC) Councillor R Jennings (EFDC)
<b>Officers:</b>	S Alcock – Highways Liaison Officer, Essex Highways S Church – Highways Liaison Manager, Essex Highways Q Durrani – Assistant Director (Technical), EFDC
<b>Secretariat:</b>	J Leither, Democratic Services Officer, EFDC

Item		Owner
1.	<p><b>Welcome and Introductions</b></p> <p>The Chairman, Councillor V Metcalfe welcomed those Members and Officers present and those attending in an observational role.</p>	
2.	<p><b>Apologies</b></p> <p>It was noted that apologies were received from Councillor C Roberts (EFDC) and Councillor E Webster (EFDC).</p> <p><b>Declarations of Interest</b></p> <p>There were no declarations of interest pursuant to the Council's Code of Member Conduct.</p>	
3.	<p><b>Minutes</b></p> <p><b>Resolved:</b></p> <p>That the minutes of the meeting held on 16 January 2018, be agreed by the Panel as a true record.</p>	

<p><b>4.</b></p>	<p><b>Matters Arising from Minutes of the previous meeting</b></p> <p>Councillor Pond referred to Item 8 of the minutes where he had enquired about a feasibility study for the re-phasing of the traffic lights at High Road, Loughton, the junction with The Drive, Brooklyn Avenue and Brooklyn Parade could be carried out.</p> <p>Councillor Pond stated that he was advised to submit a scheme request, to which he had done, but had not received an acknowledgement. The HLO confirmed she had received the request and would progress this through the system.</p> <p>The HLO advised that she was still waiting for an answer on contributions being received for the Section 106 Scheme, the Golden Lion Public House in Borders Lane, Loughton. As soon as she received any information she would inform Councillor Pond.</p> <p>LEPP162032 – Powdermill Lane/Leaview Junction, Waltham Abbey. The HLO advised that she had spoken to Councillor Webster and Councillor Gadsby and advised that a meeting was still to be arranged.</p> <p>LEPP172005 – Fingerposts within the Epping Forest District. The HLO advised that Heritage Signs had been paid in full in February 2018 but they had not realised that they had received payment due to an administrative error on their part.</p> <p>LEPP175006 wooden bus shelter outside Stewards Green and LEPP175005 – metal bus shelter opposite the Carpenters Arms, Thornwood.</p> <p>The HLO advised LEPP175006 was for a wooden bus shelter which cost £5,000 more than a metal bus shelter.</p> <p>Councillor Pond stated that previously the Panel had agreed not to install wooden bus shelters in the district unless under exceptional circumstances or the Parish/Town Council specifically requested a wooden bus shelter and they would pay the difference in the cost.</p> <p>Councillor Metcalfe asked the HLO if it was possible to go back to the Town Council to ask for a contribution towards the Wooden bus shelter.</p> <p>The HLO said she would look into it but felt that it should have been requested before the scheme had progressed to approval.</p>	<p><b>SA</b></p>
<p><b>5.</b></p>	<p><b>Approved Works Programme 2017/18 and 2018/19</b></p> <p>The HLO updated Members on the schemes and advised that the feasibility studies for the schemes highlighted in green had been completed.</p> <p>LEPP162015 – Loughton Way j/w River Road, Buckhurst Hill. Still awaiting the feasibility study.</p> <p>LEPP162027 – Tidy's Lane, Epping. Feasibility had now been completed and suggested widening the carriageway and reducing the grass verge at a cost of</p>	<p><b>SA</b></p>

	<p>£17,000 to implement. The Panel agreed that this was a priority for the 2018/19 approved works programme.</p> <p>LEPP162061 – Hoe Lane, Nazeing. Awaiting feedback from the utility companies whose apparatus was located in the area of the proposed scheme. This could result in a delay in the detailed design report being completed by the end of March 2018.</p> <p>LEPP162028 – Willingale Road, Loughton. The feasibility study was received today but still awaiting the Road Safety Audit and it would depend upon the final cost on whether this scheme would be taken forward.</p> <p>LEPP162014 – Lower Road, Loughton. To implement a one way scheme. Councillor R Jennings was in attendance as ward member to give his full support to the implementation of this scheme. He advised that from Goldings Hill to enter Lower Road vehicles had to cross the approach of Goldings Road. It was recognised that this was dangerous as there was no indication as to who had the right of way.</p> <p>Councillor Pond advised that at an emergency public meeting, residents stressed the need for this approach to Lower Road to be made into a one way system.</p> <p>The HLO advised that this scheme would cost approximately £6,000 and the Panel were therefore asked to agree this scheme. The Panel agreed that this scheme be approved for the 2018/19 approved works programme.</p> <p>LEPP162064 – HGV Routing for the Lea Valley Greenhouses. The feasibility study had been completed and this scheme was recommended to have signage installed to re-route the HGV's. The Panel agreed that this scheme be approved.</p> <p>LEPP162016 – Motts Lane, Waltham Abbey. The feasibility study had been completed and the Panel agreed that this scheme be approved.</p> <p>LEPP172006 – A112 Sewardstone Road, LEPP172007 – B194 Waltham Abbey to Bumbles Green and LEPP172008 – Waltham Road j/w St Leonards Road would be decided at the next meeting of the EFLHP.</p> <p>The HLM advised that schemes should be identified as soon as possible to be delivered.</p> <p>The HLO advised that most of the schemes on pages 10-12 of the agenda had been agreed to go forward for 2018/19.</p> <p>The HLO informed the Panel that LEPP162011 – Forest Road j/w Smarts Lane, Loughton, part of this scheme had already been completed and would therefore bring the cost of this scheme down.</p> <p>LEPP 162004 – Honey Lane, Waltham Abbey. This scheme does not meet policy and would therefore need to go to the Cabinet Member for Highways for approval before this could be progressed.</p> <p>LEPP 142011 – War memorial Lyndsey Street, Epping. This scheme was approved at the last meeting of the Panel as a priority scheme. The final design</p>	<p><b>SA</b></p>
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	<p>was in the finishing stages and a traffic regulation order needed to be carried out. There is also the land dedication by the Corporation of London that needs formalising this will also be completed in 2018-19.</p> <p>The HLM advised that she would like to programme 100% of the allocated budget of the all of the schemes approved so far by the Panel, if there was any unallocated budget remaining then the feasibility studies that were still in the process of being completed could be circulated and then let the Chairman decide which schemes should be added to the approved works programme for 2018/19. Otherwise they would be reviewed and prioritised at the next panel meeting in July.</p> <p><b>Safer Road Scheme</b></p> <p>The HLO advised that items 42-46 on page 10 of the agenda had gone to the Cabinet Member for sign off.</p> <p>The Panel expressed concern that they were not getting to see the reports that were going to the Cabinet Member without being involved or consulted. The Chairman stated that the Panel needed to be consulted and this should be taken up with the Cabinet Member.</p> <p>LEPP181002 – A113 Abridge Road j/w entrance to Virgin Active. Councillor Mohindra advised that as a matter of urgency this scheme needed to be progressed as there had been a serious fatality due to speeding.</p> <p>The HLM advised that this scheme would be pushed with the design team as a priority.</p> <p><b>RESOLVED:</b></p> <p>That once the completed feasibility studies were received and circulated the Panel agreed that the Chairman would decide which schemes should be added to the approved works programme for 2018/19 if required.</p>	
<p><b>6.</b></p>	<p><b>Potential Capital Schemes 2018/19</b></p> <p><b>Traffic Management</b></p> <p>It was agreed that everything on pages 14-19 marked red would be removed from the Traffic Management list as these schemes fell outside of the remit of the LHP.</p> <p>Councillor Mohindra expressed concern regarding LEPP162045 – The Uplands, j/w entrance to the Cricket Club. He stated that parking was causing a hazard on the bend and if this scheme could be taken up with NEPP.</p> <p>Mr Durrani advised that NEPP did not get any funding and that they would only do 6 schemes a year and at present there were over 60 scheme on their list waiting to be done.</p>	<p><b>SA</b></p>

	<p>Councillor Whitbread expressed concern regarding LEPP162037 – Highfield’s Green j/w Bury Lane. He stated that when the HLO and Design Engineer visited the location that this was in the school holidays and was therefore not a fair representation of the problems that occur at peak times when there was a high volume of traffic.</p> <p>The Chairman suggested that as this was not a fair representation of the traffic problems that it should be revisited when the school was open.</p> <p>The HLO advised that LEPP172016 – Fyfield Road, Ongar and LEPP162053 would be staying of the Traffic Management schemes list as this was in the process if being reviewed.</p> <p><b>Walking</b></p> <p>LEPP173004 – Harlow Road, Matching Tye. The Panel asked that the school be kept informed of the current progress.</p> <p><b>Public Rights of Way</b></p> <p>The Panel did not have any comments.</p> <p><b>Cycling</b></p> <p>The Panel did not have any comments.</p> <p><b>Quiet Lanes</b></p> <p>The Panel did not have any comments.</p> <p><b>RESOLVED:</b></p> <p>That the Panel agreed to remove all items on pages 14-19 marked in red as they did not fall into the remit of the LHP or was not on Highway Land.</p>	<b>SA</b>
7.	<p><b>Highways Rangers</b></p> <p>The HLM advised that there were no requests being received from Town or Parish Councils for any work to be done by the Highway Rangers. All works could only be carried out in speed limits of 30mph or under and the Rangers only worked standing on the ground.</p> <p>Councillor Metcalfe stated that she had requested work to be done by the Rangers to some railings which had gone rusty and commented that they had not rubbed the railings down but had just painted over the rust.</p> <p><b>Section 106 Schemes</b></p> <p>There was nothing to report.</p>	
8.	<p><b>Any Other Business</b></p>	

	<p>The Chairman reminded Members of the change of date for the next meeting from the 4<sup>th</sup> July to the 2<sup>nd</sup> July 2018.</p> <p>Councillor Mohindra asked that the change of date be published in the Epping Forest District Council's Bulletin.</p>	
<b>9.</b>	<p><b>Date of Next Meeting</b></p> <p>The next meeting of the Epping Forest District Local Highways Panel would be on Monday 2<sup>nd</sup> July 2018 at 5pm in Committee Room 2 at the Civic Offices.</p>	